



AGENDA

Meeting of the Connect Transit Board of Trustees

February 27, 2018

4:30 P.M.

**Board Room
Connect Transit Operations Facility
351 Wylie Drive, Normal, IL 61761**

- A. Call to Order
- B. Roll Call
- C. Public Comments
- D. Consent Agenda
 - 1. Approval of Minutes of Previous Meeting of January 23, 2018
 - 2. Disbursements for Month of January, 2018
 - 3. Financial Report for Month of January, 2018
 - 4. Capital and Self Insurance Reserve Fund Balances for month of January, 2018
 - 5. Monthly Statistical Report for month of January, 2018
 - 6. Cardinal Infrastructure Federal Report
- E. Old Business
- F. New Business
 - 1. Connect Transit Advisory Committee Update – Evelyn Johnson
 - 2. Recommendation for Customer Satisfaction and Rider On-Board Survey RFP 17-09
 - 3. Recommendation of Radio Services RFP 17-10
 - 4. Preliminary Fiscal Year 2019 Operating and Capital Budget Proposal (Discussion Only)
- G. General Manager's Report
 - 1. EDC One Voice Trip
 - 2. Facilities Guide - Bus Stop Improvements
 - 3. Delivery of New Buses
- H. Trustee's Comments
- I. Executive Session – cite section
- J. Adjournment



January 2018

Financial and Statistical Reports



Connect Transit Cash Disbursement Report January 2018

Name	Check Number	Date	Amount	Description
1st Ayd Corporation	00039099	12-Jan-18	\$175.69	Materials & Supplies
4Imprint	00039100	12-Jan-18	\$1,406.67	Employee Recognition
A.T.U. - C.O.P.E.	00039055	05-Jan-18	\$153.81	Payroll Deduction
Advance Auto Parts	00039056	05-Jan-18	\$457.00	Maintenance Supplies
Advance Auto Parts	00039161	26-Jan-18	\$518.28	Maintenance Supplies
Airgas USA, LLC	00039057	05-Jan-18	\$42.92	Welding Supplies
Airgas USA, LLC	00039162	26-Jan-18	\$212.18	Welding Supplies
Ally Financial	00039101	12-Jan-18	\$196.08	Lease
Amalgamated Transit Union Local 752	00039058	05-Jan-18	\$6,535.20	Payroll Deduction
Amalgamated Transit Union Local 752	00039127	19-Jan-18	\$300.00	Payroll Deduction
Amazon Capital Service	00039059	05-Jan-18	\$341.98	Office Supplies
Amazon Capital Service	00039102	12-Jan-18	\$15.18	Computer Hardware & Repair
Amazon Capital Service	00039128	19-Jan-18	\$118.71	Materials & Supplies and Bus Parts
Amazon Capital Service	00039163	26-Jan-18	\$58.00	Computer Hardware & Repair
Ancel, Glink, Diamond, Bush, DiCianni & Arthur Lee Abrams	00039060	05-Jan-18	\$400.00	Legal Service
Arthur Lee Abrams	00039164	26-Jan-18	\$43.48	Uniform Reimbursement
Assurance Agency, Ltd.	00039165	26-Jan-18	\$26,117.00	Insurance
Barker Motor Co.	00039061	05-Jan-18	\$1,286.52	Bus Parts
Barker Motor Co.	00039129	19-Jan-18	\$215.49	Bus Parts
Barker Motor Co.	00039166	26-Jan-18	\$4,000.00	Bus Parts
Bellas Landscaping	00039130	19-Jan-18	\$5,420.00	Snow Removal
Bellas Landscaping	00039167	26-Jan-18	\$3,205.00	Snow Removal
Blue Cross and Blue Shield of Illinois	00039168	26-Jan-18	\$99,180.76	Insurance
Brady Lange	00039131	19-Jan-18	\$355.86	Travel Reimbursement
Brink's Incorporated	00039169	26-Jan-18	\$176.17	Consulting
Cardinal Infrastructure	00039103	12-Jan-18	\$6,000.00	Consulting
Central Illinois Trucks Inc.	00039062	05-Jan-18	\$219.29	Bus Parts
Central Illinois Trucks Inc.	00039104	12-Jan-18	\$311.08	Bus Parts
Central Illinois Trucks Inc.	00039170	26-Jan-18	\$42.86	Bus Parts
CHEMSEARCH H2O SOLUTIONS	00039063	05-Jan-18	\$665.00	Garage Maintenance Equipment
CHEMSEARCH H2O SOLUTIONS	00039171	26-Jan-18	\$665.00	Garage Maintenance Equipment
ChemStation of Indiana	00039172	26-Jan-18	\$1,058.60	Garage Supplies
CIRBN, LLC	00039173	26-Jan-18	\$347.84	Internet
City of Bloomington	00039064	05-Jan-18	\$692.12	Utilities
City of Bloomington	00039174	26-Jan-18	\$91.35	Utilities
Clear Talk	00039175	26-Jan-18	\$3,695.40	Monthly Digital Dispatch Fee
Comcast	00039065	05-Jan-18	\$279.35	Internet
Commerce Bank HSA	00039066	05-Jan-18	\$106.00	Employee Health Savings Account
Corn Belt Energy Corp.	00039176	26-Jan-18	\$4,140.03	Utilities
Cummins Crosspoint	00039067	05-Jan-18	\$42.12	Bus Parts
Cummins Crosspoint	00039105	12-Jan-18	\$2,537.77	Bus Parts
Cummins Crosspoint	00039132	19-Jan-18	\$5,384.43	Bus Parts
Cumulus-Bloomington	00039177	26-Jan-18	\$700.00	Advertising- Media
Dish Network	00039068	05-Jan-18	\$92.02	Television Service
Dish Network	00039178	26-Jan-18	\$92.02	Television Service
Don Owen Tire Service, Inc.	00039106	12-Jan-18	\$39.17	Bus Parts
East St. Hardware and Tools	00039107	12-Jan-18	\$1.61	Materials & Supplies
Evergreen FS	00039069	05-Jan-18	\$12,367.89	Fuel
Evergreen FS	00039108	12-Jan-18	\$12,363.23	Fuel



Connect Transit Cash Disbursement Report January 2018

Name	Check Number	Date	Amount	Description
Evergreen FS	00039133	19-Jan-18	\$17,417.34	Fuel
Evergreen FS	00039179	26-Jan-18	\$1,164.97	Fuel
Fast Signs	00039134	19-Jan-18	\$171.60	Media Promotions
Fastenal Company	00039135	19-Jan-18	\$150.63	Bus Parts
Fastenal Company	00039180	26-Jan-18	\$89.29	Bus Parts
Fasteners Etc.	00039070	05-Jan-18	\$71.02	Maintenance Supplies
Fasteners Etc.	00039109	12-Jan-18	\$162.23	Maintenance Supplies
Fasteners Etc.	00039136	19-Jan-18	\$185.75	Maintenance Supplies
Fasteners Etc.	00039181	26-Jan-18	\$35.99	Maintenance Supplies
Fleet-Net Corporation	00039110	12-Jan-18	\$1,405.00	Software & Tech Support
Frontier	00039071	05-Jan-18	\$52.77	Telephone
Frontier	00039137	19-Jan-18	\$922.38	Telephone
Frontier	00039182	26-Jan-18	\$43.56	Telephone
Gateway Truck & Refrigeration	00039138	19-Jan-18	\$130.00	Bus Parts
Genfare	00039072	05-Jan-18	\$510.00	Software License
GFI Digital	00039073	05-Jan-18	\$215.07	Copier Lease
GFI Digital	00039139	19-Jan-18	\$168.03	Copier Lease
Gillig LLC	00039111	12-Jan-18	\$1,536.27	Bus Parts
Great Plains Media	00039183	26-Jan-18	\$1,400.00	Radio Advertising
Henson Disposal	00039112	12-Jan-18	\$208.06	Garbage Disposal
Heritage Machine & Welding, Inc.	00039113	12-Jan-18	\$70.58	Bus Parts
ICMA- Retirement 457 Trust	ACH	04-Jan-18	\$24,937.53	Payroll Deduction
ICMA- Retirement 457 Trust	ACH	18-Jan-18	\$33,908.56	Payroll Deduction
Illinois Department of Revenue	00039074	05-Jan-18	\$11,766.81	Payroll Deduction
Illinois Department of Revenue	00039140	19-Jan-18	\$12,228.73	Payroll Deduction
Illinois Department of Unemployment	ACH	11-Jan-18	\$1,640.71	Unemployment Tax
Illinois Oil Marketing Equipment, Inc.	00039141	19-Jan-18	\$59.64	Fuel Station
Illinois State Disbursement Unit	00039075	05-Jan-18	\$1,466.64	Payroll Deduction
Illinois State Disbursement Unit	00039142	19-Jan-18	\$1,466.64	Payroll Deduction
Interstate Batteries of Mid-Illinois	00039143	19-Jan-18	\$2,509.30	Bus Parts
IWIN	00039076	05-Jan-18	\$94.00	Employee Physicals
Jade Presents	00039184	26-Jan-18	\$500.00	Advertising- Promotions
Kay Lanter	00039185	26-Jan-18	\$29.35	Uniform Reimbursement
Ken's Oil Service, Inc	00039077	05-Jan-18	\$2,170.06	Oil, Antifreeze
Ken's Oil Service, Inc	00039144	19-Jan-18	\$6,157.49	Oil, Antifreeze
Kirby Risk Corporation	00039114	12-Jan-18	\$29.01	Bus Parts
Knapp Concrete Contractors, Inc	00039115	12-Jan-18	\$9,895.00	Concrete Pads
Latney Brooks	00039116	12-Jan-18	\$97.35	Uniform Reimbursement
Lewis, Yockey & Brown, Inc	00039078	05-Jan-18	\$1,389.90	Shelters
Lewis, Yockey & Brown, Inc	00039117	12-Jan-18	\$82.50	Shelters
Martin Glaze	00039079	05-Jan-18	\$23.98	Reimbursement for Office Supplies
Michelin North America, Inc	00039145	19-Jan-18	\$6,624.09	Tires
Midwest Construction Rentals	00039146	19-Jan-18	\$540.00	Maintenance Equipment
Miller Janitor Supply	00039118	12-Jan-18	\$328.34	Maintenance Supplies
Miller Janitor Supply	00039186	26-Jan-18	\$562.72	Maintenance Supplies
Minerva Promotions	00039080	05-Jan-18	\$950.00	Uniforms
Minerva Promotions	00039187	26-Jan-18	\$454.00	Uniforms
Morris Avenue Garage	00039081	05-Jan-18	\$150.00	Vehicle Inspection
Morris Avenue Garage	00039119	12-Jan-18	\$25.00	Vehicle Inspection
Morris Avenue Garage	00039188	26-Jan-18	\$25.00	Vehicle Inspection



Connect Transit Cash Disbursement Report January 2018

Name	Check Number	Date	Amount	Description
Motion Industries, Inc.	00039189	26-Jan-18	\$147.48	Bus Parts
Mutual of Omaha	00039082	05-Jan-18	\$13,991.45	Life, AD&D, STD & LTD
Mutual Wheel	00039120	12-Jan-18	\$56.50	Bus Parts
Napa Auto Parts	00039147	19-Jan-18	\$195.46	Bus Parts
Neuhoff Media	00039190	26-Jan-18	\$2,074.00	Advertising- Media
Nicor Gas	00039191	26-Jan-18	\$2,219.98	Utilities
Novardo Walters	00039083	05-Jan-18	\$100.00	Uniform Reimbursement
Oberlander Alarm Systems, Inc.	00039084	05-Jan-18	\$207.00	Security Alarm Service Fee
Oberlander Alarm Systems, Inc.	00039192	26-Jan-18	\$207.00	Security Alarm Service Fee
Occupational Health Centralized Billing	00039193	26-Jan-18	\$432.00	Pre-employment Physicals & Drug Testing
Oklahoma Centralized Support Registry	00039085	05-Jan-18	\$23.07	Payroll Deduction
Oklahoma Centralized Support Registry	00039148	19-Jan-18	\$23.07	Payroll Deduction
Orkin Pest Control	00039086	05-Jan-18	\$555.25	Pest Control
Patrick Kuebrich	00039149	19-Jan-18	\$73.03	Travel Reimbursement
Payroll	ACH	04-Jan-18	\$178,322.40	
Payroll	ACH	18-Jan-18	\$196,528.40	
Petty Cash	00039150	19-Jan-18	\$66.00	Reimbursement
Piercy Auto Body	00039151	19-Jan-18	\$3,696.36	Outside Repair Service
Pinnacle Door	00039087	05-Jan-18	\$2,510.50	Maintenance on Doors
Prairie Signs	00039152	19-Jan-18	\$135.90	Bus Parts
Redbird Sports Properties, LLC	00039153	19-Jan-18	\$1,000.00	Advertising- media
REI	00039121	12-Jan-18	\$2,628.05	Bus Parts
Ricoh USA, Inc	00039088	05-Jan-18	\$932.32	Copier
Ricoh USA, Inc	00039154	19-Jan-18	\$225.00	Copier
Ricoh USA, Inc	00039194	26-Jan-18	\$501.00	Copier
Ross & White Co.	00039155	19-Jan-18	\$186.06	Materials & Supplies
Southtown Wrecker Service, Inc.,	00039089	05-Jan-18	\$410.00	Towing
Staples	00039122	12-Jan-18	\$381.21	Office Supplies
STL Business & Technology Solutions, Inc	00039090	05-Jan-18	\$425.00	Software & Tech Support
Sunbelt Rentals	00039091	05-Jan-18	\$496.25	Machine Rentals
Supreme Radio Communications, Inc	00039092	05-Jan-18	\$1,352.39	Radio Maintenance
Supreme Radio Communications, Inc	00039156	19-Jan-18	\$757.28	Radio Maintenance
TeVoert Auto Repair	00039093	05-Jan-18	\$255.00	Outside Repair Service
The Aftermarket Parts Company LLC	00039157	19-Jan-18	\$116.56	Bus Parts
The Copy Shop	00039195	26-Jan-18	\$65.00	Printing
The Normalite	00039158	19-Jan-18	\$24.95	Subscriptions
The Pantagraph	00039196	26-Jan-18	\$228.76	Subscriptions
TransitTalent.com	00039123	12-Jan-18	\$115.00	Advertising- Promotions
Truck Centers, Inc.	00039159	19-Jan-18	\$5,109.56	Bus Parts
UniFirst Corporation	00039094	05-Jan-18	\$231.13	Cleaning Uniforms & Rugs
UniFirst Corporation	00039124	12-Jan-18	\$278.78	Cleaning Uniforms & Rugs
UniFirst Corporation	00039160	19-Jan-18	\$231.13	Cleaning Uniforms & Rugs
UniFirst Corporation	00039197	26-Jan-18	\$231.13	Cleaning Uniforms & Rugs
United Parcel Service	00039095	05-Jan-18	\$9.26	Shipping
United Parcel Service	00039198	26-Jan-18	\$41.70	Shipping
United States Treasury	ACH	09-Jan-18	\$69,249.29	Federal Tax Payment
United States Treasury	ACH	23-Jan-18	\$67,928.40	Federal Tax Payment
Verizon Wireless	00039096	05-Jan-18	\$535.22	Mobile Data Terminals for SS
Verizon Wireless	00039125	12-Jan-18	\$139.70	Mobile Data Terminals for SS
Visa - Commerce Bank	00039097	05-Jan-18	\$44.85	Legal



