



Due to the COVID-19 Pandemic, Connect Transit Trustees may remotely participate in this meeting. Connect Transit will read public comments received in writing which were received at least two (2) hours prior to the meeting. Written comments may be submitted via mail, email, or in-person. Comments sent via email should be sent to: trustees@connect-transit.com. The meeting will be limited to ten (10) individuals in the room at a time due to the pandemic and individuals attending will be required to be six (6) feet apart. Persons attending the meeting in-person will be given an opportunity to offer public comment. If you are experiencing COVID-19 symptoms, please do not attend the meeting. Persons attending in person are asked to wear a face covering.

AGENDA

Virtual Meeting of the Connect Transit Board of Trustees
January 26, 2021 – 4:30 P.M.
351 Wylie Drive – Training Room
Normal, Illinois 61761

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Public Comments
- E. Consent Agenda (Rollcall Vote)
 - 1. Approval of Minutes of November 24, 2020 Board Meeting and Minutes of Special Board Meeting held on December 15, 2020
 - 2. Disbursements for the months of November and December 2020
 - 3. Monthly Statistical Report for November and December 2020
 - 4. Cardinal Infrastructure Federal Report (*Addendum*)
 - 5. Cornerstone – Illinois Weekly Update
- F. New Business
 - 1. Recommendation to Approve Bid for Engineering Services for Better Bus Stop Program (Rollcall Vote)
 - 2. Recommendation to Approve an Amendment to the Connect Transit Procurement Policy (Rollcall vote)
 - 3. Recommendation to Approve an Amendment to the Interim General Manager Agreement - Duration (Rollcall Vote)
- G. General Manager's Report
 - 1. Safety Update (Dave White, Safety & Training)
 - 2. Other matters



connect
TRANSIT

- H. Chairman's Report
 - 1. Discuss fare suspension policy
 - 2. Other matters
- I. Trustee Comments
- J. Executive Session - ILCS 120/2(c)(1) – Personnel Matters
- K. Adjournment (Rollcall)



November 2020

Financial and Statistical Reports



Connect Transit Cash Disbursement Report November 2020

Name	Check Number	Date	Amount	Description
1st Ayd Corporation	00052857	20-Nov-20	\$124.59	Cleaning Supplies
A.T.U. - C.O.P.E.	00052794	06-Nov-20	\$125.81	Payroll Deduction
ABC Bus Companies	00052819	13-Nov-20	\$731.59	Bus Parts
ABC Bus Companies	00052858	20-Nov-20	\$1,679.43	Bus Parts
ABC Bus Companies	00052903	25-Nov-20	\$3,378.02	Bus Parts
Ace-Hi Glass Co.	00052859	20-Nov-20	\$287.82	Glass
Advance Auto Parts	00052795	06-Nov-20	\$375.02	Maintenance Supplies
Airgas USA, LLC	00052860	20-Nov-20	\$176.66	Welding Supplies
Amalgamated Transit Union Local 752	00052796	06-Nov-20	\$6,260.00	Payroll Deduction
Amazon Capital Service	00052797	06-Nov-20	\$191.25	Safety Equipment & Supplies
Amazon Capital Service	00052820	13-Nov-20	\$448.10	Computer Hardware, Safety Equipment & Office Supplies
Amazon Capital Service	00052861	20-Nov-20	\$17.97	Bus Parts
Amazon Capital Service	00052904	25-Nov-20	\$265.56	Office Supplies
Ancel, Glink, Diamond, Bush, DiCianni &	00052862	20-Nov-20	\$1,101.38	Legal Service
Aramark Uniform Services	00052821	13-Nov-20	\$273.22	Cleaning Uniforms & Rugs
Aramark Uniform Services	00052863	20-Nov-20	\$663.98	Cleaning Uniforms & Rugs
Assurance Agency, Ltd.	00052822	13-Nov-20	\$20,522.00	Insurance
Blue Cross and Blue Shield of Illinois	00052864	20-Nov-20	\$95,878.17	Insurance
Blue Cross and Blue Shield of Illinois	00052905	25-Nov-20	\$25,714.20	Insurance
Blue Springs, Inc	00052865	20-Nov-20	\$340.00	Portable Restrooms
Brink's Incorporated	00052823	13-Nov-20	\$175.28	Consulting
Canvas Solutions, Inc.	00052866	20-Nov-20	\$18,500.00	Software Licensing
Carlson Siding & Construction	00052867	20-Nov-20	\$850.00	Building Maintenance
Central Illinois Trucks Inc.	00052798	06-Nov-20	\$66.37	Bus Parts
Central Illinois Trucks Inc.	00052824	13-Nov-20	\$1,631.41	Bus Parts
Central Illinois Trucks Inc.	00052868	20-Nov-20	\$423.81	Bus Parts
Central Illinois Trucks Inc.	00052906	25-Nov-20	\$4,086.29	Bus Parts
Central States Bus Sales, Inc	00052799	06-Nov-20	\$603.54	Bus Parts
CHEMSEARCH H2O SOLUTIONS	00052907	25-Nov-20	\$675.00	Water Treatment
Cintas	00052825	13-Nov-20	\$447.60	Building Maintenance
City of Bloomington	00052826	13-Nov-20	\$253.26	Utilities
City of Bloomington	00052908	25-Nov-20	\$1,620.03	Utilities
Clark Baird Smith, LLP	00052827	13-Nov-20	\$205.00	Legal Service
Clean Exhaust Specialist	00052869	20-Nov-20	\$1,593.74	Outside Repair
CliftonLarsonAllen LLP	00052800	06-Nov-20	\$11,450.00	Audit Services
Commerce Bank	ACH	10-Nov-20	\$72.78	Banking Fee
Corn Belt Energy Corp.	00052816	11-Nov-20	\$7,313.07	Solar Project
Corn Belt Energy Corp.	00052817	11-Nov-20	\$5,000.00	Solar Project
Corn Belt Energy Corp.	00052818	11-Nov-20	\$15,088.10	Solar Project
Cornerstone Government Affairs	00052909	25-Nov-20	\$3,333.33	Consulting
Cummins Crosspoint	00052828	13-Nov-20	\$242.29	Bus Parts
Cummins Crosspoint	00052870	20-Nov-20	\$378.96	Bus Parts
Cummins Crosspoint	00052910	25-Nov-20	\$261.88	Bus Parts
Dish Network	00052871	20-Nov-20	\$107.04	Television Service
Don Owen Tire Service, Inc.	00052829	13-Nov-20	\$17.77	Bus Parts
Don Owen Tire Service, Inc.	00052872	20-Nov-20	\$979.60	Bus Parts
Don Owen Tire Service, Inc.	00052911	25-Nov-20	\$195.53	Bus Parts
Douglas Willis	00052815	06-Nov-20	\$748.98	Payroll
Douglas Willis	00052873	20-Nov-20	\$671.28	Payroll
Ecolane USA, Inc.	00052874	20-Nov-20	\$25,581.00	Software Licensing
Evergreen FS	00052830	13-Nov-20	\$658.44	Fuel
Evergreen FS	00052912	25-Nov-20	\$1,232.11	Fuel
Express Services, Inc.	00052831	13-Nov-20	\$660.91	Temp Service
Express Services, Inc.	00052875	20-Nov-20	\$866.64	Temp Service
Farnsworth Group, Inc	00052876	20-Nov-20	\$17,821.79	Bloomington Transfer Center
Fastenal Company	00052832	13-Nov-20	\$301.43	Bus Parts
Fasteners Etc.	00052877	20-Nov-20	\$518.48	Maintenance Supplies



Connect Transit Cash Disbursement Report November 2020

Name	Check Number	Date	Amount	Description
Frontier	00052878	20-Nov-20	\$47.58	Telephone
FS Custom Turf	00052801	06-Nov-20	\$280.50	Building Maintenance
Gillig LLC	00052802	06-Nov-20	\$72.82	Bus Parts
Gillig LLC	00052833	13-Nov-20	\$2,376.52	Bus Parts
Gillig LLC	00052879	20-Nov-20	\$1,347.21	Bus Parts
Gillig LLC	00052913	25-Nov-20	\$224.01	Bus Parts
Global Equipment Company	00052834	13-Nov-20	\$405.20	Garage Supplies
Global Equipment Company	00052880	20-Nov-20	\$202.60	Garage Supplies
Great Plains Media	00052835	13-Nov-20	\$3,000.00	Radio Advertising
Great Plains Media	00052881	20-Nov-20	\$1,500.00	Radio Advertising
ICMA 457 Retirement Trust	ACH	11/6/2020	\$27,718.97	Payroll Deduction
ICMA 457 Retirement Trust	ACH	19-Nov-20	\$27,346.68	Payroll Deduction
Illinois Department of Revenue	00052803	06-Nov-20	\$12,727.60	Payroll Deduction
Illinois Department of Revenue	00052882	20-Nov-20	\$12,691.92	Payroll Deduction
Illinois State Disbursement Unit	00052804	06-Nov-20	\$429.74	Payroll Deduction
Illinois State Disbursement Unit	00052856	12-Nov-20	\$429.74	Payroll Deduction
Illinois State Disbursement Unit	00052883	20-Nov-20	\$120.14	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00052805	06-Nov-20	\$70.00	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00052884	20-Nov-20	\$70.00	Payroll Deduction
Interstate Batteries of Mid-Illinois	00052885	20-Nov-20	\$1,463.70	Bus Parts
Jill Baxter	00052836	13-Nov-20	\$38.00	Reimbursement
Jill Baxter	00052914	25-Nov-20	\$38.00	Reimbursement
Joseph Isaia	00052837	13-Nov-20	\$34.79	Uniform Reimbursement
Ken's Oil Service, Inc	00052838	13-Nov-20	\$34,754.62	Fuel, Lubricants & Bus Parts
Ken's Oil Service, Inc	00052886	20-Nov-20	\$14,615.39	Fuel
Ken's Oil Service, Inc	00052915	25-Nov-20	\$293.06	Bus Parts
Lewis, Yockey & Brown, Inc	00052839	13-Nov-20	\$21,412.40	Bus Stop Improvements
LIFTS & MORE LLC	00052840	13-Nov-20	\$297.02	Bus Parts
Mark R. Peterson	00052841	13-Nov-20	\$2,544.00	Consulting
Mark R. Peterson	00052916	25-Nov-20	\$3,240.00	Consulting
Marsha L Combs-Skinner	00052806	06-Nov-20	\$673.85	Payroll Deduction
Marsha L Combs-Skinner	00052887	20-Nov-20	\$673.95	Payroll Deduction
McMaster-Carr Supply Company	00052888	20-Nov-20	\$147.82	Building Maintenance
MDSolutions, Inc	00052842	13-Nov-20	\$3,250.00	Bus Shelters, Benches, Signs
Menards	00052843	13-Nov-20	\$88.53	Materials & Supplies
Menards	00052889	20-Nov-20	\$55.93	Materials & Supplies
Menards	00052917	25-Nov-20	\$55.98	Building Maintenance
Michelin North America, Inc	00052807	06-Nov-20	\$4,331.73	Tires
Michelin North America, Inc	00052890	20-Nov-20	\$4,655.52	Tires
Miller Janitor Supply	00052844	13-Nov-20	\$119.40	Maintenance Supplies
Minerva Promotions	00052918	25-Nov-20	\$1,292.25	Uniforms
Modern Office	00052845	13-Nov-20	\$5,360.00	Office Equipment
Mohawk Mfg. & Supply Co.	00052891	20-Nov-20	\$1,046.44	Bus Parts
Morris Avenue Garage	00052892	20-Nov-20	\$105.00	Vehicle Inspection
Mutual of Omaha	00052893	20-Nov-20	\$15,369.63	Life, AD&D, STD & LTD
Mutual Wheel	00052808	06-Nov-20	\$126.20	Bus Parts
Napa Auto Parts	00052809	06-Nov-20	\$67.40	Bus Parts
Napa Auto Parts	00052894	20-Nov-20	\$275.36	Bus Parts
Neuhoff Media	00052846	13-Nov-20	\$1,650.00	Advertising
Oberlander Alarm Systems, Inc.	00052919	25-Nov-20	\$208.00	Security Alarm Service Fee
Orkin Pest Control	00052847	13-Nov-20	\$566.41	Pest Control
OSF St. Joseph Occupational Health	00052895	20-Nov-20	\$513.00	Drug Testing
Payroll	ACH	05-Nov-20	\$197,724.59	
Payroll	ACH	19-Nov-20	\$204,295.55	
Personal Finance Company LLC	00052810	06-Nov-20	\$80.00	Payroll Deduction
Personal Finance Company LLC	00052896	20-Nov-20	\$80.00	Payroll Deduction
Quality Truck & Equipment Co.	00052811	06-Nov-20	\$2,994.00	Support Vehicles
Ross & White Co.	00052920	25-Nov-20	\$408.08	Bus Washer



**Connect Transit
Cash Disbursement Report
November 2020**

Name	Check Number	Date	Amount	Description
Safety-Kleen Systems, Inc	00052897	20-Nov-20	\$303.67	Cleaning Supplies
Sam Leman	00052848	13-Nov-20	\$352.02	Outside Repair
Sam Leman	00052898	20-Nov-20	\$966.06	Outside Repair
Southtown Wrecker Service, Inc.,	00052899	20-Nov-20	\$125.00	Towing
Stevenson Center- I.S.U.	00052849	13-Nov-20	\$2,000.00	Consulting
Stratus Networks	00052850	13-Nov-20	\$2,470.80	Internet
Syncromatics Corporation	00052921	25-Nov-20	\$318,425.00	Hardware and Software
The Aftermarket Parts Company LLC	00052812	06-Nov-20	\$3,320.96	Bus Parts
The Aftermarket Parts Company LLC	00052851	13-Nov-20	\$3,570.86	Bus Parts
The Aftermarket Parts Company LLC	00052900	20-Nov-20	\$2,241.79	Bus Parts
The Aftermarket Parts Company LLC	00052922	25-Nov-20	\$114.98	Bus Parts
The Copy Shop	00052852	13-Nov-20	\$63.00	Printing
Town of Normal	00052923	25-Nov-20	\$763.60	Utilities
TransitTalent.com	00052813	06-Nov-20	\$115.00	Public notice
TRAVELERS	00052853	13-Nov-20	\$1,063.03	Property Damage Expense
UPS	00052854	13-Nov-20	\$8.61	Shipping
United States Treasury	ACH	10-Nov-20	\$69,277.87	Federal Tax Payment
United States Treasury	ACH	24-Nov-20	\$68,870.36	Federal Tax Payment
Verizon Online	00052814	06-Nov-20	\$3,408.29	Mobile Data Terminals for SS
Vision Service Plan (IL)	00052901	20-Nov-20	\$1,077.09	Vision Insurance
Watts Copy Systems, Inc	00052902	20-Nov-20	\$843.50	Lease
WEEK Television Inc	00052855	13-Nov-20	\$350.00	Advertising

Grand Total \$1,378,925.83

Bloomington Normal Public Transit

Balance Sheet

Division: 99 Board Reports

As of: 11/30/2020

Fiscal Year: 2021 Period: 5 Nov-2020

Assets

Current Assets

Checking and Savings	\$6,954,035.49
Accounts Receivable	\$1,280,448.39
Inventory Asset - Fuel	\$54,163.75
Inventory Asset - Parts	\$190,817.25
Inventory Asset - Tires	\$0.00
Other Current Assets	\$314,517.91

Total Current Assets \$8,793,982.79

Fixed Assets \$19,637,905.95

Total Assets \$28,431,888.74

Liabilities & Equity

Liabilities

Accounts Payable	\$257,907.50
Payroll Liabilities	\$1,679,401.98
Contracts	\$0.00
Due to Illinois Funds Account	\$0.00
Deferred Revenue	\$166,785.33
Deficit Funding Advance	\$0.00

Total Liabilities \$2,104,094.81

EQUITY

Fixed Asset Equity	\$12,483,532.77
Unreserved Fund Equity	\$6,750,412.62
Underground Petroleum Storage	\$20,000.00

