



Connect Transit will record the Board of Trustees meetings for sharing on our YouTube channel after the meeting. Anyone who attends the meeting or addresses a public meeting during Public Comment time will be heard and may be seen on the livestream. Any audio and video captured will be in the recording.

AGENDA

Connect Transit Board of Trustees, Regular Session

May 26, 2026 – 4:30 p.m.

Connect Transit Board Room, 351 Wylie Drive, Normal, IL 61761

- A. Call to Order
- B. Roll Call
 - a. Attendance by Other Means/Virtual
- C. Pledge of Allegiance and Mission Statement
- D. Safety Moment
- E. Public Comments
- F. Consent Agenda
 - a. Approval of Regular Session Minutes for April 28, 2026
 - b. Approval of Regular and Executive Session Minutes for May 1, 2026
 - c. Approval of Regular and Executive Session Minutes for May 8, 2026
 - d. Approval of Financial Information for April 2026
 - e. Monthly Statistical Report for April 2026
- G. New Business
 - a. Recommendation for Employment Agreement of Chief Executive Officer – Roll Call Vote
 - b. Recommendation for Award of Oils and Lubricants Contract – Roll Call Vote
 - c. Recommendation for Award of Tire Lease Contract – Roll Call Vote
 - d. Recommendation for Award of Diesel and Gasoline Fuel Contract – Roll Call Vote
 - e. Recommendation for Award of Property and Casualty Insurance Renewal Contract – Roll Call Vote
 - f. Recommendation for Award of Health Insurance Renewal Contract – Roll Call Vote
- H. Committee Reports
- I. Board Chair's Report
- J. Chief Executive Officer's Report
- K. Trustee Comments
- L. Executive Session
- M. Adjournment

Mission:

Connect Transit provides safe, reliable transportation and access to opportunity to strengthen and enrich individual lives, our community, the economy, and the environment.





April 2026

Financial Reports



Connect Transit
Cash Disbursement Report
April 2026

Name	Check Number	Date	Amount	Description
1st Ayd Corporation	00061955	17-Apr-26	\$412.18	Cleaning Supplies
A Drain Doctor	00061908	03-Apr-26	\$4,750.00	Plumbing
A.T.U. - C.O.P.E.	00061909	03-Apr-26	\$269.59	Payroll Deduction
ABC Bus Companies	00061910	03-Apr-26	\$1,775.97	Bus Parts
ABC Bus Companies	00061956	17-Apr-26	\$304.53	Bus Parts
Advance Auto Parts	00061912	03-Apr-26	\$2,121.70	Maintenance Supplies
Advance Auto Parts	00061957	17-Apr-26	\$1,449.55	Maintenance Supplies
Airgas USA, LLC	00061958	17-Apr-26	\$94.24	Welding Supplies
Amalgamated Transit Union Local 752	00061913	03-Apr-26	\$9,280.40	Payroll Deduction
Amalgamated Transit Union Local 752	00061959	17-Apr-26	\$250.00	Payroll Deduction
Amanda McDonagh	00061954	03-Apr-26	\$343.68	Payroll Deduction Refund
Amazon Capital Service	00061914	03-Apr-26	\$1,203.38	Bus Parts, Computer Hardware, Materials & Office Supplies
Amazon Capital Service	00061960	17-Apr-26	\$8,935.20	Computer Hardware and Office Supplies
Ancel Glink, P.C.	00061961	17-Apr-26	\$660.00	Legal Service
Anthony Hayes	00061962	17-Apr-26	\$96.01	Uniform Reimbursement
BCBS	ACH	30-Apr-26	\$166,553.23	Health Insurance
Best Buddies International, Inc.	00061915	03-Apr-26	\$2,500.00	Advertising- Promotions
Best One of Central IL	00061916	03-Apr-26	\$218.12	Outside Repair
Bill.com	ACH	01-Apr-26	\$43.90	Mechanic's Tool Allowance
Bill.com	ACH	01-Apr-26	\$66.28	Materials & Supplies - Other
Bill.com	ACH	01-Apr-26	\$110.70	Freight
Bill.com	ACH	01-Apr-26	\$101.89	Office Supplies
Bill.com	ACH	01-Apr-26	\$668.87	Computer Hardware & Repair
Bill.com	ACH	01-Apr-26	\$18,306.40	Software Licensing
Bill.com	ACH	01-Apr-26	\$79.98	Dues & Subscriptions
Bill.com	ACH	01-Apr-26	\$8,547.14	Travel & Meetings
Bill.com	ACH	01-Apr-26	\$2,380.05	Employee Recognition
Bill.com	ACH	01-Apr-26	\$290.50	Advertising - Promotions
Bill.com	ACH	01-Apr-26	\$165.16	Public Notices
Bill.com	ACH	01-Apr-26	\$719.25	Safety/Training
Bill.com	ACH	01-Apr-26	\$275.50	Miscellaneous Expense
Blue Springs, Inc	00061963	17-Apr-26	\$715.00	Portable Restrooms
Blunier Builders, Inc	00061964	17-Apr-26	\$1,952.65	Snow Removal
Bonaco, Inc.	00061965	17-Apr-26	\$213.11	Bus Parts
Cardinal Infrastructure, LLC	00061966	17-Apr-26	\$7,000.00	Consulting
Carl Family Property Services, LLC	00061967	17-Apr-26	\$180.00	Roofing
CDM Smith Inc.	00061968	17-Apr-26	\$87,449.16	A & E - Downtown Transit Center
Checkr, Inc.	00061969	17-Apr-26	\$265.47	New Hire Background Checks
CIRBN, LLC	00061970	17-Apr-26	\$299.89	Internet
CIT Trucks, LLC - Normal	00061917	03-Apr-26	\$6,649.33	Bus Parts
CIT Trucks, LLC - Normal	00061971	17-Apr-26	\$8,796.00	Bus Parts
City of Bloomington(Water)	00061918	03-Apr-26	\$1,358.22	Utilities
City of Bloomington-Finance Department	00061972	17-Apr-26	\$3,152.52	Safety/Training
Clark Baird Smith, LLP	00061973	17-Apr-26	\$5,675.00	Legal Service
Clean Exhaust Specialist	00061919	03-Apr-26	\$2,792.00	Bus Parts
Clean Exhaust Specialist	00061974	17-Apr-26	\$1,459.00	Bus Parts
Commerce Bank	ACH	10-Apr-26	\$510.78	Bnaking Fees
Commerce Bank	ACH	22-Apr-26	\$83.46	Interest Payment
Corn Belt Energy Corp.	00061975	17-Apr-26	\$3,614.11	Utilities
Cornerstone Government Affairs	00061976	17-Apr-26	\$4,000.00	Consulting
Culligan Water Conditioning	00061920	03-Apr-26	\$97.50	Bottled Water Service
DAVID DUKE	00061921	03-Apr-26	\$60.34	Uniform Reimbursement
David Eckardt	00061922	03-Apr-26	\$159.38	Uniform Reimbursement
Discount Tire	00061977	17-Apr-26	\$980.20	Tires
Eagle Automotive	00061923	03-Apr-26	\$2,214.81	Bus Parts
Eagle Automotive	00061978	17-Apr-26	\$1,106.23	Bus Parts
Fasteners Etc.	00061924	03-Apr-26	\$1,454.89	Maintenance Supplies