Connect Transit
Cash Disbursement Report
January 2018

Name	Check Number	Date	Amount	Description
Visa - Commerce Bank	00039097	05-Jan-18	\$39.00	Building Maintenance
Visa - Commerce Bank	00039097	05-Jan-18	\$812.57	Advertising- Employment
Visa - Commerce Bank	00039097	05-Jan-18	\$279.96	Computer Software
Visa - Commerce Bank	00039097	05-Jan-18	\$619.15	Shipping/ Handling
Visa - Commerce Bank	00039097	05-Jan-18	\$229.00	Dues & Subscriptions
Visa - Commerce Bank	00039097	05-Jan-18	\$123.36	Trustee's Expense
Visa - Commerce Bank	00039097	05-Jan-18	\$1,974.62	Travel & Meetings
Visa - Commerce Bank	00039097	05-Jan-18	\$77.30	Employee Recognition
Visa - Commerce Bank	00039097	05-Jan-18	\$66.32	Advertising- Promotions
Visa - Commerce Bank	00039097	05-Jan-18	\$10.00	Safety/Training
Visa - Commerce Bank	00039097	05-Jan-18	\$103.18	Misc Expense
Vision Service Plan (IL)	00039098	05-Jan-18	\$841.00	Vision Insurance
Winkle Environmental Service	00039126	12-Jan-18	\$266.25	Cleaning Supplies
Grand Total			<u>\$910,225.59</u>	

Bloomington Normal Public Transit

Balance Sheet

Fiscal Year: 2018 Period 7 January - 2018 Division: 99 Board Reports As of: 01/31/2018

Assets

Current Assets

Checking and Savings	\$6,271,052.75
Accounts Receivable	\$3,560,332.11
Inventory Asset - Fuel	\$54,084.53
Inventory Asset - Parts	\$185,581.78
Inventory Asset - Tires	\$0.00
Other Current Assets	\$309,674.46

Total Current Assets \$10,380,725.63

Fixed Assets \$17,980,855.76

Total Assets \$28,361,581.39

Liabilities & Equity

Liabilities

Accounts Payable	\$232,531.43
Payroll Liabilities	\$1,087,454.53
Contracts	\$0.00
Due to Illinois Funds Account	\$2,980,249.22
Deferred Revenue	\$130,323.46
Deficit Funding Advance	\$0.00

Total Liabilities \$4,430,558.64

EQUITY

Fixed Asset Equity	\$12,483,532.77
Unreserved Fund Equity	\$6,750,412.62
Underground Petroleum Storage	\$20,000.00

Total Equity \$19,253,945.39

Retained Earnings \$4,677,077.36

Total Liabilities & Equity \$28,361,581.39

Bloomington Normal Public Transit Income Statement With Approved Budget

Fiscal Year: 2018	Period 7	Division: 98 Operating Profit/Loss		As of: 01/31/2018	
		January - 2018	Jul-2017 Thru Jan-2018 Year To Date	Approved Budget	Approved Budget
400 Operating Revenue					
401 Passenger Fares		\$51,199.85	\$381,598.39	60.49%	\$630,850.00
403 ISU Contract Fare		\$44,583.33	\$312,623.31	58.43%	\$535,000.00
405 Other Contract Fares		\$10,604.53	\$53,157.51	66.45%	\$80,000.00
407 Advertising Revenue		\$5,560.00	\$47,551.00	16.68%	\$285,000.00
409 Miscellaneous Revenue		\$451.24	\$4,040.22	202.01%	\$2,000.00
411 Total Operating Revenue		\$112,398.95	\$798,970.43	52.12%	\$1,532,850.00
500 Operating Expenses					
501 Operators Wages		\$444,897.07	\$3,168,478.00	57.74%	\$5,487,225.00
503 Maintenance Wages		\$103,072.59	\$626,239.13	48.88%	\$1,281,200.00
505 Administration Wages		\$59,609.29	\$429,907.55	42.02%	\$1,023,100.00
507 Employer Payroll Tax Expense		\$56,237.90	\$333,566.73	52.63%	\$633,853.00
509 Retirement Plan		\$23,130.75	\$163,333.59	41.93%	\$389,577.00
511 Group Insurance		\$118,314.89	\$777,202.38	42.26%	\$1,839,036.00
513 Uniform Expense		\$2,412.15	\$19,762.02	56.49%	\$34,984.00
515 Professional Services		\$14,369.85	\$122,742.39	58.75%	\$208,936.00
519 Outside Repair-Labor		\$7,108.85	\$65,154.93	58.29%	\$111,770.00
521 Contract Maintenance Services		\$11,570.80	\$55,039.88	45.45%	\$121,100.00
523 Custodial Services		\$763.31	\$6,867.17	44.30%	\$15,500.00
525 Employee Recruiting/Testing/Temp Help		\$1,244.57	\$4,098.00	19.51%	\$21,000.00
527 Fuel		\$122,520.11	\$394,051.07	35.44%	\$1,111,995.00
529 Lubricants		\$1,419.88	\$17,151.72	40.59%	\$42,251.00
531 Tires		\$7,200.00	\$49,207.95	54.16%	\$90,856.00
535 Bus Repair Parts		\$26,002.95	\$120,477.48	62.09%	\$194,050.00
537 Other Materials & Supplies		\$5,721.71	\$21,560.78	37.83%	\$57,000.00
539 Shelters/Signs/Shop Tools		\$28.00	\$5,121.23	68.28%	\$7,500.00
541 Computer and Office Supplies		\$20,533.34	\$89,778.46	61.70%	\$145,500.00
543 Utilities		\$14,733.76	\$52,905.15	38.03%	\$139,100.00
545 Corporate Insurance		\$18,873.22	\$131,823.78	47.57%	\$277,100.00
547 Dues/Subscriptions/Fees		\$878.76	\$35,788.13	74.55%	\$48,004.00
549 Printing/Marketing/Training		\$12,870.26	\$120,120.88	44.82%	\$268,000.00
560 Total Operating Expenses		\$1,073,514.01	\$6,810,378.40	50.27%	\$13,548,637.00
570 Operating Assistance					
580 Operating Deficit		(\$961,115.06)	(\$6,011,407.97)	50.03%	(\$12,015,787.00)
582 City of Bloomington Operating Assistance		\$50,833.33	\$355,833.31	58.33%	\$610,000.00
583 Town of Normal Operating Assistance		\$32,500.00	\$227,500.00	58.33%	\$390,000.00
585 Illinois Downstate Operating Assistance		\$693,884.00	\$4,398,123.00	49.94%	\$8,806,614.05
590 FTA 5307 Operating Assistance		\$175,063.00	\$971,703.00	43.98%	\$2,209,172.95
600 Total Operating Assistance		\$952,280.33	\$5,953,159.31	49.54%	\$12,015,787.00

Connect Transit
Local Capital and Self-Insurance Fund Balance
January 2018

<u>Local Capital</u>	<u>Commerce Bank - Cash Balance</u>	
01/01/18	Beginning Balance	\$ 1,062,850.00
01/31/18	Additions - Interest Income	\$ 144.14
01/31/18	Ending Balance	<u>\$ 1,062,994.14</u>
Total Reserve Capital Account		<u><u>\$ 1,062,994.14</u></u>

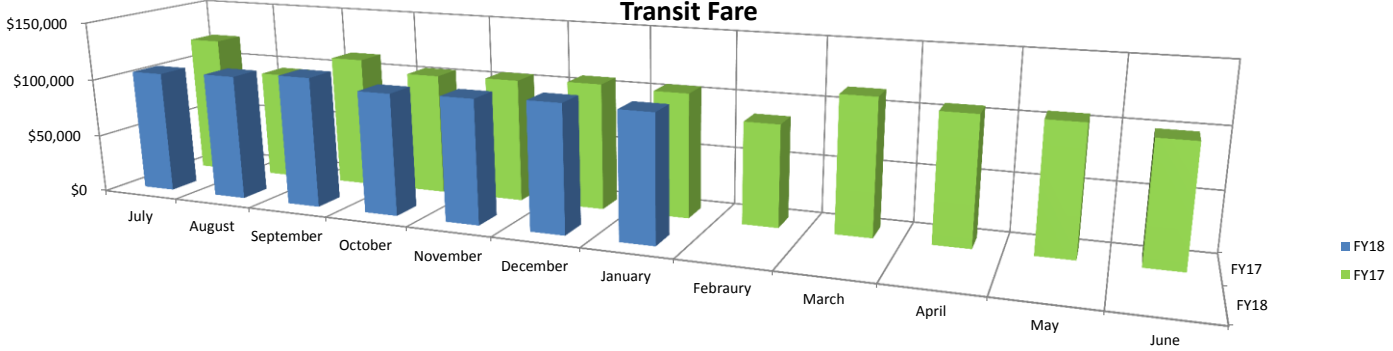
Breakdown of Local Funding in Local Capital #2 (Earmarked Funds):

	<u>FY18 Received</u> <u>1/31/2018</u>	<u>FY18 Receivable</u> <u>1/31/2018</u>
Bloomington	\$ 284,524.38	\$ 47,420.83
Normal	\$ 270,613.62	\$ -
Total YTD	<u>\$ 555,138.00</u>	<u>\$ 47,420.83</u>

<u>Local Capital Reserve Fund Balance - Account Value</u>		
<u>01/31/18</u>	Cash Balance	\$ 1,062,994.14
<u>01/31/18</u>	Loans to Operating	\$ 2,980,249.22
<u>01/31/18</u>	Reserve fund for underground storage tank (Cap. I)	\$ (40,000.00)
<u>01/31/18</u>	Ending Balance	<u>\$ 4,003,243.36</u>

Financial Reports

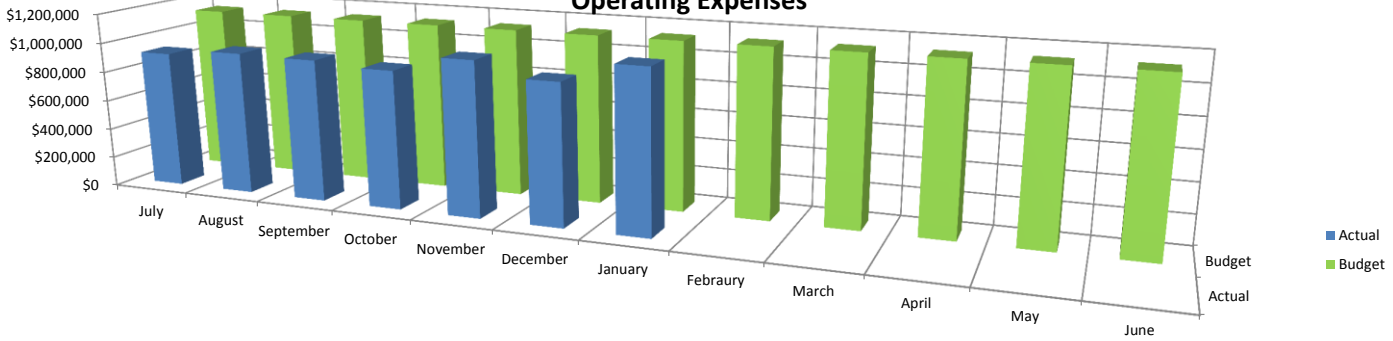
Transit Fare



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	\$104,830	\$107,448	\$111,692	\$103,871	\$105,390	\$107,762	\$106,388					
FY17	\$121,348	\$94,322	\$113,426	\$104,140	\$105,437	\$107,628	\$105,472	\$86,079	\$114,077	\$106,536	\$106,281	\$98,879

Notes: ISU revenue increased \$1,271 in January 2018 from January 2017. Other Contract Fares revenue decreased \$229 in January 2018 from January 2017. Total revenue is up in FY 2018 from 2017. Total cash fares increased \$199 (.7%) in January 2018 from January 2017. Total pass fares decreased \$652 (3.1%) in January 2018 from January 2017.

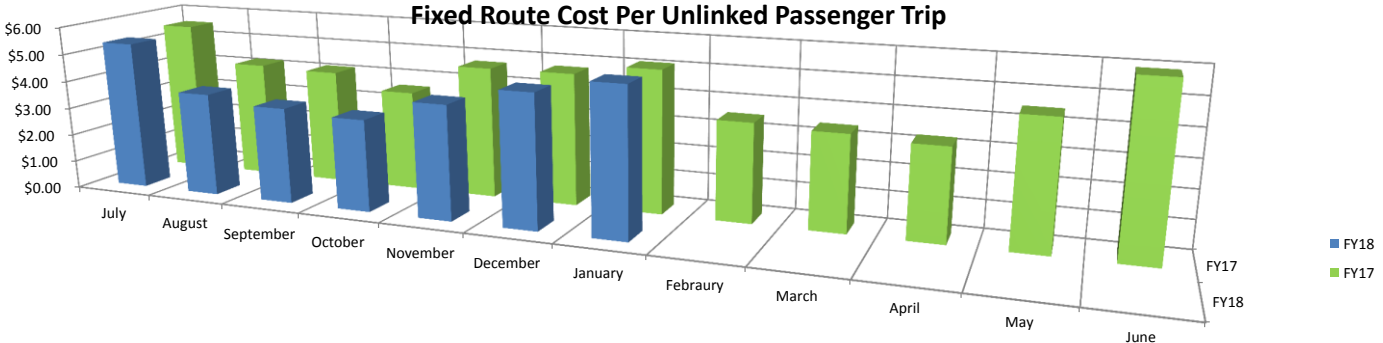
Operating Expenses



	July	August	September	October	November	December	January	February	March	April	May	June
Actual	\$922,334	\$961,371	\$954,734	\$926,378	\$1,033,885	\$938,162	\$1,073,514					
Budget	\$1,129,053	\$1,129,053	\$1,129,053	\$1,129,053	\$1,129,053	\$1,129,053	\$1,129,053	\$1,129,053	\$1,129,053	\$1,129,053	\$1,129,053	\$1,129,054

Notes:

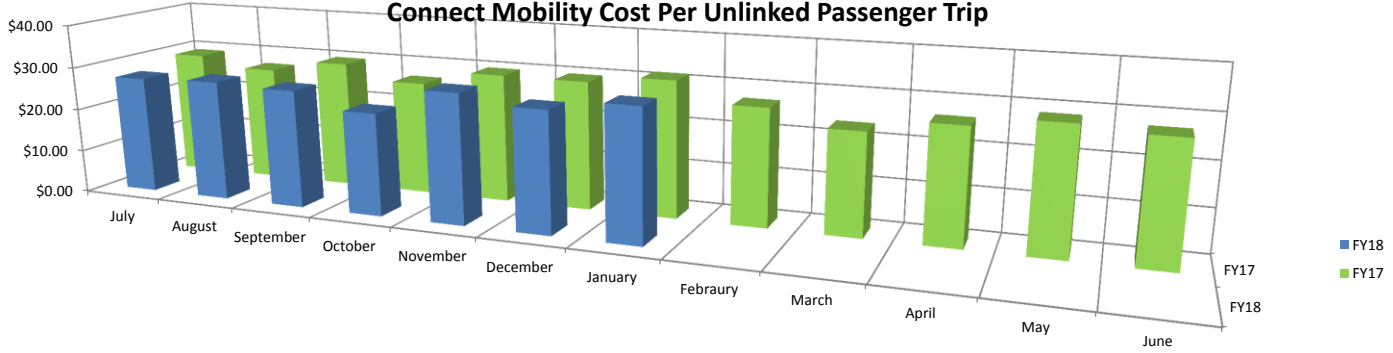
Fixed Route Cost Per Unlinked Passenger Trip



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	\$5.36	\$3.71	\$3.44	\$3.29	\$4.07	\$4.72	\$5.22					
FY17	\$5.53	\$4.21	\$4.14	\$3.60	\$4.72	\$4.74	\$5.10	\$3.52	\$3.41	\$3.27	\$4.48	\$5.92

Notes: Expenses increased \$5,543 in January 2018 from January 2017. Trips decreased by 2,689 in January 2018 from January 2017.