Total Equity \$19,253,945.39

Retained Earnings \$7,073,848.54

Total Liabilities & Equity \$28,431,888.74

Bloomington Normal Public Transit Income Statement With Approved Budget

From Fiscal Year: 2021	From Period 5	Division: 98 Operating Profit/Loss		As of: 11/30/2020
Thru Fiscal Year: 2021	Thru Period 5	Nov-2020	Jul-2020 Nov-2020	Approved Budget
Operating Revenue				
Passenger Fares	\$0.00	0.00%	\$0.00	0.00%
ISU Contract Fare	\$48,178.00	8.10%	\$240,890.00	40.49%
Other Contract Fares	\$5,589.31	3.85%	\$26,843.88	18.51%
Advertising Revenue	\$6,885.00	4.59%	\$32,859.18	21.91%
Miscellaneous Revenue	\$1,055.93	35.20%	\$1,562.25	52.08%
Total Operating Revenue	\$61,708.24	3.68%	\$302,155.31	18.04%
Operating Expenses				
Operators Wages	\$495,375.23	7.90%	\$2,519,140.16	40.20%
Maintenance Wages	\$77,130.54	5.97%	\$376,063.05	29.08%
Administration Wages	\$59,548.74	5.69%	\$337,049.42	32.19%
Employer Payroll Tax Expense	\$47,689.08	6.79%	\$244,115.76	34.77%
Retirement Plan	\$25,291.32	6.07%	\$132,688.03	31.82%
Group Insurance	\$126,728.98	7.07%	\$661,077.54	36.87%
Uniform Expense	\$2,389.66	6.29%	\$8,009.79	21.08%
Professional Services	\$17,097.41	5.48%	\$123,802.92	39.68%
Outside Repair-Labor	\$3,456.00	5.01%	\$41,920.68	60.75%
Contract Maintenance Services	\$9,178.30	8.34%	\$49,714.60	45.20%
Custodial Services	\$1,050.72	6.57%	\$8,337.57	52.11%
Employee Recruiting/Testing/Temp Help	\$4,453.27	27.83%	\$8,529.43	53.31%
Fuel	\$51,874.17	5.85%	\$290,423.86	32.78%
Lubricants	\$2,476.82	5.50%	\$14,152.86	31.45%
Tires	\$4,655.52	5.17%	\$21,872.51	24.30%
Bus Repair Parts	\$54,626.83	28.01%	\$169,287.42	86.81%
Other Materials & Supplies	\$3,774.56	7.55%	\$29,252.93	58.51%
Shelters/Signs/Shop Tools	\$589.25	3.47%	\$9,602.81	56.49%
Computer and Office Supplies	\$49,178.68	20.58%	\$95,119.30	39.60%
Utilities	\$9,169.26	6.03%	\$53,089.28	34.93%
Corporate Insurance	\$29,032.86	7.03%	\$142,155.40	34.42%
Dues/Subscriptions/Fees	\$9,289.99	17.87%	\$11,538.49	22.19%
Printing/Marketing/Training	\$17,238.68	6.13%	\$51,019.81	18.16%
Total Operating Expenses	\$1,101,295.87	7.60%	\$5,397,963.62	37.23%
Operating Assistance				
Operating Deficit Before Subsidies and Grants	(\$1,039,587.63)	8.11%	(\$5,095,808.31)	39.73%
City of Bloomington Operating Assistance	\$63,333.33	8.33%	\$316,666.65	41.67%
Town of Normal Operating Assistance	\$32,500.00	6.63%	\$162,500.00	33.16%
Illinois Downstate Operating Assistance	\$709,775.00	7.60%	\$3,478,340.00	37.25%
FTA 5307 Operating Assistance	\$221,724.00	10.54%	\$1,083,706.00	51.51%
Total Operating Assistance	\$1,027,332.33	8.09%	\$5,041,212.65	39.72%
Total Operating Assistance				
				\$14,500,000.00
				\$12,693,000.00



December 2020

Financial and Statistical Reports



Connect Transit Cash Disbursement Report December 2020

Name	Check Number	Date	Amount	Description
4Imprint	00052989	18-Dec-20	\$125.54	Office Supplies
A to Z Catering & Parties	00052964	11-Dec-20	\$2,045.00	Employee Recognition
A.T.U. - C.O.P.E.	00052924	03-Dec-20	\$120.81	Payroll Deduction
ABC Bus Companies	00052925	03-Dec-20	\$2,378.85	Bus Parts
ABC Bus Companies	00052990	18-Dec-20	\$2,159.83	Bus Parts
Ace-Hi Glass Co.	00052991	18-Dec-20	\$1,084.20	Glass
Advance Auto Parts	00052992	18-Dec-20	\$2.55	Maintenance Supplies
Advance Auto Parts	00053018	22-Dec-20	\$203.14	Maintenance Supplies
Advocate Health Care	00053019	22-Dec-20	\$162.83	Medical Expense
Airgas USA, LLC	00053020	22-Dec-20	\$171.05	Welding Supplies
Amalgamated Transit Union Local 752	00052926	03-Dec-20	\$6,358.60	Payroll Deduction
Amalgamated Transit Union Local 752	00052993	18-Dec-20	\$250.00	Payroll Deduction
Amazon Capital Service	00052927	03-Dec-20	\$487.47	Office Supplies
Amazon Capital Service	00053021	22-Dec-20	\$384.60	Office Supplies
Ancel, Glink, Diamond, Bush, DiCianni &	00052994	18-Dec-20	\$401.84	Legal Service
Aramark Uniform Services	00052928	03-Dec-20	\$635.05	Cleaning Uniforms & Rugs
Aramark Uniform Services	00052965	11-Dec-20	\$655.88	Cleaning Uniforms & Rugs
Aramark Uniform Services	00053022	22-Dec-20	\$626.99	Cleaning Uniforms & Rugs
Assurance Agency, Ltd.	00052966	11-Dec-20	\$98,996.00	Insurance
Avail Technologies	00052995	18-Dec-20	\$19,733.77	Software & Tech Support
Bill's Key and Lock	00053023	22-Dec-20	\$57.50	Locks & Keys
Birkey's Farm Store, Inc	00053024	22-Dec-20	\$492.00	Bus Parts
Blue Springs, Inc	00052996	18-Dec-20	\$340.00	Portable Restroom
Brink's Incorporated	00052997	18-Dec-20	\$175.29	Consulting
Cardinal Infrastructure	00052929	03-Dec-20	\$6,000.00	Consulting
Cardinal Infrastructure	00052998	18-Dec-20	\$6,000.00	Consulting
Central Illinois Trucks Inc.	00052930	03-Dec-20	\$17,868.94	Bus Parts
Central Illinois Trucks Inc.	00052967	11-Dec-20	\$1,917.92	Bus Parts
Central Illinois Trucks Inc.	00052999	18-Dec-20	\$5,436.32	Bus Parts
Central Illinois Trucks Inc.	00053025	22-Dec-20	\$357.48	Bus Parts
Central States Bus Sales, Inc	00052968	11-Dec-20	\$1,871.38	Bus Parts
Central States Bus Sales, Inc	00053000	18-Dec-20	\$246.07	Bus Parts
ChemStation of Indiana	00052931	03-Dec-20	\$413.50	Garage Supplies
Cintas	00052969	11-Dec-20	\$447.60	Cleaning
CIRBN, LLC	00052932	03-Dec-20	\$147.13	Internet
CIRBN, LLC	00053026	22-Dec-20	\$147.13	Internet
City of Bloomington	00053001	18-Dec-20	\$126.63	Utilities
Clark Baird Smith, LLP	00052933	03-Dec-20	\$765.00	Legal Service
Clean Exhaust Specialist	00052934	03-Dec-20	\$277.94	Outside Repair
Corn Belt Energy Corp.	00053002	18-Dec-20	\$3,182.10	Utilities
Crown Lift Trucks-735	00052935	03-Dec-20	\$104.00	Repairs
Cummins Crosspoint	00053027	22-Dec-20	\$551.90	Bus Parts
Dish Network	00053003	18-Dec-20	\$107.04	Television Service
Don Owen Tire Service, Inc.	00052936	03-Dec-20	\$120.00	Bus Parts
Don Owen Tire Service, Inc.	00053004	18-Dec-20	\$35.00	Bus Parts
Don Owen Tire Service, Inc.	00053028	22-Dec-20	\$78.34	Bus Parts
Evergreen FS	00052937	03-Dec-20	\$525.25	Fuel
Evergreen FS	00052970	11-Dec-20	\$545.93	Fuel
Evergreen FS	00053029	22-Dec-20	\$560.67	Fuel
Express Services, Inc.	00052938	03-Dec-20	\$891.70	Temp Service
Express Services, Inc.	00052971	11-Dec-20	\$732.88	Temp Service



Connect Transit Cash Disbursement Report December 2020

Name	Check Number	Date	Amount	Description
Express Services, Inc.	00053005	18-Dec-20	\$521.30	Temp Service
Farnsworth Group, Inc	00052972	11-Dec-20	\$8,546.00	Bloomington Transfer Center Study
Fasteners Etc.	00052939	03-Dec-20	\$1,475.25	Maintenance Supplies
Geiger	00053030	22-Dec-20	\$1,908.31	Employee Recognition
Gillig LLC	00052940	03-Dec-20	\$318.63	Bus Parts
Gillig LLC	00052973	11-Dec-20	\$736.61	Bus Parts
Gillig LLC	00053031	22-Dec-20	\$264.43	Bus Parts
Global Equipment Company	00052974	11-Dec-20	\$231.31	Garage Supplies
ICMA 457 Retirement Trust	ACH	03-Dec-20	\$28,779.52	Payroll Deduction
ICMA 457 Retirement Trust	ACH	18-Dec-20	\$26,689.29	Payroll Deduction
Illinois Department of Revenue	00052941	03-Dec-20	\$12,661.89	Payroll Deduction
Illinois Department of Revenue	00053006	18-Dec-20	\$14,159.41	Payroll Deduction
Illinois State Disbursement Unit	00052942	03-Dec-20	\$120.14	Payroll Deduction
Illinois State Disbursement Unit	00053007	18-Dec-20	\$120.14	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00052943	03-Dec-20	\$70.00	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00053008	18-Dec-20	\$70.00	Payroll Deduction
Interstate Batteries of Mid-Illinois	00052975	11-Dec-20	\$975.80	Bus Parts
IPTA	00052944	03-Dec-20	\$8,500.00	Annual Dues
IWIN	00052945	03-Dec-20	\$640.00	Employee Physicals
IWIN	00053032	22-Dec-20	\$186.00	Employee Physicals
J. J. Keller & Associates, Inc	00053009	18-Dec-20	\$592.00	Materials
J.G. Stewart Contractors, Inc	00053010	18-Dec-20	\$90,026.45	Bus Stop Improvements
KCN Solutions	00053033	22-Dec-20	\$820.00	Salt
Ken's Oil Service, Inc	00052946	03-Dec-20	\$12,320.14	Diesel, oil
Ken's Oil Service, Inc	00052976	11-Dec-20	\$3,854.15	Gas, Filters
Ken's Oil Service, Inc	00053011	18-Dec-20	\$13,210.11	Diesel, oil
Ken's Oil Service, Inc	00053034	22-Dec-20	\$14,132.96	Gas, Diesel, Filters
Lewis, Yockey & Brown, Inc	00053012	18-Dec-20	\$14,918.80	Bus Stop Improvements
Mark Peterson	00052977	11-Dec-20	\$14.99	Reimbursement
Mark R. Peterson	00052978	11-Dec-20	\$3,027.70	Consulting
Mark R. Peterson	00053035	22-Dec-20	\$2,943.75	Consulting
Marsha L Combs-Skinner	00052947	03-Dec-20	\$673.85	Payroll Deduction
Marsha L Combs-Skinner	00053013	18-Dec-20	\$673.85	Payroll Deduction
Menards	00053036	22-Dec-20	\$43.02	Materials
Midwest Transit Equipment, Inc.	00052979	11-Dec-20	\$1,248.00	Bus Parts
Miller Janitor Supply	00052948	03-Dec-20	\$429.45	Maintenance Supplies
Miller Janitor Supply	00052980	11-Dec-20	\$421.53	Maintenance Supplies
Miller Janitor Supply	00053037	22-Dec-20	\$74.19	Maintenance Supplies
Morris Avenue Garage	00052949	03-Dec-20	\$210.00	Vehicle Inspection
Morris Avenue Garage	00053038	22-Dec-20	\$140.00	Vehicle Inspection
Napa Auto Parts	00052950	03-Dec-20	\$384.76	Bus Parts
Napa Auto Parts	00052981	11-Dec-20	\$167.32	Bus Parts
Neuhoff Media	00052951	03-Dec-20	\$1,650.00	Advertising
Nicor Gas	00052982	11-Dec-20	\$1,614.73	Utilities
Norman Ellison	00053014	18-Dec-20	\$98.47	Uniform Reimbursement
Orkin Pest Control	00052952	03-Dec-20	\$566.41	Pest Control
OSF St. Joseph Occupational Health	00052983	11-Dec-20	\$285.50	Drug Testing
Payroll	ACH	03-Dec-20	\$195,829.36	
Payroll	ACH	17-Dec-20	\$228,020.61	
Payroll	ACH	31-Dec-20	\$199,653.68	
Personal Finance Company LLC	00052953	03-Dec-20	\$80.00	Payroll Deduction
Personal Finance Company LLC	00053015	18-Dec-20	\$80.00	Payroll Deduction



Connect Transit Cash Disbursement Report December 2020

Name	Check Number	Date	Amount	Description
Piercy Auto Body	00053039	22-Dec-20	\$3,497.50	Outside Repair
Prairie Signs	00052954	03-Dec-20	\$125.00	Printed Graphics
Prairie Signs	00052984	11-Dec-20	\$1,384.17	Printed Graphics
Republic Services # 368	00052955	03-Dec-20	\$276.31	Garbage Disposal
Safety-Kleen Systems, Inc	00053040	22-Dec-20	\$25.00	Cleaning Supplies
Southtown Wrecker Service, Inc.,	00053041	22-Dec-20	\$125.00	Towing
Stratus Networks	00052985	11-Dec-20	\$2,470.80	Internet
Syncromatics Corporation	00052956	03-Dec-20	\$38,115.00	Annual Service Fee
The Aftermarket Parts Company LLC	00052957	03-Dec-20	\$3,698.79	Bus Parts
The Aftermarket Parts Company LLC	00052986	11-Dec-20	\$2,174.61	Bus Parts
The Aftermarket Parts Company LLC	00053016	18-Dec-20	\$1,590.75	Bus Parts
The Aftermarket Parts Company LLC	00053042	22-Dec-20	\$269.44	Bus Parts
Timothy Swaim	00053017	18-Dec-20	\$130.00	Outside Service
TRAVELERS	00052958	03-Dec-20	\$1,321.80	Insurance
Uline	00052959	03-Dec-20	\$231.27	Office Supplies
United States Treasury	ACH	08-Dec-20	\$69,095.57	Federal Tax Payment
United States Treasury	ACH	22-Dec-20	\$77,276.26	Federal Tax Payment
UPS	00052960	03-Dec-20	\$9.83	Shipping
UPS	00052987	11-Dec-20	\$13.54	Shipping
UPS	00053043	22-Dec-20	\$58.65	Shipping
Verizon Online	00052961	03-Dec-20	\$1,283.01	Mobile Data Terminals for SS
Visa - Commerce Bank	00052962	03-Dec-20	\$1.00	Misc Revenue
Visa - Commerce Bank	00052962	03-Dec-20	\$113.70	Legal
Visa - Commerce Bank	00052962	03-Dec-20	\$1,010.00	Advertising - Employment
Visa - Commerce Bank	00052962	03-Dec-20	\$20.65	Materials and Supplies
Visa - Commerce Bank	00052962	03-Dec-20	\$557.50	Postage
Visa - Commerce Bank	00052962	03-Dec-20	\$3,480.00	Office Equipment
Visa - Commerce Bank	00052962	03-Dec-20	\$323.74	Office Supplies
Visa - Commerce Bank	00052962	03-Dec-20	\$339.96	Software Licensing
Visa - Commerce Bank	00052962	03-Dec-20	\$460.00	Management
Visa - Commerce Bank	00052962	03-Dec-20	\$146.88	Employee Recognition
Visa - Commerce Bank	00052962	03-Dec-20	\$35.00	Travel & Meetings
Visa - Commerce Bank	00052962	03-Dec-20	\$94.85	Trustee's Expense
Visa - Commerce Bank	00052962	03-Dec-20	\$21.95	Advertising - Promotions
Visa - Commerce Bank	00052962	03-Dec-20	\$534.41	Safety & Training
Watts Copy Systems, Inc	00053044	22-Dec-20	\$801.23	Lease
WEEK Television Inc	00052988	11-Dec-20	\$350.00	Advertising
WGLT	00052963	03-Dec-20	\$666.67	Radio Advertising

Grand Total \$1,294,816.29

Bloomington Normal Public Transit Balance Sheet

Division: 99 Board Reports

As of: 12/31/2020

Fiscal Year: 2021 Period: 6 Dec-2020

Assets

Current Assets

Checking and Savings	\$8,805,468.69
Accounts Receivable	(\$256,626.60)
Inventory Asset - Fuel	\$52,067.27
Inventory Asset - Parts	\$205,781.96
Inventory Asset - Tires	\$0.00
Other Current Assets	\$377,536.75

