



Connect Transit will livestream the Board of Trustees meetings when a YouTube link is provided on the agenda. Anyone who attends the meeting or addresses a public meeting during Public Comment time will be heard and may be seen on the livestream. Any audio and video captured will be in the recording.

If you are experiencing COVID symptoms, please do not attend the meeting.

## AGENDA

### Connect Transit Board of Trustees, Regular Session

September 24, 2024 – 4:30 p.m.

Connect Transit Board Room, 351 Wylie Drive, Normal, IL 61761

[YouTube Link - September 24, 2024](#)

- A. Call to Order
- B. Roll Call
  - a. Attendance by Other Means/Virtual – Roll Call Vote
- C. Pledge of Allegiance and Mission Statement
- D. Public Comments
- E. Consent Agenda
  - a. Approval of Regular Session Minutes for August 27, 2024
  - b. Approval of Board Workshop Minutes for August 27, 2024
  - c. Approval of Financial Information for July 2024
  - d. ~~Approval of Financial Information for August 2024~~ – delayed due to year end closing
  - e. Monthly Statistical Reports for August 2024
  - f. Cardinal Infrastructure; Federal Report
  - g. Cornerstone; Illinois Weekly Update
- F. Committee Reports
- G. New Business
  - a. Recommendation for Avail Software Contract Extension – Roll Call Vote
  - b. Recommendation for Purchase of a Maintenance Service Truck – Roll Call Vote
- H. Chairman’s Report
- I. Managing Director’s Report
- J. Trustee Comments
- K. Executive Session: N/A
- L. Adjournment

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#### Mission:

Connect Transit provides safe, reliable transportation and access to opportunity to strengthen and enrich individual lives, our community, the economy, and the environment.





July 2024

# Financial Reports



351 Wylie Drive, Normal, IL 61761



309-828-9833

[connect-transit.com](http://connect-transit.com)



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## Connect Transit Cash Disbursement Report July 2024

Name	Check Number	Date	Amount	Description
1st Ayd Corporation	00059191	26-Jul-24	\$265.16	Cleaning Supplies
A.T.U. - C.O.P.E.	00059114	12-Jul-24	\$318.85	Payroll Deduction
ABC Bus Companies	00059115	12-Jul-24	\$2,561.24	Bus Parts
ABC Bus Companies	00059192	26-Jul-24	\$6,418.42	Bus Parts
Ace-Hi Glass Co.	00059193	26-Jul-24	\$432.00	Glass
Advance Auto Parts	00059116	12-Jul-24	\$504.63	Maintenance Supplies
Advance Auto Parts	00059194	26-Jul-24	\$378.25	Maintenance Supplies
AFSP	00059195	26-Jul-24	\$500.00	Advertising- Promotions
Airgas USA, LLC	00059196	26-Jul-24	\$394.45	Welding Supplies
Alex Moonan	00059117	12-Jul-24	\$133.73	Uniform Reimbursement
Amalgamated Transit Union Local 752	00059118	12-Jul-24	\$8,114.40	Payroll Deduction
Amalgamated Transit Union Local 752	00059197	26-Jul-24	\$300.00	Payroll Deduction
Amazon Capital Service	00059119	12-Jul-24	\$59.90	Syncromatics
Amazon Capital Service	00059198	26-Jul-24	\$541.01	Office Equipment &Supplies
Ancel Glink, P.C.	00059199	26-Jul-24	\$825.00	Legal Service
Angelo Vardinakis	00059120	12-Jul-24	\$525.00	Tool Reimbursement
B & B Awards and Recognition, Inc	00059200	26-Jul-24	\$14.25	Printed Materials
Bill.com	ACH	02-Jul-24	\$1,528.29	Employee Recognition
Bill.com	ACH	02-Jul-24	\$3,388.45	Travel & Meetings
Blue Cross and Blue Shield of Illinois	00059201	26-Jul-24	\$192,996.83	Insurance
Blue Springs, Inc	00059121	12-Jul-24	\$180.00	Portable Restrooms
Bonaco, Inc.	00059122	12-Jul-24	\$206.46	Bus Parts
Brett Knisley	00059123	12-Jul-24	\$525.00	Tool Reimbursement
Bridgestone Americas	00059124	12-Jul-24	\$4,011.80	Tires
Bridgestone Americas	00059202	26-Jul-24	\$4,051.80	Tires
Cardinal Infrastructure, LLC	00059125	12-Jul-24	\$6,000.00	Consulting
Cardinal Infrastructure, LLC	00059203	26-Jul-24	\$7,000.00	Consulting
CDW Government	00059204	26-Jul-24	\$4,336.01	Software and Hardware
CertaPro Painters of Bloomington-Peoria	00059126	12-Jul-24	\$12,350.00	Building Maintenance
Champaign-Urbana Mass Transit District	00059205	26-Jul-24	\$5,000.00	Consulting Fees
Checkr, Inc.	00059206	26-Jul-24	\$84.49	New Hire Background Checks
Christopher L. Fuller	00059127	12-Jul-24	\$156.66	Uniform Reimbursement
Christopher Mitchell	00059128	12-Jul-24	\$200.00	Tool Reimbursement
Christopher O. Sharkey II	00059129	12-Jul-24	\$525.00	Tool Reimbursement
Christopher O. Sharkey II	00059207	26-Jul-24	\$1,462.63	Travel Reimbursement
CIRBN, LLC	00059208	26-Jul-24	\$147.13	Internet
CIT Trucks, LLC - Normal	00059131	12-Jul-24	\$4,824.86	Bus Parts
CIT Trucks, LLC - Normal	00059209	26-Jul-24	\$8,251.76	Bus Parts
City of Bloomington(Water)	00059210	26-Jul-24	\$143.64	Utilities
Clark Baird Smith, LLP	00059132	12-Jul-24	\$93.75	Legal Service
Clean Exhaust Specialist	00059133	12-Jul-24	\$1,446.00	Bus Parts
Clean Exhaust Specialist	00059211	26-Jul-24	\$220.00	Bus Parts
Commerce	ACH	05-Jul-24	\$136.97	Interest Payment
Commerce	ACH	10-Jul-24	\$180.52	Bank Fees
Concur Technologies, Inc	00059134	12-Jul-24	\$378.75	Software
Corn Belt Energy Corp.	00059212	26-Jul-24	\$4,441.39	Utilities
Cornerstone Government Affairs	00059135	12-Jul-24	\$4,000.00	Consulting
Cummins Sales and Service	00059136	12-Jul-24	\$3,862.31	Bus Parts
Cummins Sales and Service	ACH	12-Jul-24	\$246,541.64	Bus Overhauls
Dearborn Life Insurance	00059213	26-Jul-24	\$36,730.64	Insurance
Don Owen Tire Service, Inc.	00059137	12-Jul-24	\$81.18	Bus Parts
Don Owen Tire Service, Inc.	00059214	26-Jul-24	\$49.53	Bus Parts