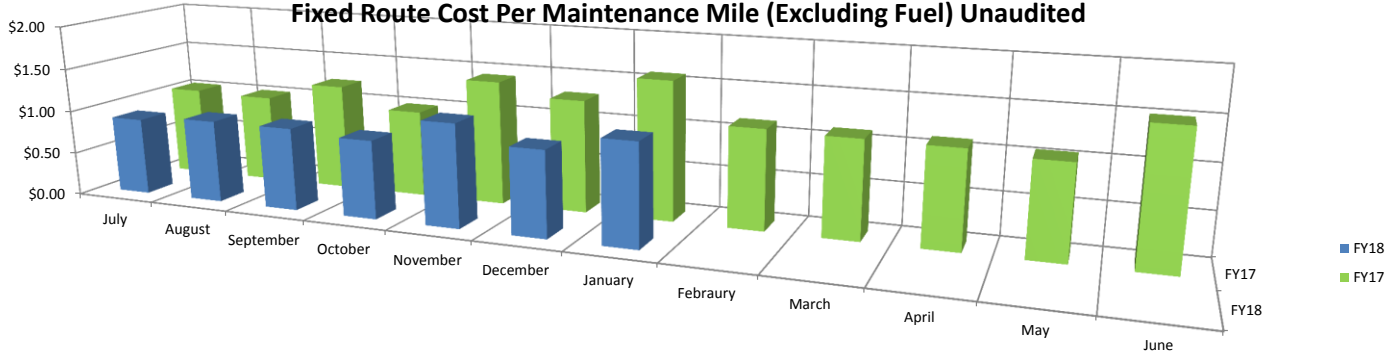
Connect Mobility Cost Per Unlinked Passenger Trip



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	\$27.17	\$27.77	\$27.27	\$23.67	\$29.84	\$27.74	\$30.12					
FY17	\$29.22	\$26.90	\$29.71	\$26.40	\$29.76	\$29.71	\$31.47	\$26.99	\$23.50	\$26.44	\$28.57	\$27.44

Notes: Expenses increased \$15,285 in January 2018 from January 2017. Trips increased by 799 in January 2018 from January 2017.

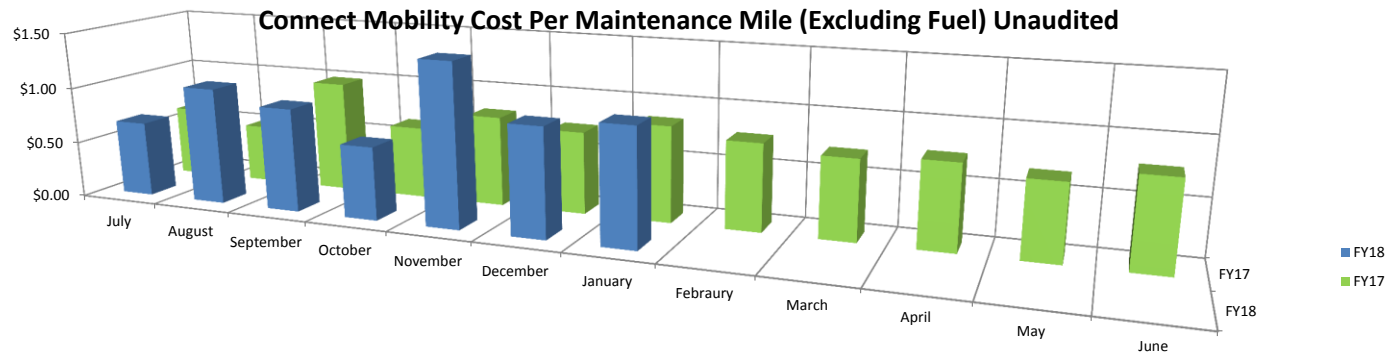
Fixed Route Cost Per Maintenance Mile (Excluding Fuel) Unaudited



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	\$0.89	\$0.95	\$0.95	\$0.90	\$1.18	\$0.98	\$1.16					
FY17	\$1.04	\$1.02	\$1.23	\$1.00	\$1.43	\$1.29	\$1.59	\$1.14	\$1.12	\$1.11	\$1.06	\$1.51

Notes: Fixed Route maintenance expense decreased \$19,227 in January 2018 from January 2017. Fixed Route miles increased 17,395 in January 2018 from January 2017.

Connect Mobility Cost Per Maintenance Mile (Excluding Fuel) Unaudited

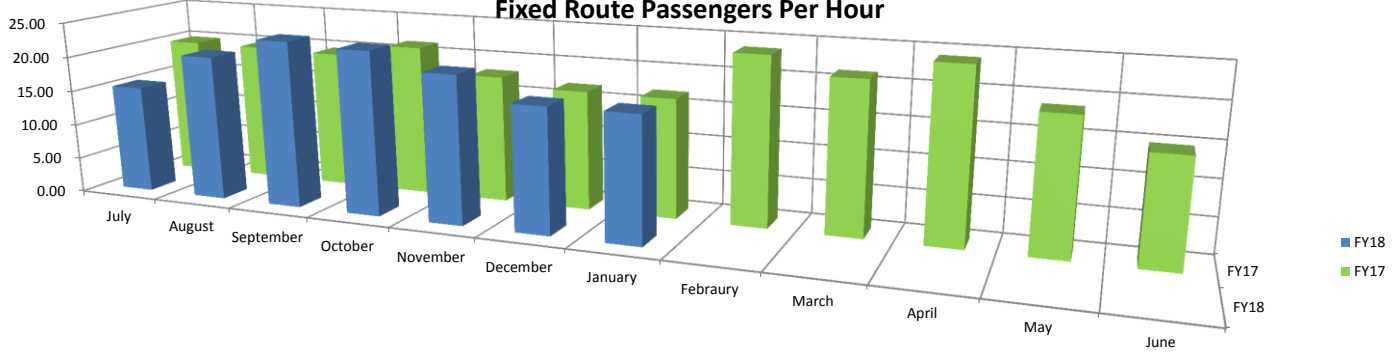


	July	August	September	October	November	December	January	February	March	April	May	June
FY18	\$0.67	\$1.04	\$0.92	\$0.65	\$1.44	\$0.96	\$1.03					
FY17	\$0.63	\$0.52	\$0.99	\$0.64	\$0.80	\$0.73	\$0.85	\$0.77	\$0.71	\$0.75	\$0.67	\$0.78

Notes: Demand Response maintenance expense increased \$9,092.05 in January 2018 from January 2017. Demand Response miles increased 2,802 miles in January 2018 from January 2017.

Operations Reports

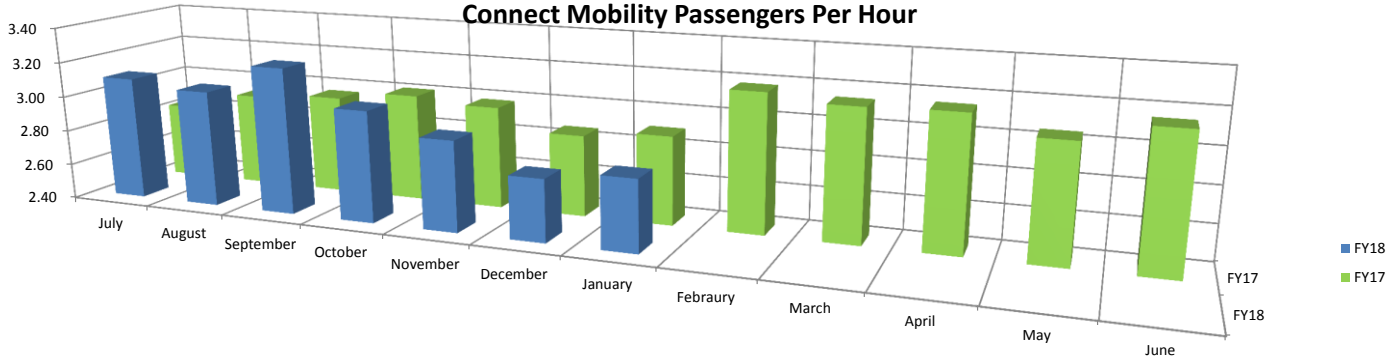
Fixed Route Passengers Per Hour



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	15.34	20.67	23.70	23.21	20.83	17.57	17.58					
FY17	19.94	19.90	19.67	21.45	18.03	16.89	16.85	23.67	21.35	24.11	18.76	14.82

Notes: January 2018 had a decrease in revenue hours due to service reductions and increase in passengers per hour from January 2017.

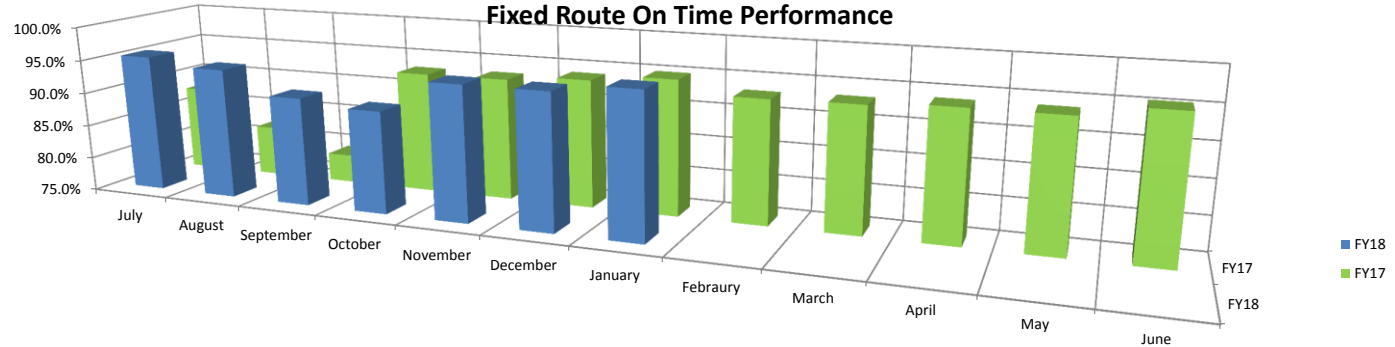
Connect Mobility Passengers Per Hour



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	3.10	3.06	3.23	3.03	2.91	2.75	2.80					
FY17	2.83	2.93	2.96	3.01	2.98	2.86	2.90	3.18	3.14	3.15	3.05	3.15

Notes:

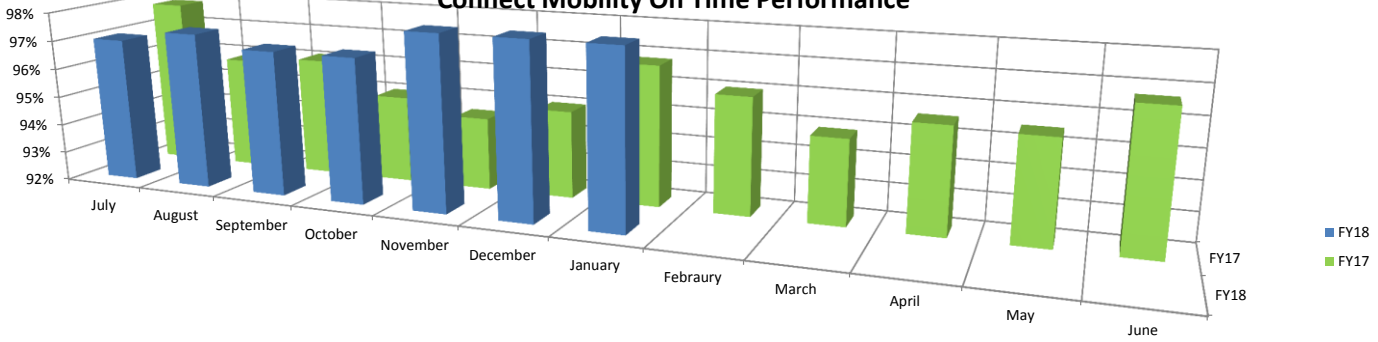
Fixed Route On Time Performance



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	95.4%	94.3%	91.0%	90.1%	94.9%	94.9%	96.1%					
FY17	87.8%	82.5%	79.2%	93.0%	93.1%	93.9%	94.9%	93.1%	93.3%	93.9%	93.9%	95.5%

Notes:

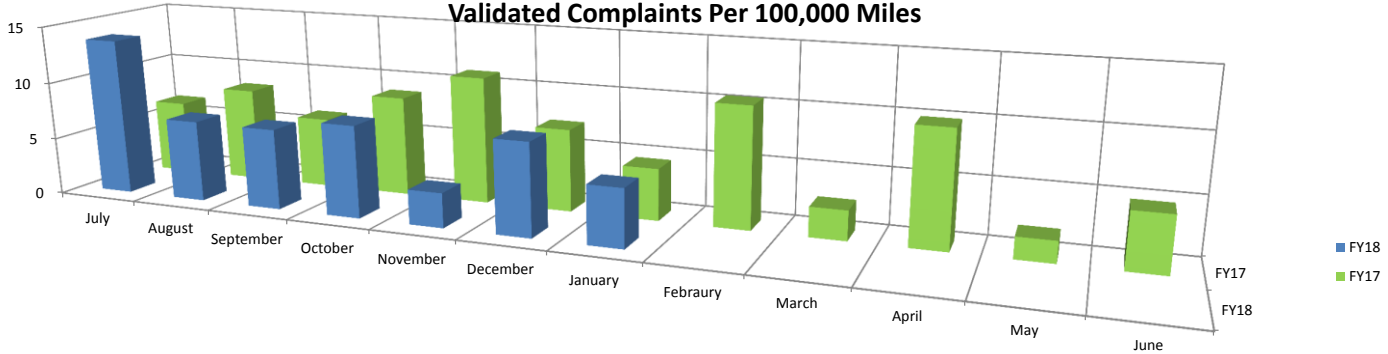
Connect Mobility On Time Performance



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	97%	97%	97%	97%	98%	98%	98%					
FY17	98%	96%	96%	95%	95%	95%	97%	96%	95%	96%	96%	97%

Notes:

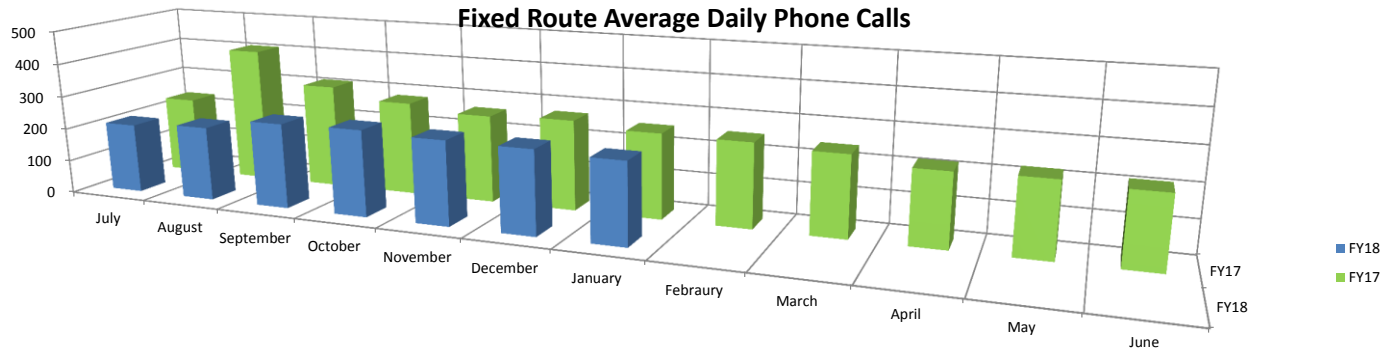
Validated Complaints Per 100,000 Miles



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	14	7	7	8	3	8	5					
FY17	6	8	6	9	11	7	5	10	3	10	2	5

Notes:

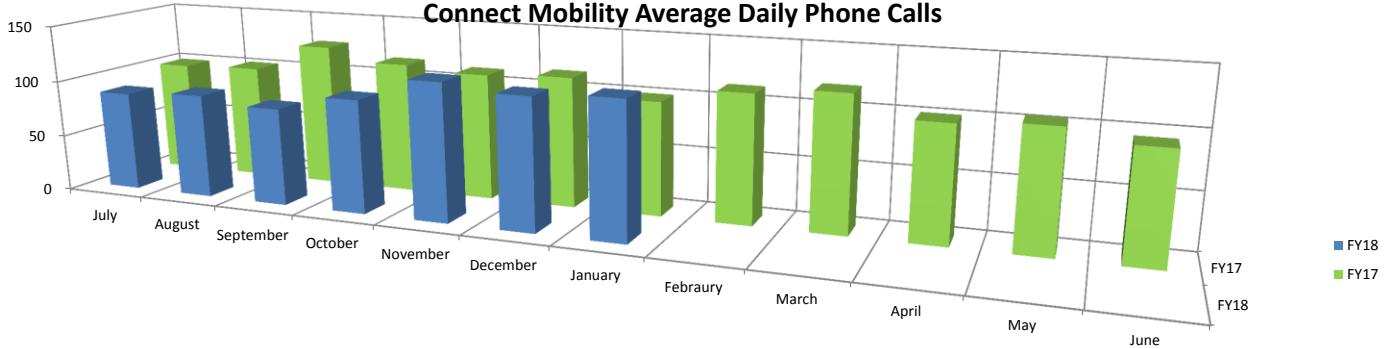
Fixed Route Average Daily Phone Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	209	222	255	259	252	250	242					
FY17	234	409	314	282	263	271	255	252	242	219	223	214

Notes:

Connect Mobility Average Daily Phone Calls

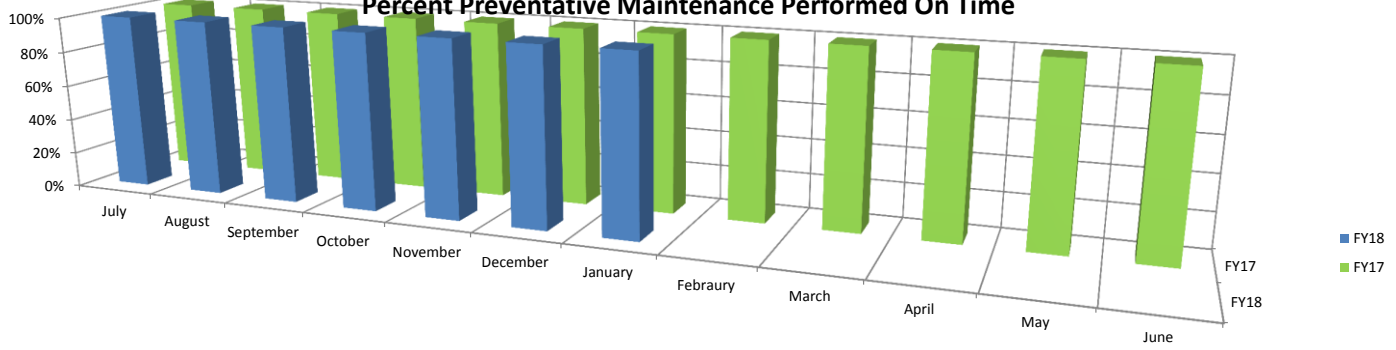


	July	August	September	October	November	December	January	February	March	April	May	June
FY18	88	92	86	100	121	115	119					
FY17	100	102	127	116	112	115	100	113	119	101	105	95

Notes:

Maintenance Reports

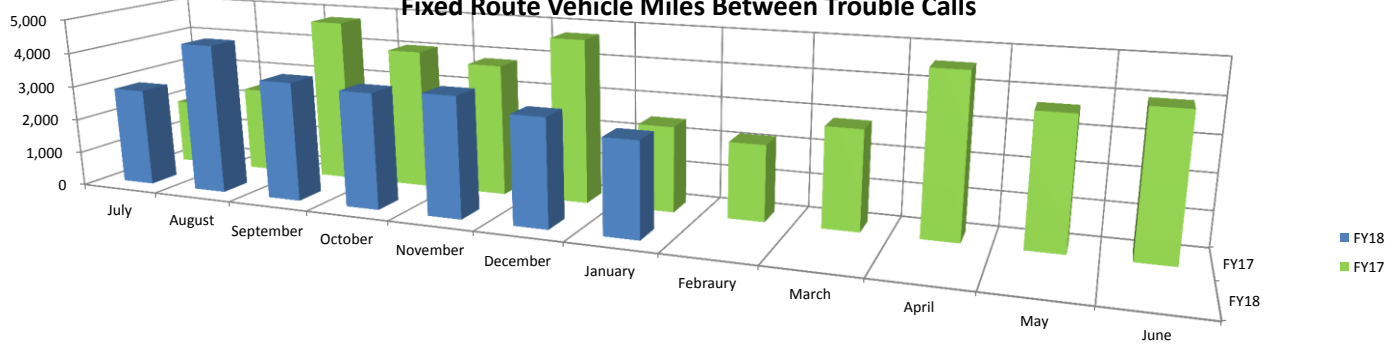
Percent Preventative Maintenance Performed On Time



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
FY17	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Notes:

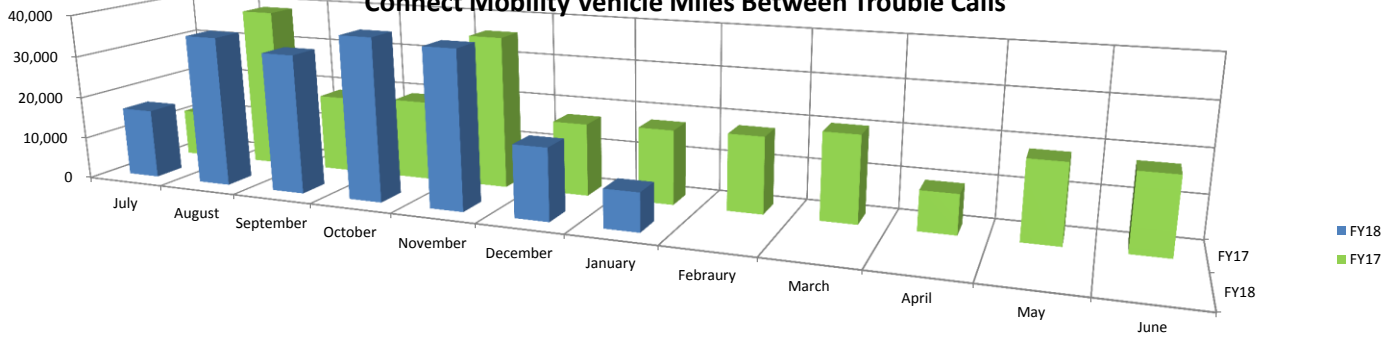
Fixed Route Vehicle Miles Between Trouble Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	2,851	4,365	3,466	3,362	3,481	3,107	2,710					
FY17	1,920	2,507	4,770	4,058	3,815	4,729	2,456	2,176	2,834	4,583	3,670	3,989

Notes:

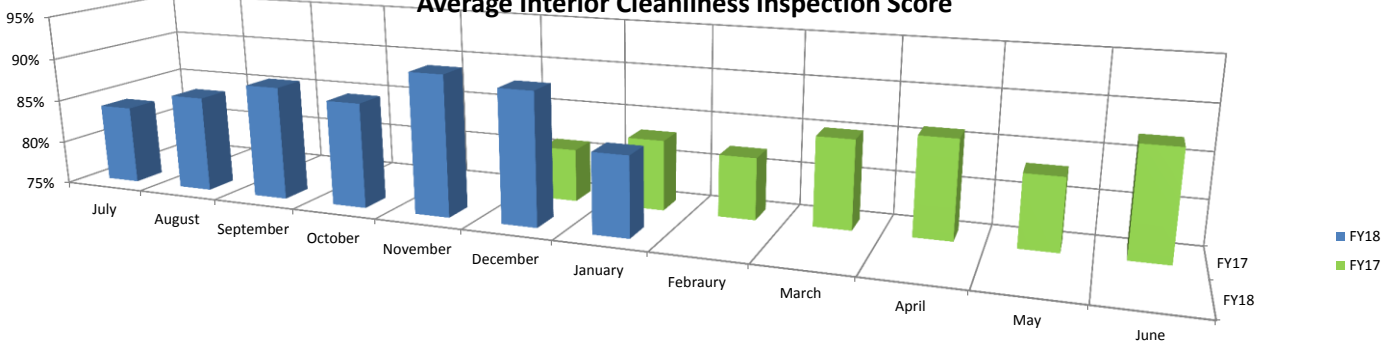
Connect Mobility Vehicle Miles Between Trouble Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	16,494	35,689	32,937	38,345	37,155	16,893	9,003					
FY17	11,305	38,538	18,412	19,076	36,034	17,130	17,517	17,926	20,231	9,202	18,200	17,624

Notes:

Average Interior Cleanliness Inspection Score

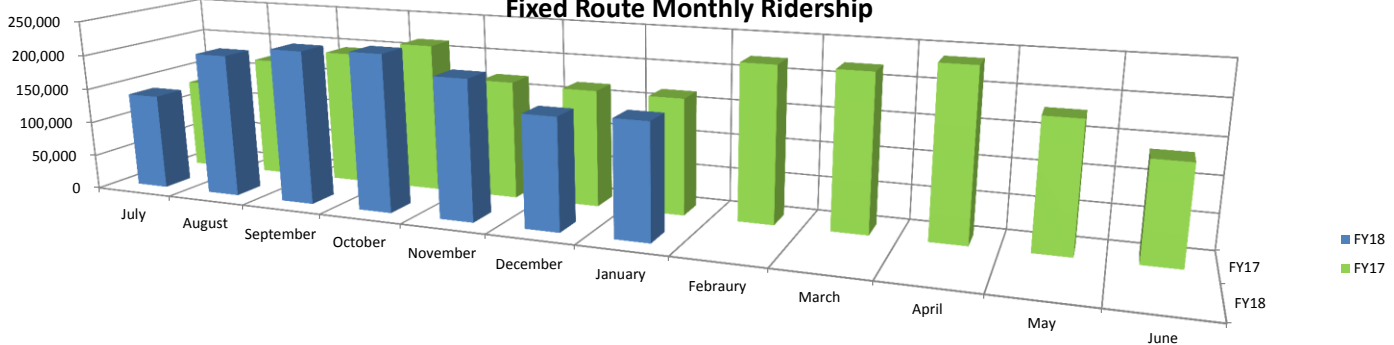


	July	August	September	October	November	December	January	February	March	April	May	June
FY18	84%	86%	88%	87%	91%	90%	84%					
FY17						81%	83%	82%	85%	86%	83%	87%

Notes:

Ridership Reports

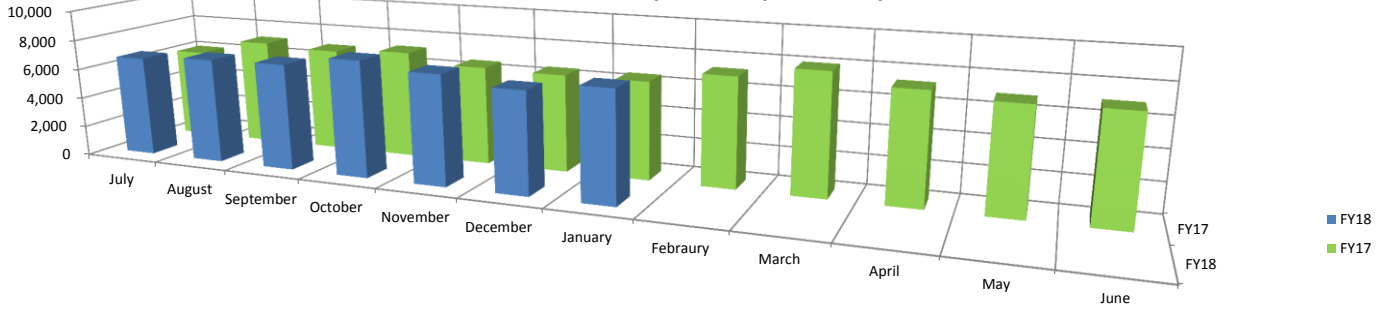
Fixed Route Monthly Ridership



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	138,075	206,628	221,247	225,646	200,341	159,091	163,526					
FY17	131,750	175,700	194,961	215,279	170,351	167,469	166,215	221,420	220,804	237,610	179,628	136,454

Notes: Fixed route ridership decreased 1.6% in January 2018. Connect Transit ridership has increased 7.6% year-to-date (July-January). National peer agencies ridership has decreased 3.92% in the last six months (July-December) and regional transit agencies ridership decreased 4.48% in the same period. January ridership for national peer and regional agencies is not available in the National Transit Database.