Connect Transit Cash Disbursement Report April 2026

Name	Check Number	Date	Amount	Description
Fitzgerald Equipment Co., Inc.	00061979	17-Apr-26	\$34.74	Garage Equipment Repair
Galls, LLC	00061925	03-Apr-26	\$1,216.55	Admin & Operations Uniforms
Genfare, LLC	00061926	03-Apr-26	\$758.38	Software and Hardware
Genfare, LLC	ACH	15-Apr-26	\$40.00	Pass Refund
Genfare, LLC	00061980	17-Apr-26	\$1,616.82	Software and Hardware
Gillig LLC	00061981	17-Apr-26	\$2,372.05	Bus Parts
Global Industrial	00061982	17-Apr-26	\$107.80	Garage Supplies
Government Finance Officers Association	00061927	03-Apr-26	\$505.00	Dues & Subscriptions
Grainger	00061928	03-Apr-26	\$929.40	Office Cabinets
Harbor Freight/MSTS Receivables LLC	00061929	03-Apr-26	\$50.00	Garage Maintenance Equipment
Heartland Community College	00061983	17-Apr-26	\$650.00	Safety/Training
Heritage Machine & Welding, Inc.	00061930	03-Apr-26	\$1,107.03	Bus Parts
Heritage Machine & Welding, Inc.	00061984	17-Apr-26	\$657.77	Bus Parts
Heritage-Crystal Clean, LLC	00061985	17-Apr-26	\$98.00	Environmental Services
HicksGas Bloomington LLC	00061931	03-Apr-26	\$1,183.61	LP Gas
Houck Transit Advertising	00061932	03-Apr-26	\$300.00	Accidents
Illinois Department of Revenue	ACH	02-Apr-26	\$19,899.78	State Taxes
Illinois Department of Revenue	ACH	16-Apr-26	\$20,135.60	State Taxes
Illinois Dept of Revenue Wage Levy Unit	00061933	03-Apr-26	\$315.34	Payroll Deduction
Illinois Dept of Revenue Wage Levy Unit	00061986	17-Apr-26	\$292.92	Payroll Deduction
Illinois Disbursement	ACH	02-Apr-26	\$1,582.84	Payroll Deduction
Illinois Disbursement	ACH	16-Apr-26	\$1,848.83	Payroll Deduction
Illinois Disbursement	ACH	30-Apr-26	\$1,848.83	Payroll Deduction
Illinois Employment	ACH	24-Apr-26	\$38,528.92	SUTA Payment
Jennifer Johnson	00061987	17-Apr-26	\$86.02	Uniform Reimbursement
John Crago	00061988	17-Apr-26	\$100.00	Tool Reimbursement
Joseph Isaia	00061989	17-Apr-26	\$38.40	Uniform Reimbursement
Ken's Oil Service, Inc	00061934	03-Apr-26	\$42,370.50	Bus Parts, Fuel & Lubricants
Ken's Oil Service, Inc	00061990	17-Apr-26	\$60,628.55	Bus Parts, Fuel & Lubricants
Kirk Jennings	00061935	03-Apr-26	\$186.03	Uniform Reimbursement
Kirk's Automotive, Inc	00061991	17-Apr-26	\$639.00	Bus Parts
Lauterbach & Amen, LLP	00061936	03-Apr-26	\$2,000.00	Audit Services
Left Lane Auto LLC	00061937	03-Apr-26	\$300.00	Bus Parts
Mark R. Peterson	00061992	17-Apr-26	\$806.26	Consulting
Marsh & McLennan Agency, LLC	00061993	17-Apr-26	\$178,958.50	Insurance
McAnd Promotions	00061938	03-Apr-26	\$295.00	Advertising
McLean County Chamber of Commerce	00061939	03-Apr-26	\$400.00	Advertising- Promotions
Menards	00061994	17-Apr-26	\$154.09	Materials & Supplies
Midwest Transit Equipment, Inc.	00061940	03-Apr-26	\$3,993.20	Bus Parts
Midwest Transit Equipment, Inc.	00061995	17-Apr-26	\$718.20	Bus Parts
Miller Janitor Supply	00061941	03-Apr-26	\$476.58	Maintenance Supplies
Miller Janitor Supply	00061996	17-Apr-26	\$134.90	Maintenance Supplies
Missionsquare	ACH	02-Apr-26	\$39,168.96	Retirement
Missionsquare	ACH	16-Apr-26	\$40,160.60	Retirement