## Connect Transit Cash Disbursement Report July 2024

Name	Check Number	Date	Amount	Description
Eagle Automotive	00059138	12-Jul-24	\$1,191.41	Bus Parts
Eagle Automotive	00059215	26-Jul-24	\$891.90	Bus Parts
East Penn Manufacturing Co.	00059216	26-Jul-24	\$2,070.54	Bus Parts
Evergreen FS	00059139	12-Jul-24	\$128.58	Fuel
Fast Signs	00059217	26-Jul-24	\$1,245.57	Printed Materials
Fasteners Etc.	00059140	12-Jul-24	\$180.27	Maintenance Supplies
Galls, LLC	00059141	12-Jul-24	\$1,917.18	Admin & Driver Uniforms
Galls, LLC	00059218	26-Jul-24	\$2,137.40	Admin & Driver Uniforms
Gary Bachman	00059219	26-Jul-24	\$54.24	Uniform Reimbursement
Genfare, LLC	00059142	12-Jul-24	\$185.00	Software and Hardware
Gillig LLC	00059143	12-Jul-24	\$1,633.30	Bus Parts
Gillig LLC	00059220	26-Jul-24	\$2,102.32	Bus Parts
Global Industrial	00059144	12-Jul-24	\$2,553.03	Garage Supplies
Grainger	00059145	12-Jul-24	\$960.88	Office Cabinets
Great Plains Media	00059146	12-Jul-24	\$1,600.00	Radio Advertising
HicksGas Bloomington LLC	00059147	12-Jul-24	\$776.55	LP Gas
HicksGas Bloomington LLC	00059221	26-Jul-24	\$777.05	LP Gas
Illinois Dept of Revenue	ACH	01-Jul-24	\$15,871.71	State Taxes
Illinois Dept of Revenue	ACH	15-Jul-24	\$17,357.02	State Taxes
Illinois Dept of Revenue	ACH	28-Jul-24	\$16,389.55	State Taxes
Illinois Dept of Revenue Wage Levy Unit	00059148	12-Jul-24	\$45.76	Payroll Deduction
Illinois Dept of Revenue Wage Levy Unit	00059222	26-Jul-24	\$9.13	Payroll Deduction
Illinois Funds	AVH	31-Jul-24	\$1,000,000.00	Transfer to Savings
Illinois State Disbursement	ACH	11-Jul-24	\$1,350.78	Payroll Deduction
Illinois State Disbursement	ACH	25-Jul-24	\$1,350.78	Payroll Deduction
IPTA	00059149	12-Jul-24	\$1,875.00	Travel & Meetings
Jared Simons	00059150	12-Jul-24	\$213.79	Uniform Reimbursement
John Crago	00059151	12-Jul-24	\$525.00	Tool Reimbursement
Joseph Eich	00059152	12-Jul-24	\$525.00	Tool Reimbursement
Ken's Oil Service, Inc	00059153	12-Jul-24	\$47,389.98	Bus Parts, Fuel & Lubricants
Ken's Oil Service, Inc	00059223	26-Jul-24	\$49,607.09	Bus Parts, Fuel & Lubricants
Kirk's Automotive, Inc	00059154	12-Jul-24	\$1,442.00	Bus Parts
Kurt M. Hutson	00059155	12-Jul-24	\$135.94	Uniform Reimbursement
LKM Mowing & Landscaping	00059156	12-Jul-24	\$13,155.70	Landscaping
Lucinda McCluskey	00059157	12-Jul-24	\$147.51	Uniform Reimbursement
Mark O'Daniel	00059158	12-Jul-24	\$100.00	Uniform Reimbursement
Marsh & McLennan Agency, LLC	00059159	12-Jul-24	\$245,877.00	Insurance
Midwest Transit Equipment, Inc.	00059160	12-Jul-24	\$1,088.15	Bus Parts
Midwest Transit Equipment, Inc.	00059224	26-Jul-24	\$488.06	Bus Parts
Miller Janitor Supply	00059161	12-Jul-24	\$4,416.40	Maintenance Supplies
Miller Janitor Supply	00059225	26-Jul-24	\$400.30	Maintenance Supplies
Missionsquare	ACH	11-Jul-24	\$38,122.27	Retirement Contributions
Missionsquare	ACH	25-Jul-24	\$37,646.38	Retirement Contributions
Modal Marketing Inc.	00059162	12-Jul-24	\$1,100.93	Garage Maintenance Equipment
MORGAN WHEELER	00059163	12-Jul-24	\$76.11	Uniform Reimbursement
Morris Avenue Garage	00059164	12-Jul-24	\$80.00	Vehicle Inspection
Mounce Automotive, LLC	00059165	12-Jul-24	\$360.00	Vehicle Inspection
Mutual Wheel	00059226	26-Jul-24	\$76.80	Bus Parts
Napa Auto Parts	00059166	12-Jul-24	\$891.89	Bus Parts
Napa Auto Parts	00059227	26-Jul-24	\$349.40	Bus Parts
Nicor Gas	00059167	12-Jul-24	\$460.88	Utilities
ODP Business Solutions, LLC	00059168	12-Jul-24	\$38.59	Office Supplies
ODP Business Solutions, LLC	00059228	26-Jul-24	\$130.88	Office Supplies



