



Connect Transit will record the Board of Trustees meetings for sharing on our YouTube channel after the meeting. Anyone who attends the meeting or addresses a public meeting during Public Comment time will be heard and may be seen on the livestream. Any audio and video captured will be in the recording.

AGENDA

Connect Transit Board of Trustees, Regular Session

November 25, 2025 – 4:30 p.m.

Connect Transit Board Room, 351 Wylie Drive, Normal, IL 61761

- A. Call to Order
- B. Roll Call
 - a. Attendance by Other Means/Virtual
- C. Pledge of Allegiance and Mission Statement
- D. Safety Moment
- E. Public Comments
- F. Consent Agenda
 - a. Approval of Regular Session Minutes for October 28, 2025
 - b. Approval of Executive Session Minutes for October 28, 2025
 - c. Approval of Financial Information for September 2025
 - d. Approval of Financial Information for October 2025
 - e. Monthly Statistical Reports for October 2025
- G. New Business
 - a. Recommendation for Enterprise Resource Planning Software
 - b. Recommendation for Release of Closed Session Minutes
 - c. Recommendation for Authorized Check Signatory
 - d. Recommendation for 2026 Board of Trustees Meeting Schedule
- H. Committee Reports
- I. Board Chair's Report
- J. Deputy Managing Director's Report
- K. Trustee Comments
- L. Executive Session
 - a. (5 ILCS 120/2) (c) (1) – Personnel Matters
- M. Adjournment

Mission:

Connect Transit provides safe, reliable transportation and access to opportunity to strengthen and enrich individual lives, our community, the economy, and the environment.



September 2025 Financial Reports



Connect Transit Cash Disbursement Report September 2025

Name	Check Number	Date	Amount	Description
A&R Mechanical Contractors, Inc	00061061	19-Sep-25	\$1,126.00	Building Maintenance
A.T.U. - C.O.P.E.	00061012	05-Sep-25	\$283.76	Payroll Deduction
Abbey Placements LLC	00061062	19-Sep-25	\$2,800.00	Human Resources
ABC Bus Companies	00061013	05-Sep-25	\$8,045.79	Bus Parts
ABC Bus Companies	00061063	19-Sep-25	\$7,409.35	Bus Parts
Advance Auto Parts	00061014	05-Sep-25	\$1,863.12	Maintenance Supplies
Advance Auto Parts	00061064	19-Sep-25	\$854.41	Maintenance Supplies
Amalgamated Transit Union Local 752	00061015	05-Sep-25	\$8,360.00	Payroll Deduction
Amalgamated Transit Union Local 752	00061065	19-Sep-25	\$150.00	Payroll Deduction
Amazon Capital Service	00061016	05-Sep-25	\$690.62	Bus Parts, Maintenance and Office Supplies
Amazon Capital Service	00061066	19-Sep-25	\$178.94	Bus Parts, Maintenance and Office Supplies
American Foundation forSuicidePrevention	00061067	19-Sep-25	\$1,000.00	Media Promotions
Ancel Glink, P.C.	00061068	19-Sep-25	\$385.00	Legal Service
Awards Network	00061017	05-Sep-25	\$150.00	Employee Recognition
Awards Network	00061069	19-Sep-25	\$350.00	Employee Recognition
Bill.com	ACH	02-Sep-25	\$398.00	Office Supplies-Office Equipment
Bill.com	ACH	02-Sep-25	\$516.03	Office Supplies
Bill.com	ACH	02-Sep-25	\$588.98	Computer Hardware & Repair
Bill.com	ACH	02-Sep-25	\$2,348.10	Software Licensing
Bill.com	ACH	02-Sep-25	\$338.99	Dues & Subscriptions
Bill.com	ACH	02-Sep-25	\$20,000.00	APTA Dues
Bill.com	ACH	02-Sep-25	\$3,022.91	Travel & Meetings
Bill.com	ACH	02-Sep-25	\$7,146.57	Employee Recognition
Bill.com	ACH	02-Sep-25	\$795.84	Advertising - Promotions
Bill.com	ACH	02-Sep-25	\$20.00	Media Promotions
Bill.com	ACH	02-Sep-25	\$168.39	Safety/Training
Birkey's Farm Store, Inc	00061070	19-Sep-25	\$3.20	Bus Parts
Blitt and Gaines, P.C.	00061018	05-Sep-25	\$380.38	Payroll Deduction
Blitt and Gaines, P.C.	00061071	19-Sep-25	\$380.38	Payroll Deduction
Blue Cross and Blue Shield of Illinois	00061125	19-Sep-25	\$165,427.35	Insurance
Blue Springs, Inc	00061072	19-Sep-25	\$590.00	Portable Restrooms
Bridgestone Americas	00061073	19-Sep-25	\$4,786.86	Tires
Cardinal Infrastructure, LLC	00061074	19-Sep-25	\$7,000.00	Consulting
CDM Smith Inc.	00061075	19-Sep-25	\$62,677.73	A & E Contractor
Checkr, Inc.	00061019	05-Sep-25	\$253.47	New Hire Background Checks
CIRBN, LLC	00061076	19-Sep-25	\$147.13	Internet
CIT Trucks, LLC - Normal	00061020	05-Sep-25	\$5,433.63	Bus Parts
CIT Trucks, LLC - Normal	00061077	19-Sep-25	\$4,463.36	Bus Parts
City of Bloomington(Water)	00061021	05-Sep-25	\$1,095.88	Utilities
City of Bloomington(Water)	00061078	19-Sep-25	\$149.31	Utilities
Clark Baird Smith, LLP	00061079	19-Sep-25	\$4,305.00	Legal Service
Clean Exhaust Specialist	00061022	05-Sep-25	\$1,839.00	Bus Parts
Commerce Bank	ACH	10-Sep-25	\$206.93	Bank Fees
Corn Belt Energy Corp.	00061080	19-Sep-25	\$3,654.41	Utilities
Cornerstone Government Affairs	00061023	05-Sep-25	\$4,000.00	Consulting
Culligan Water Conditioning	00061081	19-Sep-25	\$68.50	Bottled Water Service
Cummins Sales and Service	00061024	05-Sep-25	\$7,764.36	Bus Parts
Cummins Sales and Service	00061082	19-Sep-25	\$700.59	Bus Parts
Danny Hubbs	00061060	08-Sep-25	\$400.00	Machine Shop
Discount Tire	00061025	05-Sep-25	\$976.20	Tires
Don Owen Tire Service, Inc.	00061026	05-Sep-25	\$26.65	Bus Parts