Total Current Assets \$9,184,228.07

Fixed Assets \$19,756,005.75

Total Assets \$28,940,233.82

Liabilities & Equity

Liabilities

Accounts Payable	\$403,464.86
Payroll Liabilities	\$1,553,780.32
Contracts	\$0.00
Due to Illinois Funds Account	\$0.00
Deferred Revenue	\$166,785.33
Deficit Funding Advance	\$0.00

Total Liabilities \$2,124,030.51

EQUITY

Fixed Asset Equity	\$12,483,532.77
Unreserved Fund Equity	\$6,750,412.62
Underground Petroleum Storage	\$20,000.00

Total Equity \$19,253,945.39

Retained Earnings \$7,562,257.92

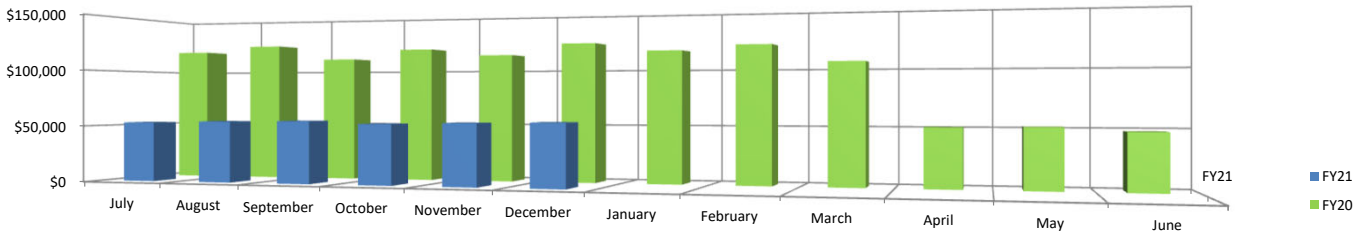
Total Liabilities & Equity \$28,940,233.82

Bloomington Normal Public Transit Income Statement With Approved Budget

From Fiscal Year: 2021 Thru Fiscal Year: 2021	From Period 6 Thru Period 6	Division: 98 Operating Profit/Loss	As of: 12/31/2020	
		Dec-2020	Jul-2020 Dec-2020	Approved Budget
Operating Revenue				
Passenger Fares	\$0.00	0.00%	\$0.00	0.00%
ISU Contract Fare	\$48,178.00	8.10%	\$289,068.00	48.58%
Other Contract Fares	\$6,395.14	4.41%	\$33,239.02	22.92%
Advertising Revenue	\$5,985.00	3.99%	\$38,844.18	25.90%
Miscellaneous Revenue	\$120.60	4.02%	\$1,682.85	56.10%
Total Operating Revenue	\$60,678.74	3.62%	\$362,834.05	21.66%
Operating Expenses				
Operators Wages	\$549,121.21	8.76%	\$3,068,261.37	48.96%
Maintenance Wages	\$92,324.59	7.14%	\$468,387.64	36.22%
Administration Wages	\$73,674.47	7.04%	\$410,723.89	39.23%
Employer Payroll Tax Expense	\$54,370.72	7.75%	\$298,486.48	42.52%
Retirement Plan	\$29,743.39	7.13%	\$162,431.42	38.95%
Group Insurance	\$115,138.64	6.42%	\$776,216.18	43.29%
Uniform Expense	\$3,621.44	9.53%	\$11,631.23	30.61%
Professional Services	\$19,478.02	6.24%	\$143,280.94	45.92%
Outside Repair-Labor	\$14,380.75	20.84%	\$56,301.43	81.60%
Contract Maintenance Services	\$15,323.01	13.93%	\$65,037.61	59.13%
Custodial Services	\$1,050.11	6.56%	\$9,387.68	58.67%
Employee Recruiting/Testing/Temp Help	\$2,760.74	17.25%	\$11,290.17	70.56%
Fuel	\$47,542.28	5.37%	\$337,966.14	38.15%
Lubricants	\$1,855.54	4.12%	\$16,008.40	35.57%
Tires	\$3,959.92	4.40%	\$25,832.43	28.70%
Bus Repair Parts	\$29,518.95	15.14%	\$198,806.37	101.95%
Other Materials & Supplies	\$4,181.03	8.36%	\$33,433.96	66.87%
Shelters/Signs/Shop Tools	\$2,096.03	12.33%	\$11,698.84	68.82%
Computer and Office Supplies	\$3,366.27	1.41%	\$98,485.57	41.21%
Utilities	\$14,798.01	9.74%	\$67,887.29	44.66%
Corporate Insurance	\$28,454.69	6.89%	\$170,610.09	41.31%
Dues/Subscriptions/Fees	\$2,111.97	4.06%	\$13,650.46	26.25%
Printing/Marketing/Training	\$13,699.04	4.88%	\$64,718.85	23.03%
Total Operating Expenses	\$1,122,570.82	7.74%	\$6,520,534.44	44.97%
Operating Assistance				
Operating Deficit Before Subsidies and Grants	(\$1,061,892.08)	8.28%	(\$6,157,700.39)	48.01%
City of Bloomington Operating Assistance	\$63,333.33	8.33%	\$379,999.98	50.00%
Town of Normal Operating Assistance	\$32,500.00	6.63%	\$195,000.00	39.80%
Illinois Downstate Operating Assistance	\$723,604.00	7.75%	\$4,201,944.00	44.99%
FTA 5307 Operating Assistance	\$231,974.00	11.03%	\$1,315,680.00	62.53%
Total Operating Assistance	\$1,051,411.33	8.28%	\$6,092,623.98	48.00%
Total Operating Revenue				
			\$6,520,534.44	\$14,500,000.00
Operating Assistance				
			(\$6,157,700.39)	(\$12,825,000.00)
Total Operating Revenue				
			\$6,520,534.44	\$14,500,000.00

Financial Reports

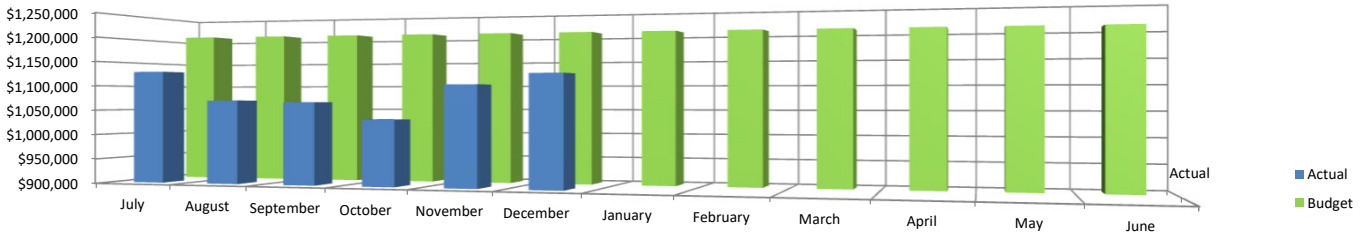
Transit Fare



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	\$52,762	\$53,950	\$54,657	\$52,597	\$53,767	\$54,573						
FY20	\$118,530	\$123,667	\$110,792	\$119,271	\$113,433	\$123,220	\$116,193	\$120,728	\$105,840	\$50,726	\$51,334	\$48,055

Notes: Other Contract Fares revenue decreased \$11,930 in December 2020 from December 2019 due to Heartland Community College and Medicaid billing. Total Cash Fares decreased \$39,480 in December 2020 from December 2019. Total Pass Fares decreased \$18,464 in December 2020 from December 2019.

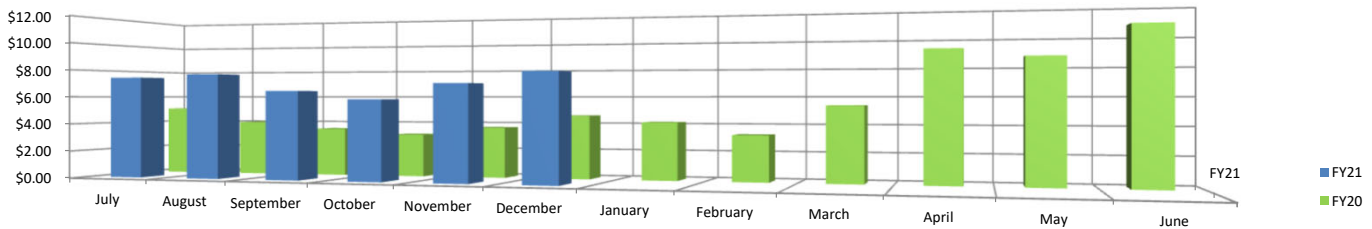
Operating Expenses



	July	August	September	October	November	December	January	February	March	April	May	June
Actual	\$1,129,094	\$1,069,557	\$1,066,095	\$1,031,922	\$1,101,296	\$1,122,571						
Budget	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333

Notes:

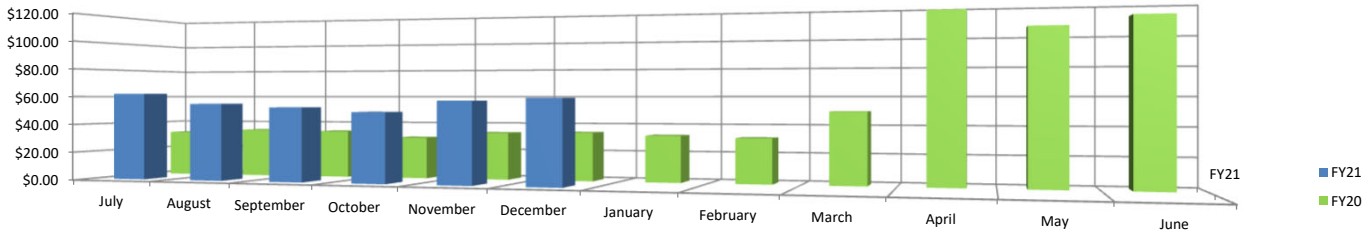
Fixed Route Cost Per Unlinked Passenger Trip



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	\$7.43	\$7.65	\$6.42	\$5.82	\$6.95	\$7.76						
FY20	\$5.06	\$4.01	\$3.52	\$3.13	\$3.70	\$4.61	\$4.16	\$3.30	\$5.40	\$9.26	\$8.72	\$10.77

Notes: Expenses increased \$61,428 in December 2020 from December 2019. Trips decreased 62,820 in December 2020 from December 2019.

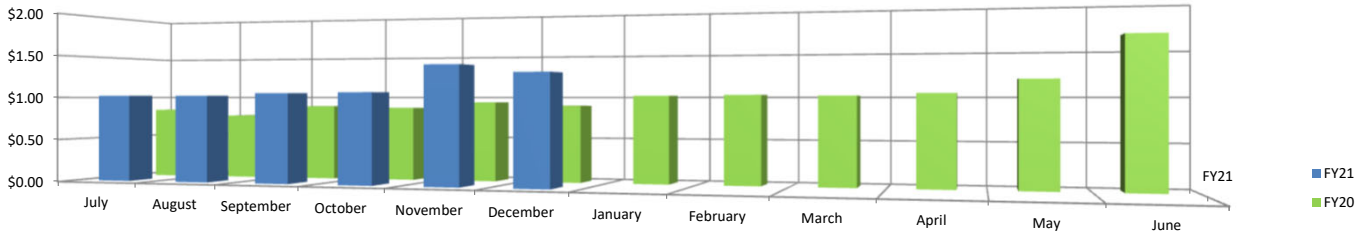
Connect Mobility Cost Per Unlinked Passenger Trip



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	\$62.07	\$54.77	\$52.37	\$49.28	\$57.19	\$59.16						
FY20	\$32.40	\$34.54	\$33.89	\$29.62	\$33.62	\$34.28	\$32.65	\$31.43	\$49.93	\$117.13	\$105.79	\$112.19

Notes: Expenses increased \$21,312 in December 2020 from December 2019. Trips decreased by 2,523 in December 2020 from December 2019.

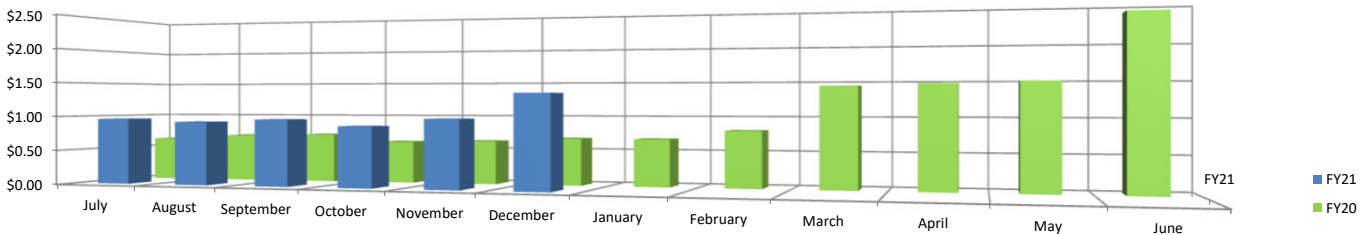
Fixed Route Cost Per Maintenance Mile (Excluding Fuel) Unaudited



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	\$1.02	\$1.02	\$1.05	\$1.06	\$1.37	\$1.28						
FY20	\$0.84	\$0.77	\$0.89	\$0.87	\$0.94	\$0.90	\$1.02	\$1.03	\$1.02	\$1.05	\$1.20	\$1.67

Notes: Fixed Route maintenance expense increased \$27,328 in December 2020 from December 2019. Fixed Route miles decreased 12,034 in December 2020 from December 2019.

Connect Mobility Cost Per Maintenance Mile (Excluding Fuel) Unaudited

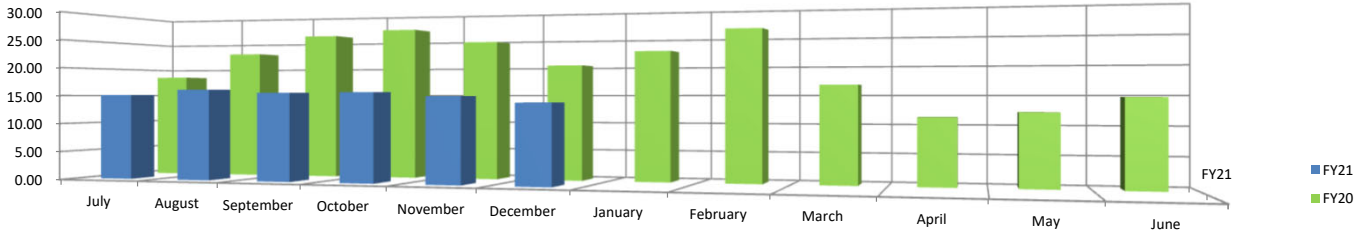


	July	August	September	October	November	December	January	February	March	April	May	June
FY21	\$0.96	\$0.92	\$0.96	\$0.87	\$0.98	\$1.34						
FY20	\$0.63	\$0.69	\$0.71	\$0.61	\$0.63	\$0.68	\$0.68	\$0.81	\$1.44	\$1.47	\$1.50	\$2.40

Notes: Connect Mobility maintenance expense increased \$11,126 in December 2020 from December 2019. Mobility miles decreased 9,463 in December 2020 from December 2019.