## Connect Transit Cash Disbursement Report July 2024

Name	Check Number	Date	Amount	Description
Orkin Pest Control	00059229	26-Jul-24	\$7,568.52	Pest Control
OSF Medical Group - Occupational Health	00059169	12-Jul-24	\$166.50	Drug Testing
Pat Boylan	00059170	12-Jul-24	\$259.96	Uniform Reimbursement
Payroll	ACH	11-Jul-24	\$285,754.44	
Payroll	ACH	25-Jul-24	\$278,156.35	
Phoenix Cars, LLC	00059171	12-Jul-24	\$25.16	Bus Parts
Phoenix Cars, LLC	00059230	26-Jul-24	\$1,206.20	Bus Parts
Piercy Auto Body	00059172	12-Jul-24	\$7,879.65	Outside Repair
Piercy Auto Body	00059231	26-Jul-24	\$765.80	Outside Repair
Pitney Bowes Global Finance Services LLC	00059232	26-Jul-24	\$289.14	Office Equipment
Purchase Power	00059234	26-Jul-24	\$300.00	Postage
Republic Services # 368	00059173	12-Jul-24	\$810.47	Garbage Disposal
Roush CleanTech LLC	00059235	26-Jul-24	\$220.00	Bus Parts
Safety-Kleen Systems, Inc	00059174	12-Jul-24	\$355.73	Solvent Tank
Safetylane Automotive Equipment	00059175	12-Jul-24	\$52,124.61	Garage Equipment Repair
Sam Leman Ford	00059236	26-Jul-24	\$1,384.74	Outside Repair
Social Pinpoint, Inc.	00059177	12-Jul-24	\$9,990.00	Software Licensing
Southtown Wrecker Service, Inc.,	00059178	12-Jul-24	\$462.50	Towing
Southtown Wrecker Service, Inc.,	00059237	26-Jul-24	\$647.50	Towing
Stratus Networks	00059179	12-Jul-24	\$3,312.09	Internet
SumnerOne, Inc.	00059180	12-Jul-24	\$1,014.52	Copier Lease
SumnerOne, Inc.	00059238	26-Jul-24	\$1,155.89	Copier Lease
Sun Loan- Bloomington - IL	00059181	12-Jul-24	\$423.56	Payroll Deduction
Sun Loan- Bloomington - IL	00059239	26-Jul-24	\$465.02	Payroll Deduction
SunGard Window Fashions	00059182	12-Jul-24	\$1,458.00	Office Equipment
SUTA	ACH	24-Jul-24	\$4,797.88	SUTA Payment
The Aftermarket Parts Company LLC	00059183	12-Jul-24	\$7,758.43	Bus Parts
The Aftermarket Parts Company LLC	00059240	26-Jul-24	\$5,182.31	Bus Parts
The Copy Shop	00059241	26-Jul-24	\$919.00	Printing
Town of Normal-Utility Billing	00059184	12-Jul-24	\$626.45	Utilities
United States Treasury	ACH	01-Jul-24	\$86,745.13	Federal Taxes
United States Treasury	ACH	15-Jul-24	\$97,075.81	Federal Taxes
United States Treasury	ACH	29-Jul-24	\$90,312.91	Federal Taxes
UPS	00059185	12-Jul-24	\$25.86	Shipping
Verizon Wireless	00059186	12-Jul-24	\$3,509.99	Mobile Data Terminals for SS
Vestis Services, LLC (fka Aramark)	00059187	12-Jul-24	\$1,037.32	Cleaning Uniforms & Rugs
Vestis Services, LLC (fka Aramark)	00059242	26-Jul-24	\$615.61	Cleaning Uniforms & Rugs
Via Mobility, LLC	00059188	12-Jul-24	\$2,400.00	Consulting
VISA-Commerce Bank	00059190	18-Jul-24	\$118.25	Radio Maintenance
VISA-Commerce Bank	00059190	18-Jul-24	\$250.00	Advertising - Employment
VISA-Commerce Bank	00059190	18-Jul-24	\$41.40	Bus Parts - FR
VISA-Commerce Bank	00059190	18-Jul-24	\$17.31	Bus Shelters, Benches and Signs
VISA-Commerce Bank	00059190	18-Jul-24	\$1,251.33	Software Licensing
VISA-Commerce Bank	00059190	18-Jul-24	\$67.99	Dues & Subscriptions
VISA-Commerce Bank	00059190	18-Jul-24	\$721.31	Travel & Meetings
VISA-Commerce Bank	00059190	18-Jul-24	\$140.20	Employee Recognition
VISA-Commerce Bank	00059190	18-Jul-24	\$210.96	Safety/Training
VISA-Commerce Bank	00059190	18-Jul-24	\$119.94	Printed Materials
VSP of Illinois, NFP	00059243	26-Jul-24	\$1,357.06	Vision Insurance
Wendell Letcher	00059189	12-Jul-24	\$200.00	Tool Reimbursement
Wherry Machine and Welding, Inc	00059244	26-Jul-24	\$14.48	Outside Repair
		Total	\$3,059,034.06	

