

Connect Transit Board of Trustees
September 26, 2023, 4:30 p.m.
351 Wylie Drive, Normal, IL 61761 – Board Room
Regular Session Minutes – Approved at 10/24/23 Meeting

Chairman Ryan Whitehouse called the meeting to order at 4:30 p.m.
Board Clerk, Janice Crago, recorded attendance via roll call.

Trustees Present: Trustee Judy Buchanan
Trustee Linda Foster
Vice Chair Julie Hile (Virtual)
Secretary Tim McCue
Trustee Mandava Rao (4:31)
Trustee Barbara Singer (Virtual)
Chairman Ryan Whitehouse

Trustees Absent: None

City Managers Present: None

Staff Present: David Braun, General Manager
Brady Lange, Procurement Director
Charlie Busse, Maintenance Manager
Jacob Smith, Transportation Planner
Janice Crago, Board Clerk
Pat Kuebrich, Finance Director
Shelly Moss, Operations Director
Stephanie Butler, HR Manager
Steve Stockton, IT Manager

Guest(s) Present: None

Chairman Whitehouse called for a motion to approve virtual attendance for Vice Chair Hile due to reason two – employment purposes and Trustee Barbara Singer due to reason one – personal illness, as stated in the by-laws.

Trustee Foster motioned; seconded by Trustee Buchanan.

Discussion:
There was no discussion.

Rollcall Vote:
AYE: Trustee Buchanan, Trustee Foster, Secretary McCue, Trustee Rao, Chairman Whitehouse
NAY: None

Motion to approve Vice Chair Hile and Trustee Singer to attend virtually was **approved**.

Chairman Whitehouse led the Board in the Pledge of Allegiance and read the Connect Transit Mission Statement.

PUBLIC COMMENT:

None

CONSENT AGENDA:

- a. Approval of Regular Session Minutes for July 25, 2023
- b. Approval of Fare Strategy & Fare Collection Workshop Minutes for August 22, 2023
- c. Approval of Financial Information for June 2023
- d. Approval of Financial Information for July 2023
- e. Approval of Financial Information for August 2023
- f. Monthly Statistical Reports for July 2023
- g. Monthly Statistical Reports for August 2023
- h. Cardinal Infrastructure Federal Report – not received in time for Consent Agenda
- i. Cornerstone – Illinois Weekly Update

Chairman Whitehouse called for a Motion to Approve the Consent Agenda minus the Cardinal Infrastructure Federal Report.

Trustee Foster motioned; seconded by Secretary McCue.

Discussion:

David Braun, General Manager, stated the Consent Agenda included financial information for June, July, and August due to year end closing and the time it takes to complete that process. In those reports, the June Cummins Sales and Service expense paid for a bus overhaul previously approved by the Board; the July Creative Bus Sales expense paid for the five microtransit vehicles previously approved by the Board; the August Creative Bus Sales expense paid for the three paratransit vehicles previously approved by the Board. Mr. Braun stated that the reports were otherwise routine in nature.

Mr. Braun stated the August year to date statistical report reflects an 18% ridership increase for fixed route and 41% increase for paratransit.

Chairman Whitehouse asked why there was such a high increase for paratransit? Mr. Braun stated that he did not know and would try to explain that at our next Board meeting.

Mr. Braun stated our service hours are only up 23%, which means our efficiency is improving even though ridership is increasing. Mr. Braun shared the August System Totals report reflects the Operator Pay Hours/Service Hours are down 1.74%, which is an efficiency measure that we will continue to track, measure, and manage throughout the year.

Chairman Whitehouse asked how we manage the Operator Pay Hours/Service Hours? Mr. Braun stated we manage it by cutting runs as efficiently as possible, having the right number of Operators, monitoring the amount of training Operators are receiving or at least being able to explain the amount of training an Operator is receiving.

Trustee Buchanan asked if there is a benchmark or industry standard for Operator Pay Hours/Service Hours percentage we might be looking to achieve? Mr. Braun stated there is no specific goal and that it depends on each system and the size of each system.

Mr. Braun shared the Cornerstone report did not contain anything requiring comment but encouraged the Trustees to review it. He also stated that while we did not receive the Cardinal report in time to be

included as part of the Consent Agenda, we did leave a printed copy at everyone's seat and asked that the Trustee's please also review that report.