Connect Transit Cash Disbursement Report September 2025

Name	Check Number	Date	Amount	Description
Eagle Automotive	00061027	05-Sep-25	\$2,299.60	Bus Parts
Eagle Automotive	00061083	19-Sep-25	\$22.08	Bus Parts
Euna Solutions, Inc.	00061084	19-Sep-25	\$5,670.00	Software
Fasteners Etc.	00061028	05-Sep-25	\$394.40	Maintenance Supplies
Fitzgerald Equipment Co., Inc.	00061029	05-Sep-25	\$71.60	Garage Equipment Repair
Galls, LLC	00061030	05-Sep-25	\$1,000.15	Admin & Operations Uniforms
Galls, LLC	00061085	19-Sep-25	\$1,127.83	Admin & Operations Uniforms
Geiger	00061086	19-Sep-25	\$460.00	Advertising- Promotions
Genfare, LLC	00061087	19-Sep-25	\$7,869.63	Software and Hardware
Gillig LLC	00061031	05-Sep-25	\$254.07	Bus Parts
Gillig LLC	00061088	19-Sep-25	\$371.63	Bus Parts
Grainger	00061089	19-Sep-25	\$20.06	Office Cabinets
Harbor Freight/MSTS Receivables LLC	00061090	19-Sep-25	\$591.92	Shop Tools
Heritage Machine & Welding, Inc.	00061091	19-Sep-25	\$174.56	Bus Parts
Heritage-Crystal Clean, LLC	00061092	19-Sep-25	\$75.50	Environmental Services
Illinois Department of Revenue	ACH	08-Sep-25	\$18,580.81	State Taxes
Illinois Department of Revenue	ACH	22-Sep-25	\$18,822.15	State Taxes
Illinois Disbursement	ACH	9/4/2025	\$1,028.68	Payroll Deduction
Illinois Disbursement	ACH	9/18/2025	\$1,028.68	Payroll Deduction
IPTA	00061032	05-Sep-25	\$8,950.00	IPTA Dues & Travel & Meetings
Jeffrey Mancil	00061033	05-Sep-25	\$403.19	Travel Reimbursement
Julie Holts	00061093	19-Sep-25	\$186.56	Uniform Reimbursement
Karen Stauffer Photography, LLC	00061034	05-Sep-25	\$980.00	Photography
Ken's Oil Service, Inc	00061035	05-Sep-25	\$37,408.60	Bus Parts, Fuel & Lubricants
Ken's Oil Service, Inc	00061094	19-Sep-25	\$64,708.85	Bus Parts, Fuel & Lubricants
Kirk Jennings	00061036	05-Sep-25	\$130.55	Uniform Reimbursement
Kirk's Automotive, Inc	00061037	05-Sep-25	\$3,093.00	Bus Parts
LIFTOFF	00061095	19-Sep-25	\$18,952.80	Software Licensing
Martin One Source	00061096	19-Sep-25	\$5,296.00	Advertising- Promotions
McLean County Chamber of Commerce	00061038	05-Sep-25	\$1,370.00	Travel & Meetings
Menards	00061097	19-Sep-25	\$107.71	Materials & Supplies
Midwest Transit Equipment, Inc.	00061039	05-Sep-25	\$660.46	Bus Parts
Miller Janitor Supply	00061040	05-Sep-25	\$202.50	Maintenance Supplies
Miller Janitor Supply	00061098	19-Sep-25	\$397.00	Maintenance Supplies
Missionsquare	ACH	04-Sep-25	\$36,583.02	Retirement Deposit
Missionsquare	ACH	18-Sep-25	\$37,246.11	Retirement Deposit
Morris Avenue Garage	00061041	05-Sep-25	\$200.00	Vehicle Inspection
Morris Avenue Garage	00061099	19-Sep-25	\$240.00	Vehicle Inspection
Mutual of Omaha	00061133	23-Sep-25	\$27,293.57	Life, AD&D, STD & LTD
NAACP Bloomington/Normal Branch	00061100	19-Sep-25	\$500.00	Media Promotions
Napa Auto Parts	00061042	05-Sep-25	\$367.69	Bus Parts
Napa Auto Parts	00061101	19-Sep-25	\$265.17	Bus Parts
Nicor Gas	00061043	05-Sep-25	\$426.90	Utilities
Nonstop	ACH	15-Sep-25	\$46,009.92	Health Insurance
ODP Business Solutions, LLC	00061102	19-Sep-25	\$583.64	Office Supplies
O'Reilly Auto Parts	00061044	05-Sep-25	\$22.99	Bus Parts
OSF Medical Group - Occupational Health	00061103	19-Sep-25	\$700.00	Drug Testing
Patrick Kuebrich	00061104	19-Sep-25	\$187.60	Travel Reimbursement
Payroll	ACH	04-Sep-25	\$305,203.42	
Payroll	ACH	18-Sep-25	\$317,610.48	
Republic Services # 368	00061045	05-Sep-25	\$979.29	Garbage Disposal



Connect Transit Cash Disbursement Report September 2025

Name	Check Number	Date	Amount	Description
Roanoke Motor Co. Inc.	00061046	05-Sep-25	\$905.50	Bus Parts
Roanoke Motor Co. Inc.	00061105	19-Sep-25	\$501.50	Bus Parts
Rosco Collision Avoidance, Inc.	00061106	19-Sep-25	\$75.00	Freight
Safety-Kleen Systems, Inc	00061107	19-Sep-25	\$382.37	Lubricant Waste Disposal
Sam Leman Chrysler Dodge Jeep	00061047	05-Sep-25	\$26.16	Bus Parts
Sam Leman Chrysler Dodge Jeep	00061108	19-Sep-25	\$99.24	Bus Parts
Sam Leman Ford	00061048	05-Sep-25	\$2,828.00	Outside Repair
Sam Leman Ford	00061109	19-Sep-25	\$228.94	Outside Repair
Sanco Thermo King	00061110	19-Sep-25	\$3,032.63	Bus Parts
Secretary of State	00061126	19-Sep-25	\$173.00	Vehicle Registration
Secretary of State	00061127	22-Sep-25	\$173.00	Vehicle Registration
Secretary of State	00061128	22-Sep-25	\$173.00	Vehicle Registration
Secretary of State	00061129	22-Sep-25	\$173.00	Vehicle Registration
Secretary of State	00061130	22-Sep-25	\$173.00	Vehicle Registration
Secretary of State	00061131	22-Sep-25	\$173.00	Vehicle Registration
Secretary of State	00061132	22-Sep-25	\$173.00	Vehicle Registration
Southtown Wrecker Service	00061111	19-Sep-25	\$740.00	Towing
Stratus Networks	00061112	19-Sep-25	\$2,835.45	Internet
Sutton Ford	ACH	15-Sep-25	\$210,605.00	Ford Explorers
The Aftermarket Parts Company LLC	00061049	05-Sep-25	\$10,317.76	Bus Parts
The Aftermarket Parts Company LLC	00061113	19-Sep-25	\$2,408.02	Bus Parts
The Baby Fold	00061050	05-Sep-25	\$1,000.00	Media Promotions
Town of Normal	00061114	19-Sep-25	\$1,533.04	Media Promotions
Town of Normal-Utility Billing	00061051	05-Sep-25	\$627.52	Utilities
TRAVELERS	00061052	05-Sep-25	\$3,844.86	Property Damage
Traversa Campbell	00061053	05-Sep-25	\$49.54	Uniform Reimbursement
Trott Communications Group, Inc.	00061054	05-Sep-25	\$1,361.25	Consulting
TX Child Support SDU	00061055	05-Sep-25	\$643.59	Payroll Deduction
TX Child Support SDU	00061115	19-Sep-25	\$643.59	Payroll Deduction
U.S. Bank Equipment Finance	00061116	19-Sep-25	\$1,590.35	Office Equipment
UPS United Parcel Service Inc	00061056	05-Sep-25	\$46.83	Shipping
UPS United Parcel Service Inc	00061117	19-Sep-25	\$77.21	Shipping
United States Treasury	ACH	04-Sep-25	\$99,416.13	Federal Taxes
United States Treasury	ACH	19-Sep-25	\$100,413.87	Federal Taxes
Vestis Services, LLC (fka Aramark)	00061057	05-Sep-25	\$819.24	Cleaning Uniforms & Rugs
Vestis Services, LLC (fka Aramark)	00061118	19-Sep-25	\$731.84	Cleaning Uniforms & Rugs
Warehouse Carpet, Inc	00061058	05-Sep-25	\$4,446.13	Building Maintenance
Westervelt, Johnson Nicoll & Keller, LLC	00061059	05-Sep-25	\$341.25	Payroll Deduction
Westervelt, Johnson Nicoll & Keller, LLC	00061119	19-Sep-25	\$341.25	Payroll Deduction
WGLT	00061120	19-Sep-25	\$1,850.00	Radio Advertising
Wherry Machine and Welding, Inc	00061121	19-Sep-25	\$1,374.40	Outside Repair
YBMC dba YouthBuild McLean County	00061122	19-Sep-25	\$1,000.00	Media Promotions
		Total	\$1,781,199.95	