# Bloomington Normal Public Transit

## Balance Sheet

Division: 99 Board Reports

As of: 7/31/2024

Fiscal Year: 2025 Period: 1 Jul-2024

### Assets

#### Current Assets

Checking and Savings	\$6,001,647.36
Accounts Receivable	\$4,865,644.27
Inventory Asset - Fuel	\$61,379.26
Inventory Asset - Parts	\$429,744.28
Inventory Asset - Tires	\$0.00
Other Current Assets	\$571,826.70

**Total Current Assets** \$11,930,241.87

Fixed Assets \$30,327,807.02

**Total Assets** \$42,258,048.89

### Liabilities & Equity

#### Liabilities

Accounts Payable	\$265,711.38
Payroll Liabilities	\$1,380,303.56
Contracts	\$0.00
Due to Illinois Funds Account	\$0.00
Deferred Revenue	\$930,872.96
Deficit Funding Advance	\$0.00

**Total Liabilities** \$2,576,887.90

#### EQUITY

Fixed Asset Equity	\$12,539,853.77
Unreserved Fund Equity	\$6,750,412.62
Underground Petroleum Storage	\$20,000.00

**Total Equity** \$19,310,266.39

Retained Earnings \$20,370,894.60

**Total Liabilities & Equity** \$42,258,048.89

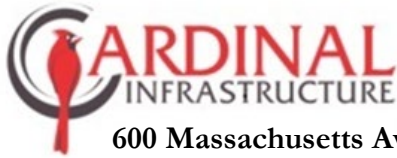
# Bloomington Normal Public Transit

## Income Statement With Approved Budget

From Fiscal Year: 2025 Thru Fiscal Year: 2025	From Period 1 Thru Period 1	Division: 98 Operating Profit/Loss		As of: 7/31/2024		
		Jul-2024	Jul-2024	Approved Budget		
<b>Operating Revenue</b>						
Passenger Fares		\$54,886.17	10.12%	\$54,886.17	10.12%	\$542,500.00
ISU Contract Fare		\$33,301.76	5.70%	\$33,301.76	5.70%	\$584,048.00
Other Contract Fares		\$18,980.44	9.49%	\$18,980.44	9.49%	\$200,000.00
Advertising Revenue		\$9,966.67	8.50%	\$9,966.67	8.50%	\$117,300.00
Miscellaneous Revenue		\$9,502.01	100.02%	\$9,502.01	100.02%	\$9,500.00
<b>Total Operating Revenue</b>		<b>\$126,637.05</b>	<b>8.71%</b>	<b>\$126,637.05</b>	<b>8.71%</b>	<b>\$1,453,348.00</b>
<b>Operating Expenses</b>						
Operators Wages		\$655,270.00	7.68%	\$655,270.00	7.68%	\$8,529,928.00
Maintenance Wages		\$119,043.44	7.69%	\$119,043.44	7.69%	\$1,549,005.00
Administration Wages		\$83,534.56	6.13%	\$83,534.56	6.13%	\$1,362,807.00
Employer Payroll Tax Expense		\$65,422.50	7.11%	\$65,422.50	7.11%	\$920,380.00
Retirement Plan		\$35,310.64	5.99%	\$35,310.64	5.99%	\$589,087.00
Group Insurance		\$170,328.97	7.14%	\$170,328.97	7.14%	\$2,386,762.00
Uniform Expense		\$5,503.11	10.23%	\$5,503.11	10.23%	\$53,775.00
Professional Services		\$67,069.36	19.58%	\$67,069.36	19.58%	\$342,500.00
Outside Repair-Labor		\$4,213.83	3.27%	\$4,213.83	3.27%	\$128,750.00
Contract Maintenance Services		\$3,809.50	1.62%	\$3,809.50	1.62%	\$235,376.00
Custodial Services		\$9,601.74	47.16%	\$9,601.74	47.16%	\$20,360.00
Employee Recruiting/Testing/Temp Help		\$375.00	0.83%	\$375.00	0.83%	\$45,000.00
Fuel		\$93,409.29	6.29%	\$93,409.29	6.29%	\$1,486,212.00
Lubricants		\$3,903.41	4.47%	\$3,903.41	4.47%	\$87,316.00
Tires		\$4,370.00	7.31%	\$4,370.00	7.31%	\$59,781.00
Bus Repair Parts		\$74,455.39	14.48%	\$74,455.39	14.48%	\$514,093.00
Other Materials & Supplies		\$3,783.17	4.84%	\$3,783.17	4.84%	\$78,200.00
Shelters/Signs/Shop Tools		\$804.20	4.02%	\$804.20	4.02%	\$20,000.00
Computer and Office Supplies		\$42,025.43	9.23%	\$42,025.43	9.23%	\$455,419.00
Utilities		\$2,323.07	1.80%	\$2,323.07	1.80%	\$129,400.00
Corporate Insurance		\$48,352.57	7.67%	\$48,352.57	7.67%	\$630,100.00
Dues/Subscriptions/Fees		\$707.08	1.42%	\$707.08	1.42%	\$49,650.00
Printing/Marketing/Training		\$20,752.53	5.46%	\$20,752.53	5.46%	\$380,425.00
<b>Total Operating Expenses</b>		<b>\$1,514,368.79</b>	<b>7.55%</b>	<b>\$1,514,368.79</b>	<b>7.55%</b>	<b>\$20,054,326.00</b>
<b>Operating Assistance</b>						
Operating Deficit Before Subsidies and Grants		(\$1,387,731.74)	7.46%	(\$1,387,731.74)	7.46%	(\$18,600,978.00)
City of Bloomington Operating Assistance		\$75,833.33	8.33%	\$75,833.33	8.33%	\$910,000.00
Town of Normal Operating Assistance		\$49,166.66	8.33%	\$49,166.66	8.33%	\$590,000.00
Illinois Downstate Operating Assistance		\$977,866.00	7.50%	\$977,866.00	7.50%	\$13,035,312.00
FTA 5307 Operating Assistance		\$276,515.00	6.80%	\$276,515.00	6.80%	\$4,065,666.00
<b>Total Operating Assistance</b>		<b>\$1,379,380.99</b>	<b>7.42%</b>	<b>\$1,379,380.99</b>	<b>7.42%</b>	<b>\$18,600,978.00</b>