Mr. Braun stated the possible upcoming government shutdown would not impact us unless it went on for a long period of time.

Trustee Buchanan asked if the Cornerstone report included bills that have been passed and may have an impact on our local system? Mr. Braun stated that many of the items Trustees see in the Cornerstone report are items we have asked them to track.

Rollcall Vote:

A YE: Trustee Buchanan, Trustee Foster, Vice Chair Hile, Secretary McCue, Trustee Rao, Trustee Singer, Chairman Whitehouse

NAY: None

Consent Agenda minus the Cardinal Infrastructure Federal Report was **approved**.

NEW BUSINESS:

a. FY23 Ridership and Performance Update – Informational

Discussion:

Mr. Braun shared Jacob Smith, Transportation Planner, would be presenting our year end at a glance in comparison to other years.

Mr. Smith stated that with the closing of FY23, staff has compiled data for annual ridership, efficiency, and other notable metrics to guide their recommendations and adapt to changes in the Bloomington-Normal community. Data prepared for these reports was retrieved and recorded by our Data Management Specialist, Jon Spratt. National average reference data is provided by the UCLA Institute for Transportation Studies and The Brookings Institution.

Both fixed route service and Connect Mobility performed positively. Overall, the transit system continues to provide more service year-over-year with a sum ridership increase of 18.67% in FY23 compared to FY22. Likewise, we were 15.41% more efficient on fixed route and 9.44% more efficient on Connect Mobility.

As we continue to look at pre-pandemic ridership (our system highs), we have recovered 83% of fixed route ridership. While we still have ground to make up, Brookings, in their post-pandemic transit recovery report, notes that bus-based transit has recovered on average up to 74.4% of pre-pandemic levels, so we are also recovering at a more rapid rate than peer systems nationwide.

Mr. Smith shared a PowerPoint presentation on screen which is available as part of the General Manager's Presentation on the Connect Transit website.

- FY23 At-a-Glance
 - 2,131,046 Total Rides
 - 2,029,651 Fixed Route Rides
 - 101,395 Connect Mobility Rides

- 19.87 Fixed Route Boardings per Passenger Hour
- 2.55 Connect Mobility Boardings per Passenger Hour

Secretary McCue asked how our numbers compare to other peer systems? Mr. Braun stated we use National Transit Database information for our comparisons and those numbers are about two years old. If the Board would like peer comparison information, we can make phone calls to collect that information. Secretary McCue stated those are the groups we are most similar to, so it makes sense to have that information.

Secretary McCue asked if we know why there was such a big dip in the total trips between 2020 and 2021? Mr. Smith explained that the dip was due to COVID and the timing of when it hit.

Trustee Foster stated her pleasure with how we are tracking and our increase in ridership, but asked how our riders feel we are doing? Mr. Braun shared our messaging consultant is currently conducting a rider survey to gauge their satisfaction and to see what we can do better in their eyes. We hope to have that information back in late October so we can share it with the Board at the November meeting.

Vice Chair Hile stated she is eager to hear the results of the rider survey because that is our next boost and building block.

Chairman Whitehouse stated we are seeing an increase in our ridership and ISU is seeing record enrollment and wanted to know if our ridership increase is due to a larger population of students riding or are our other routes seeing an increase in ridership? Mr. Smith explained the Redbird, Yellow, and Red routes are increasing at a slightly higher rate, but that all other routes did increase at a similar rate. Mr. Braun reminded the Trustees that we should keep in mind that we did not run at full or peak service for a large portion of the year and this year will be interesting in tracking terms now that we have added those back in.

Chairman Whitehouse asked how we balance efficiency and ridership? Mr. Smith stated it is dependent on the route and how the route is doing, where it is serving, length of the route, and several other things. Mr. Braun shared the Tan route is an example of middle of the road ridership because it serves about 54,000 rides but lacks efficiency due to a large mileage area without as many people. He explained the way to work around that is to realign the route so it serves more people to increase ridership or shorten the route.

Chairman Whitehouse asked why the September and October numbers trend higher over the past five years than in the spring? Mr. Smith explained the weather plays a big part in those trends but also students returning and getting settled.