Missionsquare	ACH	30-Apr-26	\$39,015.80	Retirement
Modal Marketing Inc.	00061942	03-Apr-26	\$47.69	Freight
Morris Avenue Garage	00061997	17-Apr-26	\$120.00	Vehicle Inspection
Motion Industries, Inc.	00061998	17-Apr-26	\$253.28	Bus Parts
Napa Auto Parts	00061943	03-Apr-26	\$1,656.44	Bus Parts
Napa Auto Parts	00061999	17-Apr-26	\$902.02	Bus Parts
Nicor Gas	00061944	03-Apr-26	\$5,452.28	Utilities
Nonstop	ACH	15-Apr-26	\$42,609.73	Health Insurance
Oberlander Alarm Systems, Inc.	00061945	03-Apr-26	\$230.00	Security Alarm Service Fee
ODP Business Solutions, LLC	00062000	17-Apr-26	\$284.07	Office Supplies
OSF Medical Group - Occupational Health	00062001	17-Apr-26	\$550.00	Drug Testing
Payroll	ACH	02-Apr-26	\$319,534.90	
Payroll	ACH	16-Apr-26	\$337,669.28	



**Connect Transit
Cash Disbursement Report
April 2026**

Name	Check Number	Date	Amount	Description
Payroll	ACH	30-Apr-26	\$312,776.04	
Pitney Bowes	ACH	13-Apr-26	\$289.14	Mailing
Reinhart Landscaping & Snow	00062002	17-Apr-26	\$11,565.00	Landscaping
Remix Technologies	00062003	17-Apr-26	\$38,800.00	Software Licensing
Roanoke Motor Co. Inc.	00061946	03-Apr-26	\$479.50	Bus Parts
Roanoke Motor Co. Inc.	00062004	17-Apr-26	\$330.16	Bus Parts
Sam Leman Ford	00061947	03-Apr-26	\$2,076.50	Outside Repair
Sam Leman Ford	00062005	17-Apr-26	\$1,691.53	Outside Repair
Secretary of State	00062018	17-Apr-26	\$173.00	Vehicle Registration
Secretary of State	00062019	17-Apr-26	\$173.00	Vehicle Registration
Secretary of State	00062020	17-Apr-26	\$173.00	Vehicle Registration
Secretary of State	00062021	17-Apr-26	\$173.00	Vehicle Registration
Secretary of State	00062022	17-Apr-26	\$173.00	Vehicle Registration
Select Screen Prints and Embroidery	00062007	17-Apr-26	\$552.37	T-Shirts
Southtown Wrecker Service	00061948	03-Apr-26	\$962.50	Towing
Southtown Wrecker Service	00062008	17-Apr-26	\$555.00	Towing
Stratus Networks	00062009	17-Apr-26	\$2,838.66	Internet
Team Torque	00062010	17-Apr-26	\$125.00	Shop Tools
Tech Electronics	00062011	17-Apr-26	\$381.00	Building Maintenance
The Aftermarket Parts Company LLC	00061949	03-Apr-26	\$6,945.18	Bus Parts
The Aftermarket Parts Company LLC	00062012	17-Apr-26	\$8,985.21	Bus Parts
Town of Normal-Utility Billing	00061950	03-Apr-26	\$632.30	Utilites
TX Child Support SDU	00061951	03-Apr-26	\$643.59	Payroll Deduction
TX Child Support SDU	00062013	17-Apr-26	\$643.59	Payroll Deduction
Tyler Technologies, Inc	00061952	03-Apr-26	\$101,237.00	ERP Implementation
United States Treasury	ACH	02-Apr-26	\$106,828.15	Federal Taxes
United States Treasury	ACH	16-Apr-26	\$108,526.35	Federal Taxes
United States Treasury	ACH	16-Apr-26	\$96,922.30	Federal Taxes
Urban Transportation Associates, INC.	00062014	17-Apr-26	\$17,846.00	Software Licensing
Verizon Wireless	00062015	17-Apr-26	\$11,275.64	Mobile Data Terminals for SS
Vestis Services, LLC (fka Aramark)	00061953	03-Apr-26	\$858.94	Cleaning Uniforms & Rugs
Vestis Services, LLC (fka Aramark)	00062016	17-Apr-26	\$851.20	Cleaning Uniforms & Rugs
William Masters, Inc	00062017	17-Apr-26	\$910.50	HVAC
		Total	\$2,428,626.29	

