

**Connect Transit Board of Trustees Retreat
December 11, 2021
McLean County Museum of History, 200 N. Main Street, Bloomington, IL 61701
Retreat Minutes as Approved at 1/25/22 Meeting**

The Connect Transit Board of Trustees meeting was held on December 11, 2021, at 8:00 a.m.

Trustees Present: Chairman Ryan Whitehouse
Vice Chair Julie Hile
Trustee Judy Buchanan
Trustee Linda Foster
Trustee Tim McCue
Trustee Mandava Rao

City Managers Present: Bloomington Deputy City Manager Billy Tyus
Town of Normal Manager Pam Reece

Staff Present: David Braun, General Manager
Pat Kuebrich, Finance Director
Shelly Perry, Operations Manager
Steve Stockton, IT Manager
Janice Crago, Board Clerk

Guest(s): Kristen Joyner, Facilitator

The regular monthly Board Meeting of the Connect Transit Board of Trustees was called to order by Chairman Ryan Whitehouse at 8:15am. Roll call was taken, and Chairman Whitehouse led the Board in the Pledge of Allegiance.

PUBLIC COMMENT:
There were no public comments.

Chairman Whitehouse welcomed everyone and thanked the group for attending.

Kristen Joyner of KJ Backpack facilitated the morning as follows:

8:00	Breakfast and Review	Kristen Joyner, KJ Backpack LLC
8:15	<p>Discussion: <i>Building a Solid Board-CEO Partnership</i> – Doug Eadie and David Stackrow</p> <ul style="list-style-type: none"> • Review chapters 2, 5 & 6 • Insights, key points and questions <p>The Legal side of the Board’s Role and Responsibilities</p> <ul style="list-style-type: none"> • Bylaws • Code of Ethics • Fiduciary responsibilities and maybe one other item. • How are Board members protected from their decisions? 	<p>Kristen Joyner, KJ Backpack LLC</p> <p>Stephen Mahrt, Attorney for Connect Transit</p>

	<ul style="list-style-type: none"> How to communicate with one another without violating open meeting laws. 	
9:00	<p>The Board role in Connect Transit Communications During Crisis or Emergency</p> <ul style="list-style-type: none"> Morgan Lyons, President, Lyons Strategic, Crisis Communications Specialist <p>Using Proper Communications Channels to Influence</p> <p>Exercise/Discussion</p>	Kristen Joyner, KJ Backpack LLC
9:45	Break	
10:00	<p>The Fascinating World of Government Acronyms, Relationships and Compliance</p> <ul style="list-style-type: none"> Reporting Relationships – FTA, IDOT, City/Town, Board Compliance – NTD, Triennial Review, DBE, Title IV Limitations – Charter Regs, School bus Regs, Buy America, 13C (5333b) 	Bennet Resnik, Connect Transit Lobbyist
10:30	<p>Everything You Didn't Know You Needed to Ask About Transit Finance</p> <ul style="list-style-type: none"> How much does it cost to run transit effectively? Where do we get money and how can we use it? What are our Long-Term funding needs? 	David Braun, GM, Connect Transit & Pat Kuebrich, Director of Finance
11:30	Working Lunch: The Future of Connect Transit	David Braun, GM, Connect Transit
1:00	Homework Assignment and Adjourn	

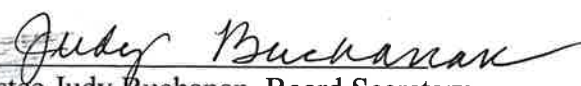
Chairman Whitehouse departed at 10:30 a.m., giving control of the meeting over to Vice Chair Hile. Trustee Foster and Deputy City Manager Tyus also left at this time.

ADJOURNMENT:

Vice Chair Hile called for a Motion to Adjourn.

Trustee Buchanan motioned; seconded by Trustee Rao.

Motion **carried by consensus**; meeting adjourned at 1:05 p.m.


Trustee Judy Buchanan, Board Secretary


Janice Crago, Board Clerk

[SEAL]