



AGENDA

Meeting of the Connect Transit Board of Trustees

February 26, 2019

4:30 P.M.

Board Room

**Connect Transit Operations Facility
351 Wylie Drive, Normal, IL 61761**

- A. Call to Order**
- B. Roll Call**
- C. Public Comments**
- D. Consent Agenda**
 - 1. Approval of Minutes of Regular Meeting and Work Session of January 22, 2019**
 - 2. Disbursements for the month January 2019**
 - 3. Financial Report for month of January 2019**
 - 4. Capital and Self Insurance Reserve Fund Balances for month of January 2019**
 - 5. Monthly Statistical Report for month of January 2019**
 - 6. Cardinal Infrastructure Federal Report**
- E. Old Business**
- F. New Business**
 - 1. Assurance Presentation on Property and Casualty Insurance Renewal Strategy**
 - 2. Recommendation of RFP 18-13 for Financial Audit Services**
- G. General Manager's Report**
 - 1. OneVoice Trip**
 - 2. Community Engagement Sessions**
- H. Trustee's Comments**
- I. Executive Session - (cite)**
- J. Adjournment**



January 2019

Financial and Statistical Reports



Connect Transit
Cash Disbursement Report
January 2019

Name	Check Number	Date	Amount	Description
A&R Mechanical Contractors, Inc	00040692	04-Jan-19	\$2,848.94	HVAC
A.T.U. - C.O.P.E.	00040693	04-Jan-19	\$140.90	Payroll Deduction
Advance Auto Parts	00040694	04-Jan-19	\$215.17	Maintenance Supplies
Advance Auto Parts	00040738	14-Jan-19	\$284.41	Maintenance Supplies
Advance Auto Parts	00040762	18-Jan-19	\$310.68	Maintenance Supplies
Airgas USA, LLC	00040695	04-Jan-19	\$353.62	Welding Supplies
Ally Financial	00040696	04-Jan-19	\$196.08	Lease
Amalgamated Transit Union Local 752	00040697	04-Jan-19	\$6,459.60	Payroll Deduction
Amazon Capital Service	00040698	04-Jan-19	\$480.96	Office Supplies & Materials & Supplies
Amazon Capital Service	00040739	14-Jan-19	\$227.43	Office Supplies
Assurance Agency, Ltd.	00040699	04-Jan-19	\$8,284.00	Insurance
Avail Technologies	00040763	18-Jan-19	\$1,405.00	Software & Tech Support
Blue Cross and Blue Shield of Illinois	00040700	04-Jan-19	\$110,662.54	Insurance
Brasco International, Inc	00040701	04-Jan-19	\$462.00	Bus Shelters
Cardinal Infrastructure	00040764	18-Jan-19	\$6,000.00	Consulting
Central Illinois Trucks Inc.	00040702	04-Jan-19	\$496.58	Bus Parts
Central Illinois Trucks Inc.	00040740	14-Jan-19	\$1,898.85	Bus Parts
Central States Bus Sales	00040741	14-Jan-19	\$572.80	Bus Parts
CHEMSEARCH H2O SOLUTIONS	00040703	04-Jan-19	\$675.00	Water Treatment
ChemStation of Indiana	00040704	04-Jan-19	\$951.40	Garage Supplies
City of Bloomington	00040705	04-Jan-19	\$816.22	Utilities
City of Bloomington	00040765	18-Jan-19	\$119.07	Utilities
Commerce Bank HSA	00040766	18-Jan-19	\$638.00	Health Savings Accounts
Cornerstone Government Affairs	00040767	18-Jan-19	\$3,333.33	Consulting
Cummins Crosspoint	00040706	04-Jan-19	\$7,609.38	Bus Parts
Cumulus Media	00040768	18-Jan-19	\$750.00	Radio Advertising
Dish Network	00040707	04-Jan-19	\$97.02	Television Service
Don Owen Tire Service, Inc.	00040708	04-Jan-19	\$192.50	Bus Parts
Don Owen Tire Service, Inc.	00040742	14-Jan-19	\$16.00	Bus Parts
Ecolane USA, Inc.	00040709	04-Jan-19	\$25,581.00	Software Licensing
Engraving Express	00040769	18-Jan-19	\$89.50	Printed Materials
Evergreen FS	00040710	04-Jan-19	\$18,055.32	Fuel
Evergreen FS	00040743	14-Jan-19	\$12,828.96	Fuel
Evergreen FS	00040770	18-Jan-19	\$17,178.31	Fuel
Fastenal Company	00040744	14-Jan-19	\$12.21	Bus Parts
Fasteners Etc.	00040711	04-Jan-19	\$44.72	Maintenance Supplies
Fasteners Etc.	00040745	14-Jan-19	\$1,837.77	Maintenance Supplies
Fasteners Etc.	00040771	18-Jan-19	\$676.28	Maintenance Supplies
Frontier	00040746	14-Jan-19	\$46.36	Telephone
Frontier	00040772	18-Jan-19	\$949.22	Telephone
Genfare	00040747	14-Jan-19	\$185.86	Farebox Parts
Gillig LLC	00040748	14-Jan-19	\$652.12	Bus Parts
Great Plains Media	00040749	14-Jan-19	\$1,400.00	Radio Advertising
Heritage Machine & Welding, Inc.	00040750	14-Jan-19	\$22.94	Bus Parts
ICMA 457 Retirement Trust	ACH	03-Jan-19	\$27,042.37	Payroll Deduction
ICMA 457 Retirement Trust	ACH	17-Jan-19	\$26,949.69	Payroll Deduction
ICMA 457 Retirement Trust	ACH	31-Jan-19	\$26,690.58	Payroll Deduction
Illinois Department of Revenue	00040712	04-Jan-19	\$12,111.05	Payroll Deduction
Illinois Department of Revenue	00040773	18-Jan-19	\$12,108.45	Payroll Deduction
Illinois Department of Revenue	00040713	04-Jan-19	\$355.63	Payroll Deduction



Connect Transit
Cash Disbursement Report
January 2019

Name	Check Number	Date	Amount	Description
Illinois Department of Revenue	00040774	18-Jan-19	\$355.63	Payroll Deduction
Illinois Department of Unemployment	ACH	29-Jan-19	\$880.67	Unemployment Tax
Illinois State Disbursement Unit	00040714	04-Jan-19	\$1,054.33	Payroll Deduction
Illinois State Disbursement Unit	00040775	18-Jan-19	\$1,054.33	Payroll Deduction
J.G. Stewart Contractors, Inc	00040751	14-Jan-19	\$26,603.64	Construction
Jesse Baxter	00040776	18-Jan-19	\$405.00	Software Licensing
Ken's Oil Service, Inc	00040715	04-Jan-19	\$1,705.55	Oil, Antifreeze
Ken's Oil Service, Inc	00040752	14-Jan-19	\$317.27	Oil, Antifreeze
Ken's Oil Service, Inc	00040777	18-Jan-19	\$301.94	Oil, Antifreeze
LKM Mowing & Landscaping	00040753	14-Jan-19	\$2,605.06	Snow Removal
Martin Equipment	00040754	14-Jan-19	\$3,480.00	Building Maintenance
Michelin North America, Inc	00040755	14-Jan-19	\$6,493.05	Tires
Midwest Transit Equipment, Inc.	00040716	04-Jan-19	\$345.38	Bus Parts
Miller Janitor Supply	00040717	04-Jan-19	\$99.16	Maintenance Supplies
Miller Janitor Supply	00040778	18-Jan-19	\$89.40	Maintenance Supplies
Minerva Promotions	00040718	04-Jan-19	\$396.00	Uniforms
Morris Avenue Garage	00040719	04-Jan-19	\$100.00	Vehicle Inspection
Motion Industries, Inc.	00040720	04-Jan-19	\$53.55	Bus Parts
Mutual of Omaha	00040721	04-Jan-19	\$14,563.44	Life, AD&D, STD & LTD
National Business Furniture, LLC	00040722	04-Jan-19	\$1,481.00	Office Furniture
New Flyer of America	00040756	14-Jan-19	\$3,000.00	Safety/Training
Nicor Gas	00040723	04-Jan-19	\$2,443.10	Utilities
Nicor Gas	00040779	18-Jan-19	\$17.08	Utilities
Oberlander Alarm Systems, Inc.	00040724	04-Jan-19	\$208.00	Security Alarm Service Fee
Payroll	ACH	03-Jan-19	\$188,083.79	
Payroll	ACH	17-Jan-19	\$194,730.30	
Payroll	ACH	31-Jan-19	\$195,378.12	
Personal Finance Company LLC	00040725	04-Jan-19	\$339.74	Payroll Deduction
Personal Finance Company LLC	00040780	18-Jan-19	\$333.65	Payroll Deduction
Piercy Auto Body	00040726	04-Jan-19	\$1,166.60	Outside Repair
Prairie Signs	00040727	04-Jan-19	\$303.00	Advertising- Promotions
Republic Services # 368	00040728	04-Jan-19	\$148.17	Garbage Disposal
Social Security Administration	00040729	04-Jan-19	\$60.00	Payroll Deduction
Social Security Administration	00040781	18-Jan-19	\$60.00	Payroll Deduction
Southtown Wrecker Service, Inc.,	00040782	18-Jan-19	\$755.00	Towing
The Aftermarket Parts Company LLC	00040730	04-Jan-19	\$973.48	Bus Parts
The Aftermarket Parts Company LLC	00040757	14-Jan-19	\$473.54	Bus Parts
The Aftermarket Parts Company LLC	00040783	18-Jan-19	\$301.05	Bus Parts
Think Graphic Design	00040758	14-Jan-19	\$425.00	Printed Materials
Town of Normal	00040759	14-Jan-19	\$381.80	Utilities
Truck Centers, Inc.	00040731	04-Jan-19	\$2,956.34	Bus Parts
Uline	00040732	04-Jan-19	\$88.25	Office Supplies
UniFirst Corporation	00040733	04-Jan-19	\$253.16	Cleaning Uniforms & Rugs
UniFirst Corporation	00040760	14-Jan-19	\$247.16	Cleaning Uniforms & Rugs
UniFirst Corporation	00040784	18-Jan-19	\$279.66	Cleaning Uniforms & Rugs
United Parcel Service	00040761	14-Jan-19	\$78.98	Shipping
United States Treasury	ACH	08-Jan-19	\$66,013.57	Federal Tax
United States Treasury	ACH	22-Jan-19	\$65,972.16	Federal Tax
Verizon Wireless	00040734	04-Jan-19	\$519.68	Mobile Data Terminals for SS
Visa - Commerce Bank	00040735	04-Jan-19	14.95	Legal



Connect Transit
Cash Disbursement Report
January 2019

Name	Check Number	Date	Amount	Description
Visa - Commerce Bank	00040735	04-Jan-19	151.81	Advertising- Employment
Visa - Commerce Bank	00040735	04-Jan-19	99.00	Office Supplies
Visa - Commerce Bank	00040735	04-Jan-19	319.96	Software Licensing
Visa - Commerce Bank	00040735	04-Jan-19	866.04	Travel & Meetings
Visa - Commerce Bank	00040735	04-Jan-19	138.08	Advertising- Promotions
Vision Service Plan (IL)	00040736	04-Jan-19	\$915.34	Vision Insurance
Watts Copy Systems, Inc	00040737	04-Jan-19	\$689.29	Copier Lease
	Grand Total		\$1,132,885.07	