Operations Reports

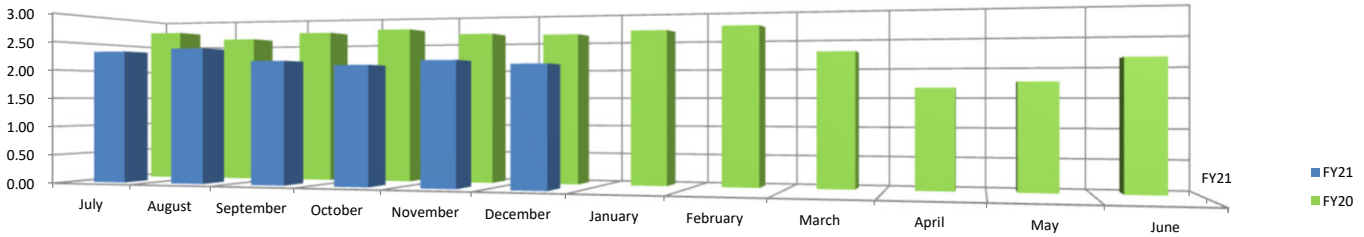
Fixed Route Passengers Per Hour



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	15.09	16.05	15.48	15.59	14.92	13.83						
FY20	18.44	22.81	26.04	27.00	24.60	20.31	22.71	26.43	16.81	11.42	12.27	14.76

Notes:

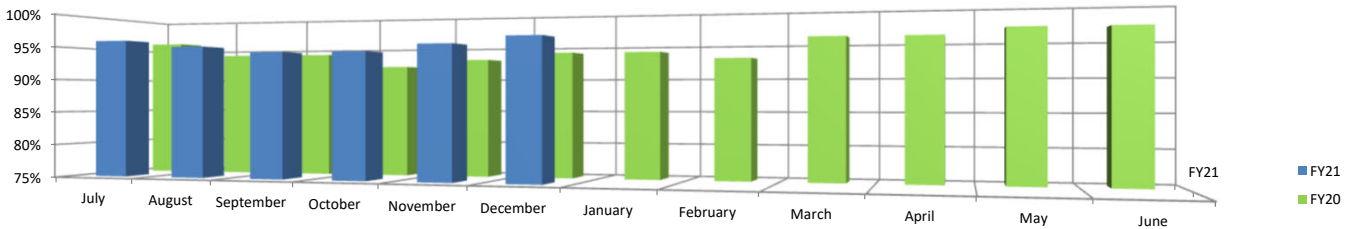
Connect Mobility Passengers Per Hour



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	2.33	2.37	2.14	2.06	2.13	2.06						
FY20	2.74	2.60	2.70	2.74	2.64	2.61	2.66	2.72	2.27	1.67	1.76	2.14

Notes:

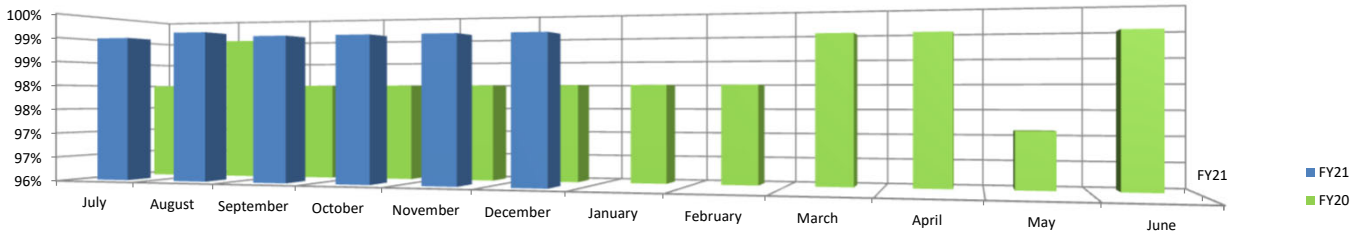
Fixed Route On Time Performance



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	96%	95%	94%	94%	95%	96%						
FY20	96%	94%	94%	92%	93%	94%	94%	93%	96%	96%	97%	97%

Notes:

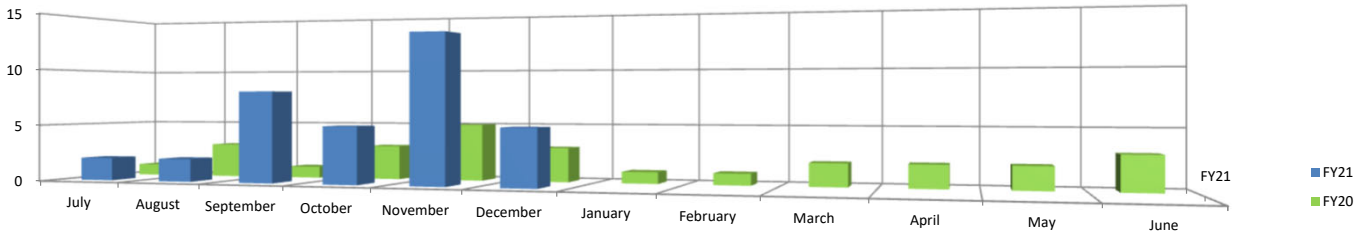
Connect Mobility On Time Performance



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	99%	99%	99%	99%	99%	99%	98%	98%	99%	99%	97%	99%
FY20	98%	99%	98%	98%	98%	98%	98%	98%	99%	99%	97%	99%

Notes:

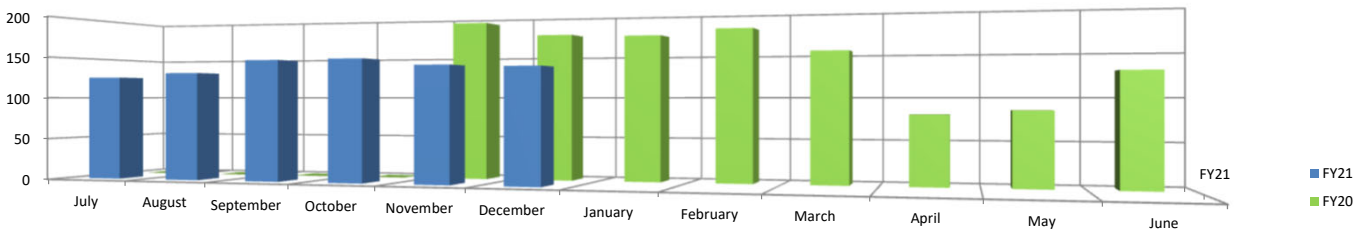
Validated Complaints Per 100,000 Miles



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	2	2	8	5	13	5						
FY20	1	3	1	3	5	3	1	1	2	2	2	3

Notes:

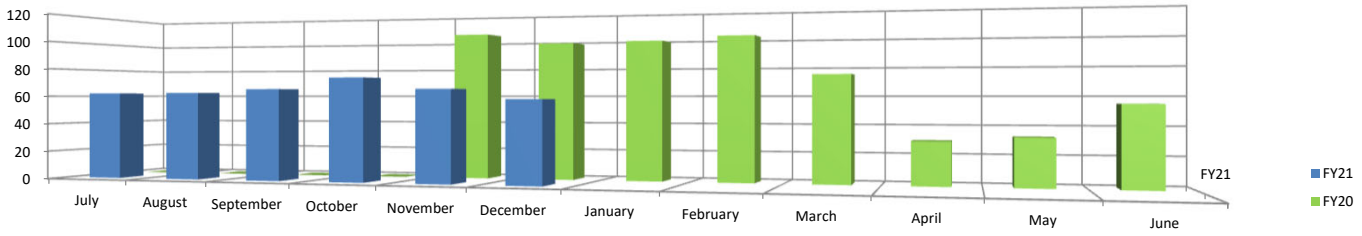
Fixed Route Average Daily Phone Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	125	130	145	146	138	136						
FY20	0	0	0	0	192	176	174	181	154	81	86	130

Notes:

Connect Mobility Average Daily Phone Calls

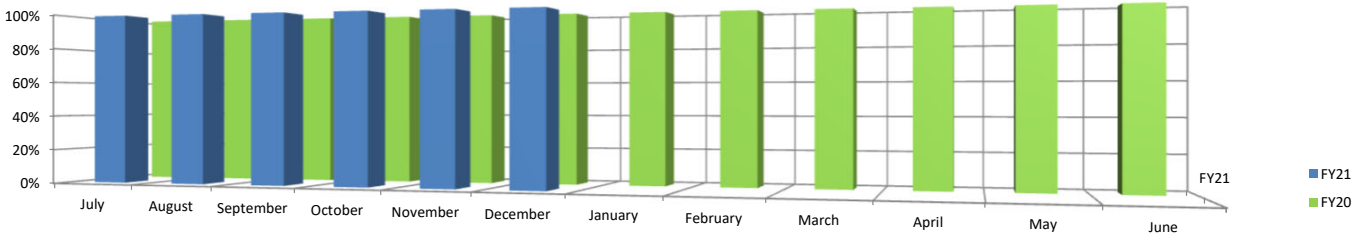


	July	August	September	October	November	December	January	February	March	April	May	June
FY21	62	62	65	73	65	58	99	102	75	30	33	55
FY20	0	0	0	0	105	98	99	102	75	30	33	55

Notes:

Maintenance Reports

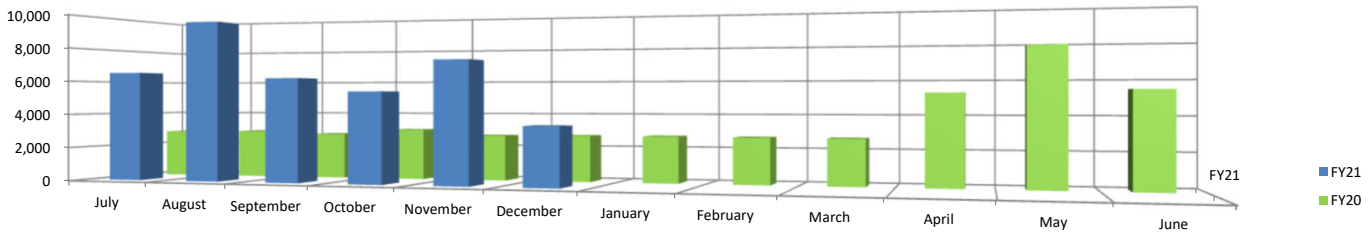
Percent Preventative Maintenance Performed On Time



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
FY20	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Notes:

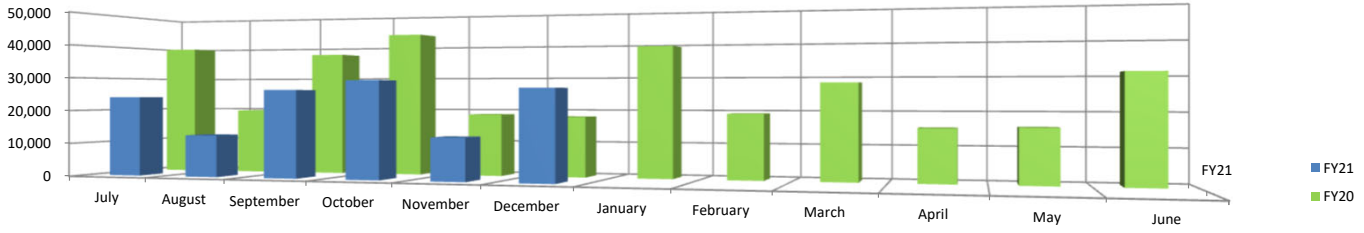
Fixed Route Vehicle Miles Between Trouble Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	6,511	9,531	6,149	5,367	7,167	3,430						
FY20	2,802	2,862	2,715	3,016	2,693	2,724	2,729	2,711	2,698	5,290	7,867	5,470

Notes:

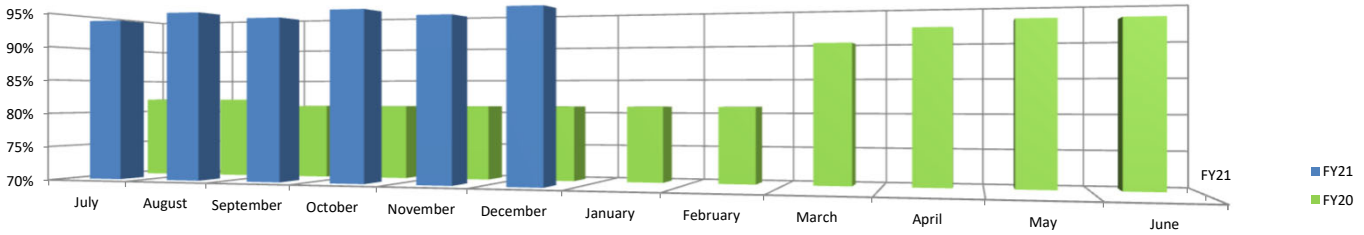
Connect Mobility Vehicle Miles Between Trouble Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	24,009	12,486	26,194	29,049	12,571	26,763						
FY20	39,585	19,673	37,424	43,445	18,693	18,113	39,143	19,257	28,302	15,454	15,822	31,135

Notes:

Average Interior Cleanliness Inspection Score

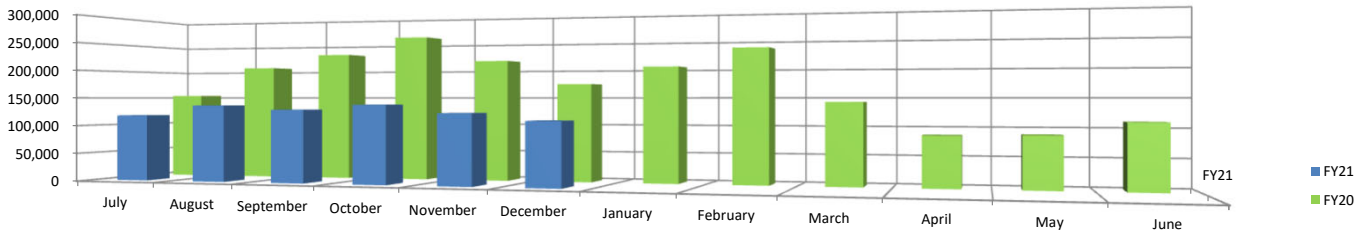


	July	August	September	October	November	December	January	February	March	April	May	June
FY21	94%	95%	94%	95%	94%	95%						
FY20	82%	82%	81%	81%	81%	81%	81%	81%	90%	92%	93%	93%

Notes:

Ridership Reports

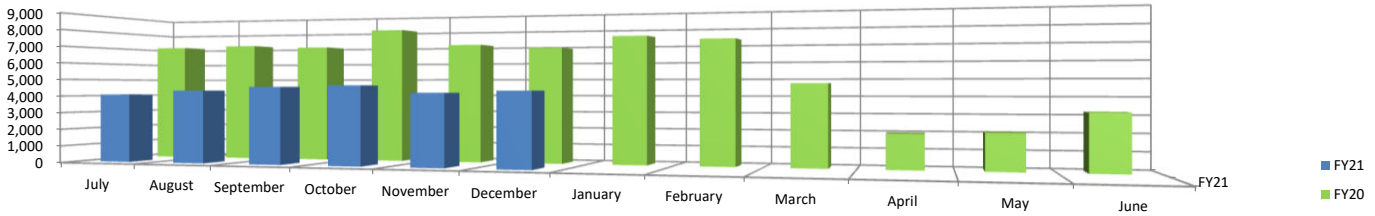
Fixed Route Monthly Ridership



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	117,844	136,234	128,953	138,053	123,863	111,608						
FY20	153,754	206,663	230,572	261,519	216,824	174,428	204,683	236,504	143,069	87,568	89,360	111,182

Notes:

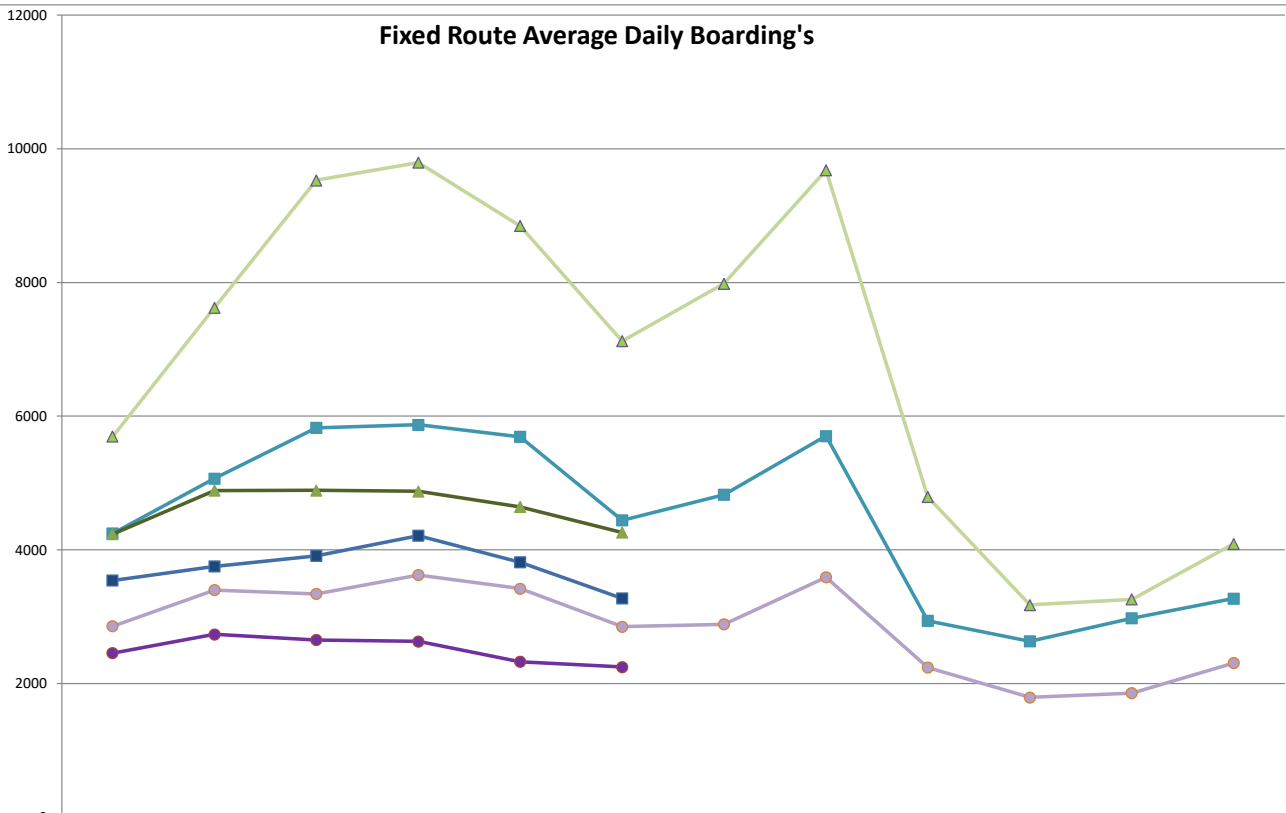
Connect Mobility Monthly Ridership



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	4,076	4,323	4,542	4,630	4,205	4,334	7,511	7,298	4,754	1,982	2,083	3,202
FY20	7,078	7,154	7,022	8,041	7,084	6,857	7,511	7,298	4,754	1,982	2,083	3,202