Bloomington Normal Public Transit

Balance Sheet

Division: 99 Board Reports

As of: 4/30/2026

Fiscal Year: 2026 Period: 10 Apr-2026

Assets

Current Assets

Checking and Savings	\$6,125,621.68
Accounts Receivable	\$4,228,483.47
Inventory Asset - Fuel	\$56,060.41
Inventory Asset - Parts	\$511,333.95
Inventory Asset - Tires	\$0.00
Other Current Assets	\$728,017.15

Total Current Assets \$11,649,516.66

Fixed Assets \$28,615,713.85

Total Assets \$40,265,230.51

Liabilities & Equity

Liabilities

Accounts Payable	\$394,303.34
Payroll Liabilities	\$1,424,098.86
Contracts	\$0.00
Due to Illinois Funds Account	\$0.00
Deferred Revenue	\$1,357,596.16
Deficit Funding Advance	\$0.00

Total Liabilities \$3,175,998.36

EQUITY

Fixed Asset Equity	\$12,539,853.77
Unreserved Fund Equity	\$6,750,412.62
Underground Petroleum Storage	\$20,000.00

Total Equity \$19,310,266.39

Retained Earnings \$17,778,965.76

Total Liabilities & Equity \$40,265,230.51

Bloomington Normal Public Transit

Income Statement With Approved Budget

From Fiscal Year: 2026 Thru Fiscal Year: 2026	From Period 10 Thru Period 10	Division: 98 Operating Profit/Loss		As of: 4/30/2026		
		Apr-2026		Jul-2025 Apr-2026	Approved Budget	
Operating Revenue						
Passenger Fares		\$47,350.85	8.47%	\$466,985.79	83.57%	\$558,825.00
ISU Contract Fare		\$53,126.53	8.75%	\$551,698.75	90.83%	\$607,410.00
Other Contract Fares		\$11,541.54	5.25%	\$140,777.93	64.04%	\$219,840.00
Advertising Revenue		\$0.00	0.00%	\$87,299.96	71.62%	\$121,900.00
Miscellaneous Revenue		\$6,881.75	6.55%	\$59,480.19	56.65%	\$105,000.00
Total Operating Revenue		\$118,900.67	7.37%	\$1,306,242.62	80.98%	\$1,612,975.00
Operating Expenses						
Operators Wages		\$884,359.23	9.47%	\$7,555,715.56	80.93%	\$9,335,983.51
Maintenance Wages		\$177,975.25	9.20%	\$1,434,799.12	74.19%	\$1,934,072.46
Administration Wages		\$127,006.94	9.25%	\$1,240,727.49	90.37%	\$1,372,868.01
Employer Payroll Tax Expense		\$95,180.47	9.35%	\$820,533.17	80.62%	\$1,017,798.78
Retirement Plan		\$44,558.18	6.86%	\$370,396.29	57.02%	\$649,637.32
Group Insurance		\$184,135.58	6.71%	\$2,176,796.68	79.37%	\$2,742,530.64
Uniform Expense		\$4,302.73	7.62%	\$34,669.13	61.42%	\$56,444.66
Professional Services		\$31,912.14	7.71%	\$331,052.37	80.00%	\$413,815.00
Outside Repair-Labor		\$8,847.22	6.25%	\$154,819.58	109.41%	\$141,500.00
Contract Maintenance Services		\$7,751.14	3.33%	\$178,632.98	76.66%	\$233,028.22
Custodial Services		\$1,536.54	7.27%	\$9,763.38	46.20%	\$21,133.00
Employee Recruiting/Testing/Temp Help		\$460.00	1.02%	\$16,055.25	35.68%	\$45,000.00
Fuel		\$92,507.94	5.52%	\$853,987.14	50.96%	\$1,675,929.00
Lubricants		\$4,297.17	4.54%	\$39,943.46	42.22%	\$94,610.00
Tires		\$4,985.50	7.83%	\$49,516.92	77.75%	\$63,691.00
Bus Repair Parts		\$66,483.23	12.96%	\$596,104.86	116.21%	\$512,974.00
Other Materials & Supplies		\$8,467.27	7.81%	\$91,023.88	83.91%	\$108,473.00
Computer and Office Supplies		\$99,869.06	16.64%	\$451,143.66	75.18%	\$600,092.99
Utilities		\$8,135.59	5.93%	\$132,107.15	96.23%	\$137,277.41
Corporate Insurance		\$61,169.66	8.16%	\$588,304.74	78.44%	\$750,000.00