<b>August 2024</b>	<b>Current Month</b>	<b>Month in Prior Year</b>	<b>Percent Change</b>	<b>Year to Date</b>	<b>Prior Year to Date</b>	<b>% Change YTD</b>
<b>System Statistics:</b>						
<b>System Ridership</b>	<b>188,037</b>	<b>205,649</b>	<b>-8.56%</b>	<b>318,346</b>	<b>347,620</b>	<b>-8.42%</b>
Fixed Ridership	173,130	189,383	-8.58%	289,482	321,873	-10.06%
Mobility Ridership	9,826	13,128	-25.15%	18,802	22,243	-15.47%
FLEX Ridership	5,081	3,138	61.92%	10,062	3,504	187.16%
<b>System Service Hours</b>	<b>14,336</b>	<b>18,697</b>	<b>-23.32%</b>	<b>28,636</b>	<b>31,536</b>	<b>-9.20%</b>
Fixed Service Hours	9,077	12,730	-28.70%	18,314	20,962	-12.63%
Mobility Service Hours	4,181	4,866	-14.08%	8,177	8,822	-7.31%
FLEX Service Hours	1,078	1,101	-2.09%	2,145	1,752	22.43%
<b>System Service Miles</b>	<b>177,897</b>	<b>186,842</b>	<b>-4.79%</b>	<b>352,768</b>	<b>338,363</b>	<b>4.26%</b>
Fixed Service Miles	111,367	118,457	-5.99%	225,469	219,248	2.84%
Mobility Service Miles	52,311	59,842	-12.58%	99,804	107,605	-7.25%
FLEX Service Miles	14,219	8,543	66.44%	27,495	11,510	138.88%
<b>System Revenue Vehicles</b>	<b>57</b>	<b>57</b>	<b>0.00%</b>	<b>57</b>	<b>57</b>	<b>0.00%</b>
Fixed Revenue Vehicles	32	34	-5.88%	32	34	-5.88%
Mobility Revenue Vehicles	20	18	11.11%	20	18	11.11%
FLEX Revenue Vehicles	5	5	0.00%	5	5	0.00%
<b>System Miles/Revenue Vehicle</b>	<b>3,121</b>	<b>3,278</b>	<b>-4.79%</b>	<b>6,189</b>	<b>5,936</b>	<b>4.26%</b>
Fixed Miles/Revenue Vehicle	3,480	3,484	-0.11%	7,046	6,448	9.26%
Mobility Miles/Revenue Vehicle	2,616	3,325	-21.33%	4,990	5,978	-16.52%
FLEX Miles/Revenue Vehicle	2,844	1,709	66.44%	5,499	2,302	138.88%
<b>System Efficiencies:</b>						
<b>System Ridership/Service Hour</b>	<b>13.12</b>	<b>11.00</b>	<b>19.25%</b>	<b>11.12</b>	<b>11.02</b>	<b>0.85%</b>
Fixed Ridership/Revenue Hour	19.07	14.88	28.21%	15.81	15.36	2.94%
Mobility Ridership/Revenue Hour	2.35	2.70	-12.89%	2.30	2.52	-8.80%
FLEX Ridership/Revenue Hour	4.71	2.85	65.37%	4.69	2.00	134.55%
<b>System Percent On-Time Trips</b>	<b>88.67%</b>	<b>90.51%</b>	<b>-2.03%</b>	<b>90.74%</b>	<b>91.44%</b>	<b>-0.76%</b>
Fixed Percent On-Time Trips	89%	90%	-1.67%	91%	91%	-0.27%
Mobility Percent On-Time Trips	96%	98%	-2.04%	97%	98%	-1.53%
FLEX Percent On-Time Trips	80%	90%	-10.67%	80%	90%	-11.44%
<b>System Subsidy/Passenger</b>	<b>*</b>	<b>\$6.70</b>	<b>*</b>	<b>*</b>	<b>\$7.75</b>	<b>*</b>
Fixed Subsidy/Passenger	*	\$5.58	*	*	\$6.45	*
Mobility Subsidy/Passenger	*	\$19.68	*	*	\$22.96	*
FLEX Subsidy/Passenger	*	\$20.35	*	*	\$30.58	*
<b>Operator Pay Hours/Service Hour</b>	<b>1.29</b>	<b>1.05</b>	<b>22.92%</b>	<b>1.30</b>	<b>1.25</b>	<b>4.29%</b>
<b>Vehicle Maintenance Expense/Mile</b>	<b>*</b>	<b>\$1.20</b>	<b>*</b>	<b>*</b>	<b>\$1.20</b>	<b>*</b>



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## **Monthly Federal Update for Connect Transit**

*Prepared by Cardinal Infrastructure*