Notes:

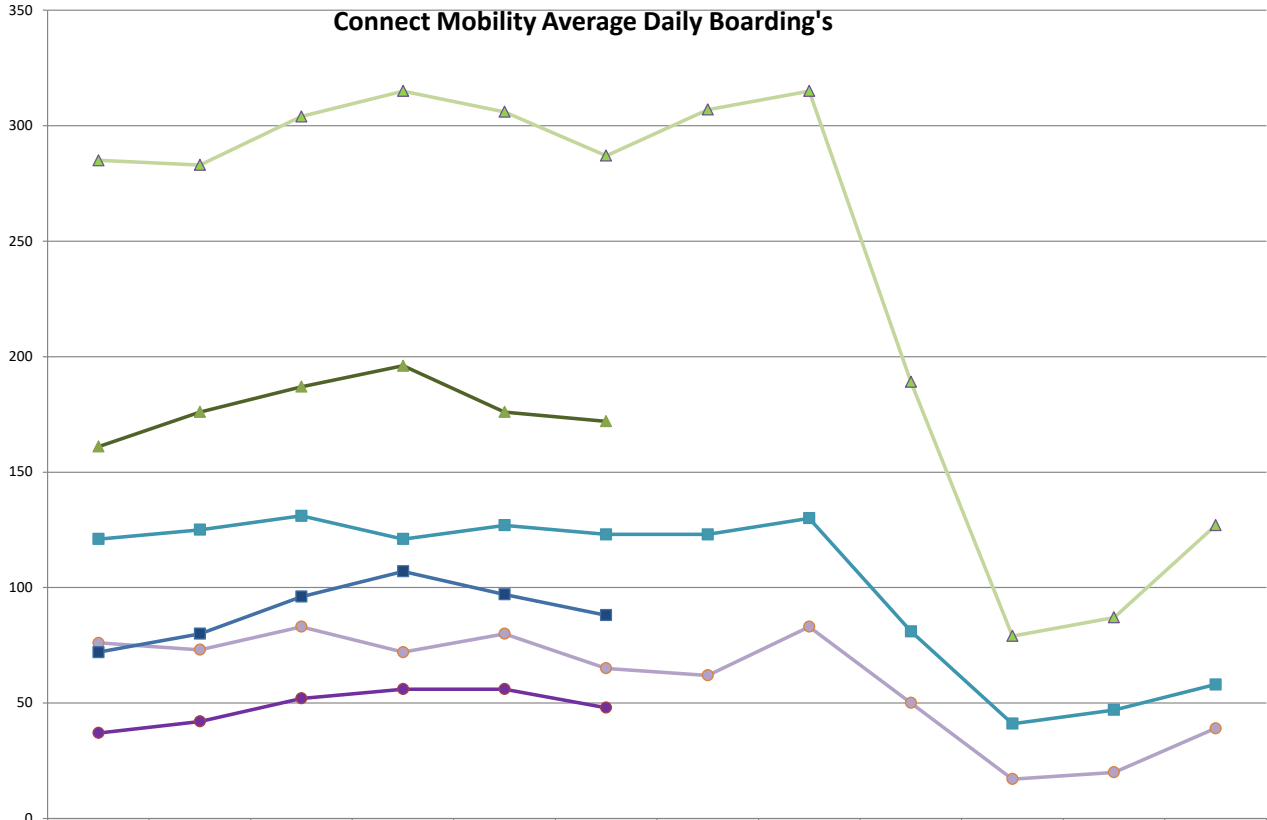
Fixed Route Average Daily Boarding's



	July	August	September	October	November	December	January	February	March	April	May	June
Sunday FY21	2454	2734	2653	2630	2327	2248						
Sunday FY20	2858	3399	3340	3622	3421	2851	2886	3590	2241	1792	1857	2306
Saturday FY21	3541	3754	3911	4211	3816	3273						
Saturday FY20	4247	5067	5825	5870	5691	4442	4825	5704	2938	2632	2977	3272
Weekday FY21	4235	4886	4890	4876	4644	4262						
Weekday FY20	5697	7624	9529	9793	8847	7124	7982	9681	4792	3176	3260	4090

Notes:

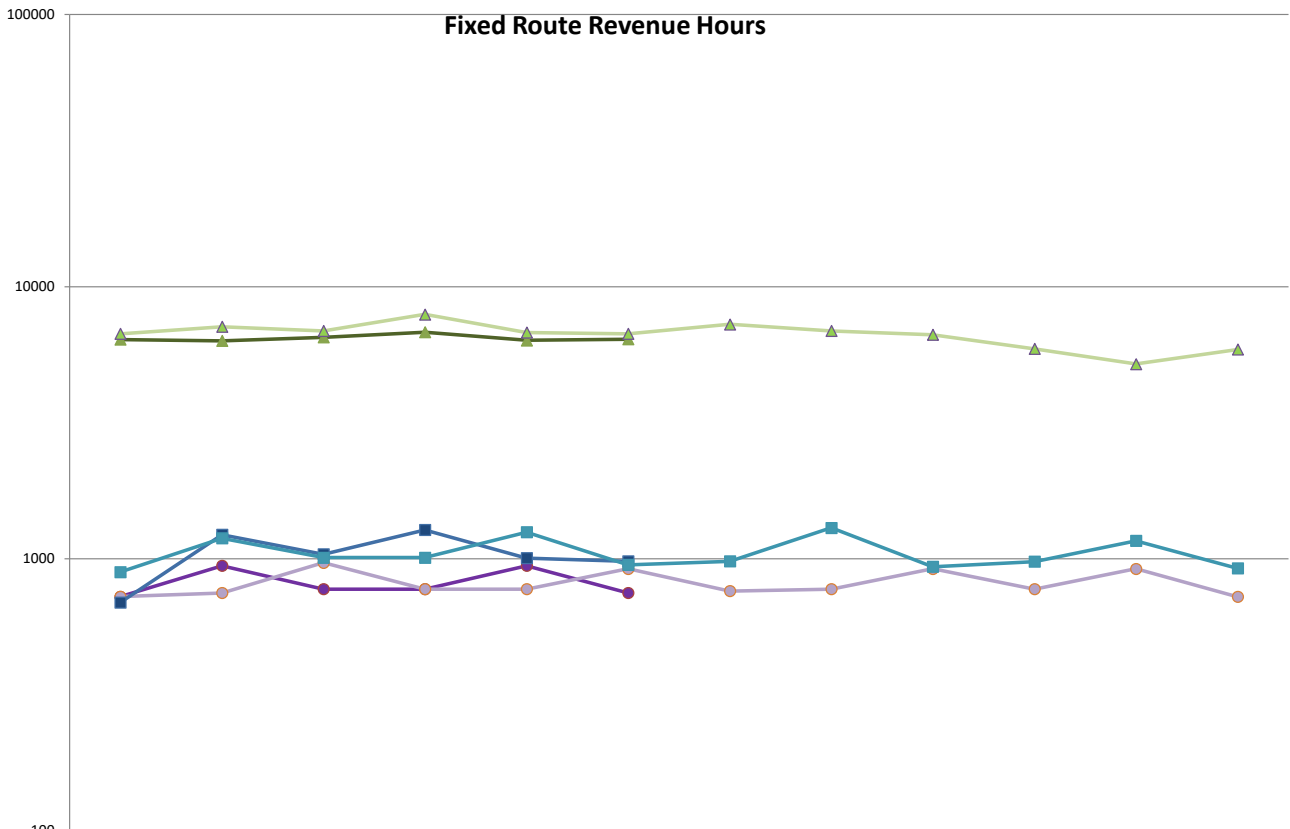
Connect Mobility Average Daily Boarding's



	July	August	September	October	November	December	January	February	March	April	May	June
Sunday FY21	37	42	52	56	56	48						
Sunday FY20	76	73	83	72	80	65	62	83	50	17	20	39
Saturday FY21	72	80	96	107	97	88						
Saturday FY20	121	125	131	121	127	123	123	130	81	41	47	58
Weekday FY21	161	176	187	196	176	172						
Weekday FY20	285	283	304	315	306	287	307	315	189	79	87	127

Notes:

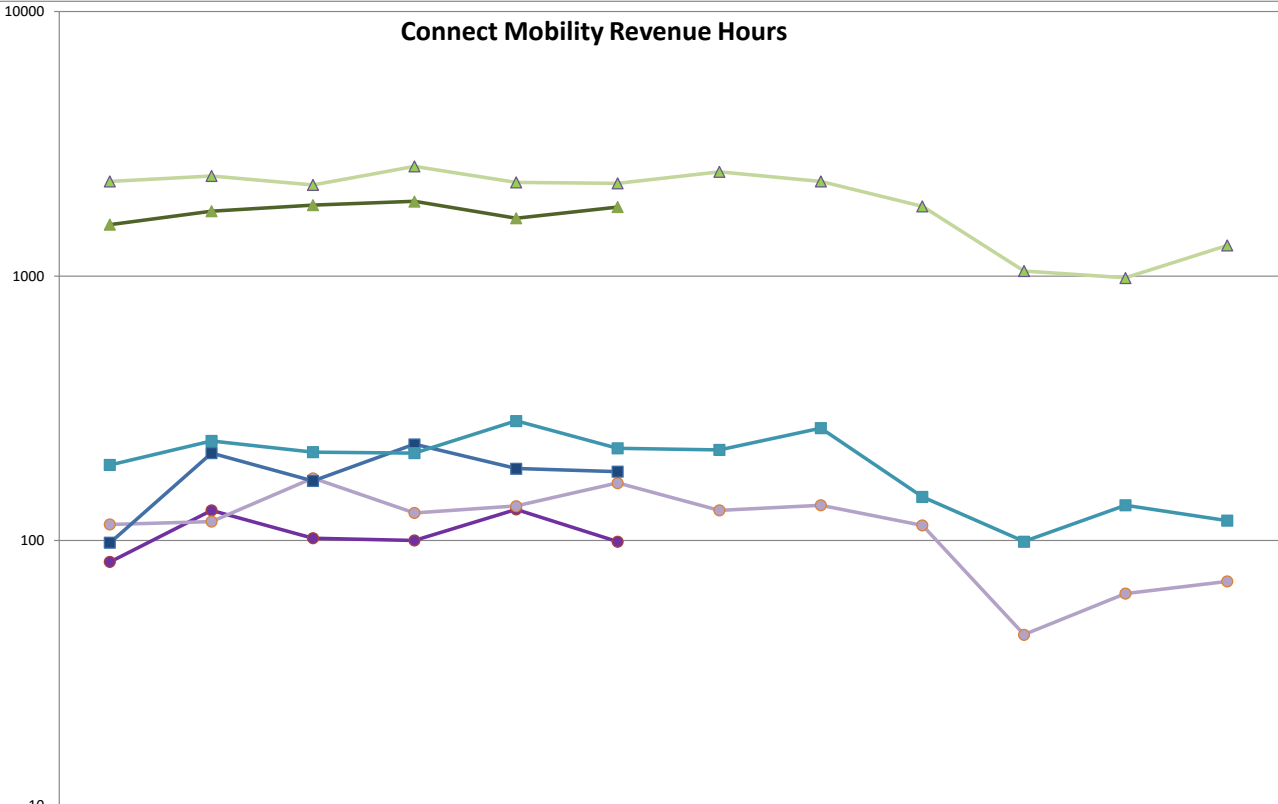
Fixed Route Revenue Hours



	July	August	September	October	November	December	January	February	March	April	May	June
● Sunday FY21	726	943	774	774	943	750						
● Sunday FY20	726	750	967	774	774	919	762	774	919	774	919	726
■ Saturday FY21	691	1225	1039	1276	1006	980						
■ Saturday FY20	894	1190	1011	1011	1253	951	980	1298	936	978	1166	922
▲ Weekday FY21	6394	6321	6516	6805	6350	6411						
▲ Weekday FY20	6717	7121	6876	7902	6786	6720	7273	6876	6655	5918	5198	5886

Notes:

Connect Mobility Revenue Hours

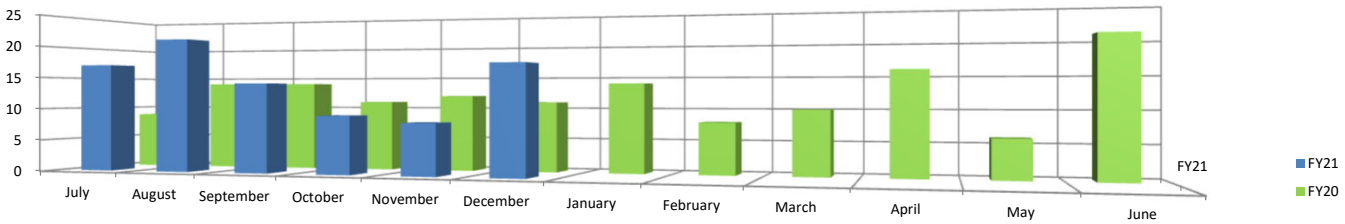


	July	August	September	October	November	December	January	February	March	April	May	June
● Sunday FY21	83	130	102	100	131	99						
● Sunday FY20	115	118	172	127	135	165	130	136	114	44	63	70
■ Saturday FY21	98	214	168	231	187	182						
■ Saturday FY20	193	238	216	214	283	223	220	266	146	99	136	119
▲ Weekday FY21	1564	1759	1856	1914	1656	1823						
▲ Weekday FY20	2278	2391	2213	2599	2263	2243	2478	2280	1835	1045	983	1307

Notes:

Safety Reports

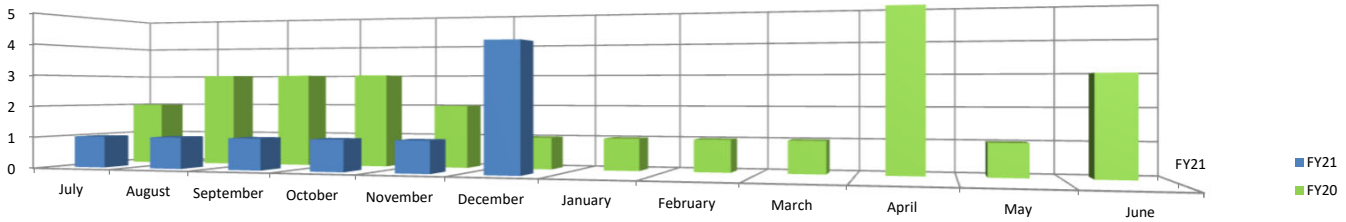
Safety Related Incidents Per 100,000 Miles



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	17	21	14	9	8	17						
FY20	9	14	14	11	12	11	14	8	10	16	6	21

Notes: The numbers in this category show the *total number of reports received* for the calendar month. This number does not indicate whether an incident or accident was determined to be "Preventable". All submitted reports are reviewed and categorized by the Safety and Training Director.

Preventable Accidents Per 100,000 Miles

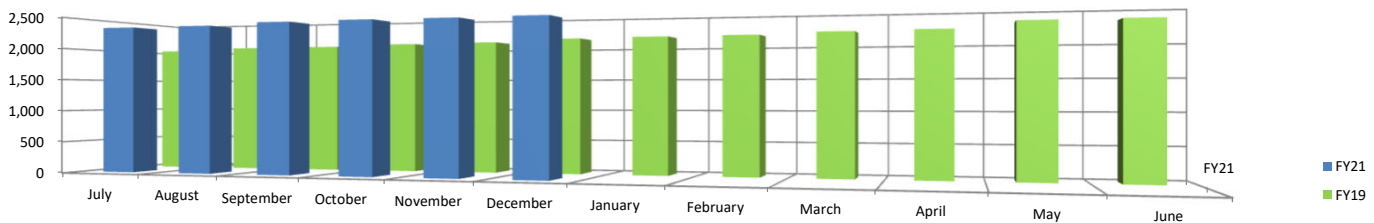


	July	August	September	October	November	December	January	February	March	April	May	June
FY21	1	1	1	1	1	4						
FY20	2	3	3	3	2	1	1	1	1	5	1	3

Notes: **Accident:** An unplanned event that may or may not have resulted in personal injury or property damage, but in which the employee failed to exercise reasonable precautions to prevent the event. This consists of events such as a collision with another vehicle, a collision with a fixed object, closing a vehicle entry/exit door on a customer, etc.