Bloomington Normal Public Transit

Balance Sheet

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Division: 99 Board Reports

As of: 9/30/2025

Fiscal Year: 2026 Period: 3 Sep-2025

Assets

Current Assets

Checking and Savings	\$9,241,597.50
Accounts Receivable	\$1,686,507.72
Inventory Asset - Fuel	\$52,107.13
Inventory Asset - Parts	\$496,747.90
Inventory Asset - Tires	\$0.00
Other Current Assets	\$442,534.79

Total Current Assets \$11,919,495.04

Fixed Assets \$28,762,903.49

Total Assets \$40,682,398.53

Liabilities & Equity

Liabilities

Accounts Payable	\$221,001.65
Payroll Liabilities	\$1,622,641.83
Contracts	\$0.00
Due to Illinois Funds Account	\$0.00
Deferred Revenue	\$843,556.63
Deficit Funding Advance	\$0.00

Total Liabilities \$2,687,200.11

EQUITY

Fixed Asset Equity	\$12,539,853.77
Unreserved Fund Equity	\$6,750,412.62
Underground Petroleum Storage	\$20,000.00

Total Equity \$19,310,266.39

Retained Earnings \$18,684,932.03

Total Liabilities & Equity \$40,682,398.53

Bloomington Normal Public Transit

Income Statement With Approved Budget

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From Fiscal Year: 2026 Thru Fiscal Year: 2026	From Period 3 Thru Period 3	Division: 98 Operating Profit/Loss		As of: 9/30/2025		
		Sep-2025	Jul-2025 Sep-2025	Approved Budget		
Operating Revenue						
Passenger Fares		\$32,560.59	5.83%	\$123,988.83	22.19%	\$558,825.00
ISU Contract Fare		\$53,126.53	8.75%	\$159,379.59	26.24%	\$607,410.00
Other Contract Fares		\$14,995.96	6.82%	\$50,686.96	23.06%	\$219,840.00
Advertising Revenue		\$11,658.33	9.56%	\$44,941.66	36.87%	\$121,900.00
Miscellaneous Revenue		\$3,989.28	3.80%	\$15,924.03	15.17%	\$105,000.00
Total Operating Revenue		\$116,330.69	7.21%	\$394,921.07	24.48%	\$1,612,975.00
Operating Expenses						
Operators Wages		\$671,798.32	7.20%	\$2,029,852.25	21.74%	\$9,335,983.51
Maintenance Wages		\$138,560.92	7.16%	\$398,831.22	20.62%	\$1,934,072.46
Administration Wages		\$119,708.83	8.72%	\$343,808.35	25.04%	\$1,372,868.01
Employer Payroll Tax Expense		\$71,286.76	7.00%	\$213,038.33	20.93%	\$1,017,798.78
Retirement Plan		\$34,660.79	5.34%	\$103,299.43	15.90%	\$649,637.32
Group Insurance		\$223,693.51	8.16%	\$659,987.81	24.06%	\$2,742,530.64
Uniform Expense		\$2,892.22	5.12%	\$10,639.70	18.85%	\$56,444.66
Professional Services		\$56,921.92	13.76%	\$117,615.30	28.42%	\$413,815.00
Outside Repair-Labor		\$6,515.60	4.60%	\$45,281.02	32.00%	\$141,500.00
Contract Maintenance Services		\$36,918.34	15.84%	\$48,350.52	20.75%	\$233,028.22
Custodial Services		\$1,364.35	6.46%	\$5,570.09	26.36%	\$21,133.00
Employee Recruiting/Testing/Temp Help		\$265.00	0.59%	\$1,802.25	4.01%	\$45,000.00
Fuel		\$91,450.50	5.46%	\$269,348.64	16.07%	\$1,675,929.00
Lubricants		\$3,950.37	4.18%	\$10,558.62	11.16%	\$94,610.00
Tires		\$4,817.52	7.56%	\$13,597.55	21.35%	\$63,691.00
Bus Repair Parts		\$44,368.98	8.65%	\$156,512.69	30.51%	\$512,974.00
Other Materials & Supplies		\$7,855.12	7.24%	\$29,601.13	27.29%	\$108,473.00
Computer and Office Supplies		\$44,437.70	7.41%	\$102,771.02	17.13%	\$600,092.99
Utilities		\$7,957.54	5.80%	\$18,801.29	13.70%	\$137,277.41
Corporate Insurance		\$57,606.56	7.68%	\$176,188.54	23.49%	\$750,000.00
Dues/Subscriptions/Fees		\$88,679.08	19.74%	\$173,733.52	38.68%	\$449,168.00
Total Operating Expenses		\$1,715,709.93	7.67%	\$4,929,189.27	22.05%	\$22,356,027.00
Operating Assistance						
Operating Deficit Before Subsidies and Grants		(\$1,599,379.24)	7.71%	(\$4,534,268.20)	21.86%	(\$20,743,052.00)
City of Bloomington Operating Assistance		\$75,833.33	8.33%	\$227,499.99	25.00%	\$910,000.00
Town of Normal Operating Assistance		\$49,166.66	8.33%	\$147,499.98	25.00%	\$590,000.00
Illinois Downstate Operating Assistance		\$1,106,761.00	7.62%	\$3,180,938.00	21.89%	\$14,531,418.00
State Operating 5311		\$16,235.31	5.71%	\$40,497.64	14.26%	\$284,094.00
FTA 5307 Operating Assistance		\$333,803.69	7.54%	\$889,556.36	20.09%	\$4,427,540.00
Total Operating Assistance		\$1,581,799.99	7.63%	\$4,485,991.97	21.63%	\$20,743,052.00