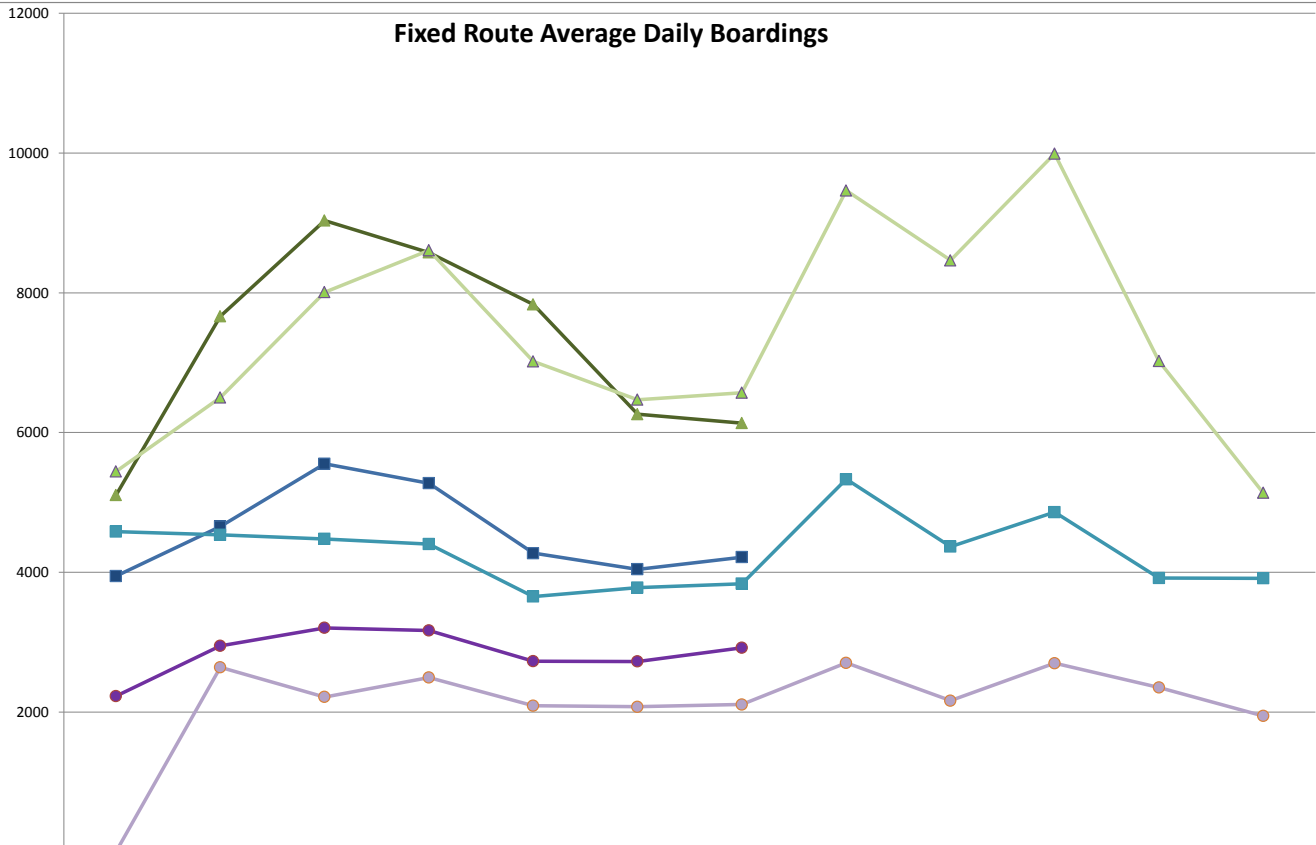
Connect Mobility Monthly Ridership



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	6,694	6,987	7,073	7,751	7,291	6,723	7,300					
FY17	6,075	7,128	6,928	7,191	6,572	6,489	6,501	7,266	8,013	7,300	6,936	7,013

Notes: Connect Mobility ridership is up 6.2% year-to-date (July-January).

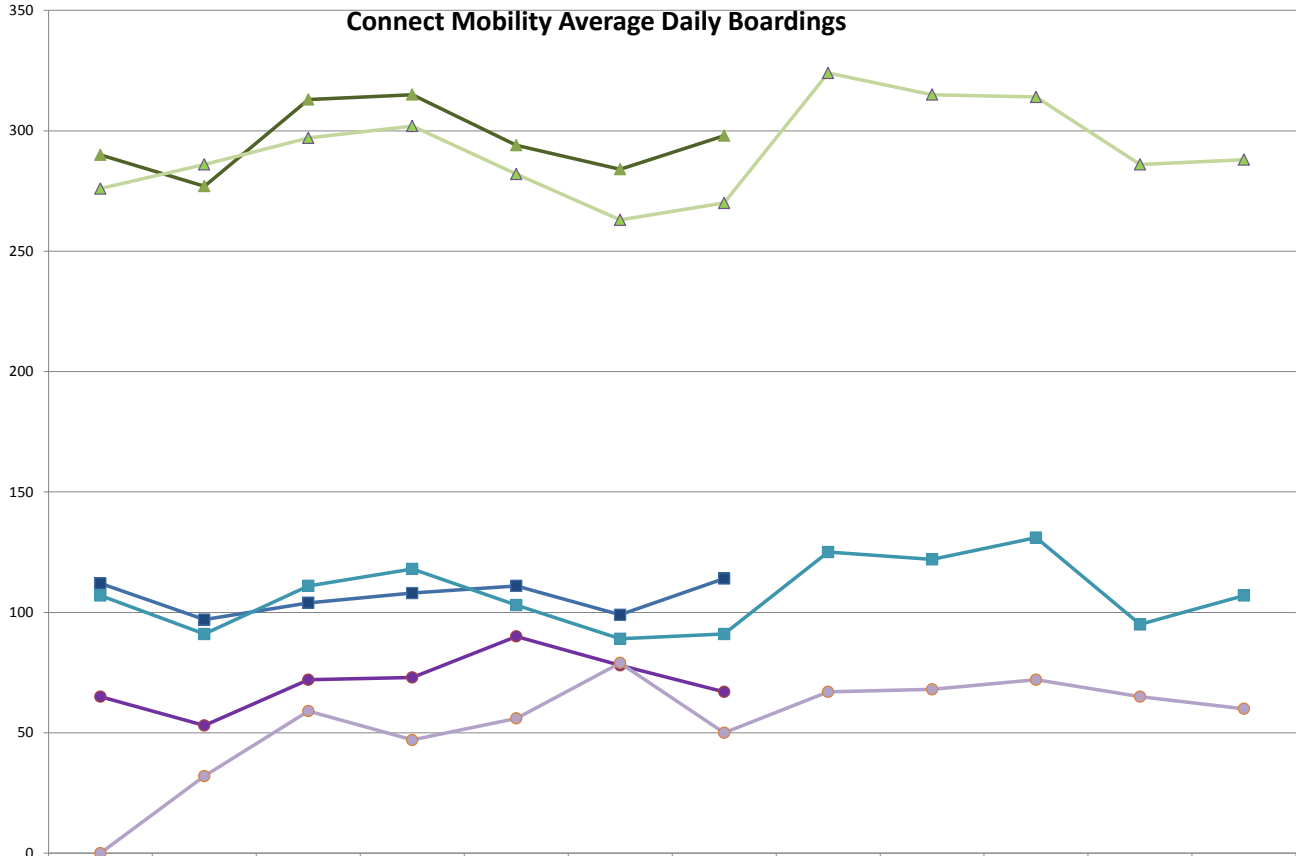
Fixed Route Average Daily Boardings



	July	August	September	October	November	December	January	February	March	April	May	June
Sunday FY18	2228	2947	3205	3168	2728	2724	2921					
Sunday FY17	0	2641	2216	2494	2090	2075	2107	2704	2163	2698	2351	1945
Saturday FY18	3946	4653	5554	5275	4274	4043	4216					
Saturday FY17	4582	4536	4477	4404	3653	3779	3837	5331	4367	4860	3919	3915
Weekday FY18	5105	7662	9033	8578	7833	6262	6135					
Weekday FY17	5442	6500	8009	8609	7017	6470	6570	9464	8464	9991	7024	5137

Notes: Average weekday boarding in January 2018 decreased 6.6% over January 2017. January 2018, Saturday and Sunday average boardings increased 9.8% and 38.6% respectively over January 2017. Sunday ridership has increased over 46% year-to-date (July-January).

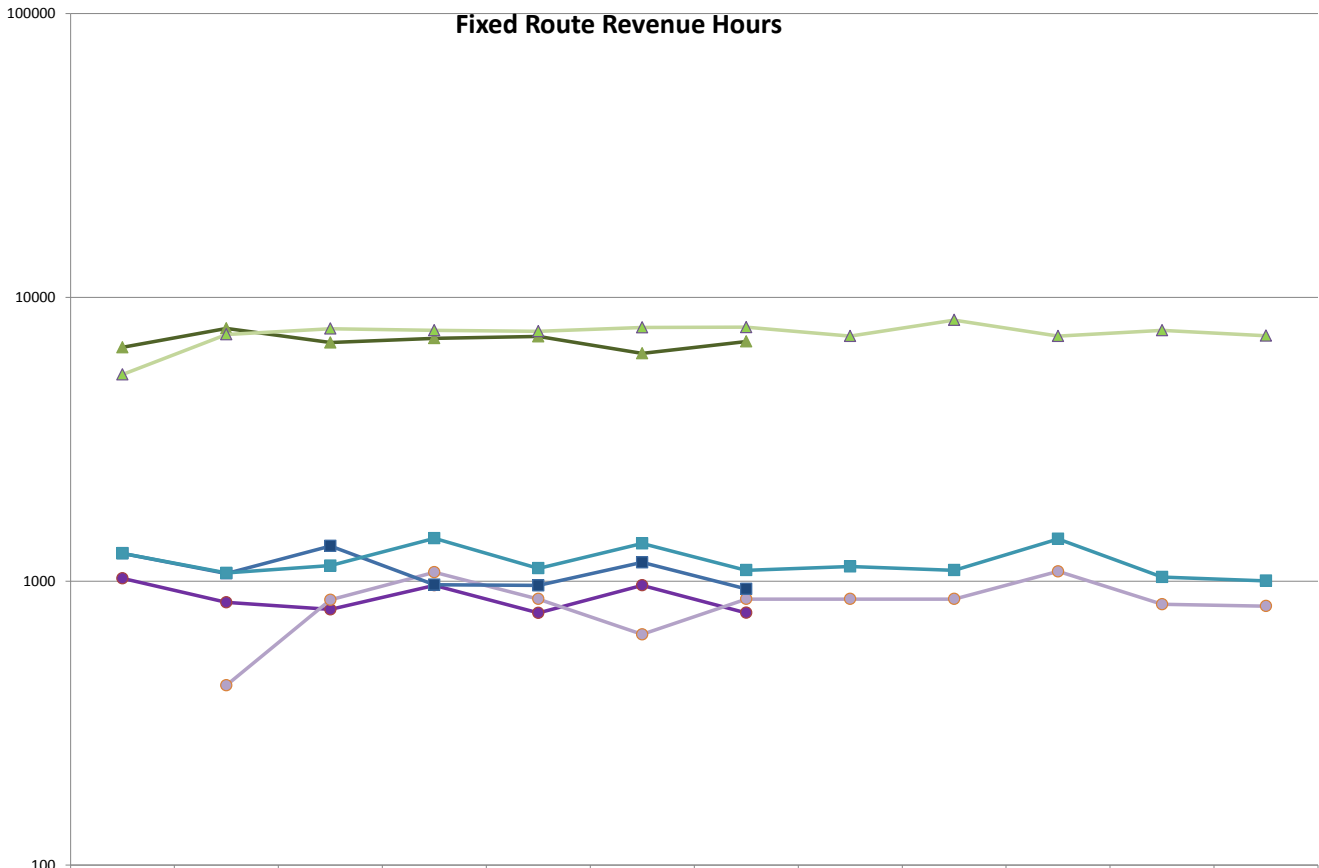
Connect Mobility Average Daily Boardings



● Sunday FY18	65	53	72	73	90	78	67					
● Sunday FY17	0	32	59	47	56	79	50	67	68	72	65	60
■ Saturday FY18	112	97	104	108	111	99	114					
■ Saturday FY17	107	91	111	118	103	89	91	125	122	131	95	107
▲ Weekday FY18	290	277	313	315	294	284	298					
▲ Weekday FY17	276	286	297	302	282	263	270	324	315	314	286	288

Notes:

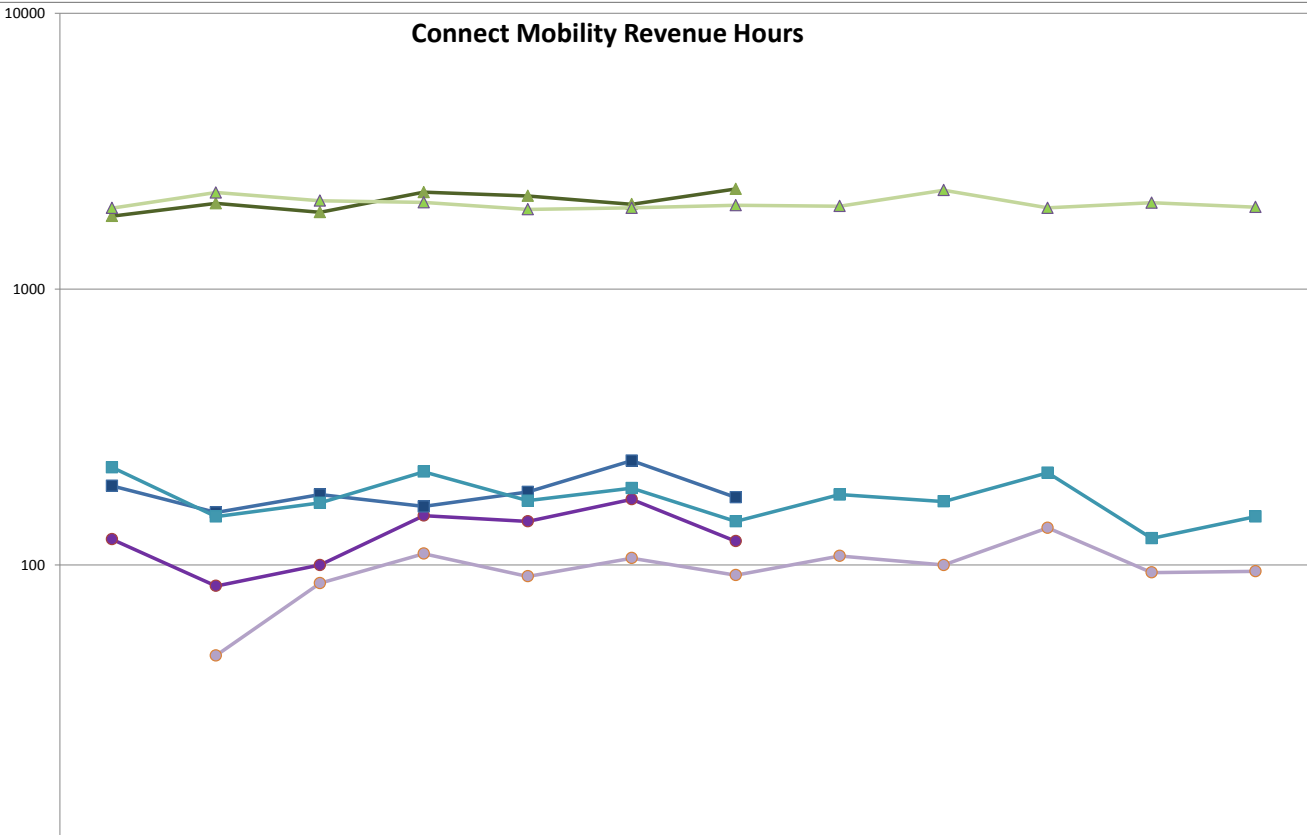
Fixed Route Revenue Hours



	July	August	September	October	November	December	January	February	March	April	May	June
● Sunday FY18	1023	842	796	967	774	967	774					
● Sunday FY17	0	430	860	1076	866	650	866	866	866	1083	830	818
■ Saturday FY18	1255	1066	1333	973	967	1165	939					
■ Saturday FY17	1254	1069	1135	1418	1111	1359	1094	1128	1094	1410	1035	1004
▲ Weekday FY18	6665	7774	6934	7178	7288	6352	6999					
▲ Weekday FY17	5352	7407	7758	7659	7593	7842	7849	7308	8322	7308	7653	7332