*Prepared September 20, 2024*

### **Congressional Update**

Congress returned from the August recess to face the impending deadline of September 30th to keep federal agencies funded. With the end of the fiscal year looming, neither the House nor the Senate have taken action on all of the FY 2025 appropriations bills. The House has passed only 5 of the 12 bills. House Speaker Mike Johnson has proposed a six month extension of current funding along with the Save Act that would require documentary proof of citizenship before registering to vote. This provision is not related to federal spending and seen by many as an obstacle to final passage of the spending bills given the Senate will oppose any inclusion of the Save Act. The consensus view of most is that neither party wants to see a government shutdown prior to the election and that Congress will agree to fund all agencies through mid-December of 2024.

### **Federal Agency Actions of Interest**

#### *DOT publishes NPRM on ADA standards for pedestrian facilities*

DOT has published a [Notice of Proposed Rulemaking](#) on accessibility standards for pedestrian facilities in the public right-of-way. These rules would adopt [standards](#) issued by the Architectural and Transportation Barriers Compliance Board last year. These rules would only apply to new construction and alterations of transit stops in the public right-of-way. DOT is accepting comments on the proposed rule through September 23rd.

#### *FTA releases fact sheet on transportation and attendance*

FTA and the Department of Education released a [fact sheet](#) examining the impacts of transportation access on chronic absenteeism. It cites programs encouraging active transportation and free or discounted fare programs for students as examples of how transportation can be part of the solution to this issue. The fact sheet also highlights several federal funding resources that support these and similar efforts.

#### *Shailen Bhatt departs from FHWA*

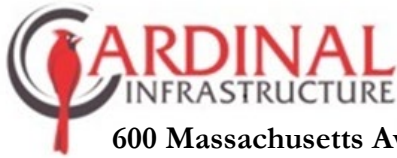
FHWA Administrator Shailen Bhatt retired from his post as Administrator of FHWA on Sept. 9th. Kristin White, the current deputy administrator, will step into the lead role in an acting capacity.

#### *DOT announces SS4A grants*

The Department of Transportation [announced](#) over \$1 billion in awards for the second round of FY24 Safe Streets and Roads for All Grants. Selected projects include a Complete Streets project in Milwaukee, a road diet and bike lane project in Anchorage, transit bus pullouts in Gunnison, BRT design preparation in New Haven, and more. There will be a third and final announcement for FY24 projects in November. A NOFO for FY25 is expected to be released early next year, with \$2 billion available between FY25 and FY26. A more complete overview at the awards and program is linked below.