Bloomington Normal Public Transit

Balance Sheet

Fiscal Year: 2019

Period 7

January - 2019

Division: 99 Board Reports

As of: 01/31/2019

001 Assets

005 Current Assets

100 Checking and Savings	\$7,768,343.76
110 Accounts Receivable	(\$486,565.12)
120 Inventory Asset - Fuel	\$50,415.32
122 Inventory Asset - Parts	\$147,065.03
123 Inventory Asset - Tires	\$0.00
140 Other Current Assets	\$314,273.59

141 Total Current Assets **\$7,793,532.58**

150 Fixed Assets \$21,691,157.12

190 Total Assets **\$29,484,689.70**

200 Liabilities & Equity

205 Liabilities

207 Accounts Payable	\$348,182.04
210 Payroll Liabilities	\$988,102.48
220 Contracts	\$0.00
221 Due to Illinois Funds Account	\$0.00
222 Deferred Revenue	\$145,856.00
250 Deficit Funding Advance	\$0.00

290 Total Liabilities **\$1,482,140.52**

298 EQUITY

300 Fixed Asset Equity	\$12,483,532.77
301 Unreserved Fund Equity	\$6,750,412.62
302 Underground Petroleum Storage	\$20,000.00

303 Total Equity **\$19,253,945.39**

305 Retained Earnings \$8,748,603.79

399 Total Liabilities & Equity **\$29,484,689.70**

Bloomington Normal Public Transit Income Statement With Approved Budget

Fiscal Year: 2019	Period 7	Division: 98 Operating Profit/Loss		As of: 01/31/2019	
		January - 2019	Jul-2018 Thru Jan-2019	Year To Date	Approved Budget
Operating Revenue					
Passenger Fares		\$50,518.72	\$402,887.92	61.60%	\$654,000.00
ISU Contract Fare		\$45,416.66	\$317,916.62	58.33%	\$545,000.00
Other Contract Fares		\$8,398.67	\$64,990.44	34.21%	\$190,000.00
Advertising Revenue		\$9,462.21	\$60,222.46	34.91%	\$172,500.00
Miscellaneous Revenue		\$189.22	\$11,716.33	334.75%	\$3,500.00
Total Operating Revenue		\$113,985.48	\$857,733.77	54.81%	\$1,565,000.00
Operating Expenses					
Operators Wages		\$494,029.04	\$3,291,782.96	59.72%	\$5,512,000.00
Maintenance Wages		\$83,389.24	\$618,077.27	51.90%	\$1,191,000.00
Administration Wages		\$77,774.55	\$467,657.13	45.67%	\$1,024,000.00
Employer Payroll Tax Expense		\$62,044.53	\$343,492.80	54.26%	\$633,000.00
Retirement Plan		\$28,863.80	\$175,174.26	47.60%	\$368,000.00
Group Insurance		\$102,506.36	\$809,423.67	48.85%	\$1,657,000.00
Uniform Expense		\$2,198.45	\$16,234.81	45.10%	\$36,000.00
Professional Services		\$10,673.33	\$170,527.23	52.47%	\$325,000.00
Outside Repair-Labor		\$3,378.04	\$33,561.15	29.97%	\$112,000.00
Contract Maintenance Services		\$9,950.73	\$54,777.23	46.82%	\$117,000.00
Custodial Services		\$1,537.60	\$7,759.00	48.49%	\$16,000.00
Employee Recruiting/Testing/Temp Help		\$584.00	\$5,648.63	47.07%	\$12,000.00
Fuel		\$61,761.82	\$436,822.84	48.70%	\$897,000.00
Lubricants		\$1,860.45	\$15,327.20	34.83%	\$44,000.00
Tires		\$6,023.34	\$45,284.31	49.76%	\$91,000.00
Bus Repair Parts		\$16,106.32	\$120,745.93	61.92%	\$195,000.00
Other Materials & Supplies		\$2,144.41	\$20,524.73	36.01%	\$57,000.00
Shelters/Signs/Shop Tools		\$80.02	\$6,482.19	64.82%	\$10,000.00
Computer and Office Supplies		\$42,822.98	\$180,196.21	113.33%	\$159,000.00
Utilities		\$7,381.37	\$54,396.12	39.13%	\$139,000.00
Corporate Insurance		\$31,920.34	\$213,767.91	79.76%	\$268,000.00
Dues/Subscriptions/Fees		\$175.00	\$37,786.43	75.57%	\$50,000.00
Printing/Marketing/Training		\$18,328.07	\$116,680.74	43.54%	\$268,000.00
Total Operating Expenses		\$1,065,533.79	\$7,242,130.75	54.94%	\$13,181,000.00
Operating Assistance					
Operating Deficit Before Subsidies and Grants		(\$951,548.31)	(\$6,384,396.98)	54.96%	(\$11,616,000.00)
City of Bloomington Operating Assistance		\$50,833.33	\$355,833.31	58.33%	\$610,000.00
Town of Normal Operating Assistance		\$32,500.00	\$227,500.00	58.33%	\$390,000.00
Illinois Downstate Operating Assistance		\$686,495.00	\$4,662,489.00	54.97%	\$8,482,000.00
FTA 5307 Operating Assistance		\$169,024.00	\$1,049,471.00	52.42%	\$2,002,000.00
Total Operating Assistance		\$938,852.33	\$6,295,293.31	54.82%	\$11,484,000.00

Connect Transit
Local Capital and Self-Insurance Fund Balance
January 2019

<u>Local Capital</u>	<u>Commerce Bank - Cash Balance</u>	
01/01/19	Beginning Balance	\$ 1,064,454.11
01/31/19	Additions - Interest Income	<u>\$ 135.61</u>
01/31/19	Ending Balance	<u>\$ 1,064,589.72</u>
Total Reserve Capital Account		<u><u>\$ 1,064,589.72</u></u>

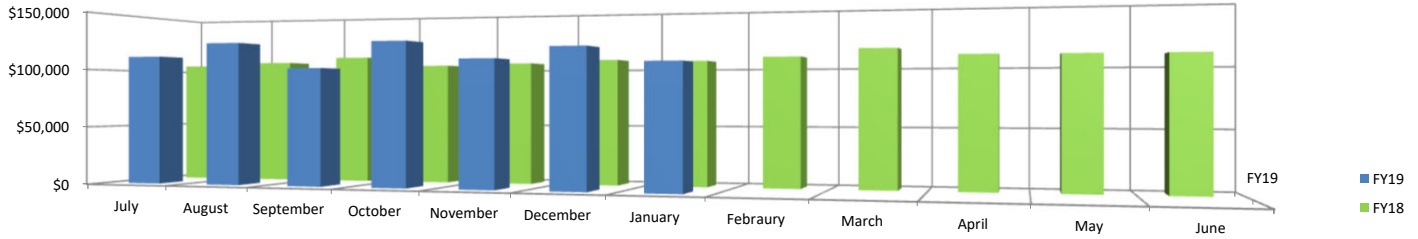
Breakdown of Local Funding in Local Capital #2 (Earmarked Funds):

	<u>FY19 Received</u> <u>1/31/2019</u>	<u>FY19 Receivable</u> <u>1/31/2019</u>
Bloomington	\$ 298,749.96	\$ 49,791.66
Normal	<u>\$ 283,832.50</u>	<u>\$ 40,547.50</u>
Total YTD	<u><u>\$ 582,582.46</u></u>	<u><u>\$ 90,339.16</u></u>

<u>Local Capital Reserve Fund Balance - Account Value</u>		
<u>01/31/19</u>	Cash Balance	\$ 1,064,589.72
<u>01/31/19</u>	Loans to Operating	\$ 2,980,249.22
<u>01/31/19</u>	Reserve fund for underground storage tank (Cap. I)	<u>\$ (40,000.00)</u>
<u>01/31/19</u>	Ending Balance	<u>\$ 4,004,838.94</u>

Financial Reports

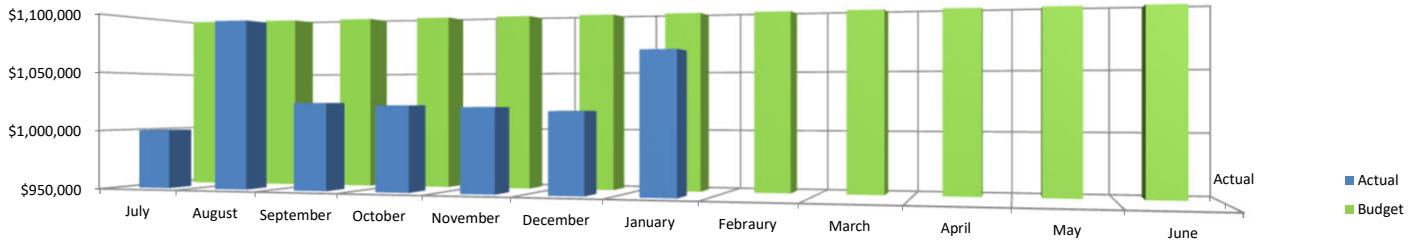
Transit Fare



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	\$111,416	\$122,580	\$100,493	\$122,655	\$107,501	\$116,816	\$104,334					
FY18	\$104,830	\$107,448	\$111,692	\$103,871	\$105,390	\$107,762	\$106,388	\$109,339	\$115,744	\$110,241	\$110,211	\$110,224

Notes: ISU revenue increased \$833 in January 2019 from January 2018. Other Contract Fares revenue decreased \$2,206 in January 2019 from January 2018 due to Heartland Community College and Medicare. Total Cash Fares decreased \$500 in January 2019 from January 2018. Total Pass Fares increased \$300 in January 2019 from January 2018.

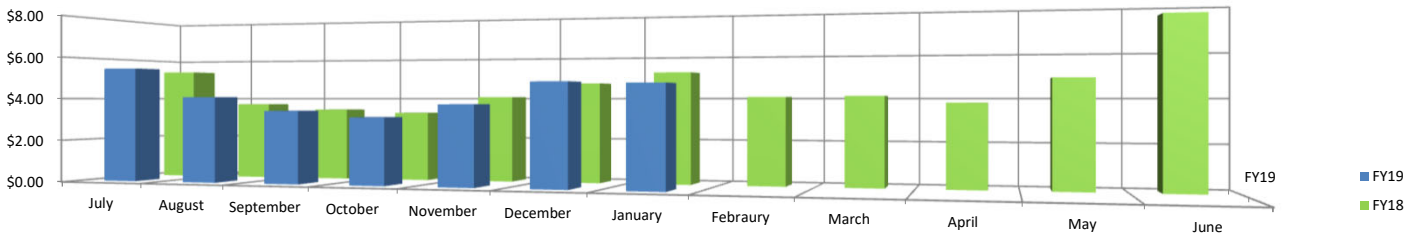
Operating Expenses



	July	August	September	October	November	December	January	February	March	April	May	June
Actual	\$999,862	\$1,093,708	\$1,023,682	\$1,021,598	\$1,020,327	\$1,017,240	\$1,065,534					
Budget	\$1,098,417	\$1,098,417	\$1,098,416	\$1,098,417	\$1,098,417	\$1,098,416	\$1,098,417	\$1,098,417	\$1,098,416	\$1,098,417	\$1,098,417	\$1,098,416

Notes:

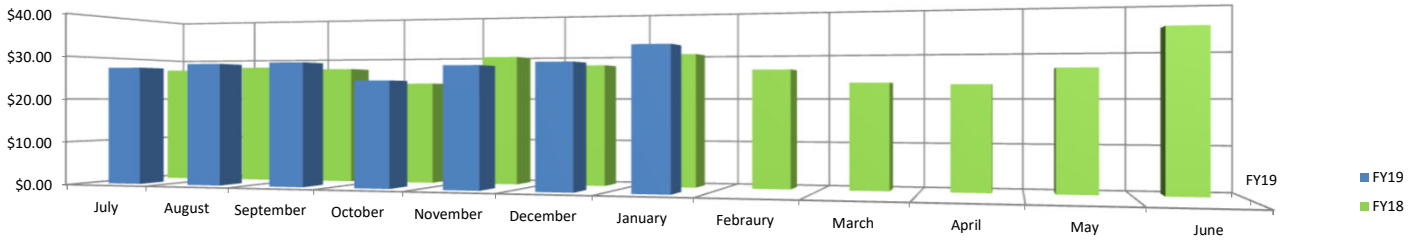
Fixed Route Cost Per Unlinked Passenger Trip



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	\$5.46	\$4.07	\$3.42	\$3.13	\$3.74	\$4.76	\$4.69					
FY18	\$5.36	\$3.71	\$3.44	\$3.29	\$4.07	\$4.72	\$5.22	\$4.08	\$4.12	\$3.82	\$4.91	\$7.60

Notes: Expenses increased \$1,128 in January 2019 from January 2018. Trips increased 18,715 in January 2019 from January 2018.