October 2025 Financial Reports



Connect Transit
Cash Disbursement Report
October 2025

Name	Check Number	Date	Amount	Description
1st Ayd Corporation	00061185	17-Oct-25	\$411.46	Cleaning Supplies
A.T.U. - C.O.P.E.	00061134	03-Oct-25	\$271.26	Payroll Deduction
Abbey Placements LLC	00061186	17-Oct-25	\$2,800.00	Human resources
ABC Bus Companies	00061135	03-Oct-25	\$2,056.02	Bus Parts
ABC Bus Companies	00061187	17-Oct-25	\$6,016.07	Bus Parts
ABC Bus Companies	00061262	31-Oct-25	\$1,589.33	Bus Parts
Advance Auto Parts	00061136	03-Oct-25	\$880.98	Maintenance Supplies
Advance Auto Parts	00061188	17-Oct-25	\$1,877.72	Maintenance Supplies
Advance Auto Parts	00061263	31-Oct-25	\$1,440.88	Maintenance Supplies
Airgas USA, LLC	00061137	03-Oct-25	\$517.09	Welding Supplies
Airgas USA, LLC	00061264	31-Oct-25	\$507.63	Welding Supplies
Amalgamated Transit Union Local 752	00061138	03-Oct-25	\$7,938.00	Payroll Deduction
Amalgamated Transit Union Local 752	00061189	17-Oct-25	\$150.00	Payroll Deduction
Amazon Capital Service	00061139	03-Oct-25	\$7,843.70	Bus Parts, Materials & Office Supplies
Amazon Capital Service	00061190	17-Oct-25	\$649.62	Bus Parts, Materials & Office Supplies
Amazon Capital Service	00061265	31-Oct-25	\$888.23	Bus Parts, Materials & Office Supplies
Ancel Glink, P.C.	00061191	17-Oct-25	\$720.52	Legal Service
Atlantic Training, LLC	00061192	17-Oct-25	\$3,538.50	Safety/Training
Awards Network	00061140	03-Oct-25	\$700.00	Employee Recognition
Awards Network	00061193	17-Oct-25	\$50.00	Employee Recognition
Best One of Central IL	00061194	17-Oct-25	\$548.00	Outside Repair
Bill.com	ACH	01-Oct-25	\$1,399.95	Support Vehicles
Bill.com	ACH	01-Oct-25	\$1,312.59	Bus Parts - DR
Bill.com	ACH	01-Oct-25	\$3,426.53	Computer Hardware & Repair
Bill.com	ACH	01-Oct-25	\$9,432.30	Software Licensing
Bill.com	ACH	01-Oct-25	\$44.98	Dues & Subscriptions
Bill.com	ACH	01-Oct-25	\$15,056.93	Travel & Meetings
Bill.com	ACH	01-Oct-25	\$2,652.29	Employee Recognition
Bill.com	ACH	01-Oct-25	\$234.21	Public Notices
Bill.com	ACH	01-Oct-25	\$260.64	Safety/Training
Bill's Key and Lock	00061266	31-Oct-25	\$160.60	Locks & Keys
Blitt and Gaines, P.C.	00061141	03-Oct-25	\$380.38	Payroll Deduction
Blitt and Gaines, P.C.	00061195	17-Oct-25	\$380.38	Payroll Deduction
Blitt and Gaines, P.C.	00061267	31-Oct-25	\$380.38	Payroll Deduction
Blue Cross and Blue Shield of Illinois	00061260	23-Oct-25	\$158,663.34	Insurance
Blue Springs, Inc	00061196	17-Oct-25	\$400.00	Portable Restrooms
Bonaco, Inc.	00061268	31-Oct-25	\$355.10	Bus Parts
Brandon Miles	00061269	31-Oct-25	\$164.03	Travel Reimbursement
Bridgestone Americas	00061197	17-Oct-25	\$4,821.56	Tires
Cardinal Infrastructure, LLC	00061198	17-Oct-25	\$7,000.00	Consulting
Carle	00061199	17-Oct-25	\$605.00	Empl Physicals & Drug Testing
CDM Smith Inc.	00061200	17-Oct-25	\$22,023.07	A & E Contractor
CDW Government	00061142	03-Oct-25	\$14,740.08	Software and Hardware
Checkr, Inc.	00061183	03-Oct-25	\$591.43	New Hire Background Checks
CIRBN, LLC	00061201	17-Oct-25	\$147.13	Internet
CIT Trucks, LLC - Normal	00061143	03-Oct-25	\$4,037.88	Bus Parts
CIT Trucks, LLC - Normal	00061202	17-Oct-25	\$3,751.67	Bus Parts
CIT Trucks, LLC - Normal	00061270	31-Oct-25	\$5,028.97	Bus Parts
City of Bloomington(Water)	00061144	03-Oct-25	\$1,126.15	Utilities
City of Bloomington(Water)	00061203	17-Oct-25	\$149.31	Utilities
City of Bloomington(Water)	00061271	31-Oct-25	\$1,529.75	Utilities
Clark Baird Smith, LLP	00061204	17-Oct-25	\$4,147.24	Legal Service
Clean Exhaust Specialist	00061145	03-Oct-25	\$613.00	Bus Parts
Clean Exhaust Specialist	00061205	17-Oct-25	\$1,759.00	Bus Parts
Clean Exhaust Specialist	00061272	31-Oct-25	\$1,146.00	Bus Parts
Clement Communications	00061206	17-Oct-25	\$594.98	Safety/Training
Commerce Bank	ACH	10-Oct-25	\$269.93	Bank Fees