Dues/Subscriptions/Fees		\$22,723.35	5.06%	\$295,272.89	65.74%	\$449,168.00
Total Operating Expenses		\$1,936,664.19	8.66%	\$17,421,365.70	77.93%	\$22,356,027.00
Operating Assistance						
Operating Deficit Before Subsidies and Grants		(\$1,817,763.52)	8.76%	(\$16,115,123.08)	77.69%	(\$20,743,052.00)
City of Bloomington Operating Assistance		\$75,833.33	8.33%	\$759,333.30	83.44%	\$910,000.00
Town of Normal Operating Assistance		\$49,166.66	8.33%	\$491,666.60	83.33%	\$590,000.00
Illinois Downstate Operating Assistance		\$1,258,953.00	8.66%	\$11,251,492.00	77.43%	\$14,531,418.00
State Operating 5311		\$19,763.73	6.96%	\$169,661.98	59.72%	\$284,094.00
FTA 5307 Operating Assistance		\$419,902.27	9.48%	\$3,316,124.02	74.90%	\$4,427,540.00
Total Operating Assistance		\$1,823,618.99	8.79%	\$15,988,277.90	77.08%	\$20,743,052.00



April 2026	Current Month	Month in Prior Year	Percent Change	Year to Date	Prior Year to Date	% Change YTD
System Statistics:						
System Ridership	236,419	226,165	4.53%	2,047,746	1,945,433	5.26%
Fixed Ridership	221,034	211,406	4.55%	1,897,978	1,802,475	5.30%
Mobility Ridership	10,530	10,156	3.68%	99,372	95,245	4.33%
FLEX Ridership	4,855	4,603	5.47%	50,396	47,713	5.62%
System Service Hours	15,342	14,713	4.28%	147,631	140,750	4.89%
Fixed Service Hours	9,962	9,295	7.18%	95,180	89,774	6.02%
Mobility Service Hours	4,363	4,387	-0.55%	42,464	40,657	4.44%
FLEX Service Hours	1,017	1,031	-1.36%	9,987	10,319	-3.21%
System Service Miles	192,492	181,281	6.18%	1,852,892	1,731,122	7.03%
Fixed Service Miles	125,031	113,193	10.46%	1,199,855	1,089,688	10.11%
Mobility Service Miles	53,531	53,913	-0.71%	512,579	503,249	1.85%
FLEX Service Miles	13,930	14,175	-1.73%	140,458	138,185	1.64%
System Revenue Vehicles	51	59	-13.56%	51	64	-20.31%
Fixed Revenue Vehicles	25	33	-24.24%	21	38	-44.74%
Mobility Revenue Vehicles	21	21	0.00%	25	21	19.05%
FLEX Revenue Vehicles	5	5	0.00%	5	5	0.00%
System Miles/Revenue Vehicle	3,774	3,073	22.84%	36,331	27,049	34.32%
Fixed Miles/Revenue Vehicle	5,001	3,430	45.80%	57,136	28,676	99.25%
Mobility Miles/Revenue Vehicle	2,549	2,567	-0.71%	20,503	23,964	-14.44%
FLEX Miles/Revenue Vehicle	2,786	2,835	-1.73%	28,092	27,637	1.64%
System Efficiencies:						
System Ridership/Service Hour	15.41	15.37	0.25%	13.87	13.82	0.35%
Fixed Ridership/Revenue Hour	22.19	22.74	-2.45%	19.94	20.08	-0.68%
Mobility Ridership/Revenue Hour	2.41	2.32	4.25%	2.34	2.34	-0.11%
FLEX Ridership/Revenue Hour	4.77	4.46	6.93%	5.05	4.62	9.13%
System Percent On-Time Trips	88.00%	88.02%	-0.03%	87.21%	90.17%	-3.28%
Fixed Percent On-Time Trips	90%	88%	2.39%	87%	90%	-3.14%
Mobility Percent On-Time Trips	87%	96%	-9.83%	93%	96%	-3.60%
FLEX Percent On-Time Trips	0%	76%	-100.00%	73%	80%	-8.27%
System Subsidy/Passenger	\$8.30	\$6.87	20.85%	\$8.12	\$7.52	7.86%
Fixed Subsidy/Passenger	\$4.85	\$4.50	7.89%	\$5.02	\$5.21	-3.71%
Mobility Subsidy/Passenger	\$71.21	\$49.77	43.08%	\$58.76	\$44.61	31.71%
FLEX Subsidy/Passenger	\$28.61	\$20.91	36.84%	\$24.92	\$20.86	19.46%
Operator Pay Hours/Service Hour	1.33	1.29	3.11%	1.37	1.32	3.61%
Vehicle Maintenance Expense/Mile	\$1.61	\$1.28	26.25%	\$1.46	\$1.28	14.40%