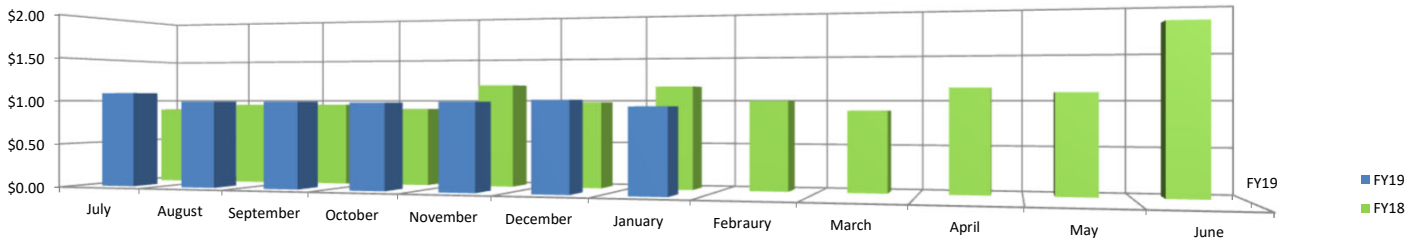
Connect Mobility Cost Per Unlinked Passenger Trip



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	\$27.37	\$28.11	\$28.31	\$24.12	\$27.38	\$27.98	\$31.52					
FY18	\$27.17	\$27.77	\$27.27	\$23.67	\$29.84	\$27.74	\$30.12	\$26.52	\$23.54	\$23.13	\$26.55	\$35.01

Notes: Expenses decreased \$9,109 in January 2019 from January 2018. Trips decreased by 612 in January 2019 from January 2018.

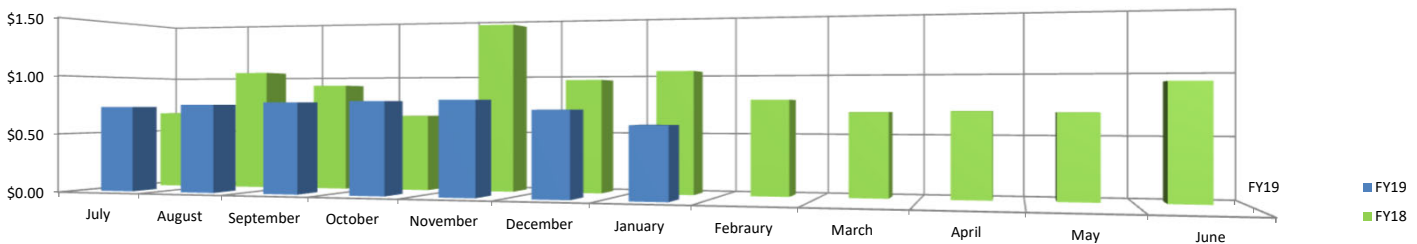
Fixed Route Cost Per Maintenance Mile (Excluding Fuel) Unaudited



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	\$1.09	\$0.99	\$0.99	\$0.98	\$0.99	\$1.01	\$0.94					
FY18	\$0.89	\$0.95	\$0.95	\$0.90	\$1.18	\$0.98	\$1.16	\$1.00	\$0.89	\$1.14	\$1.09	\$1.82

Notes: Fixed Route maintenance expense decreased \$23,335 in January 2019 from January 2018. Fixed Route miles increased 1,700 in January 2019 from January 2018.

Connect Mobility Cost Per Maintenance Mile (Excluding Fuel) Unaudited

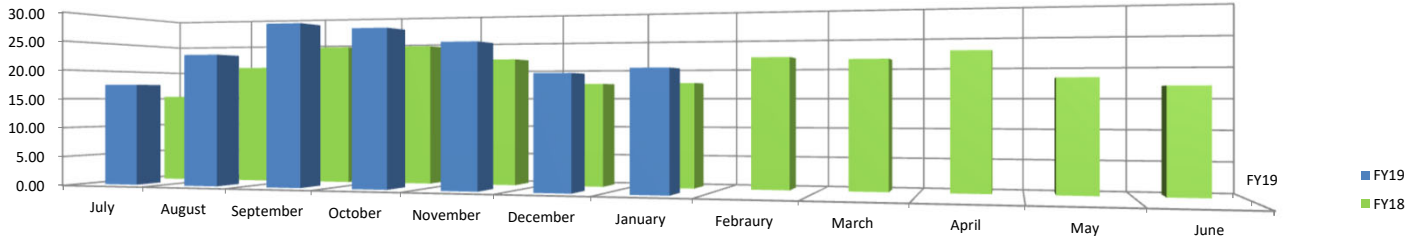


	July	August	September	October	November	December	January	February	March	April	May	June
FY19	\$0.73	\$0.75	\$0.77	\$0.78	\$0.79	\$0.71	\$0.59					
FY18	\$0.67	\$1.04	\$0.92	\$0.65	\$1.44	\$0.96	\$1.03	\$0.79	\$0.69	\$0.70	\$0.69	\$0.93

Notes: Connect Mobility maintenance expense decreased \$15,224 in January 2019 from January 2018. Mobility miles increased 1,934 in January 2019 from January 2018.

Operations Reports

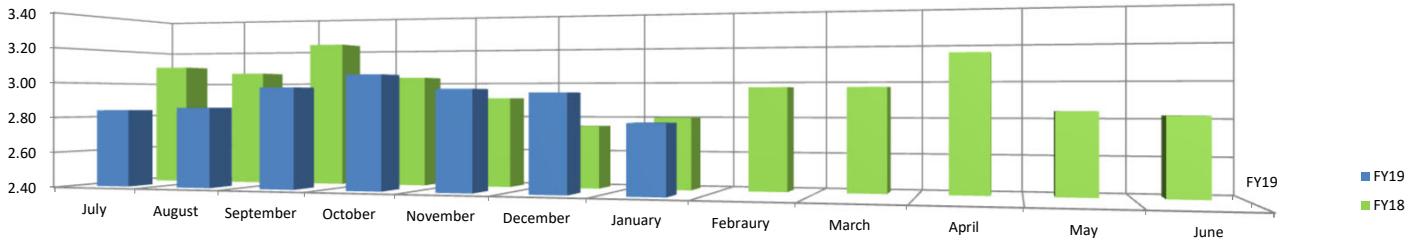
Fixed Route Passengers Per Hour



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	17.44	22.54	27.68	26.69	24.25	19.08	19.83					
FY18	15.34	20.67	24.27	24.29	21.84	17.53	17.63	21.83	21.43	22.66	18.31	17.01

Notes: Fixed route boardings per revenue hour increased 7.5% or 2.2 boardings in January 2019 over January 2018. This is the average boardings per revenue hour for all fixed route service in January.

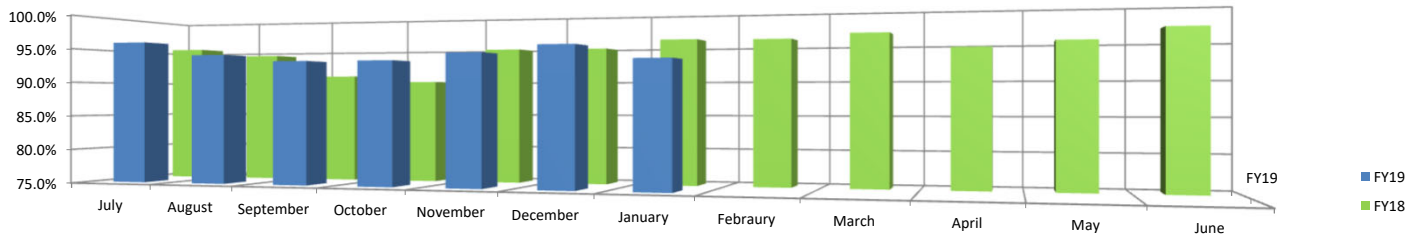
Connect Mobility Passengers Per Hour



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	2.84	2.85	2.97	3.04	2.96	2.94	2.78					
FY18	3.10	3.06	3.23	3.03	2.91	2.75	2.80	2.97	2.97	3.15	2.84	2.82

Notes: Mobility boardings per revenue hour in December 2018 decreased .72%, mileage decreased 8.2%, and passenger trips decreased by 612 trips.

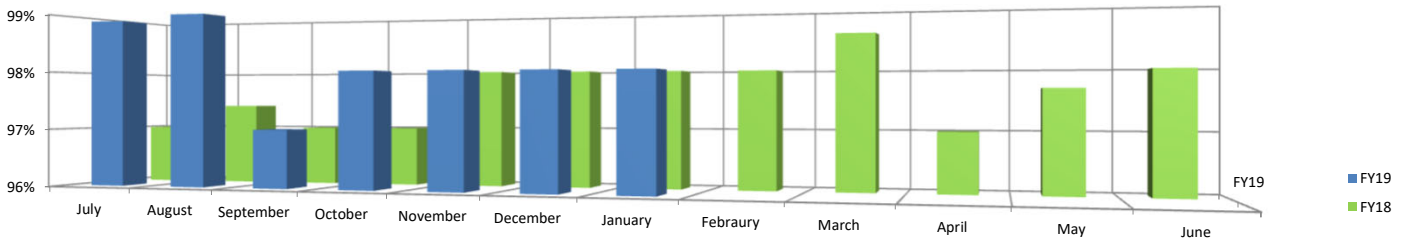
Fixed Route On Time Performance



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	96.0%	94.0%	93.0%	93.0%	94.0%	95.0%	93.0%					
FY18	95.4%	94.3%	91.0%	90.1%	94.9%	94.9%	96.1%	96.0%	96.7%	94.6%	95.4%	97.0%

Notes:

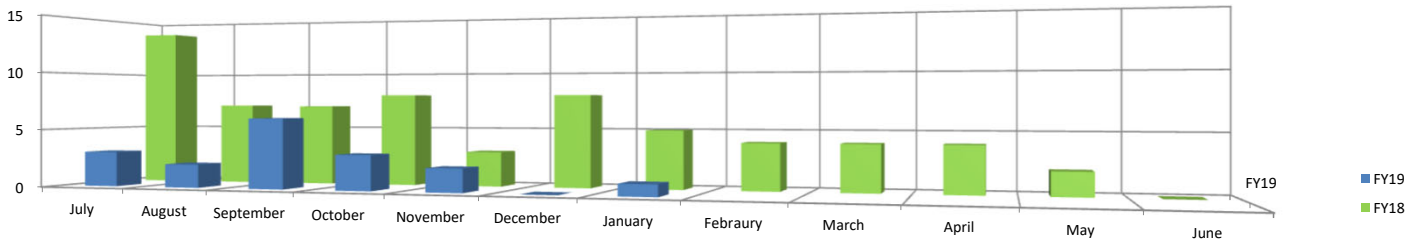
Connect Mobility On Time Performance



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	99%	99%	97%	98%	98%	98%	98%					
FY18	97%	97%	97%	97%	98%	98%	98%	98%	99%	97%	98%	98%

Notes:

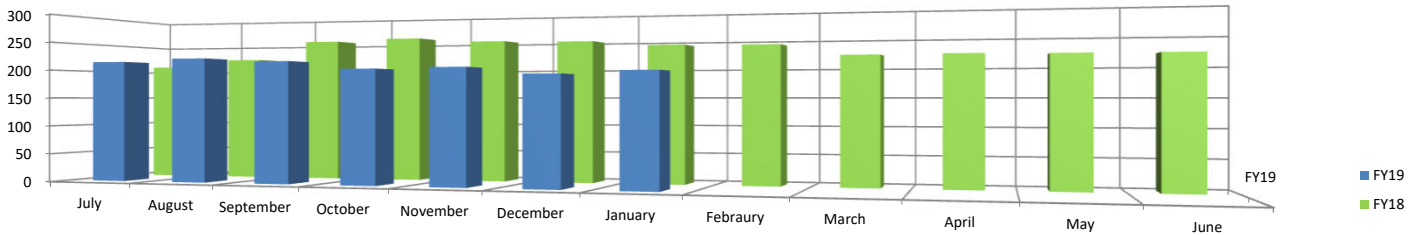
Validated Complaints Per 100,000 Miles



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	3	2	6	3	2	0	1					
FY18	14	7	7	8	3	8	5	4	4	4	2	0

Notes:

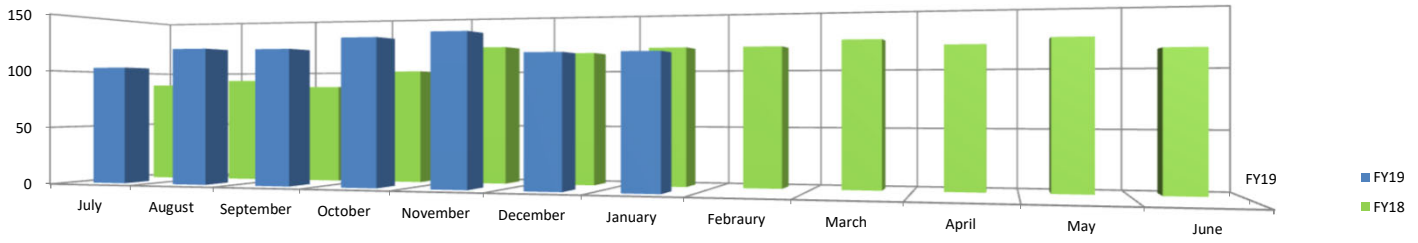
Fixed Route Average Daily Phone Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	215	220	214	200	202	190	195					
FY18	209	222	255	259	252	250	242	241	222	223	222	222

Notes:

Connect Mobility Average Daily Phone Calls

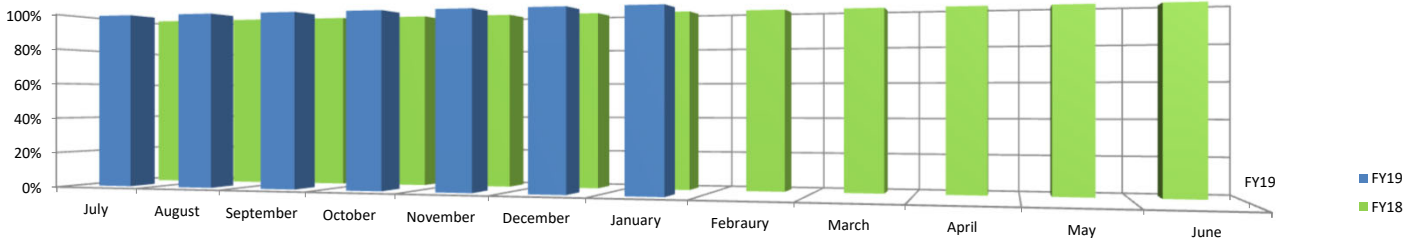


	July	August	September	October	November	December	January	February	March	April	May	June
FY19	103	119	118	127	131	113	113					
FY18	88	92	86	100	121	115	119	119	124	119	124	115

Notes:

Maintenance Reports

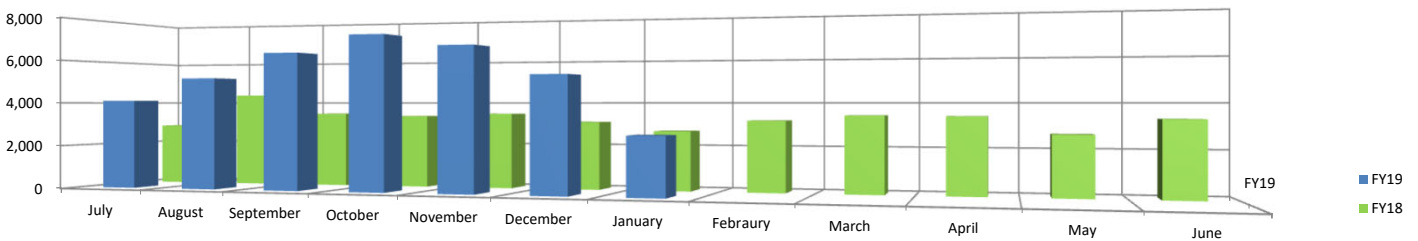
Percent Preventative Maintenance Performed On Time



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	100%	100%	100%	100%	100%	100%	100%					
FY18	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Notes:

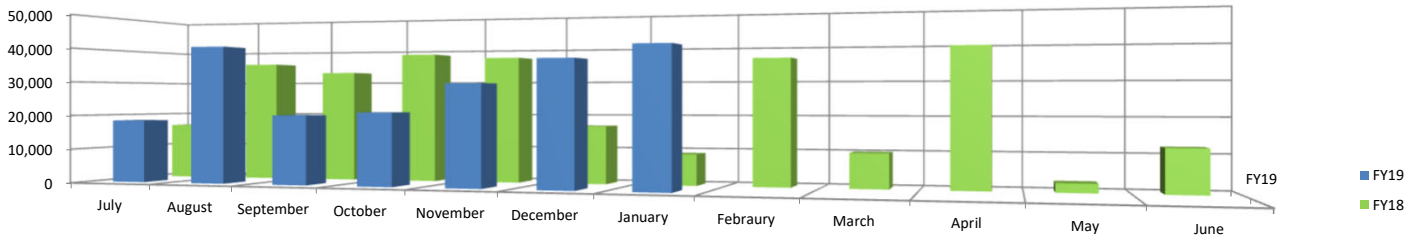
Fixed Route Vehicle Miles Between Trouble Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	4,098	5,139	6,281	7,067	6,541	5,238	2,623					
FY18	2,851	4,365	3,466	3,362	3,481	3,107	2,710	3,206	3,445	3,423	2,670	3,329

Notes:

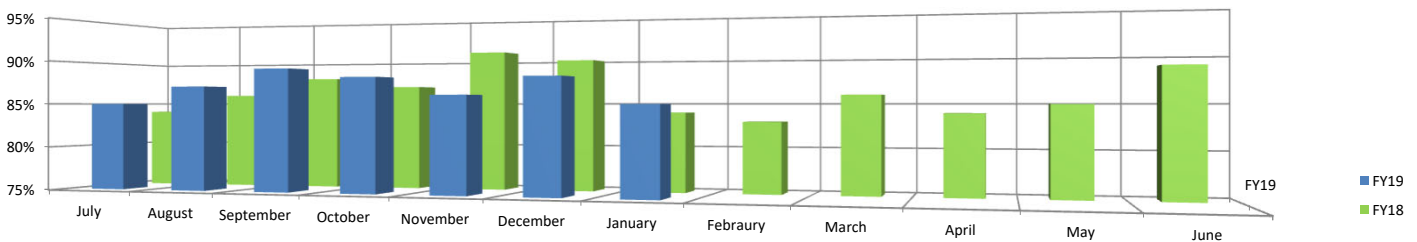
Connect Mobility Vehicle Miles Between Trouble Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	18,403	40,270	20,135	21,038	29,299	36,081	39,760					
FY18	16,494	35,689	32,937	38,345	37,155	16,893	9,003	36,495	9,933	39,483	2,535	12,142

Notes:

Average Interior Cleanliness Inspection Score

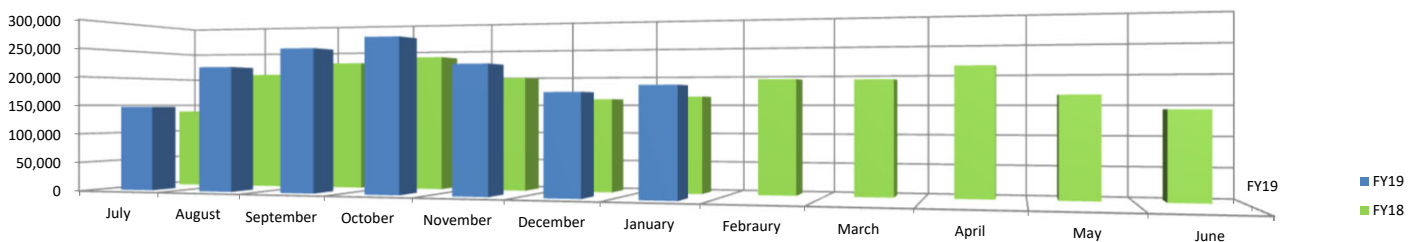


	July	August	September	October	November	December	January	February	March	April	May	June
FY19	85%	87%	89%	88%	86%	88%	85%					
FY18	84%	86%	88%	87%	91%	90%	84%	83%	86%	84%	85%	89%

Notes:

Ridership Reports

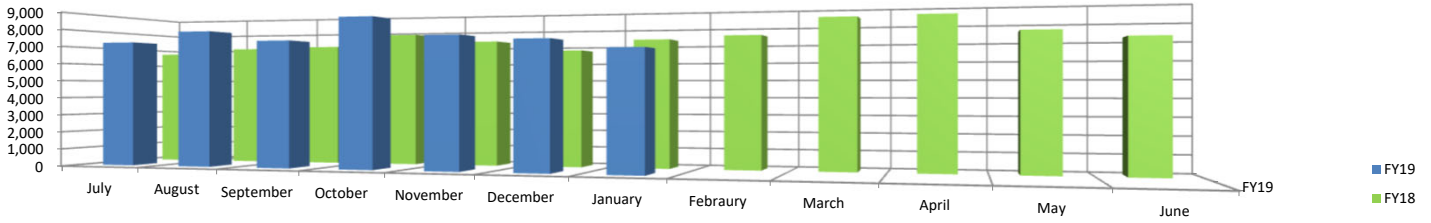
Fixed Route Monthly Ridership



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	147,044	216,235	247,067	264,670	218,148	171,450	182,241					
FY18	138,075	206,628	226,611	236,084	197,725	160,336	164,598	193,452	192,440	213,790	166,792	143,765

Notes: Fixed route trips increased 10.7% or 17,643 in January 2019 and 8.8% YTD (July-January). National peer agency ridership decreased 1.18% and regional transit agency ridership has increased .21% (July-December).