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October 2025

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Corn Belt Energy Corp.	00061207	17-Oct-25	\$3,407.21	Utilities
Cornerstone Government Affairs	00061208	17-Oct-25	\$4,000.00	Consulting
Culligan Water Conditioning	00061209	17-Oct-25	\$105.00	Bottled Water Service
Cummins Sales and Service	00061146	03-Oct-25	\$1,383.43	Bus Parts
Cummins Sales and Service	00061273	31-Oct-25	\$10,608.89	Bus Parts
Custom Wash One, Inc	00061147	03-Oct-25	\$1,121.10	Garage Equipment Repair
DH Pace Company, Inc.	00061210	17-Oct-25	\$2,235.00	Door Repair
DH Pace Company, Inc.	00061274	31-Oct-25	\$1,081.35	Door Repair
Don Owen Tire Service, Inc.	00061148	03-Oct-25	\$105.53	Bus Parts
Don Owen Tire Service, Inc.	00061211	17-Oct-25	\$176.65	Bus Parts
Eagle Automotive	00061149	03-Oct-25	\$1,024.96	Bus Parts
Eagle Automotive	00061212	17-Oct-25	\$1,027.64	Bus Parts
Eagle Automotive	00061275	31-Oct-25	\$1,500.78	Bus Parts
East Penn Manufacturing Co.	00061276	31-Oct-25	\$6,469.38	Bus Parts
Encova	ACH	08-Oct-25	\$257,784.00	Insurance
Fastenal Company	00061150	03-Oct-25	\$7.87	Bus Parts
Fastenal Company	00061213	17-Oct-25	\$21.54	Bus Parts
Fasteners Etc.	00061151	03-Oct-25	\$434.72	Maintenance Supplies
Fasteners Etc.	00061214	17-Oct-25	\$259.19	Maintenance Supplies
Fasteners Etc.	00061277	31-Oct-25	\$299.75	Maintenance Supplies
Galls, LLC	00061215	17-Oct-25	\$817.85	Admin & Operations Uniforms
Galls, LLC	00061278	31-Oct-25	\$1,159.46	Admin & Operations Uniforms
Geiger	00061152	03-Oct-25	\$722.34	Employee Recognition
Geiger	00061216	17-Oct-25	\$1,100.79	Employee Recognition
Geiger	00061259	20-Oct-25	\$1,468.15	Advertising
Genfare, LLC	00061153	03-Oct-25	\$14,892.29	Software and Hardware
Genfare, LLC	00061217	17-Oct-25	\$5,999.56	Software and Hardware
Genfare, LLC	ACH	27-Oct-25	\$44.25	Pass Refund
Genfare, LLC	00061279	31-Oct-25	\$5,824.56	Software and Hardware
Getz Fire Equipment	00061218	17-Oct-25	\$2,341.20	Outside Repair
Getz Fire Equipment	00061280	31-Oct-25	\$911.60	Outside Repair
Global Industrial	00061281	31-Oct-25	\$219.85	Garage Supplies
GMV Syncromatics Corp.	00061154	03-Oct-25	\$1,050.00	Software
GMV Syncromatics Corp.	00061282	31-Oct-25	\$125.00	Software
Government Finance Officers Association	00061155	03-Oct-25	\$500.00	Dues & Subscriptions
Grainger	00061156	03-Oct-25	\$1,924.30	Office Cabinets
Grainger	00061283	31-Oct-25	\$785.16	Office Cabinets
Grosso's Garage	00061284	31-Oct-25	\$314.86	Outside Repair
Heritage Machine & Welding, Inc.	00061219	17-Oct-25	\$22.90	Bus Parts
Heritage Machine & Welding, Inc.	00061285	31-Oct-25	\$275.00	Bus Parts
HOI Vending	00061286	31-Oct-25	\$282.50	Office Supplies
Houck Transit Advertising	00061220	17-Oct-25	\$6,500.00	Accident Damage
Illinois Department of Revenue	ACH	06-Oct-25	\$18,354.36	State Taxes]
Illinois Department of Revenue	ACH	20-Oct-25	\$19,365.35	State Taxes]
Illinois Department Employment Security	ACH	30-Oct-25	\$3,317.56	SUTA Payment
Illinois Disbursement	ACH	02-Oct-25	\$1,028.66	Payroll Deduction
Illinois Disbursement	ACH	16-Oct-25	\$1,028.66	Payroll Deduction
Illinois Disbursement	ACH	30-Oct-25	\$1,028.66	Payroll Deduction
Illinois Oil Marketing Equipment, Inc.	00061287	31-Oct-25	\$1,078.00	Fuel Station
J.G. Stewart Contractors, Inc	00061221	17-Oct-25	\$29,960.00	Construction
Jamie Schwoerer	00061157	03-Oct-25	\$51.13	Safety/Training
JEFFREY MANCIL	00061288	31-Oct-25	\$171.00	Travel Reimbursement
Ken's Oil Service, Inc	00061158	03-Oct-25	\$38,045.67	Bus Parts, Fuel & Lubricants
Ken's Oil Service, Inc	00061222	17-Oct-25	\$20,270.19	Bus Parts, Fuel & Lubricants
Ken's Oil Service, Inc	00061289	31-Oct-25	\$56,814.16	Bus Parts, Fuel & Lubricants
Kirk's Automotive, Inc	00061223	17-Oct-25	\$660.00	Bus Parts



Connect Transit
Cash Disbursement Report
October 2025

Name	Check Number	Date	Amount	Description
KJ Backpack, LLC	00061290	31-Oct-25	\$4,610.60	Consulting
Kurt M. Hutson	00061224	17-Oct-25	\$197.55	Uniform Reimbursement
Limelite Graphics	00061291	31-Oct-25	\$15.00	Decals
Luminator Technology Group, Inc.	00061159	03-Oct-25	\$3,800.00	Bus Parts
Malik Burrows	00061292	31-Oct-25	\$148.66	Uniform Reimbursement
Marsh & McLennan Agency, LLC	00061225	17-Oct-25	\$113,508.50	Insurance
Martin One Source	00061293	31-Oct-25	\$286.00	Printed Materials
Menards	00061160	03-Oct-25	\$181.55	Building Maintenance, Cleaning & Materials & Supplies
Menards	00061226	17-Oct-25	\$258.67	Building Maintenance, Cleaning & Materials & Supplies
Menards	00061294	31-Oct-25	\$109.67	Building Maintenance, Cleaning & Materials & Supplies
Midwest Transit Equipment, Inc.	00061161	03-Oct-25	\$456.79	Bus Parts
Midwest Transit Equipment, Inc.	00061295	31-Oct-25	\$4,472.97	Bus Parts
Miller Janitor Supply	00061162	03-Oct-25	\$452.75	Maintenance Supplies
Miller Janitor Supply	00061227	17-Oct-25	\$639.70	Maintenance Supplies
Miller Janitor Supply	00061296	31-Oct-25	\$433.90	Maintenance Supplies
MissionSquare	ACH	02-Oct-25	\$37,559.79	Retirement
MissionSquare	ACH	16-Oct-25	\$38,355.50	Retirement
MissionSquare	ACH	30-Oct-25	\$37,874.32	Retirement
Mobile Communications America	00061228	17-Oct-25	\$1,476.42	Telecommunications
Morris Avenue Garage	00061163	03-Oct-25	\$120.00	Vehicle Inspection
Morris Avenue Garage	00061229	17-Oct-25	\$160.00	Vehicle Inspection
Morris Avenue Garage	00061297	31-Oct-25	\$80.00	Vehicle Inspection
Motion Industries, Inc.	00061298	31-Oct-25	\$133.47	Bus Parts
Mutual of Omaha	00061261	23-Oct-25	\$26,764.03	Life, AD&D, STD & LTD
Mutual Wheel	00061164	03-Oct-25	\$41.22	Bus Parts
Mutual Wheel	00061230	17-Oct-25	\$65.09	Bus Parts
Napa Auto Parts	00061165	03-Oct-25	\$1,307.36	Bus Parts
Napa Auto Parts	00061231	17-Oct-25	\$67.44	Bus Parts
Napa Auto Parts	00061299	31-Oct-25	\$523.07	Bus Parts
Nicholas Ruybalid	00061232	17-Oct-25	\$177.70	Uniform Reimbursement
Nicor Gas	00061233	17-Oct-25	\$41.78	Utilities
Nonstop	ACH	15-Oct-25	\$46,794.08	Health Insurance
Oberlander Alarm Systems, Inc.	00061166	03-Oct-25	\$230.00	Security Alarm Service Fee
Oberlander Alarm Systems, Inc.	00061300	31-Oct-25	\$230.00	Security Alarm Service Fee
ODP Business Solutions, LLC	00061234	17-Oct-25	\$351.66	Office Supplies
O'Reilly Auto Parts	00061301	31-Oct-25	\$332.70	Bus Parts
OSF Medical Group - Occupational Health	00061235	17-Oct-25	\$265.00	Drug Testing
OSF Medical Group - Occupational Health	00061302	31-Oct-25	\$414.08	Drug Testing
Pam Hoover	00061236	17-Oct-25	\$3.00	Pass Refund
Pantagraph	00061167	03-Oct-25	\$99.00	Media Promotions
Payroll	ACH	02-Oct-25	\$303,083.20	
Payroll	ACH	16-Oct-25	\$321,889.29	
Payroll	ACH	30-Oct-25	\$323,748.71	
Piercy Auto Body	00061237	17-Oct-25	\$2,706.75	Outside Repair
Piercy Auto Body	00061303	31-Oct-25	\$62.24	Outside Repair
Pipco Companies, LTD	00061304	31-Oct-25	\$640.00	Alarm Service & Building Maintenance
Pitney Bowes Global Finance Services LLC	00061238	17-Oct-25	\$289.14	Office Equipment
Preteckt, Inc.	00061239	17-Oct-25	\$22,800.00	Software
Purchase Power	00061168	03-Oct-25	\$300.00	Postage
Purchase Power	00061305	31-Oct-25	\$300.00	Postage
Republic Services # 368	00061169	03-Oct-25	\$1,102.27	Garbage Disposal
Republic Services # 368	00061306	31-Oct-25	\$1,223.24	Garbage Disposal
Roanoke Motor Co. Inc.	00061170	03-Oct-25	\$83.00	Bus Parts
Roanoke Motor Co. Inc.	00061240	17-Oct-25	\$58.54	Bus Parts
Roanoke Motor Co. Inc.	00061307	31-Oct-25	\$1,024.92	Bus Parts
Rosco Collision Avoidance, Inc.	00061241	17-Oct-25	\$15,220.48	Safety/Training
Safety-Kleen Systems, Inc	00061171	03-Oct-25	\$391.07	Solvent Tank
Safetylane SLE Technologies, Inc	00061242	17-Oct-25	\$782.83	Garage Equipment Repair
Sam Leman Ford	00061172	03-Oct-25	\$2,731.54	Outside Repair