MEMO

Date: May 26, 2026
To: Board of Trustees
From: Julie Hile, Board Chair
CC: Judy Buchanan, Vice Chair
Subject: Employment Agreement for Chief Executive Officer

Recommendation:

Authorize the Connect Transit Board Chair to execute an employment agreement with the selected candidate for the position of Chief Executive Officer (CEO).

Background:

In February 2026, the Board of Trustees engaged KL2 Connects for the executive search for a new CEO. KL2 Connects is headquartered in North Carolina and has been providing executive search services for approximately 19 years, with a specialized focus in public sector and transit leadership recruitment. The firm has successfully placed more than 260 highly qualified executives across more than 65 public transit agencies nationwide. Their proposal reflected a comprehensive recruitment methodology, a strong understanding of Connect Transit's organizational needs, and a demonstrated track record of identifying and placing senior transit leadership positions similar in scope and responsibility to the Managing Director/Chief Executive Officer role.

Discussion:

Nationwide advertisements and recruiting efforts for the position of CEO began in February 2026. Thirteen candidates were screened by KL2 Connects with a pool of five applicants forwarded to Connect Transit Board Chair for review. On May 1, 2026, Trustees met in an Executive Session to review applicants and determined two applicants to be interviewed. Interviews were conducted during the May 8, 2026, Executive Session.

A conditional offer of employment was made to and accepted by the Board's selected candidate during the last two weeks. The candidate has agreed to accept the position and signed the ensuing employment agreement prepared by Connect Transit's legal counsel, Steve Mahrt of Ancel, Glink.



MEMO

Date: May 26, 2026
To: Board of Trustees
From: Ashley Strupek, Procurement Manager
CC: Brady Lange, Deputy Managing Director
Subject: Recommendation for Oils and Lubricants

Recommendation:

Authorize Deputy Managing Director to execute a contract with Ken's Oil and Service for the purchase and delivery of oils and lubricants for a term of three years with two one-year options.

Background:

Since 2021 Connect Transit has been under contract with Ken's Oil Service. That agreement is ending. Historically Connect Transit has contracted for these products and services to lock in preferable pricing without being subjected to market fluctuations.

Discussion:

On March 2, 2026, Connect Transit released an Invitation to Bid (IFB) seeking bids for purchase and delivery of miscellaneous oils and lubricants, not including gasoline and diesel fuel. In response to the IFB, Connect Transit received three bids which are detailed in the table below. Connect Transit staff decided to seek a three-year contract for these goods but allow for price increases or decreases not to exceed the Consumer Price Index for motor oils, coolant, and fluids. The contract is also limited to a total annual increase of 8% or less.

The solicitation allows vendors to request a price change every 180 days due to market changes. Due to the increase in cost of oils and lubricants, the top bidder decided that they could not hold their price for the first 180 days and therefore withdrew their bid. As a result, staff is recommending the second lowest bidder for contract award. Ken's Oil Service has submitted a letter stating they will hold their bid price for the first 180 days.

Bid table on next page.

Bid Table

Product	Estimated Annual Usage	Ken's Oil Service		Rilco Lubricants		Safety-Kleen Systems	
		Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
15W-40 Engine Oil	1,600 Gallons	\$9.41	\$15,056.00	\$7.92	\$12,672.00	\$7.99	\$12,784.00
5W-30 Full Synthetic Engine Oil	550 Gallons	\$10.44	\$5,742.00	\$7.95	\$4,372.50	\$8.99	\$4,944.50
0W-20 Full Synthetic Engine Oil	110 Gallons	\$10.44	\$1,148.40	\$7.82	\$860.20	\$8.99	\$988.90
Synthetic Transmission Fluid	220 Gallons	\$25.15	\$5,533.00	\$19.97	\$4,393.40	\$12.99	\$2,857.80
Diesel Exhaust Fluid	7,500 Gallons	\$1.85	\$13,875.00	\$2.25	\$16,875.00	\$4.24	\$31,800.00
80W-90 Multipurpose Automotive Gear Lubricant	165 Gallons	\$11.98	\$1,976.70	\$11.26	\$1,857.90	\$14.53	\$2,397.45
Multipurpose Lithium Complex Grease	120 Pounds	\$3.26	\$391.20	\$3.4575	\$414.90	\$3.33	\$399.60
50/50 Premix Red Antifreeze	1,925 Gallons	\$6.64	\$12,782.00	\$6.18	\$11,896.50	\$5.5	\$10,587.50
Washer Fluid	165 Gallons	\$2.99	\$493.35	1.9	\$313.50	1.95	\$321.75
			\$56,997.65		\$53,655.90		\$67,081.50