Social Media Reports

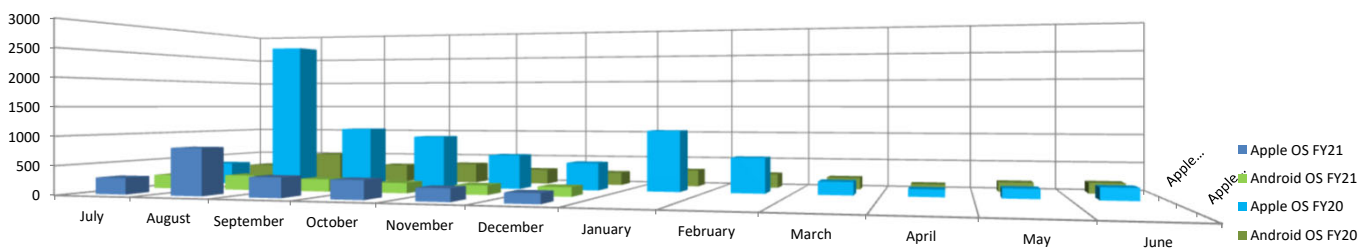
Facebook



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	2,346	2,353	2,393	2,405	2,408	2,419						
FY19	2,015	2,054	2,060	2,089	2,101	2,145	2,159	2,167	2,200	2,215	2,322	2,330

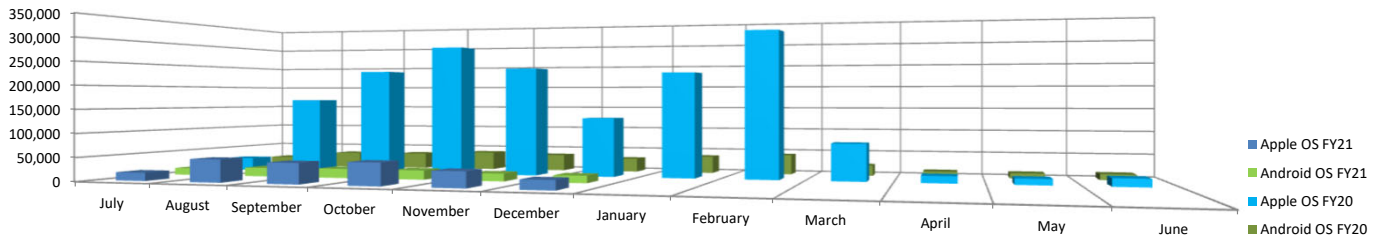
Notes:

App Downloads



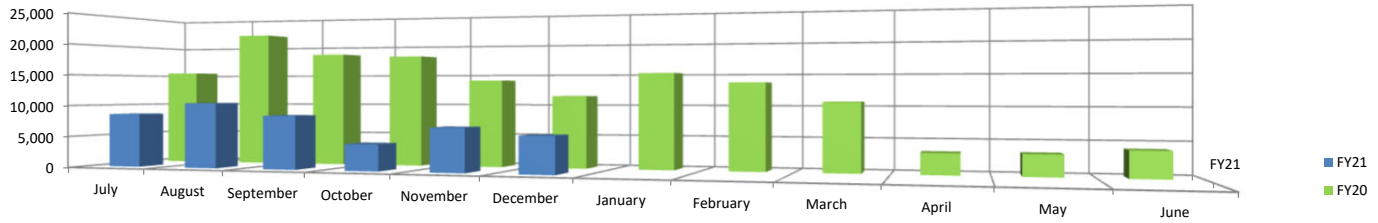
	July	August	September	October	November	December	January	February	March	April	May	June
Apple OS FY21	283	806	340	322	217	172						
Android OS FY21	242	259	216	177	163	161						
Apple OS FY20	387	2,624	1,074	938	609	487	1,073	614	227	128	167	211
Android OS FY20	282	522	316	358	267	232	297	250	204	112	169	186

App Sessions



	July	August	September	October	November	December	January	February	March	April	May	June
Apple OS FY21	17,357	47,642	43,384	46,993	33,020	19,795						
Android OS FY21	15,000	18,740	19,880	19,722	16,273	15,250						
Apple OS FY20	27,919	167,758	234,074	288,658	239,500	128,398	228,644	317,706	78,658	14,825	12,841	16,921
Android OS FY20	21,407	33,940	34,860	39,743	35,874	29,764	37,059	43,130	22,541	11,868	11,060	12,451

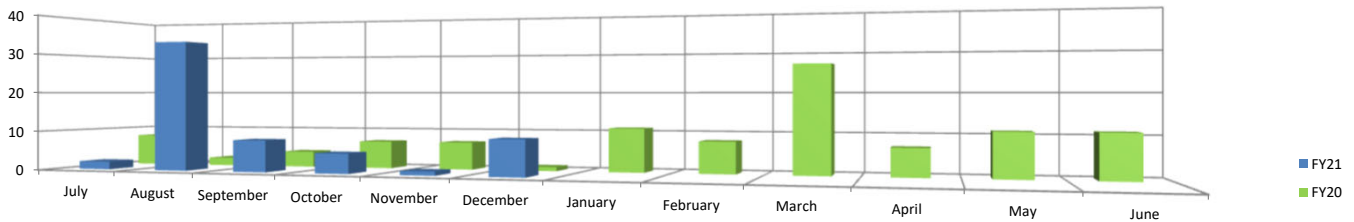
Website Traffic



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	8,559	10,385	8,461	4,155	6,828	5,760						
FY20	15,429	21,879	18,495	18,081	14,065	11,533	15,183	13,688	10,725	3,248	3,285	4,004

Notes:

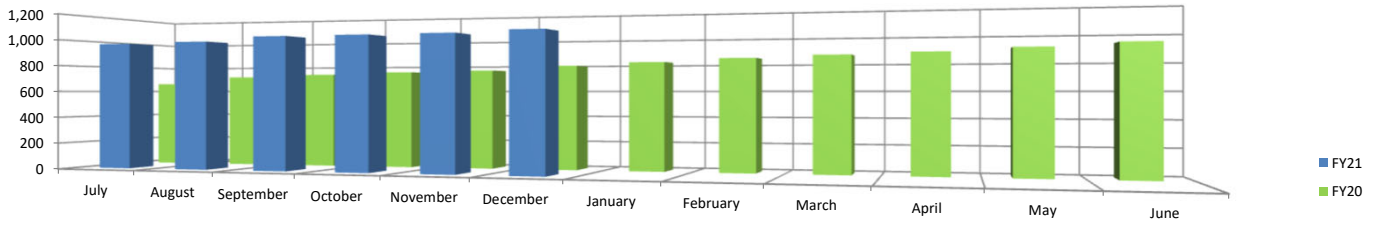
Twitter



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	2	33	8	5	1	9						
FY20	8	2	4	7	7	1	11	8	27	7	11	11

Notes:

Instagram



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	971	981	1,015	1,018	1,022	1,040						
FY20	661	715	734	751	762	795	819	845	864	880	907	936

Notes:



Statistics	Nov 20				Nov 19				% Change			
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
Connect Transit												
Green	18,785	8,028	818	22.98	25,499	7,831	798	31.97	-26.3%	2.5%	2.5%	-28.1%
Red	21,126	14,858	1,368	15.44	28,436	14,483	1,329	21.40	-25.7%	2.6%	2.9%	-27.8%
Lime	22,405	17,285	1,407	15.92	25,304	16,753	1,368	18.50	-11.5%	3.2%	2.9%	-13.9%
Aqua	5,125	2,098	150	34.17	7,124	2,762	193	37.01	-28.1%	-24.1%	-22.1%	-7.7%
Orange	2,839	3,793	290	9.79	4,632	4,806	362	12.80	-38.7%	-21.1%	-19.9%	-23.5%
Gold	4,230	5,413	431	9.81	5,330	5,043	418	12.75	-20.6%	7.3%	3.1%	-23.0%
Purple	8,454	8,176	561	15.08	11,381	10,662	731	15.58	-25.7%	-23.3%	-23.3%	-3.2%
Blue	3,336	3,317	290	11.49	4,617	4,285	375	12.31	-27.7%	-22.6%	-22.6%	-6.7%
Brown	2,909	4,120	359	8.10	4,763	3,996	348	13.67	-38.9%	3.1%	3.1%	-40.8%
Tan	3,342	5,990	489	6.83	5,079	5,793	470	10.82	-34.2%	3.4%	4.2%	-36.9%
Pink	7,298	4,822	380	19.21	10,347	5,114	374	27.67	-29.5%	-5.7%	1.6%	-30.6%
Yellow	6,400	6,703	468	13.68	15,335	7,975	557	27.56	-58.3%	-15.9%	-15.9%	-50.3%
Redbird	7,856	5,876	541	14.53	57,067	6,948	647	88.20	-86.2%	-15.4%	-16.5%	-83.5%
Silver	5,315	5,486	433	12.27	6,770	7,102	561	12.08	-21.5%	-22.7%	-22.7%	1.6%
Red Express	2,127	2,154	168	12.66	2,800	2,051	160	17.50	-24.0%	5.0%	5.0%	-27.7%
Lime Express	2,316	2,064	147	15.76	2,340	1,966	140	16.71	-1.0%	5.0%	5.0%	-5.7%
Total Fixed Route	123,863	100,182	8,300	14.92	216,824	107,570	8,828	24.56	-42.9%	-6.9%	-6.0%	-39.2%
Demand Response												
Connect Mobility	3,602	20,501	1,974	2.13	6,391	31,926	2,684	2.38	-43.6%	-35.8%	-26.5%	-10.5%
Medicaid	603				693							
Total Demand Response	4,205	20,501	1,974	2.13	7,084	31,926	2,684	2.64	-40.6%	-35.8%	-26.5%	-19.3%
SYSTEM TOTALS	128,068	120,683	10,274	12.47	223,908	139,496	11,512	19.45	-42.8%	-13.5%	-10.8%	-35.9%



Statistics	YTD 21				YTD 20				% Change			
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
Connect Transit												
Green	98,864	40,552	4,130	23.94	132,566	40,832	4,158	31.88	-25.4%	-0.7%	-0.7%	-24.9%
Red	109,295	74,644	6,921	15.79	152,232	74,487	6,882	22.12	-28.2%	0.2%	0.6%	-28.6%
Lime	123,429	89,196	7,122	17.33	139,010	88,696	7,083	19.63	-11.2%	0.6%	0.6%	-11.7%
Aqua	25,350	10,605	758	33.44	37,127	14,259	1,004	36.99	-31.7%	-25.6%	-24.5%	-9.6%
Orange	14,677	19,175	1,466	10.01	23,169	25,072	1,886	12.28	-36.7%	-23.5%	-22.3%	-18.5%
Gold	21,035	27,071	2,178	9.66	28,101	25,779	2,165	12.98	-25.1%	5.0%	0.6%	-25.6%
Purple	42,969	41,536	2,832	15.17	61,742	56,064	3,814	16.19	-30.4%	-25.9%	-25.7%	-6.3%
Blue	17,851	16,763	1,466	12.17	27,110	22,363	1,957	13.85	-34.2%	-25.0%	-25.1%	-12.1%
Brown	16,245	20,822	1,815	8.95	25,265	20,697	1,804	14.00	-35.7%	0.6%	0.6%	-36.1%
Tan	17,939	29,952	2,468	7.27	26,952	30,205	2,448	11.01	-33.4%	-0.8%	0.8%	-34.0%
Pink	40,300	25,410	1,938	20.79	53,302	25,353	1,932	27.59	-24.4%	0.2%	0.3%	-24.6%
Yellow	34,823	33,713	2,352	14.80	79,620	39,304	2,743	29.03	-56.3%	-14.2%	-14.2%	-49.0%
Redbird	35,305	27,418	2,527	13.97	219,931	27,629	2,555	86.09	-83.9%	-0.8%	-1.1%	-83.8%
Silver	27,274	27,701	2,189	12.46	37,193	36,620	2,925	12.72	-26.7%	-24.4%	-25.2%	-2.0%
Red Express	11,060	11,083	864	12.80	13,311	10,979	856	15.55	-16.9%	0.9%	0.9%	-17.7%
Lime Express	11,990	10,614	756	15.86	12,701	10,516	749	16.96	-5.6%	0.9%	0.9%	-6.5%
Total Fixed Route	648,406	506,254	41,781	15.52	1,069,332	548,856	44,960	23.78	-39.4%	-7.8%	-7.1%	-34.8%
Demand Response												
Connect Mobility	22,747	128,327	12,019	2.17	39,939	191,487	16,183	2.67	-43.0%	-33.0%	-25.7%	-18.7%
Medicaid	3,363	-	-		3,297	-	-					
Total Demand Response	26,110	128,327	12,019	2.17	43,236	191,487	16,183	2.67	-39.6%	-33.0%	-25.7%	-18.7%
SYSTEM TOTALS	674,516	634,581	53,800	12.54	1,112,568	740,343	61,143	18.20	-39.4%	-14.3%	-12.0%	-31.1%



Statistics	Dec 20				Dec 19				% Change			
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
Connect Transit												
Green	17,465	8,121	827	21.12	22,184	7,887	803	27.64	-21.3%	3.0%	3.1%	-23.6%
Red	20,547	14,811	1,368	15.02	27,026	14,554	1,356	19.93	-24.0%	1.8%	0.9%	-24.6%
Lime	21,967	17,253	1,408	15.60	25,007	17,073	1,395	17.93	-12.2%	1.1%	0.9%	-13.0%
Aqua	5,045	2,094	150	33.70	6,831	2,756	197	34.65	-26.1%	-24.0%	-24.1%	-2.7%
Orange	2,902	3,787	290	10.03	4,160	4,846	371	11.23	-30.2%	-21.9%	-21.9%	-10.7%
Gold	4,055	5,232	430	9.42	5,119	5,202	427	11.98	-20.8%	0.6%	0.7%	-21.3%
Purple	7,588	8,153	559	13.57	11,115	10,929	750	14.83	-31.7%	-25.4%	-25.4%	-8.5%
Blue	3,495	3,308	290	12.07	4,320	4,394	385	11.23	-19.1%	-24.7%	-24.7%	7.5%
Brown	2,640	4,113	359	7.36	4,387	4,085	356	12.32	-39.8%	0.7%	0.7%	-40.2%
Tan	3,194	6,020	488	6.55	4,362	5,985	485	8.99	-26.8%	0.6%	0.6%	-27.2%
Pink	6,669	4,880	385	17.34	9,601	5,170	377	25.50	-30.5%	-5.6%	2.1%	-32.0%
Yellow	5,659	6,282	438	12.91	10,829	7,102	496	21.86	-47.7%	-11.6%	-11.6%	-40.9%
Redbird	1,217	3,512	323	3.77	27,883	3,522	319	87.41	-95.6%	-0.3%	1.2%	-95.7%
Silver	4,925	5,514	432	11.39	7,311	7,306	575	12.73	-32.6%	-24.5%	-24.8%	-10.5%
Red Express	2,110	2,231	174	12.13	2,137	2,128	166	12.88	-1.3%	4.8%	4.8%	-5.8%
Lime Express	2,132	2,138	152	14.00	2,241	2,039	145	15.43	-4.9%	4.8%	4.8%	-9.3%
Total Fixed Route	111,608	97,448	8,072	13.83	174,511	104,980	8,600	20.29	-36.0%	-7.2%	-6.1%	-31.9%
Demand Response												
Connect Mobility	3,661	21,119	2,103	2.06	6,172	30,669	2,630	2.35	-40.7%	-31.1%	-20.0%	-12.2%
Medicaid	673				685							
Total Demand Response	4,334	21,119	2,103	2.06	6,857	30,669	2,630	2.61	-36.8%	-31.1%	-20.0%	-21.0%
SYSTEM TOTALS	115,942	118,567	10,175	11.40	181,368	135,649	11,230	16.15	-36.1%	-12.6%	-9.4%	-29.4%