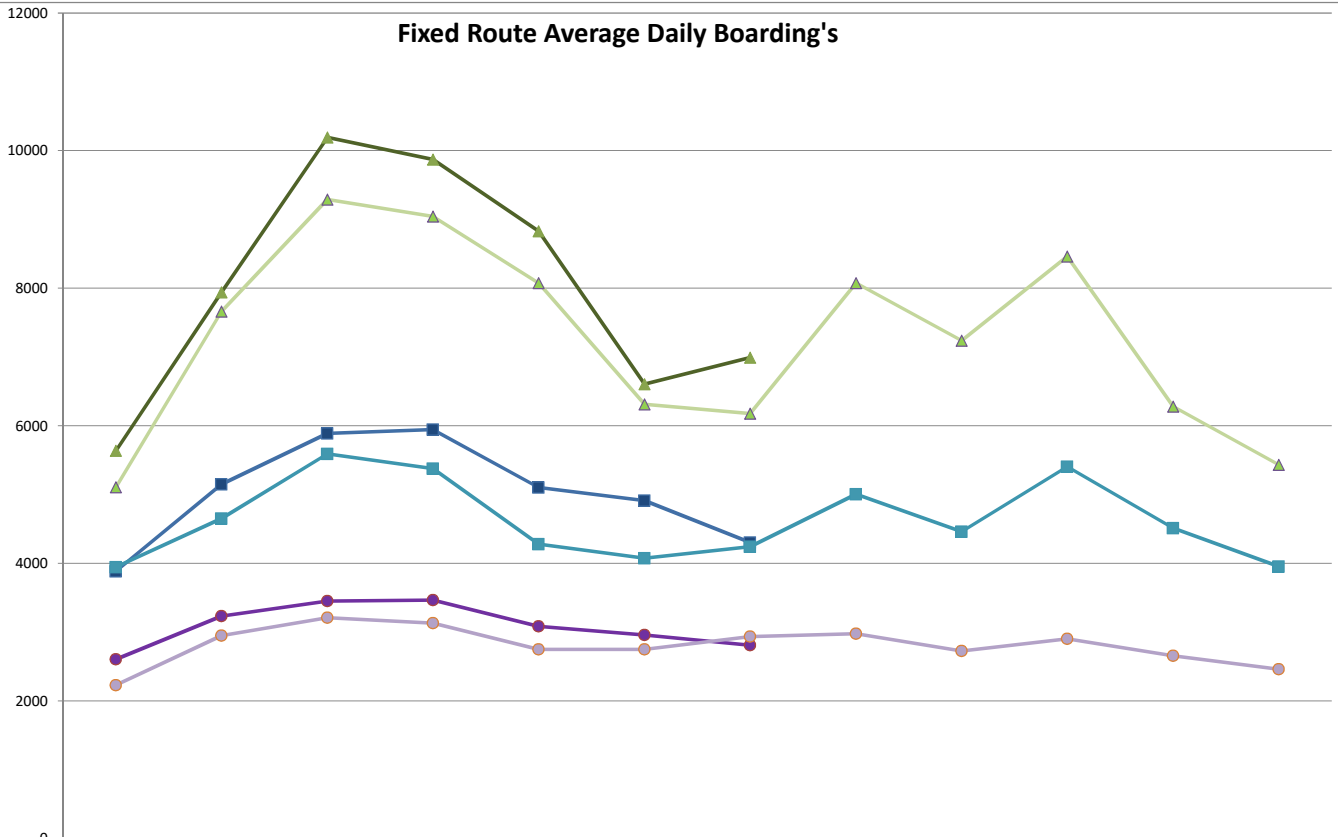
Connect Mobility Monthly Ridership



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	7,253	7,842	7,253	8,540	7,465	7,203	6,688					
FY18	6,694	6,987	7,073	7,751	7,291	6,723	7,300	7,486	8,421	8,493	7,586	7,217

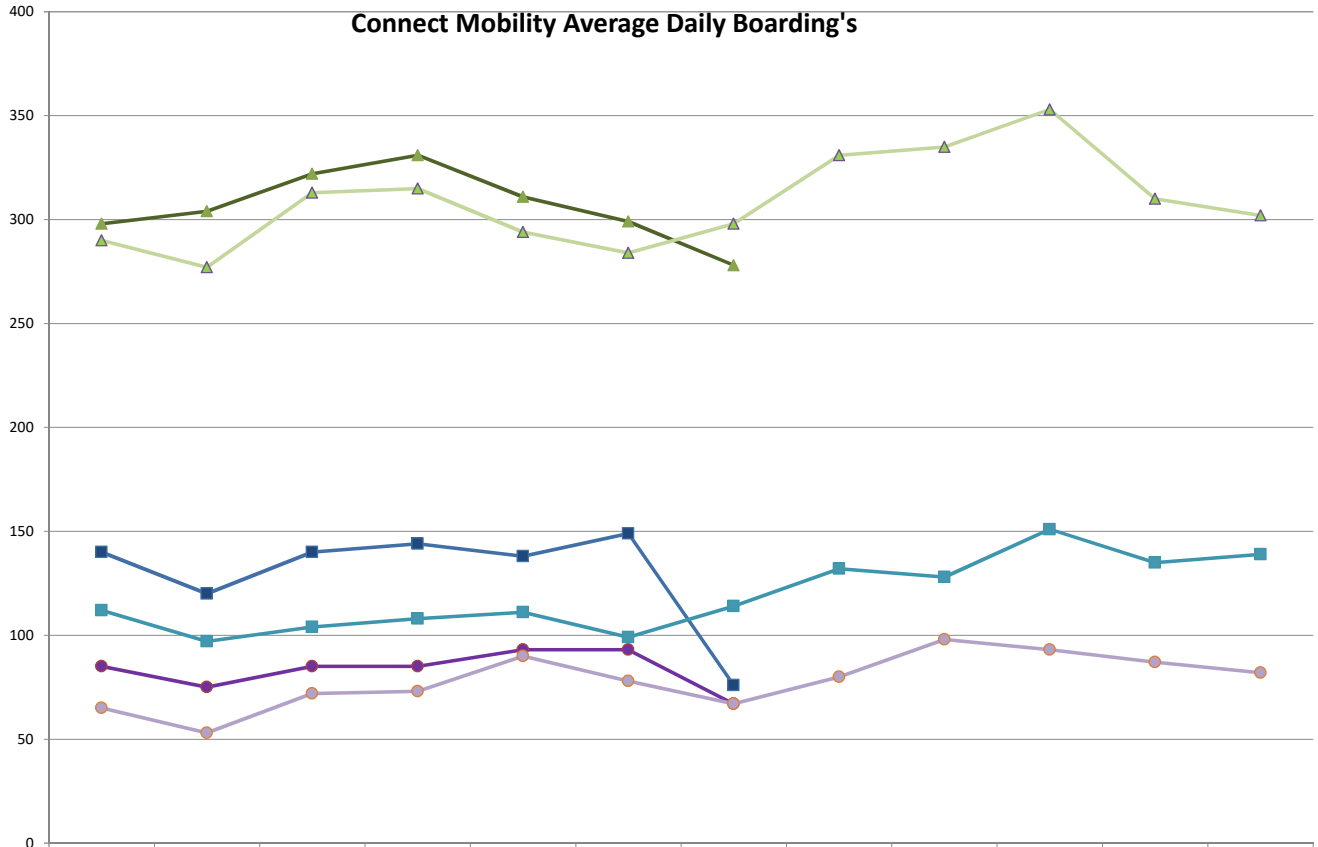
Notes:

Fixed Route Average Daily Boarding's



Notes: Average weekday boardings in January 2019 increased 4.4%. Sunday average boardings continue to increase year-over-year. Sunday average boardings decreased 4.5% in January, but have increased 7.7% YTD in FY2019 over FY2018.

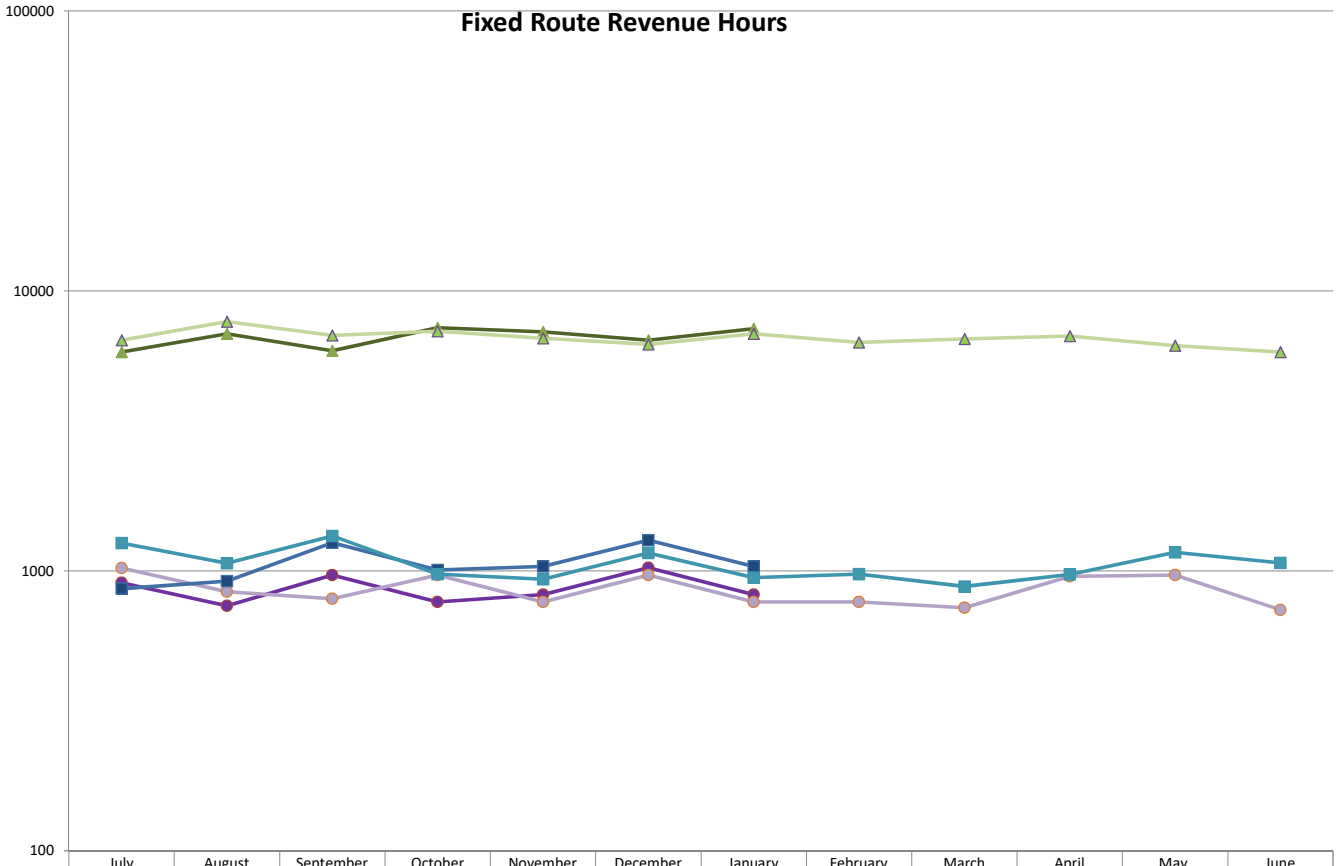
Connect Mobility Average Daily Boarding's



	July	August	September	October	November	December	January	February	March	April	May	June
Sunday FY19	85	75	85	85	93	93	67					
Sunday FY18	65	53	72	73	90	78	67	80	98	93	87	82
Saturday FY19	140	120	140	144	138	149	76					
Saturday FY18	112	97	104	108	111	99	114	132	128	151	135	139
Weekday FY19	298	304	322	331	311	299	278					
Weekday FY18	290	277	313	315	294	284	298	331	335	353	310	302

Notes: Average weekday boarding in January decreased 7.1%.