Notes:

Connect Mobility Revenue Hours

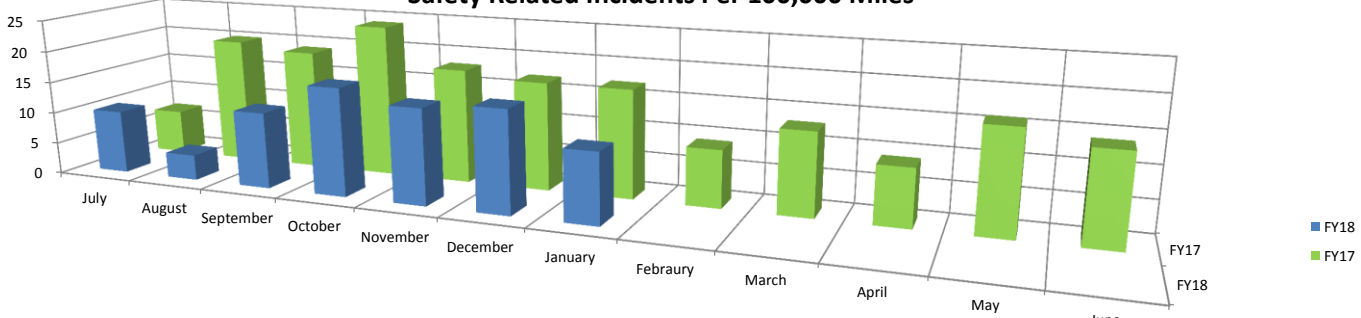


	July	August	September	October	November	December	January	February	March	April	May	June
● Sunday FY18	124	84	100	151	144	173	122					
○ Sunday FY17	0	47	86	110	91	106	92	108	100	136.45	94	95
■ Saturday FY18	194	155	180	163	184	239	176					
■ Saturday FY17	226	150	168	218	171	190	144	180	170	216	125	150
▲ Weekday FY18	1841	2046	1900	2244	2178	2031	2305					
▲ Weekday FY17	1968	2238	2091	2062	1947	1969	2013	2000	2283	1969	2055	1983

Notes:

Safety Reports

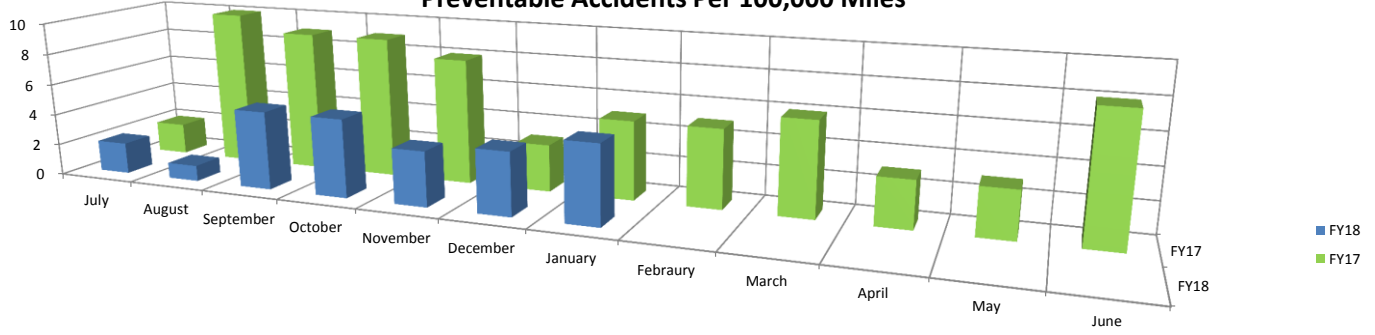
Safety Related Incidents Per 100,000 Miles



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	10	4	12	17	15	16	11					
FY17	7	20	19	24	18	17	17	9	13	9	16	14

Notes:

Preventable Accidents Per 100,000 Miles

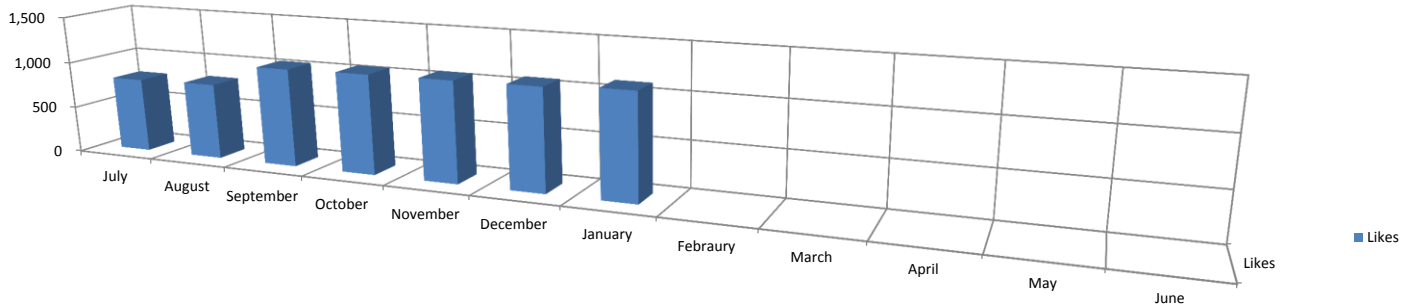


	July	August	September	October	November	December	January	February	March	April	May	June
FY18	2	1	5	5	4	4	5	5	6	3	3	
FY17	2	10	9	9	8	3	5	5	6	3	3	8

Notes:

Social Media Reports

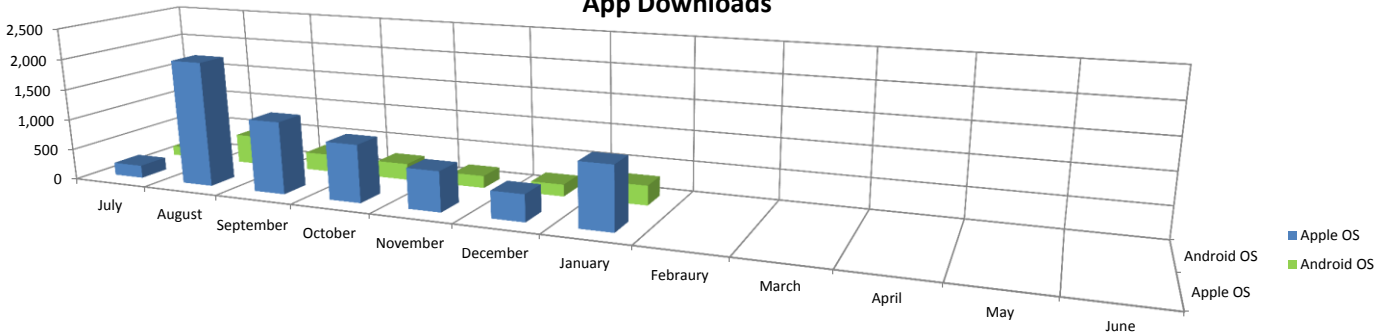
Facebook



	July	August	September	October	November	December	January	February	March	April	May	June
Likes	799	814	1,051	1,065	1,074	1,084	1,118					

Notes:

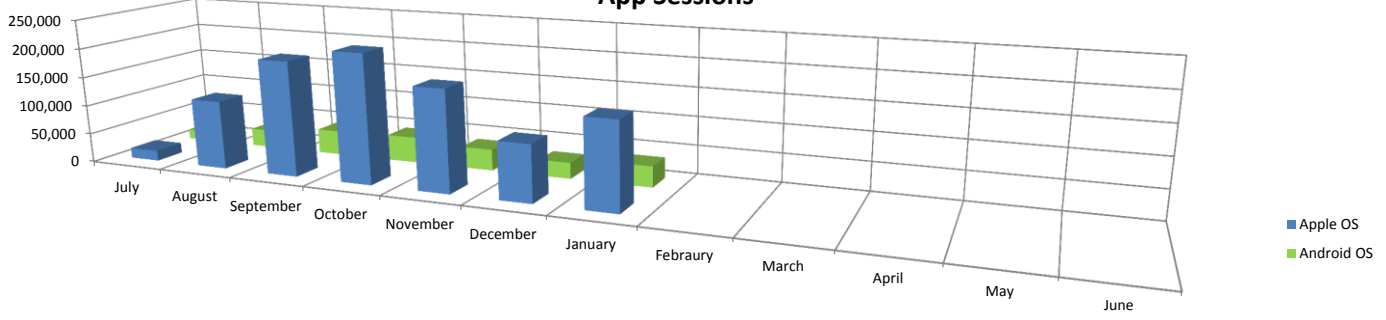
App Downloads



	July	August	September	October	November	December	January	February	March	April	May	June
Apple OS	205	2,024	1,171	930	646	432	1,013					
Android OS	159	480	291	267	198	194	317					

Notes:

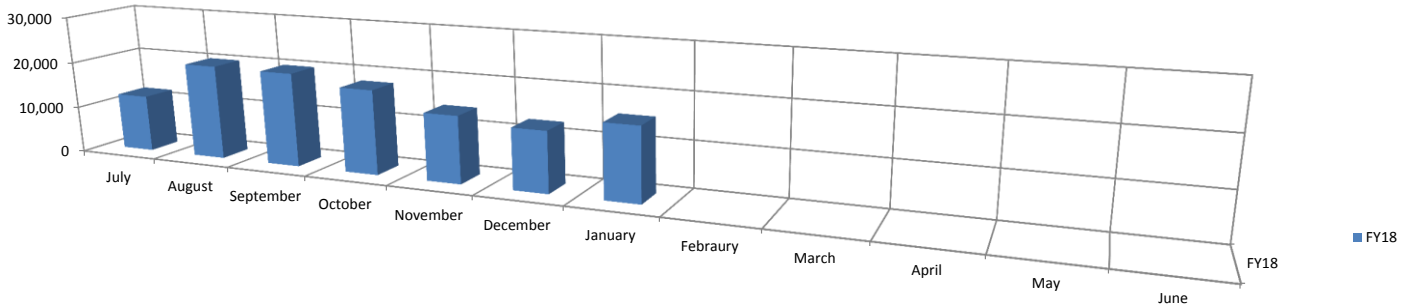
App Sessions



	July	August	September	October	November	December	January	February	March	April	May	June
Apple OS	17,548	117,128	196,292	219,581	172,574	96,626	147,747					
Android OS	17,064	30,925	42,162	44,588	36,593	27,651	35,903					

Notes:

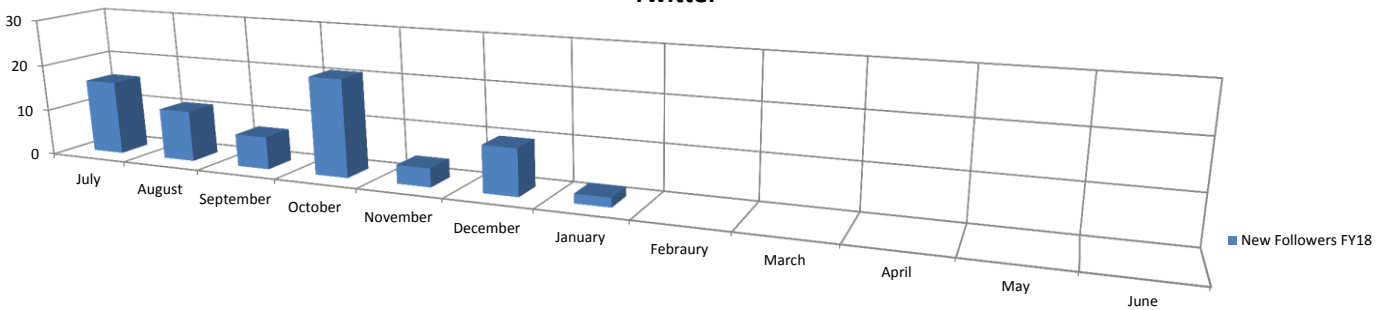
Website Traffic



	July	August	September	October	November	December	January	February	March	April	May	June
FY18	12,200	20,312	20,122	18,048	14,288	12,909	15,634					

Notes:

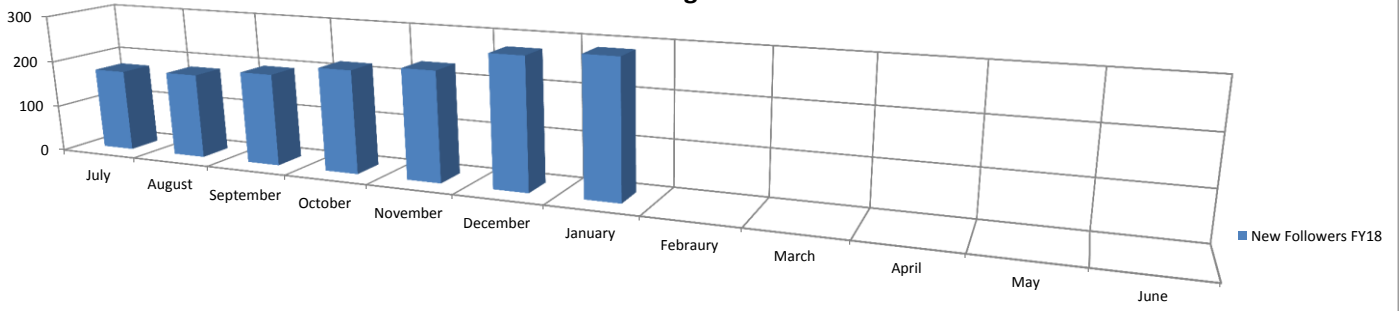
Twitter



	July	August	September	October	November	December	January	February	March	April	May	June
New Followers FY18	16	11	7	21	4	10	2					

Notes:

Instagram



	July	August	September	October	November	December	January	February	March	April	May	June
New Followers FY18	176	182	197	220	233	276	287					

Notes:



Statistics	Jan 18				% Change			
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
Connect Transit								
Green	19,390	7,782	793	24.47	28.6%	-19.4%	0.2%	28.4%
Red	25,760	13,975	1,302	19.79	5.4%	0.3%	0.0%	5.5%
Lime	24,506	14,834	1,327	18.46	19.7%	-1.4%	-1.5%	21.5%
Teal	-	-	-	-	-100.0%	-100.0%	-100.0%	-
Aqua	5,052	2,829	202	24.99	-16.0%	-0.8%	-34.6%	28.4%
Orange	3,498	4,971	380	9.21	-26.2%	5.1%	1.0%	-26.9%
Gold	4,994	4,927	406	12.30	-26.4%	-6.3%	-6.5%	-21.3%
Purple	8,078	11,219	769	10.50	-33.2%	-27.6%	-43.9%	19.1%
Blue	3,916	4,515	395	9.92	3.8%	-1.4%	0.0%	3.8%
Brown	4,952	5,288	463	10.70	15.4%	1.7%	0.3%	15.1%
Tan	5,290	8,318	673	7.87	11.1%	-0.9%	-2.6%	14.0%
Pink	5,526	3,849	388	14.24	-0.1%	-0.1%	-5.4%	5.6%
Yellow	13,344	8,985	599	22.30	33.4%	45.8%	36.0%	-1.9%
Olive	3,344	4,381	435	7.69	-0.9%	0.8%	6.5%	-7.0%
Redbird	30,472	6,067	582	52.40	-24.5%	7.7%	-2.8%	-22.4%
Ntripper	-	-	-	-	-100.0%	-100.0%	-100.0%	-
Btripper	-	-	-	-	-100.0%	-100.0%	-100.0%	-
Silver	5404	7353.88	589.55	9.17				
Total Fixed Route	163,526	109,293	9,301	17.58	-1.6%	-1.6%	-5.7%	4.4%
Demand Response								
Connect Mobility	7,300	30,948	2,604	2.80	11.9%	4.6%	15.8%	-3.3%
Connect Late Night								
Total Demand Response	7,300	30,948	2,604	2.80	11.9%	4.6%	15.8%	-3.3%
SYSTEM TOTALS	170,826	140,241	11,905	14.35	-1.1%	-0.3%	-1.7%	0.6%



Statistics	YTD 18				YTD 17				% Change			
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
Connect Transit												
Green A (2 buses)	-	-	-	#DIV/0!	28,698	14,977	1,087	26.41	-100.0%	-100.0%	-100.0%	#DIV/0!
Red B (2 buses)	-	-	-	#DIV/0!	21,510	13,925	1,087	19.79	-100.0%	-100.0%	-100.0%	#DIV/0!
Purple C (2 buses)	-	-	-	#DIV/0!	19,076	12,779	1,056	18.07	-100.0%	-100.0%	-100.0%	#DIV/0!
Pink D (1 bus)	-	-	-	#DIV/0!	10,084	6,720	511	19.73	-100.0%	-100.0%	-100.0%	#DIV/0!
Blue E (1 bus)	-	-	-	#DIV/0!	9,310	7,484	550	16.92	-100.0%	-100.0%	-100.0%	#DIV/0!
Brown F (2 buses)	-	-	-	#DIV/0!	15,014	14,781	1,117	13.44	-100.0%	-100.0%	-100.0%	#DIV/0!
Yellow G (2 buses)	-	-	-	#DIV/0!	23,239	15,395	1,117	20.81	-100.0%	-100.0%	-100.0%	#DIV/0!
Orange H (2 buses)	-	-	-	#DIV/0!	21,238	14,391	1,101	19.28	-100.0%	-100.0%	-100.0%	#DIV/0!
Lime I (2 buses)	-	-	-	#DIV/0!	27,268	18,926	1,110	24.57	-100.0%	-100.0%	-100.0%	#DIV/0!
Teal J (1 bus)	-	-	-	#DIV/0!	7,148	8,672	496	14.41	-100.0%	-100.0%	-100.0%	#DIV/0!
Aqua K (1 bus)	-	-	-	#DIV/0!	13,359	8,825	555	24.07	-100.0%	-100.0%	-100.0%	#DIV/0!
HCC Express (1 bus) (NCWHS)	-	-	-	#DIV/0!	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
ISU Tri Towers (2 buses)	-	-	-	#DIV/0!	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
ISU College Station (2 buses)	-	-	-	#DIV/0!	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Nite Ride (3 buses)	-	-	-	#DIV/0!	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Green	146,456	58,737	5,516	26.55	100,812	54,472	4,441	22.70	45.3%	7.8%	24.2%	17.0%
Red	194,071	97,173	9,078	21.38	144,770	77,255	7,237	20.00	34.1%	25.8%	25.4%	6.9%
Lime	183,815	104,558	9,301	19.76	114,392	83,629	7,490	15.27	60.7%	25.0%	24.2%	29.4%
Teal	10,461	13,139	1,178	8.88	24,089	27,571	2,617	9.20	-56.6%	-52.3%	-55.0%	-3.5%
Aqua	44,378	19,651	1,665	26.66	32,168	15,513	1,682	19.13	38.0%	26.7%	-1.0%	39.4%
Orange	30,056	33,802	2,622	11.46	25,667	26,286	2,094	12.26	17.1%	28.6%	25.2%	-6.5%
Gold	43,096	34,874	2,893	14.90	32,607	28,983	2,415	13.50	32.2%	20.3%	19.8%	10.3%
Purple	75,812	88,511	6,819	11.12	63,816	86,344	7,612	8.38	18.8%	2.5%	-10.4%	32.6%
Blue	32,966	31,368	2,729	12.08	22,636	25,419	2,191	10.33	45.6%	23.4%	24.6%	16.9%
Brown	38,277	36,441	3,200	11.96	26,371	28,901	2,566	10.28	45.1%	26.1%	24.7%	16.4%
Tan	44,482	57,353	4,687	9.49	29,374	46,218	3,532	8.32	51.4%	24.1%	32.7%	14.1%
Pink	43,321	26,772	2,745	15.78	40,896	21,424	2,278	17.96	5.9%	25.0%	20.5%	-12.1%
Yellow	108,167	55,599	3,761	28.76	86,972	35,778	2,558	34.00	24.4%	55.4%	47.0%	-15.4%
Olive	26,799	30,672	2,952	9.08	19,969	24,312	2,334	8.56	34.2%	26.2%	26.5%	6.1%
Redbird	264,486	37,332	3,589	73.70	260,193	35,797	3,800	68.47	1.6%	4.3%	-5.6%	7.6%
Ntripper	270	711	41	6.55	653	1,850	115	5.67	-58.7%	-61.5%	-64.2%	15.5%
Btripper	621	1,412	83	7.53	396	3,894	229	1.73	56.8%	-63.7%	-63.9%	334.3%
Silver	27020	33063.47	2605.05	10.37	0	0	0					
Total Fixed Route	1,314,554	761,168	65,461	20.08	1,221,725	760,519	64,975	18.80	7.6%	0.1%	0.7%	6.8%
Demand Response												
Connect Mobility	49,819	204,056	16,742	2.98	46,329	193,439	15,821	2.93	7.5%	5.5%	5.8%	1.6%
Connect Late Night	-	-	-	#DIV/0!	577	2,984	212	2.72	-100.0%	-100.0%	-100.0%	#DIV/0!
Total Demand Response	49,819	204,056	16,742	2.98	46,906	196,423	16,033	2.93	6.2%	3.9%	4.4%	1.7%
SYSTEM TOTALS	1,364,373	965,224	82,203	16.60	1,268,631	956,942	81,008	15.66	7.5%	0.9%	1.5%	6.0%

Premium Service Overview from January 2018

Completed Trips	Individuals	Direct Miles	Direct Hours	Fare Collected
408	30	2,101	86	\$1,316

Premium Service Overview from Sept 2017 to Jan 2018 (YTD)

Completed Trips	Individuals	Direct Miles	Direct Hours	Fare Collected
2125	30	11,236	459	\$6,852

Federal Report for Connect Transit
Prepared by Cardinal Infrastructure
February 20, 2018

Government Funding

Following the January 18th shutdown, a short-lived partial government shutdown began at midnight on February 9th. Both the House and Senate voted just before dawn to open the government. The bill includes short-term funding to reopen the government through March 23rd and raises spending caps for FY18 and 19. The bill raised defense spending caps by \$80 billion in FY18 and \$85 billion in FY19 and nondefense discretionary spending caps by \$131 billion for FY18 and FY19.

The budget (Bipartisan Budget Act of 2018) includes a retroactive extension of alternative fuel tax credits to December 31, 2017 (credit for alternative fuel vehicle refueling property and of excise tax credits relating to alternative fuels). The budget provides \$20 billion for infrastructure, including surface transportation, energy, rural broadband and water systems. That proposed additional funding has not been allocated but would be addressed in the FY18 and FY19 appropriations bills. Adoption of a budget paves the way for a full year FY18 transportation appropriations bill and funding for FTA and FRA programs. Step one is to allocate the increased domestic spending among the appropriations subcommittees.

President's FY19 Budget Request

The President's FY19 Budget Proposal was transmitted February 12th. The President requests \$15.6 billion in USDOT discretionary budget authority for 2019, a \$3.7 billion or 19% decrease from 2017. The request eliminates funding for TIGER discretionary grant program and phases out the CIG program by limiting funding to projects with existing full funding grant agreements only. The budget also fully funds nondiscretionary surface transportation programs consistent with the FAST Act authorized funding levels.

Infrastructure Proposal

Included in the President's FY19 Budget release was the White House Infrastructure Proposal. The infrastructure component of the White House's budget proposal includes \$200 billion in spending over a 10-year period with no clear funding source identified. The \$200 billion breaks out as follows:

- \$100 billion Infrastructure Incentives Program - States and localities receive incentives in the form of grants with funds divided in specific amounts to be administered by USDOT, Army Corps, and EPA.
- \$50 billion Rural Infrastructure Program - States would be incentivized to partner with local and private investments for completion and operation of rural infrastructure projects.
- \$20 billion Transformative Projects Program - Federal funding and technical assistance for bold, innovative, and transformative infrastructure projects that could dramatically improve infrastructure. Department of Commerce (DOC) would serve as the Chair for the purposes of program administration
- \$20 billion Infrastructure Financing Programs - \$14 billion made available for the expansion of existing credit programs to address a broader range of infrastructure needs (includes TIFIA, WIFIA, RRIF), and \$6 billion for the expansion of Private Activity Bonds.

- \$10 billion for new Federal Capital Revolving Fund - to reduce inefficient leasing of federal real property which would be more cost-effective to purchase.

Included in the Administration's proposal is an outline of project permit streamlining recommendations which includes, among other items: the establishment of a "One Agency, One Decision" environmental review process, directing the Council on Environmental Quality to issue regulations to streamline NEPA, authorize federal agencies to accept funding from non-federal entities to support environmental and permitting reviews, and reducing inefficiencies in preserving publicly owned land and historic properties. Many of the provisions in the proposal require modifications to the Clean Water Act, Clean Air Act, and National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Federal Power Act.

Effects of Federal Government Shutdown

When the federal government shuts down, USDOT and all federal departments provide contingency plans which impacts agencies and programs differently. Programs and employees funded through the Highway Trust Fund (HTF), such as the Federal Highway Administration (FHWA) employees and FHWA programs, are not affected since the HTF is funded outside the annual appropriations process.

The Federal Transit Administration (FTA) formula programs are funded through the Mass Transit Account of the HTF, but since FTA administrative costs are funded through general appropriations, FTA would not continue any of its unfunded core agency functions. No discretionary grants (i.e., Capital Investment Grants, TIGER, etc.), cooperative agreements, contracts, purchase orders, or other documents obligating funds would be executed. For projects under development, FTA staff would not carry out environmental, legal, civil rights, and other reviews essential for advancing projects since these are not related to immediate issues of life and safety. Also, program oversight activities would continue but only with funds provided by prior year appropriations.

Bus and Bus Facilities

The Bus Coalition sent a letter to the House and Senate Transportation-HUD Appropriations Subcommittee asking for an increase in the Bus and Bus Facility competitive grant program for FY18. The letter requests an additional \$682.5 million in the program to restore the competitive grant program to SAFETEA-LU funding levels. The FAST Act authorizes \$301.5 million in competitive grants for FY18. In 2012, there was \$984 million in competitive grants. The difference is \$682.5 million.

State of the Union

In the State of the Union address, President Trump called on Congress to produce a bill that generates at least \$1.5 trillion in new infrastructure development. President Trump said, "As we rebuild our industries, it is time to rebuild our crumbling infrastructure." Referencing the time it took to build the Empire State Building, the President asked both parties to come together to provide a "safe, fast, reliable, and modern infrastructure that our economy needs and our people deserve."

Noting the "disgrace" for the length of time it takes to "build a simple road", the President asked that any bill Congress produces also streamline the infrastructure permitting and approval process. The President called on Congress to streamline the approval process to "no more than two years, and perhaps even one." He also remarked that every federal dollar should be leveraged with state and local contributions, as well as private sector participation.

U.S. Chamber of Commerce Infrastructure Report

The U.S. Chamber of Commerce released its report on "Modernizing America's Infrastructure". The Chamber proposed a "modest increase in the federal motor vehicle fuel user fee." The proposal is for an increase of 5 cents per gallon each year for the next 5 years, totaling a 25-cent per gallon increase. The Chamber believes communities should have a large toolbox of funding and financing options. The report calls for:

- Expansion and improvement of existing federal loan programs (TIFIA, WIFIA, RRIF);
- Creation of a new loan/loan guarantee program to finance infrastructure projects with loans to be repaid through dedicated public or private funding streams;
- Removing statutory and regulatory barriers to public-private partnerships;
- Creation of a discretionary grant program to stimulate competition and leverage state, local, and private sector funds for projects of national significance;
- Expansion of private activity bonds.

Vehicle Technologies and Energy Infrastructure

The Senate Committee on Energy and Natural Resources held a hearing to "Examine the Opportunities and Challenges Facing Vehicle Technologies." Chairwoman Lisa Murkowski (R-AK) and Senator Debbie Stabenow (D-MI) highlighted increases in productivity gained from new materials and technology in the automobile industry. Both said they would like to see more progress in getting clean energy technologies to market. Chairwoman Murkowski raised the question of how to make consumers more comfortable with advanced vehicle technologies.

A witness suggested coordinating industry groups for national campaigns by aligning talking points and policy priorities. Witnesses said that programs and investments, as well as addressing charging time and total cost of ownership, are important aspects in encouraging commercial fleets to adopt electric vehicle technology. Witnesses remarked that to increase consumer confidence in electric and hydrogen fuel cell vehicles, more infrastructure development is needed.

FTA Nominee

The President has nominated Thelma Drake for FTA Administrator. Drake is a former Congresswoman where she served on the House Transportation and Infrastructure Committee, and a former director of the Virginia Department of Rail and Public Transportation. She is currently an Assistant Director of Public Works – Transportation for the City of Norfolk, Virginia.



MEMO

February 27, 2018

TO: Board of Trustees

FROM: Cassie Mosier, Procurement Specialist

Subject: Recommendation of Customer Satisfaction and Rider On-Board Surveys RFP 17-09

RECOMMENDATION: That a three (3) year firm fixed price contract in the amount of \$63,432 be awarded to ETC Institute. The contract will allow Connect Transit to obtain robust information on travel patterns, customer satisfaction, and demographic characteristics meeting all FTA requirements.

BACKGROUND: Connect Transit performed on board surveys that included passenger origin and destination in 2014. An objective of the strategic plan, identifies conducting customer surveys, focus groups to obtain suggestions and feedback, and gauge satisfaction.

DISCUSSION: The results of the surveys will impact the short-range transportation plan and give staff information to complete the fare restructure. In the first year, a rider and customer satisfaction survey will be completed. The last two years of the contract, only a customer satisfaction survey will be completed.

KEY FEATURES

- Both customer satisfaction and rider surveys would be electronic, administered by a tablet provided by ETC Institute.
- ETC Institute tablets integrate with Google Transit in real-time to allow accurate geocoding of the survey data.
- ETC Institute can start in March to reach Connect Transit goals.