#### *FHWA Unveils August Redistribution for State DOTs*

According to FHWA, [\\$8.7 billion in obligation limitation](#) has been made available from the Highway Trust Fund or HTF for distribution for FY 2024; money that state DOTs plan to “obligate” for transportation projects by September 25. This “redistribution” occurs late in the federal fiscal year when HTF’s “allocated programs” – federal programs for national purposes separate from formula dollars to



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states – do not fully use their share of funding during the year, which is subsequently redistributed to state transportation agencies.

#### *FTA releases new BIL NTD reporting resources*

FTA published three new resources clarifying IIJA requirements for reporting transit worker assaults to the National Transit Database. These include an [overview of the requirements](#), a [full reporters' guide](#), and a [reduced reporters' guide](#).

#### *New TRACS Reports Available*

FTA's Transit Advisory Committee for Safety (TRACS) has published three new reports focusing on cybersecurity and data security, bus collisions, and advancing rider and worker safety. [You can read them here.](#)

#### *DOT to hold climate change webinars*

DOT's Climate Change Center has announced its 2024 Fall/Winter Webinar Series. You can register for any of the webinars in this series [here](#). Topics covered include:

- Climate Equity and Environmental Justice: Leveraging Data and Evidence (9/24, 2:00 pm ET)
- Advancing Low Carbon Materials (10/9, 2:00 pm ET)
- Resilient Transportation Infrastructure: DOT Climate Adaptation Plan 2024-2027 (11/14, 2:00 pm ET)
- Parking Reform as a Climate Strategy (12/11, 2:00 pm ET)
- Navigating Climate Challenges: Enhancing Transportation Resilience (1/15/25, 2:00 pm ET)

#### *BAB unveils RCI*

The Build America Bureau has launched the [Reconnecting Communities Institute](#), a new center offering support to recipients of Reconnecting Community Pilot Program grantees. If you have received a Reconnecting Community Pilot Program grant or have identified a need to address the negative impacts of transportation infrastructure, you can request support on the RCI website. The Reconnecting Communities Institute is also hosting two webinars on September 26th (1:00 pm ET) and October 8th (3:00 pm ET) to provide information on how it provides support. You can register for the [September webinar here](#) and the [October webinar here](#).

#### *DOT announces thought leadership series on IIJA*

DOT's Project Delivery Center of Excellence is hosting a thought leadership series titled "Making Good on the Potential of the Bipartisan Infrastructure Law." It will consist of three sessions: Project Delivery Lessons Learned from Emergency Response Following an Infrastructure Catastrophe (September 18th), Best Practices to Get Big Infrastructure Projects off the Ground (October 8th), and Project Acceleration for the Public Good (October 22nd). All three sessions will be held at 1:00 pm ET on their respective dates. You can register for any or all of these sessions [here](#).



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**TO:** Connect Transit Board of Directors  
**FROM:** Cornerstone Government Affairs – Illinois Team  
**SUBJECT:** Legislative Update  
**DATE:** September 24, 2024

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### Summary

This month, our team has continued discussions with House leadership and staff regarding the release of the \$3 million appropriation for Connect. We sent grant contact information to the Speaker’s office upon request for release of the grant. We also continued sharing coverage with Connect on the Senate Transportation committee’s public transit hearings.

Over the past month, the Illinois House Speaker created a Public Transit working group with Democratic members with the goal of identifying policy and funding opportunities to address pressing transit challenges in the state. He also stated that public transit funding would not be discussed during the upcoming Veto Session and would likely be addressed towards the end of the spring session. Moving forward, we will continue to monitor the Senate Transportation hearings and keep Connect updated on any further activity.

### Bill Tracking

At this time, all bills passed by the General Assembly this spring have been signed into law. The Governor did not issue any vetoes on bills this year.

### General Legislative Updates

#### **103<sup>rd</sup> ILLINOIS GENERAL ASSEMBLY:**

The Illinois General Assembly stands adjourned until the two-week November Veto Session.

**House Public Transit Working Group:** Speaker Emanuel “Chris” Welch recently created a House Democrat working group designed to look more closely at Illinois’ public transit system and provide recommendations on how it can better serve the communities that rely on it.

The Public Transit Working Group will be led by Representatives Kam Buckner and Eva-Dina Delgado. Other members include Representatives Dagmara Avelar, Diane Blair-Sherlock, Mary Beth Canty, William “Will” Davis, Mary Gill, Matt Hanson, Barbara Hernandez, Hoan Huynh, Natalie Manley, Rita Mayfield, Anna Moeller, Yolanda Morris, and Marty Moylan. According to the Speaker, the working

group “will engage all stakeholders, review any current proposals, and foster new ideas and solutions to strengthen the existing transit system”.

**Upcoming Hearings:** The House Appropriations-Higher Education Committee will hold a hearing on September 23 at 10:00 am in the Bilandic Building in Chicago to discuss Illinois’ universities and colleges.

Meanwhile, the House Revenue and Finance Committee will hold a hearing on September 26 at 2:00 pm in the Bilandic Building to discuss property tax issues, senior freeze issues and pending legislation.

### **GOVERNOR’S HIGHLIGHTS:**

**Illinois Environmental Protection Agency:** Governor Pritzker appointed James Jennings as the next director of the Illinois Environmental Protection Agency. James Jennings, an environmental and policy expert, began serving as Interim Director in July.