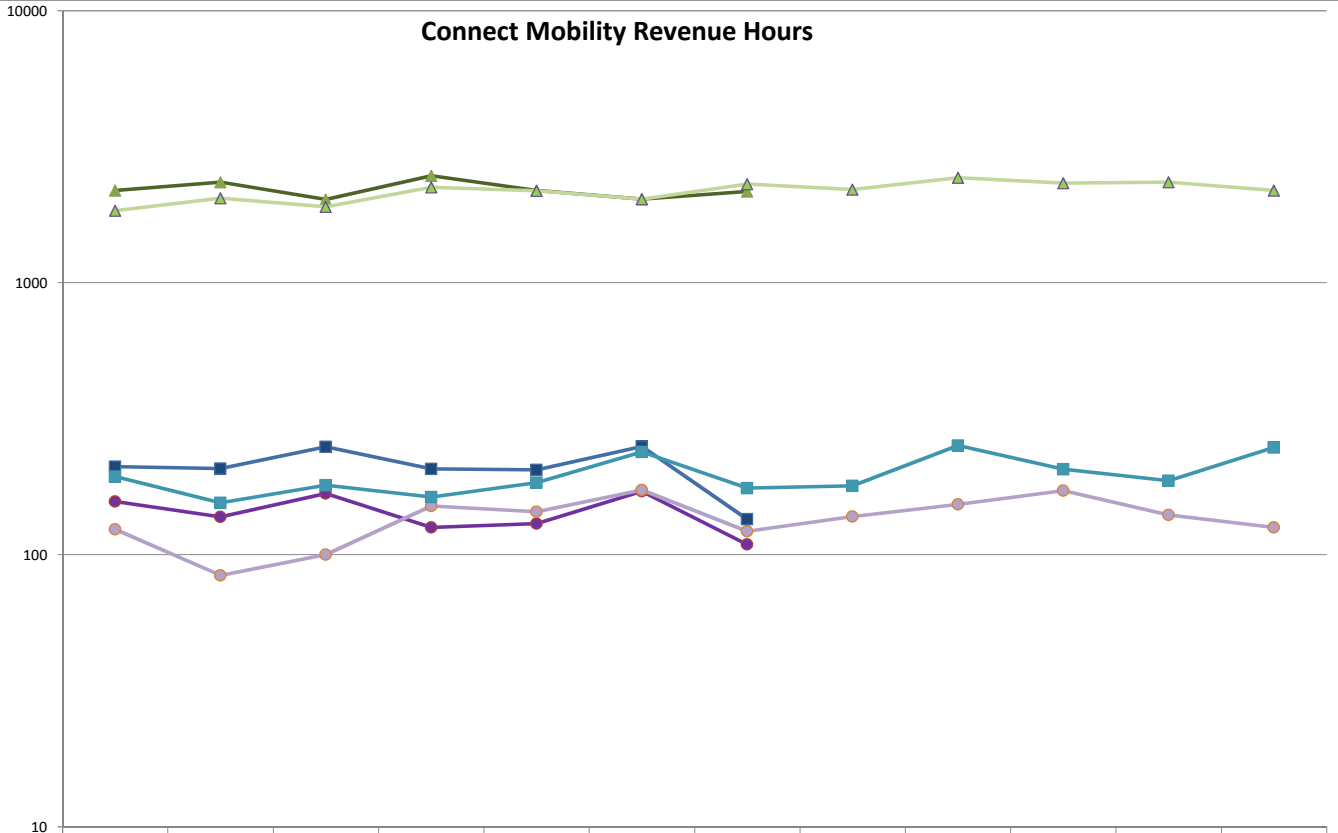
Fixed Route Revenue Hours



	July	August	September	October	November	December	January	February	March	April	May	June
● Sunday FY19	907	750	967	774	822	1027	822					
● Sunday FY18	1023	842	796	967	774	967	774	774	738	955	967	726
■ Saturday FY19	864	920	1261	1009	1036	1288	1036					
■ Saturday FY18	1255	1066	1333	973	933	1160	945	973	880	972	1165	1068
▲ Weekday FY19	6050	7034	6108	7380	7139	6673	7332					
▲ Weekday FY18	6665	7774	6934	7178	6772	6440	7027	6547	6745	6905	6380	6050

Notes:

Connect Mobility Revenue Hours

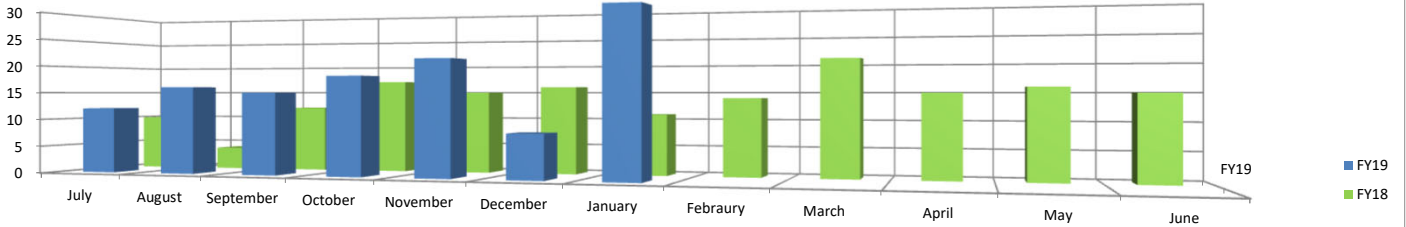


	July	August	September	October	November	December	January	February	March	April	May	June
● Sunday FY19	157	138	168	126	130	171	109					
● Sunday FY18	124	84	100	151	144	173	122	138	153	172	140	126
■ Saturday FY19	211	208	249	207	205	250	135					
■ Saturday FY18	194	155	180	163	184	239	176	179	252	206	187	248
▲ Weekday FY19	2181	2346	2024	2473	2184	2029	2165					
▲ Weekday FY18	1841	2046	1900	2244	2178	2031	2305	2201	2431	2322	2343	2184

Notes:

Safety Reports

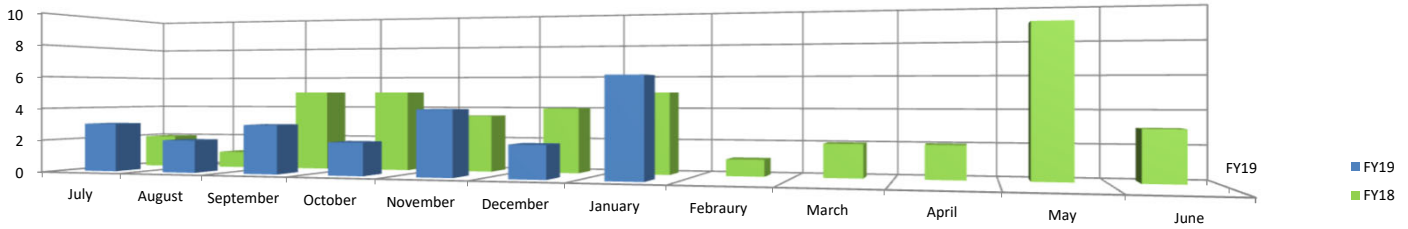
Safety Related Incidents Per 100,000 Miles



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	12	16	15	18	21	8	30					
FY18	10	4	12	17	15	16	11	14	21	15	16	15

Notes: The numbers in this category show the total number of reports received for the calendar month. This number does not indicate whether an incident or accident was determined to be "Preventable". All submitted reports are reviewed and categorized by the Safety and Training Director.

Preventable Accidents Per 100,000 Miles

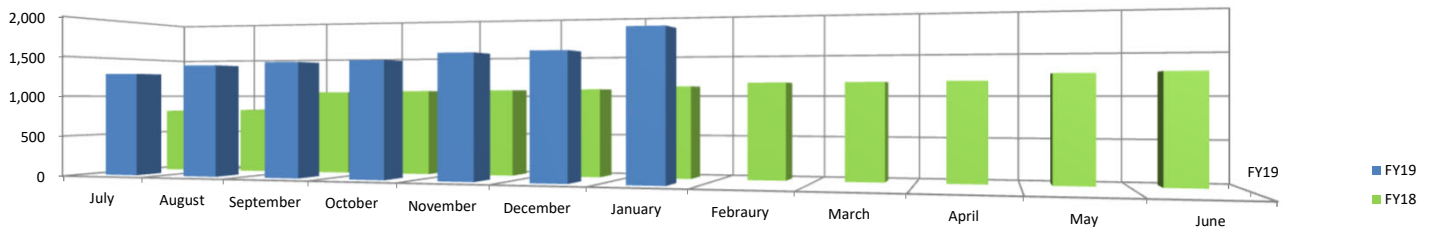


	July	August	September	October	November	December	January	February	March	April	May	June
FY19	3	2	3	2	4	2	6					
FY18	2	1	5	5	4	4	5	1	2	2	9	3

Notes: **Accident:** An unplanned event that may or may not have resulted in personal injury or property damage, but in which the employee failed to exercise reasonable precautions to prevent the event. This consists of events such as a collision with another vehicle, a collision with a fixed object, closing a vehicle entry/exit door on a customer, etc.