Statistics	YTD 21				YTD 20				% Change			
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
Connect Transit												
Green	116,329	48,673	4,957	23.47	154,750	48,719	4,961	31.20	-24.8%	-0.1%	-0.1%	-24.8%
Red	129,842	89,456	8,289	15.66	179,258	89,041	8,238	21.76	-27.6%	0.5%	0.6%	-28.0%
Lime	145,396	106,449	8,530	17.05	164,017	105,770	8,477	19.35	-11.4%	0.6%	0.6%	-11.9%
Aqua	30,395	12,698	908	33.48	43,958	17,016	1,201	36.61	-30.9%	-25.4%	-24.4%	-8.5%
Orange	17,579	22,962	1,756	10.01	27,329	29,918	2,257	12.11	-35.7%	-23.2%	-22.2%	-17.3%
Gold	25,090	32,303	2,608	9.62	33,220	30,981	2,592	12.82	-24.5%	4.3%	0.6%	-24.9%
Purple	50,557	49,689	3,391	14.91	72,857	66,994	4,564	15.97	-30.6%	-25.8%	-25.7%	-6.6%
Blue	21,346	20,071	1,756	12.16	31,430	26,758	2,342	13.42	-32.1%	-25.0%	-25.0%	-9.4%
Brown	18,885	24,935	2,174	8.69	29,652	24,782	2,160	13.73	-36.3%	0.6%	0.6%	-36.7%
Tan	21,133	35,973	2,956	7.15	31,314	36,190	2,933	10.68	-32.5%	-0.6%	0.8%	-33.0%
Pink	46,969	30,290	2,323	20.22	62,903	30,523	2,309	27.25	-25.3%	-0.8%	0.6%	-25.8%
Yellow	40,482	39,994	2,791	14.51	90,449	46,406	3,238	27.93	-55.2%	-13.8%	-13.8%	-48.1%
Redbird	36,522	30,930	2,850	12.82	247,814	31,151	2,874	86.23	-85.3%	-0.7%	-0.8%	-85.1%
Silver	32,199	33,215	2,621	12.29	44,504	43,926	3,500	12.72	-27.7%	-24.4%	-25.1%	-3.4%
Red Express	13,170	13,314	1,038	12.69	15,448	13,107	1,022	15.12	-14.7%	1.6%	1.6%	-16.1%
Lime Express	14,122	12,752	908	15.55	14,942	12,555	894	16.71	-5.5%	1.6%	1.6%	-6.9%
Total Fixed Route	760,014	603,703	49,853	15.25	1,243,843	653,836	53,560	23.22	-38.9%	-7.7%	-6.9%	-34.4%
Demand Response												
Connect Mobility	22,747	128,327	12,019	2.17	39,939	191,487	16,183	2.67	-43.0%	-33.0%	-25.7%	-18.7%
Medicaid	3,363	-	-		3,297	-	-					
Total Demand Response	26,110	128,327	12,019	2.17	43,236	191,487	16,183	2.67	-39.6%	-33.0%	-25.7%	-18.7%
SYSTEM TOTALS	786,124	732,030	61,872	12.71	1,287,079	845,323	69,743	18.45	-38.9%	-13.4%	-11.3%	-31.2%

TO: Connect Transit Board of Directors
FROM: Cornerstone Government Affairs – Illinois Team
SUBJECT: Legislative Update
DATE: January 26, 2021

Summary

Our team at Cornerstone Government Affairs has compiled an update for the Connect Transit Board of Directors to highlight current legislative affairs within the state. We will be available throughout session to continue keeping Connect Transit up to date as legislation is filed and to assist with other matters as they arise.

Bill Tracking

HB 6

Short Description: TAX COMPLIANCE FUND-TRANSFER

House Sponsors: Rep. Anthony DeLuca

Synopsis As Introduced

Amends the State Finance Act, Counties Code, Illinois Municipal Code, Metro-East Park and Recreation District Act, Local Mass Transit District Act, Regional Transportation Authority Act, and Water Commission Act of 1985. Provides that the amounts transferred into the Tax Compliance and Administration Fund shall be reduced from 1.5% to 1%. Effective July 1, 2021.

Last Action

Date	Chamber	Action
1/14/2021	House	Referred to Rules Committee

HB 131

Short Description: UNEMPLOY INS LABOR DISPUTE

House Sponsors: Rep. Michael Halpin

Synopsis As Introduced

Amends the Unemployment Insurance Act. Provides that a claimant is not disqualified from obtaining benefits during a period of unemployment caused by a labor dispute if the labor dispute is caused by the failure or refusal of the employer to comply with an agreement or contract between the employer and the claimant, including a collective bargaining agreement with a union representing the claimant, or a State or federal law pertaining to hours, wages, or other conditions of work. Provides that a claimant shall not be provided benefits for a period of the first 30 days following the commencement of unemployment caused by a labor dispute, including a strike or other concerted activities of employees at the claimant's workplace, whether

or not authorized or sanctioned by a union representing the claimant, but not including a dispute during which benefits are otherwise available. Provides that the 30-day waiting period shall not apply if the employer hires a permanent replacement worker for the claimant's position. Provides that if the employer does not permit the claimant to return to his or her prior position upon conclusion of the dispute, the claimant shall be entitled to recover any benefits lost as a result of the 30-day waiting period before receiving benefits. Effective immediately.

Last Action

Date	Chamber	Action
1/14/2021	House	Referred to Rules Committee

General Legislative Updates

GOVERNOR'S HIGHLIGHTS

Covid-19 Update: On Thursday, the Illinois Department of Public Health reported 4,979 new cases of COVID-19 in Illinois, including 123 additional deaths. Overnight Wednesday, labs reported 99,036 test results. As of Wednesday night, 3,281 in Illinois were reported to be in the hospital with COVID-19. Of those, 662 patients were in the ICU and 358 patients with COVID-19 were on ventilators. The preliminary seven-day statewide case positivity is down to 5.4%. The preliminary seven-day statewide test positivity is 6.5%.

The Illinois Department of Public Health will utilize new metrics to determine when a region moves forward or backward in mitigation restrictions. The shift, based on a new surge staffing program, allows more regions to ease restrictions.

Core to the new effort are capacity issues in hospitals, an approach IDPH is undertaking with the Illinois Emergency Management Agency and the Department of Healthcare and Family Services. Specifically, the program will leverage the state's contracting power with multiple staffing vendors to create a staffing pool far greater than any single hospital could achieve. This would mean that hospitals with available rooms – but insufficient staff – can partner with the state to secure needed staff. Hospitals tapping this option will enter into contracts with the state.

The new approach prescribes the metrics for moving from a higher to a lower tier. View the new metrics [here](#).

The new criteria allowed Illinois regions to ease mitigation restrictions, with some regions returning to Phase 4 of the Restore Illinois Plan. See the status of each region's mitigation efforts [here](#).

Vaccine Update: As of Wednesday, 901,025 doses of the COVID-19 vaccine have been delivered to providers in Illinois, including Chicago. In addition, approximately 524,050 doses have been allocated to the federal government's Pharmacy Partnership Program for long-term care facilities, bringing the total Illinois doses to 1,425,075. IDPH is currently reporting a total of 572,389 vaccines administered, including 90,752 for long-term care facilities. The 7-day rolling average of vaccines administered daily is 22,585 doses.

Executive Orders: [Executive Order 2021-03](#) defines the metrics for any of the 11 regions to move to less or more restrictive mitigation measures. The EO also delineates the principal public health restrictions and mitigations for Tier 1, Tier 2, Tier 3, and Phase 4. Exemptions to all Tiers and Phases include free exercise of religion, emergency functions, and governmental functions.

[Executive Order 2021-02](#) eases mitigation restrictions on Region 2 (Northern Illinois), Region 3 (North-Central Illinois), and Region 5 (Southern Illinois) effective January 15, 2021.

High School Sports: The Illinois High School Association voted to allow winter sports to resume, with the exception of boys' and girls' basketball. More information on the IHSA return to play is [here](#).

Illinois Housing Development Authority Grants: The Illinois Housing Development Authority announced \$8 million in funding is available to help spur community redevelopment through the elimination of blighted and abandoned residential properties. Municipalities, counties and land banks may apply for grants through the fifth funding round of the state's Abandoned Residential Property Municipality Relief Program (APP), an ongoing program that assists local government agencies with the maintenance and demolition of abandoned residential properties in their communities. The application will remain open until Feb. 16, 2021 at 3 p.m. CST and is available online [here](#).

Board of Higher Education FY22 Budget Request: The Illinois Board of Higher Education approved its Fiscal Year 2022 budget request last week. IBHE is requesting \$2.141 billion in fiscal year 2022 and intends to continue support of closing equity gaps seen in underserved communities, students of color, and other underrepresented students. The funding request equals a 4.5% (\$92 million) increase for general funds (excluding the State University Retirement System).

The focus on equity includes:

- \$50 million increase for MAP (Monetary Award Program)
- \$5.3 million increase (2%) for community colleges
- \$23.2 million increase (2%) for public universities
- \$1 million to roll-out Common App (simplified college applications)
- level funding for merit-based scholarship AIM HIGH
- \$10 million for funding stability for College Illinois!

This request will be reviewed by the Governor's Office of Management and Budget. Complete details of the Fiscal Year 2022 budget will be available when the Governor presents his budget to a joint session of the General Assembly on February 17th.

ATTORNEY GENERAL HIGHLIGHTS:

Attorney General Kwame Raoul on Jan. 19 joined a coalition of states and municipalities in filing a lawsuit against the US Environmental Protection Agency. The suit challenges the EPA's

rule attempting to block future regulation of industries (like the gas and oil industries) responsible for more than half the greenhouse gas emissions from new stationary sources. More info [here](#).

Raoul also joined a multi-state coalition to challenge the federal government's final rule on major sources of toxic pollutants. These sources -- like petroleum refineries and chemical plants -- are exempt from air pollution regulations when emissions are kept below 10 tons annually. The rule that is being challenged also permits currently regulated sources to increase emissions up to a threshold without being subject to monitoring and reporting requirements. Additional details [here](#).

On Jan. 19, Raoul also joined a multistate coalition challenging the US EPA's final Clean Air cost-benefit rule. Concerns are that the rule will undercount the harmful effects of carbon emission that lead to climate change. Learn more [here](#). In the AG's other pollution-related action, a multistate coalition filed suit on the US EPA's decision to regulate greenhouse gas emissions from airplanes at a level that would essentially yield no reductions in emissions, compared to "business as usual." More information is [here](#).

AG Raoul also joined a coalition of 18 Attorneys General in urging the US Supreme Court to uphold a portion of the Voting Rights Act that prohibits policies and practices that interfere with citizens' right to vote based on their race. Learn more [here](#).

STATE TREASURER HIGHLIGHTS:

Funding for small nonprofits that provide food, housing assistance, and workforce and economic development is available through a special program at the Illinois Treasurer's.

The Charitable Trust Stabilization Program will grant up to \$25,000 to 10 nonprofits with budgets of \$1 million or less. Applications are due by March 31; a second cycle runs for July 1 - Sept. 30, 2021. Information [here](#).

ILLINOIS GENERAL ASSEMBLY:

Members of the 102nd General Assembly were sworn into office on Wednesday, January 13th. Democrats will continue to control the Illinois General Assembly with veto proof majorities in both chambers for the next two years. The new Senate is made up of 41 Democrats/18 Republicans, while the new House is made up of 73 Democrats/45 Republicans. Biographies of the newly elected members are [here](#).

Senate President Don Harmon was reelected to lead the Senate. Harmon was first elected in January 2020 to replace former Senate President John Cullerton. During his acceptance speech, Harmon urged senators to "set aside political differences, recognize the need for change and work together to achieve it".

Newly elected House Speaker Emmanuel "Chris" Welch also expressed the need to unite, saying that "today is the last day I want to talk about us being Republicans and Democrats, because I want to talk about us being united." Speaker Welch also noted that the Legislature is back in

businesses and it's time to get to work. The House is expected to continue to use the BOS Center as home base for the foreseeable future, although Speaker Welch indicated he would be reviewing ways to safely return session to the House chambers as quickly as possible. Welch indicated that the House is discussing a hybrid model of remote committee hearings and in person floor action for those able to safely participate, although final decisions have not been made.

On January 13th, The Senate adopted [Senate Resolution 2](#), laying out its Session Rules for the 102nd General Assembly. The Rules largely preserve the rules of the 101st and earlier sessions. Notable changes include the creation of a new rule allowing a bill to be considered before multiple committees. A bill must pass all committees it is assigned to in order to advance to the floor for final passage.

Senate rules changes are highlighted below:

- Senate Rules 3-2: The Senate President can create special subcommittees for both the Senate Appropriations Committee and the Redistricting Committee, the members for which are to be designated by the Senate President and the Minority Leader (page 29).
- Senate Rules 3- 8: The Senate Committee on Assignments can determine that given legislation should be considered by more than one committee – and when referring it, can direct that the receiving committee include in its report the recommendation to an additional committee(s) (which will have been identified by the Committee on Assignments). The legislation is to then be automatically referred as directed (page 38).
- Senate Rules 3- 10: When this provision is used, the receiving committee is to report the legislation on to the next committee, and so forth, until all directed committees have reported the legislation (page 44).
- Senate Rules 3-11: In addition to other existing provisions, legislation in committee can now be called for a vote by a committee member who is a member of the same caucus as the principal sponsor (page 50).
- Senate Rules 4-1: The Senate President, in consultation with the Minority Leader, can establish a process for Senators to participate and vote remotely when it is a time of pestilence or public danger (page 56).

The Senate created 28 standing committees for the 102nd General Assembly. New committees are Behavioral and Mental Health, Health, Healthcare Access and Availability, Human Rights, Public Safety, Redistricting and Tourism and Hospitality. The Senate eliminated the Appropriations II, Commerce and Economic Development, Government Accountability and Ethics, Human Services, Public Health and Telecommunications and Information Technology committees. Below is a list of the Senate committees.

- Agriculture
- Appropriations
- Behavioral and Mental Health
- Commerce
- Criminal Law
- Education
- Energy and Public Utilities
- Environment and Conservation
- Executive
- Executive Appointments
- Financial Institutions
- Health
- Healthcare and Availability
- Human Rights
- Higher Education
- Insurance
- Judiciary
- Labor
- Licensed Activities
- Local Government
- Pensions
- Public Safety
- Redistricting
- Revenue
- State Government
- Tourism and Hospitality
- Transportation
- Veterans Affairs

The General Assembly did not approve legislation to authorize it and its agencies to conduct businesses remotely. The Senate Rules, however, do allow for remote committees and individuals members to participate in session remotely. The House has not yet adopted its operating rules, but it is likely that rules will be changed to allow for remote operations.

The 101st General assembly adjourned without approving Governor Pritzker’s last-minute proposal to decouple Illinois’ state tax from recently enacted federal tax provisions, a move the Governor says could save the state between \$500 million and \$1 billion. The bill failed in the House in the early morning hours on Wednesday. Any such initiative must be passed by the end of January according to the Department of Revenue. Even though the House is not scheduled to return until February, Speaker Welch acknowledged they could return at the end of January, if needed, to address this issue.

House Speaker Emmanuel “Chris” Welch named his leadership team for the 102nd General Assembly as follows:

- Greg Harris, *Majority Leader*
- Jehan Gordon-Booth, *Deputy Majority Leader / Speaker Pro-Tempore*
- Mary E. Flowers, *Deputy Majority Leader and Dean of the Caucus*
- Jaime M. Andrade, Jr., Robyn Gabel, Elizabeth Hernandez, Jay Hoffman, Natalie Manley, Marcus Evans and Delia Ramierz, *Assistant Majority Leaders*
- Carol Ammons, *Democratic Conference Chair*
- Will Guzzardi, *Progressive Caucus Whip*
- Kam Buckner, *Black Caucus Whip*

- Theresa Mah, *Asian Caucus Whip*
- Larry Walsh, Jr., *Downstate Caucus Whip*
- Deb Conroy, *Women's Caucus Whip*
- Aaron Ortiz, *Latinx Caucus Whip*

Senate President Don Harmon announced his leadership team as follows:

- Kimberly Lightford, *Majority Leader*
- Bill Cunningham, *President Pro Tempore*
- Emil Jones III, Laura M. Murphy, *Deputy Majority Leaders*
- Jacqueline Y. Collins, Linda Holmes, David Koehler, Antonio Munoz, *Assistant Majority Leaders*
- Mattie Hunter, *Majority Caucus Chair*
- Omar Aquino, Napoleon Harris III, Michael F. Hastings, Julie A. Morrison, *Majority Caucus Whips*

President Harmon also named Committee Chairs for the 102nd General Assembly:

- | | |
|------------------------------------------------------------|-----------------------------------------------------------------|
| • <i>Agriculture</i> , Patrick Joyce | • <i>Healthcare Access and Availability</i> , Patricia Van Pelt |
| • <i>Appropriations</i> , Elgie Sims Jr. | • <i>Higher Education</i> , Scott M. Bennett |
| • <i>Assignments</i> , Kimberly A. Lightford | • <i>Human Rights</i> , Celina Villanueva |
| • <i>Behavioral and Mental Health</i> , Laura Fine | • <i>Insurance</i> , Napoleon Harris, III |
| • <i>Commerce</i> , Suzy Glowiak Hilton | • <i>Judiciary</i> , Rachelle Crowe |
| • <i>Criminal Law</i> , John Connor | • <i>Labor</i> , Linda Holmes |
| • <i>Education</i> , Christopher Belt | • <i>Licensed Activities</i> , Emil Jones, III |
| • <i>Energy and Public Utilities</i> , Michael E. Hastings | • <i>Local Government</i> , Steve Stadelman |
| • <i>Environment and Conservation</i> , Melinda Bush | • <i>Pensions</i> , Robert F. Martwick |
| • <i>Ethics</i> , Ann Gillespie | • <i>Public Safety</i> , Robert Peters |
| • <i>Executive Appointments</i> , Laura Murphy | • <i>Redistricting</i> , Omar Aquino |
| • <i>Executive</i> , Cristina Castro | • <i>Revenue</i> , Heather A. Steans |
| • <i>Financial Institutions</i> , Laura Ellman | • <i>State Government</i> , Steven M. Landek |
| • <i>Health</i> , Julie Morrison | • <i>Tourism and Hospitality</i> , Sara Feigenholtz |
| | • <i>Transportation</i> , Ram Villivalam |
| | • <i>Veterans Affairs</i> , Thomas Cullerton |

State Senator Heather Steans announced her resignation, effective January 31st. Steans has served in the Illinois Senate for the past 12 years. Steans was recently tapped to Chair the Senate Revenue Committee for the 102nd General Assembly. Her resignation is likely to have some type of effect on the



chairmanships listed above. State Representative Kelly Cassidy expressed an interest in replacing Steans in the Senate.