**IDOT Long-Range Planning:** The Illinois Department of Transportation announced the next phase of public input for Move Illinois: 2024 Long-Range Transportation Plan, which aims to advance the state’s mobility landscape by strategically outlining goals, objectives and strategies for the next 20 to 30 years. The public is invited to review and provide feedback at [www.moveil2024lrtp.com](http://www.moveil2024lrtp.com). Read more [here](#).

**Teacher Recruitment and Retention Study:** The Illinois State Board of Education and the Illinois Workforce and Education Research Collaborative released early results from a \$45 million state investment that show improved recruitment and retention in the state’s most understaffed school districts. The Teacher Vacancy Grant Pilot Program, which was launched in the 2023-24 school year, provided 170 school districts with the greatest teacher shortages with state funds to invest in initiatives to recruit and license new hires and support the retention of current educators.

Data is still being collected to assess the full impact of the funding, but ISBE and IWERC reported this week that school districts participating in the Teacher Vacancy Grant Pilot Program have hired nearly 5,400 new teachers and retained approximately 11,000 additional educators with the funds so far. The districts receiving the Teacher Vacancy Grant collectively serve approximately 870,000 students. The study is [here](#).

**Stewardship Program Grants Awarded:** The Illinois Department of Natural Resources awarded approximately \$1 million in grants to support 14 stewardship programs managed by land trusts on land protected by the Illinois Nature Preserves Commission. The grants are part of the Illinois Natural Areas Stewardship Grant program, which aims to increase the delivery of much-needed land and water stewardship activities to natural areas permanently protected within the INPC system. The grant program funds projects that help land trusts expand staff and purchase equipment for these activities. Read more [here](#).

**Electric Vehicle Charging Stations:** The Illinois Department of Transportation awarded \$25.3 million in grants for 37 projects to build charging stations along interstate corridors through the initial round of funding made available from the National Electric Vehicle Infrastructure Program. The state's NEVI program aims to accelerate the adoption of electric vehicles by providing access to charging at least every 50 miles along interstates. Read more [here](#).

**OTHER NEWS:**

**Illinois Supreme Court Cannabis Ruling:** The Illinois Supreme Court ruled that the smell of burnt cannabis alone is insufficient to justify a warrantless police search of an automobile. Read more about the case [here](#). Read the decision [here](#).



## MEMO

Date: September 24, 2024  
To: Board of Trustees  
From: Ashley Strupek, Procurement Manager  
CC: David Braun, Managing Director  
Subject: Recommendation for Enterprise Resource Planning Software

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### Recommendation:

Authorize the Managing Director to execute a single-year license and maintenance contract with Avail Technologies, Inc. to provide our Enterprise Resource Planning (ERP) software.

### Background:

Connect Transit has been using Avail Technologies (FleetNet) as our ERP provider since 2012. In 2018 FleetNet was purchased by Avail Technologies. In 2022, Avail migrated their Enterprise Transit Management Software (ETMS), formerly known as FleetNet, from on premises to a cloud-based solution. Part of the subscription cost from Avail includes cloud server space and Microsoft Azure, which is a cloud computing platform. We use Avail for the following departments: Human Resources, Finance, Transit Assets, Timekeeping, Payroll, and Scheduling.

### Discussion:

This contract will begin on January 1, 2025, and extend through December 31, 2025. Because this contract is continuing service currently in place, this is considered a single source award.

This Board recently awarded a contract to Government Finance Officers Association (GFOA) in partnership with three peer agencies to develop a Request for Proposals for replacement ERP software. That project is progressing well, and we hope to issue the RFP in the coming months. Upon award of replacement software, this contract will not be renewed.

### Financial Impact:

Expenses associated with this single-year license and maintenance contract are \$72,922 which is a 3.8% increase from last year. As in past years, Connect Transit will utilize operating funds for this contract and this expense was included in our FY25 budget.



## MEMO

Date: September 24, 2024  
To: Board of Trustees  
From: Ashley Strupek, Procurement Manager  
CC: David Braun, Managing Director  
Subject: Recommendation for Purchase of Ford F250

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### Recommendation:

Authorize the Managing Director to execute a contract with Morrow Brother's Ford in Greenfield, Illinois for the purchase of a 2024 Ford F250 utilizing a State of Illinois contract.

### Background:

Connect Transit's Maintenance Department is responsible for responding to maintenance issues with Connect Transit vehicles while in service as well as maintaining all the bus stops throughout our community. In order to do that, they need vehicles and equipment to make their work safe and efficient. As our services continue to expand, the two existing service vehicles are often in use. As such, the Maintenance Department has requested adding an additional vehicle to their fleet to help support facilities and services throughout the community.

### Discussion:

As with previous service vehicle purchases, we are utilizing a State of Illinois contract. The Ford F250 will also be upfitted with various options also included in the contract including: Six compartment 8' service body, safety lighting, liftgate, and ladder rack.

### Financial Impact:

The total cost of this vehicle will be \$82,340 which will be funded by FTA 5307 and IDOT DOAP Debt Service funds available for this purchase.