**Connect Transit
Cash Disbursement Report
October 2025**

Name	Check Number	Date	Amount	Description
Sam Leman Ford	00061243	17-Oct-25	\$479.62	Outside Repair
Sam Leman Ford	00061308	31-Oct-25	\$1,106.73	Outside Repair
Sanco Thermo King	00061244	17-Oct-25	\$800.75	Bus Parts
SLE Technologies, Inc	00061309	31-Oct-25	\$3,477.22	Garage Equipment Repair
Southtown Wrecker Service	00061245	17-Oct-25	\$370.00	Towing
Southtown Wrecker Service	00061310	31-Oct-25	\$647.50	Towing
Stratus Networks	00061246	17-Oct-25	\$2,797.49	Internet
TeVoert Auto Repair	00061247	17-Oct-25	\$72.54	Bus Parts
The Aftermarket Parts Company LLC	00061173	03-Oct-25	\$7,857.63	Bus Parts
The Aftermarket Parts Company LLC	00061248	17-Oct-25	\$10,273.61	Bus Parts
The Aftermarket Parts Company LLC	00061311	31-Oct-25	\$10,790.34	Bus Parts
The Baby Fold	00061249	17-Oct-25	\$900.00	Media Promotions
Town of Normal-Utility Billing	00061174	03-Oct-25	\$649.05	Utilites
Town of Normal-Utility Billing	00061312	31-Oct-25	\$617.95	Utilites
TransiTalent.com	00061313	31-Oct-25	\$135.00	Public Notices
TRAVELERS	00061184	03-Oct-25	\$850.00	Property Damage
Trott Communications Group, Inc.	00061250	17-Oct-25	\$1,773.75	Consulting
TX Child Support SDU	00061175	03-Oct-25	\$643.59	Payroll Deduction
TX Child Support SDU	00061251	17-Oct-25	\$643.59	Payroll Deduction
TX Child Support SDU	00061314	31-Oct-25	\$643.59	Payroll Deduction
U.S. Bank Equipment Finance	00061315	31-Oct-25	\$1,434.93	Office Equipment
United States Treasury	ACH	02-Oct-25	\$97,831.46	Federal Taxes
United States Treasury	ACH	16-Oct-25	\$103,969.76	Federal Taxes
United States Treasury	ACH	30-Oct-25	\$104,387.08	Federal Taxes
UPS United Parcel Service Inc	00061176	03-Oct-25	\$41.86	Shipping
UPS United Parcel Service Inc	00061252	17-Oct-25	\$41.86	Shipping
UPS United Parcel Service Inc	ACH	30-Oct-25	\$25.50	Shipping
Vestis Services, LLC (fka Aramark)	00061177	03-Oct-25	\$664.29	Cleaning Uniforms & Rugs
Vestis Services, LLC (fka Aramark)	00061253	17-Oct-25	\$446.68	Cleaning Uniforms & Rugs
Vestis Services, LLC (fka Aramark)	00061316	31-Oct-25	\$1,287.34	Cleaning Uniforms & Rugs
Via Mobility, LLC	00061178	03-Oct-25	\$2,640.00	Consulting
Via Mobility, LLC	00061254	17-Oct-25	\$7,640.00	Consulting
Westervelt, Johnson Nicoll & Keller, LLC	00061179	03-Oct-25	\$341.25	Payroll Deduction
Westervelt, Johnson Nicoll & Keller, LLC	00061255	17-Oct-25	\$341.25	Payroll Deduction
Westervelt, Johnson Nicoll & Keller, LLC	00061317	31-Oct-25	\$341.25	Payroll Deduction
Wherry Machine and Welding, Inc	00061180	03-Oct-25	\$55.55	Outside Repair
Wherry Machine and Welding, Inc	00061256	17-Oct-25	\$160.00	Outside Repair
Wilcox Electric & Service, Inc	00061318	31-Oct-25	\$2,493.50	Building Maintenance
William F. Basham	00061181	03-Oct-25	\$525.00	Tool Reimbursement
William Masters, Inc	00061257	17-Oct-25	\$775.00	HVAC
YBMC dba YouthBuild McLean County	00061182	03-Oct-25	\$500.00	Media Promotions
YWCA McLean County	00061258	17-Oct-25	\$2,500.00	Advertising Promotions
Total			\$2,537,298.50	

Bloomington Normal Public Transit Balance Sheet

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Division: 99 Board Reports

As of: 10/31/2025

Fiscal Year: 2026 Period: 4 Oct-2025

001 Assets

005 Current Assets

100 Checking and Savings	\$6,896,316.01
110 Accounts Receivable	\$3,375,972.82
120 Inventory Asset - Fuel	\$52,485.74
122 Inventory Asset - Parts	\$516,366.82
123 Inventory Asset - Tires	\$0.00
140 Other Current Assets	\$783,138.43

141 Total Current Assets **\$11,624,279.82**

150 Fixed Assets \$28,784,926.56

190 Total Assets **\$40,409,206.38**

200 Liabilities & Equity

205 Liabilities

207 Accounts Payable	\$139,170.13
210 Payroll Liabilities	\$1,421,779.01
220 Contracts	\$0.00
221 Due to Illinois Funds Account	\$0.00
222 Deferred Revenue	\$748,899.09
250 Deficit Funding Advance	\$0.00

290 Total Liabilities **\$2,309,848.23**

298 EQUITY

300 Fixed Asset Equity	\$12,539,853.77
301 Unreserved Fund Equity	\$6,750,412.62
302 Underground Petroleum Storage	\$20,000.00