COMING UP:

The Senate canceled session for the last week in January. In a joint letter to the members, Senate President Harmon and Minority Leader McConchie noted that they hope to have proper procedures in place for the safe return to session by February 9th. In the meantime, the Senate will begin conducting remote committee hearings once legislation is filed and assigned to committee. A copy of the House calendar is [here](#). A copy of the Senate calendar is [here](#).



MEMO

DATE: January 26, 2021
TO: Board of Trustees
FROM: Brady Lange, Maintenance Manager/Procurement Officer
CC: Mark Peterson, Interim General Manager
SUBJECT: Recommendation for FY22 Bus Stop Engineering Work

Recommendation:

Authorize the Interim General Manager to award a contract to Lewis, Yockey & Brown, Inc. (LYB) for bus stop engineering work for stops that will be constructed in FY22.

Discussion:

As part of Connect Transit's continued efforts to achieve 100% ADA accessible bus stops by 2024, we issued an Invitation for Bid (IFB) on December 22, 2020 soliciting proposals for design work for our next group of 100 stops that will be constructing in the fall of 2021 and spring of 2022. The IFB included a scope of work that covers all design aspects of bus stops including JULIE locates, civil design work, coordination with municipalities on designs and changes to designs, permitting and easement work and finally construction oversight. This is the same process Connect Transit has utilized in the past with great success.

Connect Transit received three bids from Lewis, Yockey & Brown, Inc., Farnsworth Group and Land Engineers, LLC. All proposing firms are more than capable of completing the duties contained in the scope of work. In fact, our evaluation committee of three staff members rated all the firms very similarly based on the firm's qualifications, project understanding and their approach to scope of work. The major differentiating factor was price among the bids. LYB, submitted the most competitive bid per stop. Below is a summary of the cumulative scores our evaluation team assigned each bidder.



Bidder	Cumulative Score
Lewis, Yockey & Brown, Inc.	29.2
Farnsworth Group	27.3
Land Engineers, LLC	20.2

Financial Impact:

The proposed services in this contract will be \$1970.00 per stop. Connect Transit plans on constructing 100 bus stops in FY22 therefore the total for this contract will be \$197,000. Connect will utilize IDOT DOAP debt service for 65% (\$128,050) of this contract and the remaining 35% (\$68,950) will be funded by the recently awarded Rebuild Illinois Capital Grant. Connect Transit will not be using any local funds for this project.

Conclusion:

Connect Transit is very excited to continue our effort toward making all our stops ADA compliant by 2024. By the Board of Trustees approving this contract with Lewis, Yockey & Brown, we will continue our great progress.



MEMO

DATE: January 26, 2021

TO: Board of Trustees

FROM: Brady Lange, Maintenance Manager/Procurement Officer

CC: Mark Peterson, Interim General Manager

SUBJECT: Recommendation to Modify Threshold of the Connect Transit Procurement Policy Regarding Micro-Purchases

Recommendation:

Authorize the Interim General Manager to change the Connect Transit Procurement Policy to reflect current Micro-Purchase Threshold dictated by the Illinois Department of Transportation and the Federal Transit Administration.

Discussion:

Connect Transit, IDOT and the FTA identify three (3) unique categories of purchases: micro-purchases, small purchases, and large procurements. Each category of procurement has separate requirements and purchase price thresholds. Below is an excerpt from the Illinois Department of Transportation Capital Grants Manual referencing the requirements for micro-purchases. The Capital Grants Manual was recently updated in April of 2020.

1. Micro-Purchases – Procurements less than or equal to \$10,000
If permitted by state and local law, contracts or purchases valued up to \$10,000 are allowable without obtaining competitive quotations. The following procedures apply to micro-purchases:
 - a. Micro-purchases should be equitably distributed among qualified suppliers.
 - b. Subrecipients may not divide or reduce the size of the procurement expressly to be within the micro-purchase limit.
 - c. Subrecipients should document that the purchase was “fair and reasonable” with a description of how this determination was made.
 - d. Procurements and construction contracts \$10,000 and under may be awarded based on informal bidding (such as quotations by letter or telephone). Bids shall be obtained from at least three suppliers and the contract shall be awarded to the lowest bidder. The subrecipient shall retain a record of bids received. IDOT should be provided post award notification and documentation.
 - e. Micro-purchases are exempt from [Buy America provisions](#).

Additionally, in June of 2018 the Office of Management and Budget issued a memo (attached) referenced below in guidance from the FTA raising the micro-purchase threshold to \$10,000.

On June 20, 2018, OMB issued memorandum [OM-18-18](#), “Implementing Statutory Changes to the Micro-Purchase and the Simplified Acquisition Thresholds for Financial Assistance.” In accordance with recent statutory changes set forth in the National Defense Authorization Acts (NDAA) for fiscal years 2017 and 2018, this memorandum raises the threshold for micro-purchases under Federal financial assistance awards to \$10,000, and raises the threshold for simplified acquisitions to \$250,000 for all recipients. The increases for micro-purchases and the simplified acquisition threshold apply to FTA-funded procurements made on or after June 20, 2018.

Currently, the Connect Transit Procurement Policy states the following related to Micro-Purchases:

5.3 Micro-Purchases

Connect Transit may acquire property and services that do not exceed \$3,500 without obtaining competitive quotes but shall provide for competition whenever practicable. This threshold is below FTA regulations contained in FTA Circular 4220.1F defining micro-purchases. Such purchases are exempt from Buy America requirements. There should be equitable distribution among qualified suppliers (in the local area) and no splitting of procurements to avoid competition. The Davis-Bacon Act (40 U.S.C. §3141 et seq.) applies to construction contracts greater than \$2,000. The minimum documentation required is the determination that the price is fair and reasonable and how that determination was derived. The determination of price reasonableness will be recorded on preprinted forms on the receipt or purchase order. The documentation shall employ terminology similar to the following: “The price(s) paid for items hereunder are determined to be fair and reasonable, based on the following:

(a) Adequate competition (three or more quotes received and award made to lowest)



- (b) Current price lists or off-the-shelf pricing*
- (c) Catalog price*
- (d) Prices found reasonable on recent previous purchases*
- (e) Advertisements*
- (f) Similar items in a related industry*
- (g) Independent price estimate (attach documentation)*
- (h) Other (cite basis)*

This proposal will update the purchase price of this section in the Connect Transit Procurement Policy to reflect the current threshold set forth by IDOT and the FTA - \$10,000. All other language will remain the same.

Staff currently evaluates all purchases within the micro-purchase category to ensure we are using competitive vendors and are receiving solid value on all purchases. The current micro-purchase threshold often creates a situation that slows progress on projects and bus repairs by requiring additional paperwork and acquisition of additional quotes from vendors. Many times, staff already knows the most competitive vendor for the purchase but is still required to obtain quotes which can often take days. If staff is uncertain of a vendor's competitiveness, then current procedures are to obtain quotes even if the purchase is below the threshold. For example, when purchasing bus repair parts that have not been previously purchased, an attempt is made to collect prices from at least three vendors although it is not a documented process because it falls below the threshold. Even upon changing the micro-purchase threshold, staff will continue this practice of constantly evaluating competitiveness of all vendors.

Financial Impact:

There will be no financial impact because staff currently evaluates the competitiveness of all purchases and consistently searches for the most competitive vendors.

Conclusion:

As goods and services continue to increase in price, staff encounters the need to obtain quotes more frequently. In order to maintain efficiencies and continue to expedite bus repairs and other projects, Connect Transit is proposing an increase in our micro-purchase threshold to \$10,000.



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

OFFICE OF FEDERAL
FINANCIAL MANAGEMENT

June 20, 2018

M-18-18

MEMORANDUM FOR CHIEF FINANCIAL OFFICERS AND HEADS OF SMALL EXECUTIVE AGENCIES

FROM:

Tim Soltis

Deputy Controller, Office of Federal Financial Management

SUBJECT:

Implementing Statutory Changes to the Micro-Purchase and the Simplified Acquisition Thresholds for Financial Assistance

In accordance with recent statutory changes set forth in the National Defense Authorization Acts (NDAA) for Fiscal Years 2017 and 2018, this memorandum raises the threshold for micro-purchases under Federal financial assistance awards to \$10,000, and raises the threshold for simplified acquisitions to \$250,000 for all recipients. Further, it implements an approval process for certain institutions that want to request micro-purchase thresholds higher than \$10,000. Agencies are required to implement these changes in the terms and conditions of their awards, and recipients of existing Federal financial assistance awards may implement them in their internal controls.

Background

This memorandum applies to all Federal agencies, as defined at 5 U.S.C. § 551(1), that award grants or cooperative agreements. It implements changes to the micro-purchase and simplified acquisition thresholds for financial assistance under the NDAA for Fiscal Year (FY) 2017 and FY2018. The micro-purchase threshold refers to purchases of supplies or services using simplified acquisition procedures, not to exceed an established amount pursuant to the Office of Management and Budget (OMB) Governmentwide Guidance for Grants and Agreements (“Uniform Guidance”) at 2 C.F.R. § 200.67 (Micro-purchase). The simplified acquisition threshold refers to purchases of property or services using small purchase methods not to exceed an established amount pursuant to 2 C.F.R. § 200.88 (Simplified acquisition threshold). For Federal financial assistance awards, these purchases are acquired for use by a Federal program. The NDAA for FY2017 increased the micro-purchase threshold from \$3,500 to \$10,000 for institutions of higher education, or related or affiliated nonprofit entities, nonprofit research organizations or independent research institutes (41 U.S.C. § 1908). The NDAA for FY2018 increases the micro-purchase threshold to \$10,000 for all recipients and also increases the simplified acquisition threshold from \$100,000 to \$250,000 for all recipients.

Implementing the NDAA for FY2017

Section 217(b) of the NDAA for FY2017 raises the micro-purchase threshold to \$10,000 for procurements under grants and cooperative agreements for institutions of higher education, or related or affiliated nonprofit entities, nonprofit research organizations or independent research institutes.¹

¹ Pub. L. No. 114-328 (codified at 41 U.S.C. § 1902(a)(2)).

The NDAA for FY2017 also establishes an interim uniform process by which these recipients can request and Federal agencies can approve requests to apply a higher micro-purchase threshold. Specifically, the 2017 NDAA allows a threshold above \$10,000 if approved by the head of the relevant executive agency. For purposes of this approval, the institution's cognizant Federal agency for indirect cost rates will be the relevant executive agency as defined in 2 C.F.R. § 200.19 (Cognizant agency for indirect costs). To receive a higher threshold, the institution must either have "clean single audit findings" (*i.e.*, in accordance with 2 C.F.R. § 200.520 - Criteria for a low-risk auditee), have an acceptable internal institutional risk assessment, or the higher threshold must be consistent with State law for public institutions.

Agencies should reflect this change through policy or terms and conditions in awards for those institutions. The effective date for this change was when the NDAA for FY2017 was signed into law on December 23, 2016. OMB intends to revise the Uniform Guidance to conform with the law.²

Process for Requesting a Higher Threshold Under the NDAA for FY2017

Requests for approval should be submitted to the institution's cognizant Federal agency for indirect cost rates; however, institutions should contact the agency before sending the request to determine the correct point of contact. The cognizant Federal agency will assign review of the request to the appropriate office within the agency to determine whether to approve, and will maintain records and justification of all approvals. The request should include the threshold level being requested and the justification(s) for it based on the criteria above per Section 217(b) of the NDAA for FY2017.

Implementing the NDAA for FY2018

This memorandum also implements provisions of the NDAA for FY 2018, Pub. L. No. 115-91, which became law on December 12, 2017. Specifically, section 806 raised the micro-purchase threshold from \$3,500 to \$10,000, and section 805 raised the simplified acquisition threshold from \$100,000 to \$250,000. Pursuant to 2 C.F.R. § 200.67 (Micro-purchase) and 2 C.F.R. § 200.88 (Simplified acquisition threshold), these higher thresholds are not effective until implemented in the Federal Acquisition Regulation (FAR) at 48 C.F.R. Subpart 2.1 (Definitions).³

In order to allow maximum flexibility for grant recipients in light of the changes to the NDAA for FY2018, OMB is granting an exception allowing recipients to use the higher threshold of \$10,000 for micro-purchases and \$250,000 for simplified acquisitions in advance of revisions to the FAR at 48 C.F.R. Subpart 2.1 and the Uniform Guidance. Pursuant to 2 C.F.R. § 200.102 (Exceptions), OMB may allow exceptions to the Uniform Guidance when exceptions are not prohibited by statute. The exception takes effect upon the date of issuance of this memo. Agencies should apply this exception to all recipients. Recipients should document any change based on this exception in accordance with 2 C.F.R. § 200.318 (General procurement standards).

If you have any questions regarding this memorandum, please contact Mary Tutman at Mary.E.Tutman@omb.eop.gov or Gil Tran at Hai_M._Tran@omb.eop.gov.

² The American Innovation and Competitiveness Act, Pub. L. No. 114-329, § 207(b) (2017) states that the Uniform Guidance shall be revised to conform with the requirements concerning the micro-purchase threshold.

³ Codified at 41 U.S.C. § 1902(f).



MEMO

DATE: January 26, 2021
TO: Board of Trustees
FROM: Ryan Whitehouse, Chairman
SUBJECT: Amendment to Interim General Manager Agreement

Recommendation:

Authorize the Chairman of the Board of Trustees to execute an amended agreement with Mark Peterson to extend the duration of his appointment as the Interim General Manager.

Discussion:

At our October 20, 2020 meeting, the Board of Trustees unanimously accepted a proposal submitted by Mark Peterson to serve as the Interim General Manager of Connect Transit. The proposal, which essentially became the agreement between Mr. Peterson and the Board of Trustees, included a provision entitled DURATION which reads as follows:

"It is proposed that this engagement commence on October 26, 2020 and expire on January 31, 2021. Extension of the engagement duration may be made with mutual agreement of both parties."

I have approached Mr. Peterson about extending the duration provision of the agreement to April 15, 2020, or the start date of the new General Manager, whichever comes first. Mr. Peterson indicated his willingness to continue in the role of Interim General Manager as I had proposed. However, he did disclose that he and his spouse have already made plans to spend much of the month of February in Arizona. He believes that he can adequately fulfill his duties as GM via electronic communication during his physical absence. Further, he indicated that, if necessary, he would be willing to come back to Bloomington-Normal for a few days during his vacation to address any urgent matters which require his physical presence.

We are hopeful that we will have a new General Manager selected and on-board by mid-April. However, I think that it is very important that Mr. Peterson continue to oversee the Connect Transit operation until the new GM arrives on site.



Financial Impact:

The cost of extending Mr. Peterson's engagement will be more than off-set by salary and benefit savings that the system is accruing due to the vacancy of the General Manager and Chief Operating Officer positions.

Conclusion:

I respectfully request the support of the Board to extend the duration, as recommended herein, of Mr. Peterson's tenure as Connect Transit's Interim General Manager.