Social Media Reports

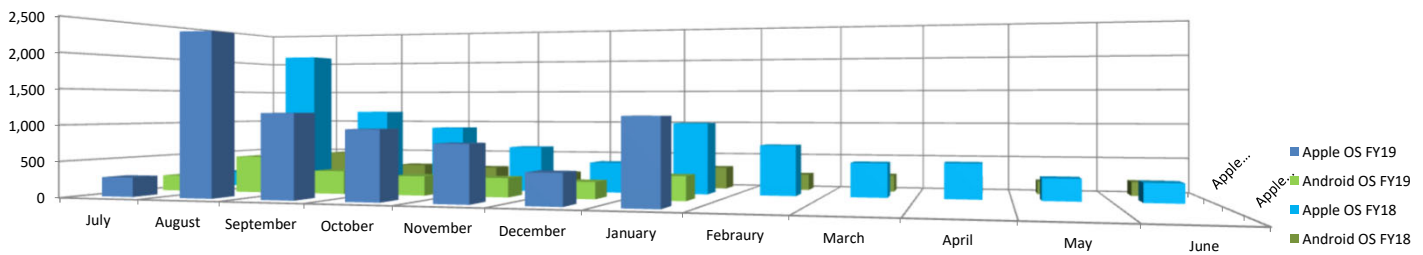
Facebook



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	1,282	1,382	1,416	1,431	1,509	1,524	1,785					
FY18	799	814	1,051	1,065	1,074	1,084	1,118	1,161	1,165	1,175	1,258	1,275

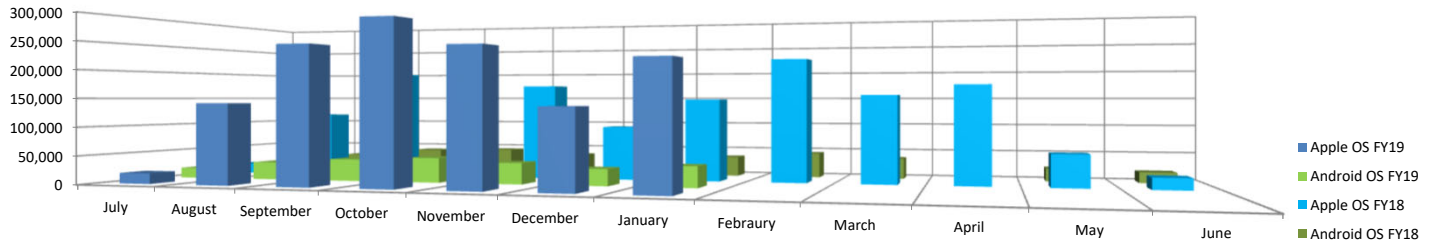
Notes:

App Downloads



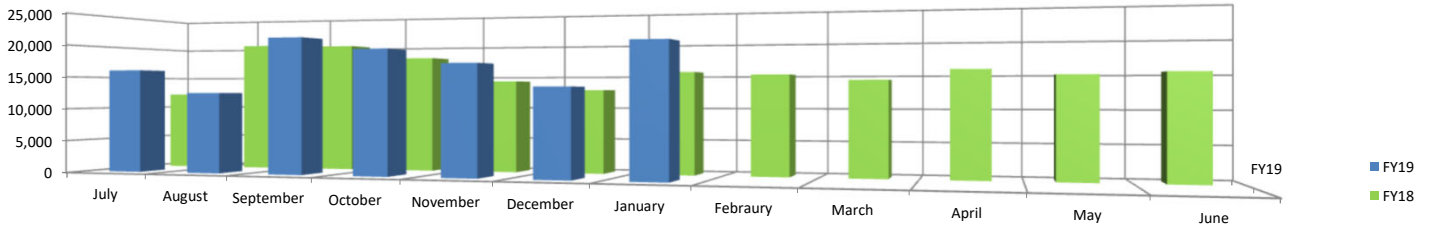
	July	August	September	October	November	December	January	February	March	April	May	June
Apple OS FY19	267	2281	1,167	954	776	425	1,137					
Android OS FY19	222	517	325	271	265	233	332					
Apple OS FY18	205	2,024	1,171	930	646	432	1,013	704	473	485	301	263
Android OS FY18	159	480	291	267	198	194	317	229	235	217	181	193

App Sessions



	July	August	September	October	November	December	January	February	March	April	May	June
Apple OS FY19	18,444	141,402	242,104	285,400	237,834	137,368	215,292					
Android OS FY19	18,293	31,203	38,928	43,518	37,134	29,309	36,785					
Apple OS FY18	17,548	117,128	196,292	219,581	172,574	96,626	147,747	219,690	156,082	174,054	56,785	20,318
Android OS FY18	17,064	30,925	42,162	44,588	36,593	27,651	35,903	44,877	37,116	37,209	22,902	18,834

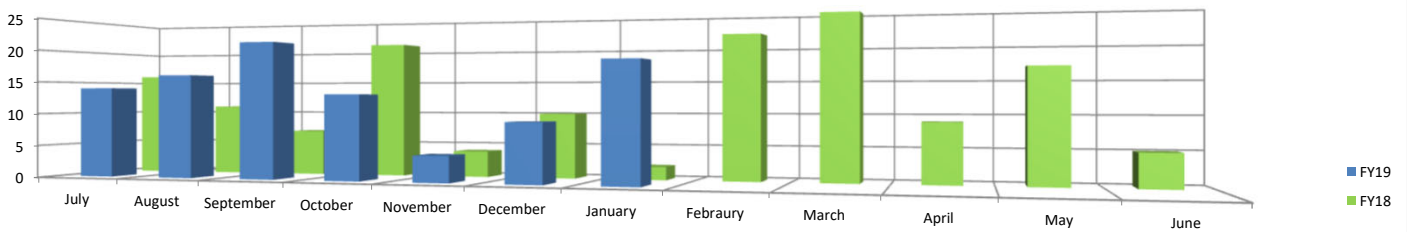
Website Traffic



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	16,048	12,457	20,916	19,059	16,859	13,387	19,993					
FY18	12,200	20,312	20,122	18,048	14,288	12,909	15,634	15,208	14,380	15,877	15,075	15,429

Notes:

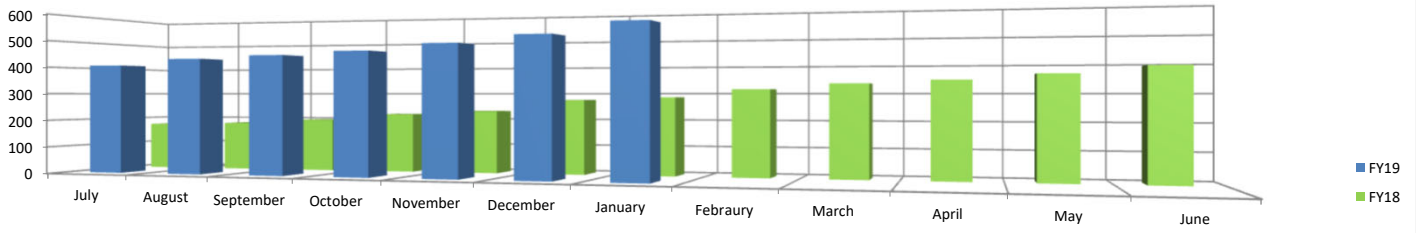
Twitter



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	14	16	21	13	4	9	18					
FY18	16	11	7	21	4	10	2	22	25	9	17	5

Notes:

Instagram



	July	August	September	October	November	December	January	February	March	April	May	June
FY19	407	430	441	454	478	505	546					
FY18	176	182	197	220	233	276	287	316	336	348	368	394

Notes:



Statistics	Jan 19				Jan 18				% Change			
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
Connect Transit												
Green	20,964	8,224	838	25.03	19,390	7,834	798	24.31	8.1%	5.0%	5.0%	3.0%
Red	25,502	14,812	1,380	18.48	25,760	13,975	1,302	19.79	-1.0%	6.0%	6.0%	-6.6%
Lime	25,932	17,398	1,420	18.26	24,506	14,834	1,327	18.46	5.8%	17.3%	7.0%	-1.1%
Teal	-	-	-	-	-	-	-	-				
Aqua	6,152	2,829	202	30.41	5,052	2,829	202	24.99	21.8%	0.0%	0.1%	21.7%
Orange	4,266	4,970	380	11.23	3,498	4,971	380	9.21	22.0%	0.0%	0.0%	22.0%
Gold	5,456	4,932	406	13.44	4,994	4,927	406	12.30	9.3%	0.1%	0.0%	9.3%
Purple	10,002	11,219	769	13.00	9,102	11,219	769	11.83	9.9%	0.0%	0.0%	9.9%
Blue	4,156	4,510	395	10.53	3,964	4,515	395	10.04	4.8%	-0.1%	0.0%	4.8%
Brown	4,234	4,149	362	11.71	4,952	5,288	463	10.70	-14.5%	-21.5%	-21.9%	9.4%
Tan	4,934	6,074	492	10.02	5,290	8,318	673	7.87	-6.7%	-27.0%	-26.8%	27.4%
Pink	5,252	4,439	388	13.54	5,526	3,849	388	14.24	-5.0%	15.3%	0.0%	-5.0%
Yellow	11,420	7,725	539	21.19	13,344	8,985	627	21.30	-14.4%	-14.0%	-14.0%	-0.5%
Olive	3,240	4,388	434	7.47	3,344	4,381	435	7.69	-3.1%	0.2%	-0.1%	-3.0%
Redbird	44,555	6,230	594	74.98	30,472	6,067	582	52.40	46.2%	2.7%	2.2%	43.1%
Ntripper	-	-	-	-	-	-	-	-				
Btripper	-	-	-	-	-	-	-	-				
Silver	6176	7499.92	590	10.47	5,404	7,354	590	9.17	14.3%	2.0%	0.1%	14.2%
Eastview	-	-	-	-	74	84	8					
Total Fixed Route	182,241	109,400	9,189	19.83	164,598	109,345	9,334	17.63	10.7%	0.1%	-1.6%	12.5%
Demand Response												
Connect Mobility	6,688	28,409	2,409	2.78	7,300	30,948	2,604	2.80	-8.4%	-8.2%	-7.5%	-1.0%
Connect Late Night												
Total Demand Response	6,688	28,409	2,409	2.78	7,300	30,948	2,604	2.80	-8.4%	-8.2%	-7.5%	-1.0%
SYSTEM TOTALS	188,929	137,809	11,598	16.29	171,898	140,293	11,938	14.40	9.9%	-1.8%	-2.8%	13.1%



Statistics	YTD 19				YTD 18				% Change			
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
Connect Transit												
Green	164,603	57,174	5,716	28.80	148,521	58,685	5,511	26.95	10.8%	-2.6%	3.7%	6.9%
Red	206,234	102,014	9,495	21.72	193,832	97,005	9,078	21.35	6.4%	5.2%	4.6%	1.7%
Lime	206,623	119,882	9,774	21.14	182,850	104,498	9,301	19.66	13.0%	14.7%	5.1%	7.5%
Teal	-	-	-	#DIV/0!	10,461	12,792	1,178	8.88	-100.0%	-100.0%	-100.0%	#DIV/0!
Aqua	55,904	19,716	1,402	39.88	44,801	19,651	1,665	26.91	24.8%	0.3%	-15.8%	48.2%
Orange	33,539	34,596	2,634	12.73	30,140	33,802	2,622	11.50	11.3%	2.3%	0.5%	10.8%
Gold	43,685	34,249	2,817	15.51	39,354	35,023	2,893	13.60	11.0%	-2.2%	-2.6%	14.0%
Purple	83,367	77,750	5,327	15.65	81,798	88,467	6,819	12.00	1.9%	-12.1%	-21.9%	30.4%
Blue	32,318	31,590	2,734	11.82	31,729	31,369	2,729	11.63	1.9%	0.7%	0.2%	1.7%
Brown	33,949	30,724	2,678	12.68	38,190	36,441	3,200	11.93	-11.1%	-15.7%	-16.3%	6.2%
Tan	38,054	45,709	3,705	10.27	43,902	57,353	4,687	9.37	-13.3%	-20.3%	-21.0%	9.7%
Pink	46,257	30,782	2,692	17.18	43,091	26,772	2,745	15.70	7.3%	15.0%	-1.9%	9.5%
Yellow	107,973	55,584	3,879	27.83	108,542	56,855	3,915	27.73	-0.5%	-2.2%	-0.9%	0.4%
Olve	26,906	30,603	3,027	8.89	26,589	30,645	2,952	9.01	1.2%	-0.1%	2.6%	-1.3%
Redbird	315,453	38,244	3,586	87.98	278,477	37,558	3,613	77.09	13.3%	1.8%	-0.7%	14.1%
Ntripper	-	-	-	#DIV/0!	270	557	32	8.50	-100.0%	-100.0%	-100.0%	#DIV/0!
Btripper	-	-	-	#DIV/0!	621	1,087	64	9.78	-100.0%	-100.0%	-100.0%	#DIV/0!
Silver	51774	51790.28	4085	12.67	26889	33082.97	2605.05					
Eastview	216	501	48	4.50								
Total Fixed Route	1,446,855	760,908	63,598	22.75	1,330,057	761,642	65,605	20.27	8.8%	-0.1%	-3.1%	12.2%
Demand Response												
Connect Mobility	52,244	216,849	17,923	2.91	49,819	204,056	16,742	2.98	4.9%	6.3%	7.1%	-2.0%
Connect Late Night	-	-	-	#DIV/0!	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Total Demand Response	52,244	216,849	17,923	2.91	49,819	204,056	16,742	2.98	4.9%	6.3%	7.1%	-2.0%
SYSTEM TOTALS	1,499,099	977,757	81,521	18.39	1,379,876	965,698	82,347	16.76	8.6%	1.2%	-1.0%	9.7%