FINANCIAL IMPACT: Funds for this agreement will come from local share.



MEMO

February 27, 2018

TO: Board of Trustees
FROM: Cassie Mosier, Procurement Specialist
Subject: Recommendation for Radio Services

RECOMMENDATION: That a five year firm fixed price contract in the amount of \$125,880 be awarded to Supreme Radio. The contract will allow Connect Transit to use their radio infrastructure and Supreme Radio will provide maintenance. Connect will pay \$25,176 per year for the duration of this contract.

BACKGROUND: Connect Transit has contracted for radio and maintenance service for the last five years, and the contract has expired. In 2013, Connect Transit awarded a contractor to replace all mobile and portable radios and Connect Transit used their radio tower infrastructure. This was necessary because the Federal Communications Commission required all land mobile radio systems operating in the 150-512 MHz to upgrade to at least a 12.5 KHz technology.

DISCUSSION: Two (2) proposals were received from the following vendors: Clear Talk and Supreme Radio. The proposals were scored based on the following criteria: 40% Qualifications and Experience, 40% Scope of Work, and 20% Cost Proposal.

	Qualifications & Experience 40%	Scope of Work 40%	Cost Proposal 20%	Total Score
Proposer 1				
Clear talk	8	9	5	7.8
Supreme Radio	7	9	10	8.4

	Qualifications & Experience 40%	Scope of Work 40%	Cost Proposal 20%	Total Score
Proposer 2				
Clear talk	9	10	5	8.6
Supreme Radio	8	10	10	9.2



Scoring: 10 as the highest score
0 as the lowest score

The evaluation team is recommending that Supreme Radio be awarded.

KEY FEATURES

- Supreme Radio is the oldest and most experienced Motorola dealer and servicer in Central Illinois.
- Repairs will include parts and labor.
- Redundancy and emergency backup in the event of power failure or system failure

FINANCIAL IMPACT: Funds for this agreement will come from the operating budget over the next five years. The total cost of the five (5) year contract is \$125,880.



MEMO

February 27, 2018

TO: Board of Trustees
FROM: Isaac Thorne, Interim General Manager
SUBJECT: FY2019 Preliminary Budget Proposal

These are the budget assumptions:

1. Assumed an increase in Passenger Fares to align with FY 2018 projected year end.
2. Assumed \$10,000 increase in Illinois State University Revenue based on current contract.
3. Assumed \$100,000 in Medicaid Revenue in FY 2019.
4. Assumed \$112,500 decrease in Advertising Revenue based on lower expectations of revenue from Uber Displays.
5. Assumed a decrease in Maintenance Wages.
6. Assumed a decrease in Group Insurance based on an 11% increase of FY 2018 projected year end.
7. Assumed an increase in Professional Services based on lobbying services. The lobbying services expenses will be paid out of Local Capital.
8. Assumed a decrease in Fuel Expenses based on FY 2018 projected expenses, and our current fuel contract that runs through December 2018.
9. Assumed 102,000 Fixed Route Vehicle Hours, and 29,000 Demand Response Vehicle Hours.



Items to be explored during FY2019 budget discussions:

- **Connect Mobility No-Show Policy** – The Federal Transit Administration ADA Circular 4710.1 has a sample no-show policy that Connect could implement to reduce the number of no-shows. There is an average of 300 no-shows per month.
- **Increasing Service Hours Monday-Saturday** – Customers have requested additional service Monday-Saturday at night after 9pm. Connect staff is reviewing two scenarios to provide later service and both options would have to be off-set by decreasing revenue hours on other routes, the number of revenue hours for fixed route needs to remain at 102,000 revenue hours.

Option one: extend service on all routes two additional hours it would add 10,728 revenue hours.

Option two: extend service on the Green, Yellow, Red, and Lime routes two hours would need 5,960 revenue hours.

Items to be explored beyond FY2019 Budget:

- **Five Year Operating Budget Projection** – The primary revenue streams for operations is derived from Illinois Department of Transportation and Federal funds. Connect has used a large percentage of the allocated federal funds on operations for many years. Federal funding used for operations depletes capital funding, and at a future date Connect will use all of the allocated Federal funding on operations. To decrease the amount of federal funds used on a yearly basis Connect has to raise passenger fares, advertising revenue, and explore local funding options. Additionally, underperforming routes will need to be examined for possible elimination.



	FY 2018 Projected Year End	FY 2018 Annual Budget	FY 2019 Proposed Budget	FY 2020 Projected Budget	FY 2021 Projected Budget	FY 2022 Projected Budget	FY 2023 Projected Budget
Operating Revenue							
Passenger Fares	654,168.67	630,850.00	654,000.00	673,620.00	693,828.60	714,643.46	736,082.76
ISU Contract Fares	535,000.00	535,000.00	545,000.00	555,000.00	565,000.00	575,000.00	585,000.00
Other Contract Fares	80,000.00	80,000.00	190,000.00	190,000.00	190,000.00	190,000.00	190,000.00
Advertising Revenue	81,516.00	285,000.00	172,500.00	172,500.00	172,500.00	172,500.00	172,500.00
Miscellaneous Revenue	4,132.09	2,000.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
Total Operating Revenue	1,354,816.76	1,532,850.00	1,565,000.00	1,594,620.00	1,624,828.60	1,655,643.46	1,687,082.76
Operating Expenses							
Operations Wages	5,421,676.57	5,487,225.00	5,512,000.00	5,677,360.00	5,847,680.80	6,023,111.22	6,203,804.56
Maintenance Wages	1,153,552.79	1,281,200.00	1,191,000.00	1,226,730.00	1,263,531.90	1,301,437.86	1,340,480.99
Administration Wages	902,984.37	1,023,100.00	1,024,000.00	1,054,720.00	1,086,361.60	1,118,952.45	1,152,521.02
Employer Payroll Tax Expense	598,828.68	633,853.00	633,000.00	651,990.00	671,549.70	691,696.19	712,447.08
Retirement Plan	305,000.44	389,577.00	368,000.00	379,040.00	390,411.20	402,123.54	414,187.24
Group Insurance	1,484,346.94	1,839,036.00	1,657,000.00	1,822,700.00	2,004,970.00	2,205,467.00	2,426,013.70
Uniform Expense	33,867.75	34,984.00	36,000.00	37,080.00	38,192.40	39,338.17	40,518.32
Professional Services	200,415.53	208,936.00	325,000.00	334,750.00	344,792.50	355,136.28	365,790.36
Outside Repair - Labor	111,694.17	111,770.00	112,000.00	115,360.00	118,820.80	122,385.42	126,056.99
Contract Maintenance Services	120,434.82	121,100.00	117,000.00	120,510.00	124,125.30	127,849.06	131,684.53
Custodial Services	14,972.29	15,500.00	16,000.00	16,480.00	16,974.40	17,483.63	18,008.14
Employment Expenses	11,025.14	21,000.00	12,000.00	12,360.00	12,730.80	13,112.72	13,506.11
Fuel	800,516.12	1,111,995.00	897,000.00	923,910.00	951,627.30	980,176.12	1,009,581.40
Lubricants	38,802.95	42,251.00	44,000.00	45,320.00	46,679.60	48,079.99	49,522.39
Tires	90,356.49	90,856.00	91,000.00	93,730.00	96,541.90	99,438.16	102,421.30
Bus Repair Parts	196,532.82	194,050.00	195,000.00	200,850.00	206,875.50	213,081.77	219,474.22
Other Materials and Supplies	54,711.34	57,000.00	57,000.00	58,710.00	60,471.30	62,285.44	64,154.00
Shelters/Signs/Shop Tools	8,779.25	7,500.00	10,000.00	10,300.00	10,609.00	10,927.27	11,255.09
Computer and Office Supplies	154,905.93	145,500.00	159,000.00	163,770.00	168,683.10	173,743.59	178,955.90
Utilities	126,694.54	139,100.00	139,000.00	143,170.00	147,465.10	151,889.05	156,445.72
Corporate Insurance	257,983.62	277,100.00	268,000.00	276,040.00	284,321.20	292,850.84	301,636.36
Dues/Subscriptions/Fees	47,776.79	48,004.00	50,000.00	51,500.00	53,045.00	54,636.35	56,275.44
Printing/Marketing/Training	254,221.51	268,000.00	268,000.00	276,040.00	284,321.20	292,850.84	301,636.36
Total Operating Expenses	12,390,080.85	13,548,637.00	13,181,000.00	13,692,420.00	14,230,781.60	14,798,052.95	15,396,377.23
Operating Revenue	1,354,816.76	1,532,850.00	1,565,000.00	1,594,620.00	1,624,828.60	1,655,643.46	1,687,082.76
Local Revenue	999,999.96	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
State Support	8,053,552.56	8,806,614.05	8,482,000.00	8,814,273.00	9,164,208.04	9,532,934.42	9,921,845.20
Federal Support	1,952,466.83	2,209,172.95	2,002,000.00	2,151,527.00	2,309,744.96	2,477,475.07	2,655,449.27
Total Revenue and Support	12,360,836.11	13,548,637.00	13,049,000.00	13,560,420.00	14,098,781.60	14,666,052.95	15,264,377.23

Assumptions

3% increase in passenger fares every year

\$10,000.00 increase per year ISU

10% increase in Group Insurance, 3% increase in all other expenses every year

Subtracted \$132,000 from Federal Support for Federal and State Lobbyist. Would be paid from Local Capital.

**FY2019-FY2023
Capital Improvement Plan**

Budget for FY2019:					
Project	Description	Action/Comments	Funding Source		Cost
Bus Stop Infrastructure Improvements		Occur through 2019	Local	\$220,000	\$220,000
Maintenance Rehab	Install solar arrays and charging stations maintenance garage	Occur through 2019	FTA 5307 IDOT Local	\$0 \$715,000 \$385,000	\$1,100,000
Replacement 40 ft. Electric Buses	Purchase (3) replacement buses	Delivery of buses will occur in February 2020	FTA 5339 IDOT Local	\$1,450,000 \$920,000	\$2,370,000
			FTA 5307 FTA 5339 Local IDOT	\$0 \$1,450,000 \$1,525,000 \$715,000	
Total Cost					\$3,690,000

Budget for FY2020:					
Project	Description	Action/Comments	Funding Source		Cost
Replacement 35 ft. Electric Buses	Purchase (5) replacement buses	Delivery of buses will occur in June 2020	FTA 5307 IDOT Local	\$1,000,000 \$2,000,000 \$500,000	\$3,500,000
Bus Stop Infrastructure Improvements		Occur through 2020	FTA 5307 Local	\$0 \$120,000	\$120,000
Replacement 24 ft. Propane Buses	Purchase (3) replacement buses	Occur through 2020	FTA 5307 IDOT Local	\$0 \$298,350 \$160,650	\$459,000
			FTA 5307 IDOT Local	\$1,000,000 \$2,298,350 \$780,650	
Total Cost					\$4,079,000

Budget for FY2021:					
Project	Description	Action/Comments	Funding Source		Cost
35 ft. Electric Buses	Purchase (5) replacement buses	Delivery of buses will occur in June 2021	FTA 5307 IDOT Local	\$0 \$2,000,000 \$1,500,000	\$3,500,000
Bus Stop Infrastructure Improvements		Occur through 2021	FTA 5307 Local	\$0 \$120,000	\$120,000
Replacement 24 ft. Propane Buses	Purchase (3) replacement buses	Delivery of buses will occur in June 2021	FTA 5307 IDOT Local	\$0 \$298,350 \$160,650	\$459,000
			FTA 5307 Local IDOT	\$0 \$1,780,650 \$2,298,350	
Total Cost					\$4,079,000

Budget for FY2022:					
Project	Description	Action/Comments	Funding Source		Cost
Build Downtown Transfer Center		Replaced throughout 2022	FTA 5307 FTA 5339 IDOT Local	\$1,000,000 \$4,000,000 \$3,000,000 \$5,500,000	13,500,000
Bus Stop Infrastructure Improvements		Occur through 2022	FTA 5307 Local	\$0 \$120,000	\$120,000
			FTA 5307 FTA 5339 IDOT Local	\$1,000,000 \$4,000,000 \$3,000,000 \$5,620,000	
Total Cost					\$13,500,000

Budget for FY2023:					
Project	Description	Action/Comments	Funding Source		Cost
Bus Stop Infrastructure Improvements		Occur through 2022	FTA 5307 Local	\$0 \$120,000	\$120,000
			FTA 5307 Local	\$0 \$120,000	
Total Cost					\$0

FY2019 - FY2023 Federal and Local Funding

Federal Funding and Projections

FTA Funding Source						
	FY18	FY19	FY20	FY21	FY22	FY23
Total Appropriation:	\$2,848,990	\$2,848,990	\$2,848,990	\$2,848,990	\$2,848,990	\$2,848,990
Total Funds Available:	\$2,848,990	\$2,848,990	\$2,848,990	\$2,848,990	\$2,848,990	\$2,848,990
Prior Year Carryover Operating:	\$246,591	\$350,603	\$1,197,593	\$895,056	\$1,434,302	\$805,817
Prior Year Carryover Capital:						
Total Funds:	\$3,095,581	\$3,199,593	\$4,046,583	\$3,744,046	\$4,283,292	\$3,654,807
Uses						
	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
	<u>FFY18</u>	<u>FFY19</u>	<u>FFY20</u>	<u>FFY21</u>	<u>FFY22</u>	<u>FFY23</u>
Contract (Federal Dollars):	\$2,498,387	\$2,002,000	\$3,151,527	\$2,309,744	\$3,477,475	\$2,655,449
Operating:	\$1,705,875	\$2,002,000	\$2,151,527	\$2,309,744	\$2,477,475	\$2,655,449
Capital:	\$792,512	\$0	\$1,000,000	\$0	\$1,000,000	
Carryover						
	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
Current FFY Carryover:	\$350,603	\$1,197,593	\$895,056	\$1,434,302	\$805,817	\$999,358
Prior FFY Carryover:			\$0	\$0	\$0	\$0
Total Remaining:	\$350,603	\$1,197,593	\$895,056	\$1,434,302	\$805,817	\$999,358

Local Funding and Projections

Local Funding Source						
	FY18	FY19	FY20	FY21	FY22	FY23
Total Funding:	\$1,029,000	\$1,029,000	\$1,029,000	\$1,029,000	\$1,029,000	\$1,029,000
Total Funds Available:	\$1,029,000	\$1,029,000	\$1,029,000	\$1,029,000	\$1,029,000	\$1,029,000
Prior Year Carryover:	\$6,000,000	\$6,353,700	\$5,732,700	\$5,856,050	\$5,140,050	\$424,050
Total Funds:	\$7,029,000	\$7,382,700	\$6,761,700	\$6,885,050	\$6,169,050	\$1,453,050
Uses						
	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Capital:	\$675,300	\$1,650,000	\$905,650	\$1,745,000	\$5,745,000	\$245,000
Carryover						
	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
Current FY Carryover:	\$6,353,700	\$5,732,700	\$5,856,050	\$5,140,050	\$424,050	\$1,208,050
Prior FY Carryover:	\$0	\$0	\$0	\$0	\$0	\$0
Total Remaining:	\$6,353,700	\$5,732,700	\$5,856,050	\$5,140,050	\$424,050	\$1,208,050