303 Total Equity **\$19,310,266.39**

305 Retained Earnings \$18,789,091.76

399 Total Liabilities & Equity **\$40,409,206.38**

Bloomington Normal Public Transit

Income Statement With Approved Budget

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From Fiscal Year: 2026 Thru Fiscal Year: 2026	From Period 4 Thru Period 4	Division: 98 Operating Profit/Loss		As of: 10/31/2025		
		Oct-2025		Jul-2025 Oct-2025		Approved Budget
400 Operating Revenue						
401	Passenger Fares	\$47,495.01	8.50%	\$171,483.84	30.69%	\$558,825.00
403	ISU Contract Fare	\$53,126.30	8.75%	\$212,505.89	34.99%	\$607,410.00
405	Other Contract Fares	\$14,686.87	6.68%	\$65,373.83	29.74%	\$219,840.00
407	Advertising Revenue	\$11,158.33	9.15%	\$56,099.99	46.02%	\$121,900.00
409	Miscellaneous Revenue	\$5,070.55	4.83%	\$20,994.58	19.99%	\$105,000.00
411 Total Operating Revenue		\$131,537.06	8.15%	\$526,458.13	32.64%	\$1,612,975.00
500 Operating Expenses						
501	Operators Wages	\$852,207.45	9.13%	\$2,882,059.70	30.87%	\$9,335,983.51
503	Maintenance Wages	\$158,713.42	8.21%	\$557,544.64	28.83%	\$1,934,072.46
505	Administration Wages	\$140,333.13	10.22%	\$484,141.48	35.26%	\$1,372,868.01
507	Employer Payroll Tax Expense	\$89,107.37	8.75%	\$302,145.70	29.69%	\$1,017,798.78
509	Retirement Plan	\$44,920.32	6.91%	\$148,219.75	22.82%	\$649,637.32
511	Group Insurance	\$205,984.33	7.51%	\$865,972.14	31.58%	\$2,742,530.64
513	Uniform Expense	\$3,246.03	5.75%	\$13,885.73	24.60%	\$56,444.66
515	Professional Services	\$27,363.62	6.61%	\$144,978.92	35.03%	\$413,815.00
519	Outside Repair-Labor	\$16,701.22	11.80%	\$61,982.24	43.80%	\$141,500.00
521	Contract Maintenance Services	\$18,198.20	7.81%	\$66,548.72	28.56%	\$233,028.22
523	Custodial Services	\$2,270.32	10.74%	\$7,840.41	37.10%	\$21,133.00
525	Employee Recruiting/Testing/Temp Help	\$1,470.00	3.27%	\$3,272.25	7.27%	\$45,000.00
527	Fuel	\$93,228.60	5.56%	\$362,577.24	21.63%	\$1,675,929.00
529	Lubricants	\$3,848.19	4.07%	\$14,406.81	15.23%	\$94,610.00
531	Tires	\$4,764.25	7.48%	\$18,361.80	28.83%	\$63,691.00
535	Bus Repair Parts	\$72,459.77	14.13%	\$228,972.46	44.64%	\$512,974.00
537	Other Materials & Supplies	\$6,485.14	5.98%	\$36,086.27	33.27%	\$108,473.00
541	Computer and Office Supplies	\$42,975.33	7.16%	\$145,746.35	24.29%	\$600,092.99
543	Utilities	\$4,317.56	3.15%	\$23,118.85	16.84%	\$137,277.41
545	Corporate Insurance	\$66,790.46	8.91%	\$242,979.00	32.40%	\$750,000.00
549	Dues/Subscriptions/Fees	\$11,715.35	2.61%	\$185,448.87	41.29%	\$449,168.00
560 Total Operating Expenses		\$1,867,100.06	8.35%	\$6,796,289.33	30.40%	\$22,356,027.00
570 Operating Assistance						
580	Operating Deficit Before Subsidies and Grants	(\$1,735,563.00)	8.37%	(\$6,269,831.20)	30.23%	(\$20,743,052.00)
582	City of Bloomington Operating Assistance	\$75,833.33	8.33%	\$303,333.32	33.33%	\$910,000.00
583	Town of Normal Operating Assitance	\$49,166.66	8.33%	\$196,666.64	33.33%	\$590,000.00
585	Illinois Downstate Operating Assistance	\$1,206,465.00	8.30%	\$4,387,403.00	30.19%	\$14,531,418.00
586	State Operating 5311	\$18,896.47	6.65%	\$59,394.11	20.91%	\$284,094.00
590	FTA 5307 Operating Assistance	\$373,871.53	8.44%	\$1,263,427.89	28.54%	\$4,427,540.00
600 Total Operating Assistance		\$1,724,232.99	8.31%	\$6,210,224.96	29.94%	\$20,743,052.00



October 2025	Current Month	Month in Prior Year	Percent Change	Year to Date	Prior Year to Date	% Change YTD
System Statistics:						
System Ridership	261,300	236,145	10.65%	809,014	776,542	4.18%
Fixed Ridership	244,589	220,580	10.88%	746,179	717,224	4.04%
Mobility Ridership	11,027	10,699	3.07%	40,296	39,109	3.04%
FLEX Ridership	5,684	4,866	16.81%	22,539	20,209	11.53%
System Service Hours	16,310	14,903	9.44%	58,967	56,499	4.37%
Fixed Service Hours	10,267	9,619	6.74%	37,301	36,040	3.50%
Mobility Service Hours	4,989	4,218	18.28%	17,571	16,228	8.28%
FLEX Service Hours	1,054	1,066	-1.13%	4,095	4,231	-3.20%
System Service Miles	203,027	184,423	10.09%	747,819	699,152	6.96%
Fixed Service Miles	129,273	115,535	11.89%	474,485	437,796	8.38%
Mobility Service Miles	58,815	54,907	7.12%	214,722	205,523	4.48%
FLEX Service Miles	14,939	13,981	6.85%	58,612	55,833	4.98%
System Revenue Vehicles	50	64	-21.88%	51	64	-20.31%
Fixed Revenue Vehicles	26	38	-31.58%	27	38	-28.95%
Mobility Revenue Vehicles	19	21	-9.52%	19	21	-9.52%
FLEX Revenue Vehicles	5	5	0.00%	5	5	0.00%
System Miles/Revenue Vehicle	4,061	2,882	40.91%	14,663	10,924	34.23%
Fixed Miles/Revenue Vehicle	4,972	3,040	63.53%	17,574	11,521	52.54%
Mobility Miles/Revenue Vehicle	3,096	2,615	18.39%	11,301	9,787	15.47%
FLEX Miles/Revenue Vehicle	2,988	2,796	6.85%	11,722	11,167	4.98%
System Efficiencies:						
System Ridership/Service Hour	16.02	15.85	1.11%	13.72	13.74	-0.18%
Fixed Ridership/Revenue Hour	23.82	22.93	3.89%	20.00	19.90	0.52%
Mobility Ridership/Revenue Hour	2.21	2.54	-12.86%	2.29	2.41	-4.84%
FLEX Ridership/Revenue Hour	5.39	4.56	18.14%	5.50	4.78	15.22%
System Percent On-Time Trips	0.00%	87.13%	-100.00%	86.17%	89.18%	-3.38%
Fixed Percent On-Time Trips	0%	87%	-100.00%	86%	89%	-3.47%
Mobility Percent On-Time Trips	0%	94%	-100.00%	96%	95%	0.74%
FLEX Percent On-Time Trips	0%	78%	-100.00%	73%	79%	-7.94%
System Subsidy/Passenger	\$6.64	\$6.76	-1.79%	\$7.75	\$7.25	6.86%
Fixed Subsidy/Passenger	\$4.39	\$4.74	-7.49%	\$5.05	\$5.15	-1.88%
Mobility Subsidy/Passenger	\$53.11	\$40.95	29.68%	\$51.14	\$39.15	30.62%
FLEX Subsidy/Passenger	\$13.60	\$23.29	-41.59%	\$19.56	\$20.25	-3.39%
Operator Pay Hours/Service Hour	1.28	1.10	16.52%	1.32	1.27	3.33%
Vehicle Maintenance Expense/Mile	\$1.56	\$1.41	10.75%	\$1.39	\$1.18	17.08%



MEMO

Date: November 25, 2026
To: Board of Trustees
From: Ashley Strupek, Procurement Manager
CC: Brady Lange, Deputy Managing Director
Subject: Recommendation for Enterprise Resource Planning Software

Recommendation:

Authorize the Deputy Managing Director to execute a single-year license and maintenance contract with Avail Technologies, Inc. to provide our Enterprise Resource Planning (ERP) software.