Ken's Oil Service is located in Forrest, Illinois and has been in business for 30 years. Ken's Oil Service has been a reliable vendor with Connect Transit for over 10 years.

Financial Impact:

The contract is projected to cost \$56,997.65 each year, according to expected annual usage. All goods and services provided by this contract are accounted for within the FY27 Operating Budget.



MEMO

Date: May 26, 2026
To: Board of Trustees
From: Ashley Strupek, Procurement Manager
CC: Brady Lange, Deputy Managing Director
Subject: Recommendation for Tire Lease

Recommendation:

Authorize the Deputy Managing Director to execute a contract with Bridgestone Americas, Inc., for tire leasing for a term of three years with two periods of two option years.

Background:

Connect Transit has traditionally leased tires to secure favorable pricing and avoid market volatility. Leasing tires offers greater flexibility compared to buying them, helping lower maintenance expenses, minimize downtime, and lessen environmental risks.

Discussion:

On March 4, 2026, Connect Transit issued an Invitation to Bid (IFB) for tire leasing services. In response, only one bid was received, as outlined in the accompanying table. The Procurement Department contacted other prospective bidders who had not submitted proposals to inquire about their reasons for non-participation. One vendor responded, citing factors such as unfavorable timing, Buy America requirements, a limited pool of tire vendors, and the duration of the contract term.

Bid table on next page.

Table 1: Bid Results

Bridgestone Americas

Tire Size	Year 1 Rate Per Tire Mile	Year 2 Rate Per Tire Mile	Year 3 Rate Per Tire Mile	Optional Year 4 Rate Per Tire Mile	Optional Year 5 Rate Per Tire Mile
225/75R16 (Radial)	0.004329	0.004502	0.004682	0.004869	0.005064
315/80R22.5 (Radial)	0.008288	0.00862	0.008965	0.009323	0.009696
305/70R22.5 (Radial)	0.007944	0.008262	0.008592	0.008936	0.009294

Financial Impact:

The total cost of this contract is projected at \$491,676.47 for five years based on estimate annual mileage. Tire lease costs were included in the FY27 approved Operating Budget, and the contract total is within the budgeted amount.



MEMO

Date: May 26, 2026
To: Board of Trustees
From: Ashley Strupek, Procurement Manager
CC: Brady Lange, Deputy Managing Director
Subject: Recommendation for Fuel Supplier

Recommendation:

Authorize the Deputy Managing Director to execute a contract with Ken's Oil Service for the purchase and delivery of diesel and gasoline fuels for a term of one year.

Background:

Connect Transit's agreement with its current fuel supplier will end on June 30, 2026. The current contract was issued for an 18-month term, which helped align fuel purchases with the fiscal year. Moving forward, Connect Transit will issue one-year fuel supply contracts at the start of each fiscal year. Multi-year contracts are currently not used because fuel market conditions are difficult to predict more than a year in advance, which would increase bid prices to mitigate risk.

Discussion:

On March 16, 2026, Connect Transit released an Invitation to Bid (IFB) seeking bids for purchase and delivery of diesel and unleaded gasoline. In response to the IFB, Connect Transit received three bids which are detailed in the table below.

Bid table on next page.

Table 1:

Product	Gresham Petroleum Co.		Heritage Petroleum, LLC		Ken's Oil Service, Inc	
	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Clear #2 Ultra Low Sulfur Diesel	\$3.44	\$957,890.88	\$3.32	\$924,371.52	\$3.19	\$888,652.80
Unleaded 87 Octane Gasoline	\$2.90	\$348,348.00	\$2.75	\$330,264.00	\$2.59	\$310,800.00
Renewable Diesel (R99) (Optional)	\$5.97		\$0.00		\$6.61	
Cold Weather Additive (per gallon)	\$0.03		\$0.03		\$0.04	
TOTAL		\$1,306,238.88		\$1,254,635.52		\$1,199,452.80

Ken's Oil Service has been Connect Transit's fuel supplier since 2019. Ken's Oil Service is located in Forrest, Illinois and has been in business for 30 years.

Financial Impact:

The total anticipated fuel cost over the next fiscal year will be \$1,119,452.80, which is within the amount approved in the FY27 Operating Budget.