Cash Only Revenue

Route	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18
Green	\$3,185.53	\$3,903.19	\$3,511.67	\$3,904.33	\$3,230.94	\$3,109.64	\$2,855.80					
Red	\$5,917.16	\$6,268.70	\$5,724.69	\$6,579.35	\$5,207.64	\$6,060.12	\$5,020.44					
Purple	\$3,125.41	\$3,555.53	\$2,949.66	\$3,517.70	\$2,911.00	\$3,014.99	\$2,650.56					
Pink	\$1,104.72	\$1,271.36	\$1,099.52	\$1,236.07	\$1,058.90	\$1,140.36	\$845.63					
Blue	\$940.85	\$982.13	\$955.93	\$960.59	\$883.09	\$939.00	\$758.12					
Brown	\$1,038.63	\$931.47	\$784.59	\$816.38	\$564.41	\$551.49	\$598.15					
Yellow	\$1,563.66	\$1,823.31	\$1,603.41	\$2,043.41	\$1,634.42	\$1,581.99	\$1,450.98					
Orange	\$1,121.05	\$1,178.74	\$1,048.92	\$1,305.30	\$945.33	\$937.59	\$1,001.48					
Lime	\$5,056.84	\$5,430.91	\$4,522.13	\$5,222.29	\$4,241.61	\$4,488.19	\$4,216.82					
Teal*	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Aqua	\$1,744.76	\$2,157.49	\$1,697.30	\$1,933.56	\$1,436.98	\$1,640.75	\$1,336.98					
Gold	\$1,008.19	\$1,100.81	\$1,038.10	\$1,141.08	\$885.93	\$981.28	\$832.79					
Olive	\$998.34	\$1,118.56	\$1,116.95	\$1,078.44	\$942.97	\$986.07	\$804.21					
Redbird	\$0.00	\$139.25	\$306.10	\$502.50	\$219.53	\$121.30	\$229.11					
Tan	\$916.31	\$893.36	\$802.91	\$916.19	\$650.65	\$651.95	\$576.20					
Blm tripper**	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Nrm tripper**	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Silver	\$1,804.38	\$1,787.09	\$1,772.02	\$1,956.41	\$1,487.45	\$1,507.33	\$1,474.22					
Total	\$29,525.83	\$32,541.90	\$28,933.90	\$33,113.60	\$26,300.85	\$27,712.05	\$24,651.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

* Eliminated September 2017

** Eliminated August 2017



Federal Update for Connect Transit

Prepared by Cardinal Infrastructure

February 26, 2019

Appropriations

Congress passed and the White House signed Fiscal Year (FY) 2019 appropriations, including the Transportation-HUD appropriations measure. The bill provides the following:

BUILD grant program - \$900 million (\$1.5 billion in FY18)

"Secretary shall take such measures so as to ensure an equitable geographic distribution of funds, an appropriate balance in addressing the needs of urban and rural areas, and the investment in a variety of transportation modes"

"Secretary shall not use the Federal share or an applicant's ability to generate non-Federal revenue as a selection criteria in awarding projects"

Awards to be 50% rural, 50% urban

Capital Investment Grant program - total of \$2.55 (\$2.65 billion in FY18)

New Starts - \$1.27 billion (\$1.5 billion in FY18)

Core Capacity - \$635 million (\$715 million in FY18)

Small Starts - \$526.5 million (\$401 million in FY18)

Additional provision: "None of the funds made available under this Act may be used for the implementation or furtherance of new policies detailed in the "Dear Colleague" letter distributed by the Federal Transit Administration to capital investment grant program project sponsors on June 29, 2018."

Bus and Bus Facilities Formula - Additional \$160 million, totaling \$614.96 million (\$654 million in FY18)

Bus and Bus Facilities Competitive - Additional \$160 million, totaling \$482 million (\$407 million in FY18)

Low or No Emission Program - Additional \$30 million, totaling \$85 million (\$84 million in FY18)

Transit Worker and Pedestrian Protection Act

A new version of the Bus Operator and Pedestrian Protection Act was introduced. The bill, H.R. 1139, the Transit Worker and Pedestrian Protection Act, "aims to prevent assaults, further increase public safety by eliminating dangerous and unnecessary blind spots, and provide additional upgrades to the transportation systems in our communities."

The bill would give transit agencies two years to develop Bus Operations Safety Risk Reduction Programs in partnership with their transit workforce, and with oversight from USDOT. It authorizes \$25 million per year for 5 years to pay for the implementation of these safety improvements as part of their Bus Operations Safety Risk Reduction Programs, including:

- Assault mitigation infrastructure and technology, including barriers to prevent assault on bus drivers
- De-escalation training for bus drivers
- Modified bus specifications and retrofits to reduce visibility impairments
- Driver assistance technology that reduces accidents
- Installation of bus driver seating to reduce ergonomic injuries
- Report all assaults on bus drivers to NTD

House Transportation and Infrastructure

The House Transportation and Infrastructure Committee held a hearing on “The Cost of Doing Nothing: Why Investing in Our Nation’s Infrastructure Cannot Wait.” Witnesses included previous Secretary of Transportation Ray LaHood, Governor Walz of Minnesota on behalf of the National Governors Association and Mayor Garcetti of Los Angeles on behalf of the US Conference of Mayors, among others.

Chairman DeFazio opened the hearing saying, “Congress must act to provide significant Federal dollars to invest in U.S. infrastructure. Raising revenues is the only sustainable way to increase infrastructure investment. We must answer the tough question of how to sustain investments for future generations and to dig out from the effects of this chronic underinvestment.”

Former USDOT Secretary Ray LaHood told the House Transportation Committee that they can draft "all the big, bold plans you want," but they won't go anywhere without President Donald Trump on board. Governor Walz remarked, “Governors support federal actions that streamline project delivery, reduce approval and completion times, and increase transparency, but also achieve the intent that underlies critical environmental, planning, design, and procurement reviews.”

Review of Federal Guidance

USDOT released a notice of review of guidance. According to the Federal Register notice, "[USDOT] is reviewing its existing guidance documents to evaluate their continued necessity and determine whether they need to be updated or revised." The Department is soliciting comments for identifying current guidance that could be repealed, replaced, or modified. Comments are due before April 8, 2019.

FHWA Nomination

The Senate Environment and Public Works Committee approved the nomination of Nicole Nason to be the administrator of the Federal Highway Administration. Nason recently served as assistant secretary of state for administration in the current administration. Prior to this, she was the administrator of the National Highway Traffic Safety Administration from 2006 to 2008 in the Bush administration. During her confirmation hearing, Nason discussed her involvement in working with Congress to find a solution to the Highway Trust Fund’s solvency, reauthorization of the FAST Act, and investigating how USDOT can best implement new transit technologies, such as automated vehicles.

Green New Deal

Senator Markey (D-MA) and Congresswoman Ocasio-Cortez (D-NY) released a non-binding Green New Deal resolution. The resolution states that "...it is the duty of the Federal Government to create a Green New Deal— (A) to achieve net-zero greenhouse gas emissions through a fair and just transition for all communities and workers..." The goal is to accomplish such an endeavor in 10 years.

Through repairing and upgrading the infrastructure in the United States, it is the intention of the resolution to overhaul "transportation systems...to remove pollution and greenhouse gas emissions from the transportation sector as much as is technologically feasible, including through investment in...zero-emission vehicle infrastructure and manufacturing [and] clean, affordable, and accessible public transit..."

Senate Majority Leader Mitch McConnell announced his intent to hold a vote on the Green New Deal to put Senate Democrats on the record, especially presidential candidates and those seeking reelection in 2020.

Timed close to the release of the "Green New Deal", Speaker Pelosi named nine Democratic members to a new Select Committee on the Climate Crisis. Member include: Congresswoman Kathy Castor (D-FL) as chair, Congressman Ben Ray Lujan (D-NM), Congresswoman Suzanne Bonamici (D-OR), Congresswoman Julia Brownley (D-CA), Congressman Sean Casten (D-IL), Congressman Jared Huffman (D-CA), Congressman Mike Levin (D-CA), Congressman Donald McEachin (D-VA), Congressman Joe Neguse (D-CO).

Grant Opportunities

USDOT released a NOFO for \$60 million in Automated Driving System (ADS) Demonstration grants. This NOFO is to provide grants to fund planning, direct research, and demonstration grants for the research and development of ADS. Preference will be given to proposed projects for level 3 or greater automation technologies. Applications are due March 21st.

FTA, and the Center for Urban Transportation Research are accepting applications for transit bus automation partnerships with up to \$500,000 in federal funding to be awarded. FTA/CUTR will partner with organizations that are conducting transit bus automated research, such as pilot demonstration projects, or are planning to do so in the near future. The goal of this program is focused on knowledge transfer, disseminating research findings (related to the pilot demonstration project) to the broader transit community. Applications are due March 1st.

White House Nomination

The White House has officially announced its intent to nominate USDOT Deputy Secretary Jeff Rosen to Deputy Attorney General at the Department of Justice. While the White House/FBI background check made during his vetting process for Deputy Secretary could be applied to his new nomination, Rosen will need to go through the Senate confirmation process. Rosen has notoriously been opposed to federal funding of public transit projects. His departure will provide an opportunity for the more efficient administering of discretionary grant programs. We will be closely monitoring potential successors.



MEMO

DATE: February 26, 2019

TO: Board of Trustees

FROM: Cassie Mosier, Procurement Specialist

Subject: Recommendation of RFP 18-13 for Financial Audit Services

RECOMMENDATION: Authorize the General Manager to award a contract for a term of three (3) years with availability to exercise two (2) 1-year contracts to Clifton Larson Allen (CLA).

BACKGROUND: Connect Transit received four (4) proposals for Financial Audit Services. The proposals were evaluated based on their Scope of Work, Qualifications, and Experience.

DISCUSSION: Four (4) proposals were received from the following vendors: Adelfia; Baker Tilly; Clifton Larson Allen; and Martin Hood.

Key Features:

- Perform annual financial and compliance audits of Connect Transit's Comprehensive Annual Financial Report
- Report on Internal Control Over Financial Reporting and Compliance
- Report on Compliance for each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133

FINANCIAL IMPACT: The cost will be \$69,300 for a 3-year term and funded through the operating budget. If options are exercised, the total will not exceed \$117,000 (total for 5 years).