Background:

Connect Transit has been using FleetNet as our ERP software since 2012. In 2018 FleetNet was purchased by Avail Technologies (Avail). In 2022, Avail migrated the Enterprise Transit Management Software (ETMS), formerly known as FleetNet, from an on-premises locally stored solution to a software as a service (SaaS) cloud-based solution. Part of Avail's SaaS subscription cost includes cloud server space and the Microsoft Azure cloud computing platform. We use Avail software to support the following departments: Human Resources, Finance, Transit Assets, Timekeeping, Payroll, and Scheduling.

Discussion:

This contract will begin on January 1, 2026, and continue through December 31, 2026. Because this contract is an extension of the service currently in place, this is considered a single source award. On February 27, 2024, the Board awarded a contract to Government Finance Officers Association (GFOA) in partnership with three peer agencies to develop a Request for Proposals (RFP) for replacement ERP software. The RFP was open till May 6, 2025. After that, the evaluation process began, and we received 10 proposals. We have completed three phases of the evaluation which are review of proposals, demonstrations, and discovery interviews. At this time, negotiations are not complete, and we will be bringing this recommendation to a later Board meeting.

Financial Impact:



Expenses associated with this single-year license and maintenance contract are \$74,997, which is a 2.8% increase (\$2,075) from last year. As in past years, Connect Transit will utilize operating funds for this contract, and this expense was included in our FY26 budget.





MEMO

Date: November 25, 2026
 To: Board of Trustees
 From: Brady Lange, Deputy Managing Director
 Subject: Recommendation for Release of Closed Session Minutes

Recommendation:

Continue to hold from release all confidential closed session minutes, and release or hold from release the closed session minutes as indicated in the chart below.

Background:

Illinois State Law requires that all public bodies which are subject to the requirements of the Illinois Open Meetings Act review closed session minutes at least twice each calendar year to determine which of those minutes need to remain confidential and which can be released to the public. It is entirely up to the governing body to make the determination as to whether to release to the public any closed session minutes.

Discussion:

Staff has reviewed the closed session minutes in accordance with state statute and is recommending that all minutes previously held by the Board continue to be withheld from public release at this time due to the confidential nature of the items that were discussed during those closed session meetings. Staff further recommends the closed session minutes listed below be held from release due to their confidential nature, with the exception of the March 22, 2022 meeting. We propose the March 22, 2022, meeting minutes be released to the public.

Date	Topic	Reviewed	Decision	Release Date
6/3/2021	5 ILCS 120/2(c)(1) Personnel Matters	4/22/25	Hold	None
7/12/2021	5 ILCS 120/2(c)(1) Personnel Matters	4/22/25	Hold	None
2/22/2022	5 ILCS 120/2(c)(5) Property Acquisition	4/22/25	Hold	None
3/22/2022	5 ILCS 120/2(c)(5) Property Acquisition	4/22/25	Release	11/26/25
5/24/2022	5 ILCS 120/2(c)(1) Personnel Matters	4/22/25	Hold	None

10/25/2022	5 ILCS 120/2(c)(1) Personnel Matters & 5 ILCS 120/2(c)(5) Property Acquisition	4/22/25	Hold	None
11/22/2022	5 ILCS 120/2(c)(1) Personnel Matters	4/22/25	Hold	None
9/26/2023	5 ILCS 120/2(c)(1) Personnel Matters	4/22/25	Hold	None
10/24/2023	5 ILCS 120/2(c)(1) Personnel Matters	4/22/25	Hold	None
4/24/2023	5 ILCS 120/2(c)(5) Property Acquisition	4/22/25	Hold	None
5/28/2024	5 ILCS 120/2(c)(5) Property Acquisition	4/22/25	Hold	None
9/24/2024	5 ILCS 120/2(c)(1) Personnel Matters	4/22/25	Hold	None
11/26/2024	5 ILCS 120/2(c)(1) Personnel Matters	4/22/25	Hold	None
2/25/25	5 ILCS 120/2(c)(1) Personnel Matters & 5 ILCS 120/2(c)(5) Setting Price of Real Estate	11/25/25	Hold	None
4/3/25	(5 ILCS 120/2.06) (d) – Rev. of Closed Session Minutes & 5 ILCS 120/2(c)(1) Personnel Matters	11/25/25	Hold	None
4/22/25	(5 ILCS 120/2.06) (d) – Rev. of Closed Session Minutes & 5 ILCS 120/2(c)(1) Personnel Matters	11/25/25	Hold	None

Financial Impact:

There will be no financial impact.



MEMO

Date: November 25, 2025
To: Board of Trustees
From: Patrick Kuebrich, Finance Director
CC: Brady Lange, Deputy Managing Director
Subject: Recommendation for Authorized Check Signatory

Recommendation:

Approve Mark Huffman, Marketing Manager, and Jeff Mancil, Service Delivery Manager, to be added as additional authorized signatories for all Connect Transit bank accounts.

Background:

Connect Transit must have two (2) signatures on each written check. Currently Connect signatories are Brady Lange, Deputy Managing Director; Dave White, Safety and Training Director; and Steve Stockton, IT Manager.

Discussion:

Staff recommends five (5) bank account signatories, Brady Lange, Deputy Managing Director; Dave White, Safety and Training Director; Steven Stockton, IT Manager; Mark Huffman, Marketing Manager; and Jeff Mancil, Service Delivery Manager, to cover when staff are out of the office. Having these staff as signatories offers sufficient security through separation of duties to avoid a conflict of having procurement or finance involved in a purchase from beginning to end.

Financial Impact:

None



MEMO

Date: November 25, 2026
To: Board of Trustees
From: Brady Lange, Deputy Managing Director
Subject: Recommendation for 2026 Board of Trustees Meeting Schedule

Recommendation:

Approve the 2026 Board of Trustees meeting schedule as shown below.

Background:

The Connect Transit By-laws state the Board of Trustees meetings be held monthly, with the Annual Meeting held immediately prior to the regular March meeting. Connect Transit historically has not held meetings in December by choice of the Trustees.

Discussion:

Connect Transit staff proposes the following meeting schedule for 2026. Please note that we propose to move our November 2026 meeting to early December.

- January 27, 2026: Regular Session
- February 24, 2026: Regular Session
- March 24, 2026: Annual Meeting 4:15
- March 24, 2026: Regular Session
- April 28, 2026: Regular Session
- May 26, 2026: Regular Session
- June 23, 2026: Regular Session
- July 28, 2026: Regular Session
- August 25, 2026: Regular Session
- September 22, 2026: Regular Session
- October 27, 2026: Regular Session
- December 8, 2026: Regular Session

We propose moving the November 2026 meeting to December 2026 to allow for end-of-year procurements to be considered by the Board, instead of waiting two months, which can cause disruptive project delays. In addition, moving the November meeting will remove holiday conflicts for Trustees and staff.

Financial Impact:

There will be no financial impact.