MEMO

Date: May 26, 2026
To: Board of Trustees
From: Patrick Kuebrich, Finance Director
CC: Brady Lange, Deputy Managing Director
Subject: Recommendation for FY27 Property and Casualty Insurance Renewal

Recommendation:

Authorize the Deputy Managing Director to renew Connect Transit's property and casualty insurance effective July 1, 2026, through June 30, 2027.

Background:

Connect Transit is renewing the property and casualty insurance for the term of July 1, 2026, through June 30, 2027. This renewal covers the following insurance coverage: workers' compensation, property and equipment, general liability and employee benefits, automobiles, umbrella, directors' and officers' liability and employment practices, fiduciary liability, crime, cyber liability, and business travel accident.

Discussion:

The premium for the workers' compensation insurance renewal will increase \$69,660 (from \$336,972 for FY26 to \$406,632 for FY27). The increase is due to the proposed increase in payroll in FY27 compared to FY26 - based on projected additional service. Final costs for workers' compensation insurance are audited each year and adjusted based on actual payroll.

The premium for the property and casualty insurance renewal will increase \$70,386 (from \$681,390 for FY26 to \$751,776 for FY27). The majority of this premium increase (\$59,822) is from the automobile liability and comprehensive coverage. This increase is due to an increase in vehicle count, including the 2026 Gilligs, and the expansion of service in McLean County.

Even though this is a significant increase, we feel this is a reasonable renewal. We will be working with Marsh MMA, our insurance broker, to receive assistance and service that will help mitigate our claims in the future.

Financial Impact:

The total cost for this renewal of all policies shown in the table below is \$1,158,408, a \$140,046 (13.8%) increase over FY26. The increase was anticipated and included in the FY27 Operating Budget.

Premium Summary

Coverage Carrier/AM Best Rating	FY26 Expiring Premium	FY27 Renewal Premium
Encova – A++ XV Workers’ Compensation*	\$336,972	\$406,632
Travelers – A++ XV Property, Equipment Breakdown, Inland Marine	\$34,074	\$36,173
Travelers – A++ XV General Liability and Employee Benefits	\$8,276	\$8,359
Travelers – A++ XV Automobile Liability and Comprehensive	\$508,001	\$567,823
Travelers – A++ XV Umbrella Liability	\$86,010	\$92,481
Travelers – A++ XV Directors’ & Officers’ Liability & Employment Practices	\$36,507	\$38,391
Travelers Renewal – A++ XV Fiduciary	\$2,859	\$2,886
Hanover Insurance Company – A XV Crime	\$ 876	\$876
Cowbell – A XV Cyber Liability	\$ 3,402	\$ 3,402
Chubb Insurance – A++ XV Business Travel Accident	\$ 1,385	\$ 1,385
Total Carrier Premium	\$1,018,362	\$1,158,408

* Subject to annual audit



MEMO

Date: May 26, 2026
To: Board of Trustees
From: Stephanie Butler, HR Manager
CC: Brady Lange, Deputy Managing Director
Subject: Recommendation for FY27 Health Insurance Renewal

Recommendation:

Authorize the Deputy Managing Director to approve a contract with Connect Transit's current healthcare insurance provider, Blue Cross Blue Shield of Illinois (BCBS), for the term of July 1, 2026 – June 30, 2027.

Background:

The current health insurance policy with BCBS is set to renew July 1, 2026. Employees will have the choice of two options to choose from as the base of the plans are the same:

1. **MICO3013:** This plan includes a \$7,750 individual deductible and a \$15,500 family deductible, which are funded through the NonStop Visa Card with a \$2,000 individual backend and a \$4,000 family backend and will be used to pay for eligible medical and prescription expenses.
 - a. **CHANGES:** This plan will now include a \$2,000 backend for individuals and a \$4,000 backend for family, which will be paid by the employee. The updated plan features a higher deductible insurance package through BCBS to help manage rising costs, while continuing to include Nonstop Health for covered in-network care.
2. **MPEQ1Z0725:** This plan is structured as a high-deductible Health Savings Account (HSA) plan. This plan includes a \$7,750 individual deductible and a \$15,500 family deductible. To assist with out-of-pocket expenses, the employer will provide HSA seed contributions of \$3,000 towards the individual deductible and \$5,000 toward the family deductible.

- a. **CHANGES:** This plan will include seed money from the employer towards the cost of the individual deductible of \$3,000 and towards the family deductible of \$5,000.

The ancillary insurance package, including Short-Term and Long-Term Disability, Life/AD&D, and Vision coverage will be provided by Mutual of Omaha for our FY27 renewal.

The dental coverage will be provided by Blue Cross Blue Shield of Illinois (BCBS). This change includes a 1% discount from BCBS for our FY27 renewal.

Financial Impact:

The total increase for health insurance is 17.49% for the FY27 renewal, down from the projected 30% increase. This increase was anticipated in our approved FY27 Operating Budget.