Chairman Whitehouse asked how Connect Mobility is projecting with the FY24 budget? Mr. Braun stated he is hoping we are early enough that it will not impact the budget over time, but right now it is higher than we anticipated and that will watch it closely. Chairman Whitehouse stated that if the numbers continue to increase, he would like to see a month to month actual vs budget comparison in the upcoming presentations.

b. Connect FLEX Update – Informational

Discussion:

Mr. Smith explained Connect FLEX began serving southwest Bloomington on July 16, 2023. With just over two months of service completed, staff has been thoroughly pleased with program adoption and initial successes. A report detailing the first two months of service (July 16, 2023, through September 15, 2023) has been attached following this memorandum.

Connect FLEX started strong, serving 5,405 passengers across 3,662 trips at an efficiency rate of 2.5 passengers per vehicle per hour. More recently—specifically, September 1 through September 15—an average efficiency rate of 4.5 passengers per vehicle per hour was reached. Our daily ridership high for service was 188 passengers on September 1, 2023.

Connect FLEX has operated with a 99% met demand rate, meaning we provided a trip option for 99% of individuals who have requested a ride. Via Mobility, our microtransit software partner, shared that they consider a 95% met demand rate as a notable success, so we are pleased with our 99% rate. It should be noted that, as demand increases, we may experience some more trips that cannot receive a seat due to capacity constraints at certain times of the day.

95.97% of Connect FLEX rides have been booked through the new Connect Transit App, which is exciting as we continue to build out the new application further and look forward to adding additional features in the future.

Finally, as of September 15, 2023, we are very happy to report that 1,922 accounts have been created, with more accounts being created daily.

Mr. Smith shared a PowerPoint presentation on screen which is available as part of the General Manager's Presentation on the Connect Transit website.

- First Two Months
 - 3,622 Total Trips
 - 5,405 Passengers
 - 1.47 Passengers per Trip
 - 40.82% Shared Rides
 - 95.79% Bookings by App
 - 4.21% Bookings by Agent
 - 1,922 Total Accounts Created
 - 4.85 Average Ride Rating

Chairman Whitehouse asked if the riders are out for entertainment purposes or if we know what they are riding for? Mr. Smith said it is a non-traditional service so he suspects we will see non-traditional usage, with some people stating they are using the service to get to church or volunteering, and some kids are riding after school and running to Walmart or other area for something to do.

Chairman Whitehouse asked if we are using this as a point to point or point to fixed route? Mr. Smith stated it has been a blend of both with the top four stops at Walmart, Downtown transit center, an apartment complex on Main Street served by the Aqua route, and high density housing areas just outside of the West Bloomington Historic Area.

Chairman Whitehouse asked if they are going to Downtown because the rider is asking to go there or because it is the pre-chosen Connect FLEX spot? Mr. Smith stated they have the option to do either via the app but that we did tag it as a point of interest.

Trustee Buchanan thanked Mr. Smith for the data, which allows us to make some data driven decisions. She asked if any of the riders are repeat passengers or if any are getting on every day? Mr. Smith stated within a seven day period we have approximately 270 individuals repeating rides, with about three to five new accounts each day and three to five new riders each day.

Trustee Buchanan asked if the Downtown transit center is outside the zone? Mr. Smith stated it is inside the zone.

Secretary McCue asked if we have any predictions on what will happen to our ridership when we start charging fares on FLEX? Mr. Smith stated that charging fares will likely decrease our ridership, but we don't know what exactly that impact will be. Mr. Smith elaborated that the more the service becomes a part of riders' lives, the more we hope they will see it as a valuable service and continue to ride even when we start charging a fare. Mr. Braun shared that Via will launch an update to the app that will allow riders to book a FLEX trip and show them how to transfer to a fixed route to get to their destination, rather than having two separate trip planners. He further stated that implementing fares will likely reduce the after school students who are using it just for fun because it is free, as well as the riders who are using it instead of the fixed route within their zone.

Mr. Braun stated that the number of Connect Mobility riders who are using Connect FLEX instead of Connect Mobility is about 60 riders. We were anticipating Mobility users would utilize FLEX instead because it offers more flexibility, but we are finding that they are still using Mobility.

Trustee Buchanan asked how we will be marketing FLEX? Mr. Braun stated we will be pushing the ads into the zone, not just to Mobility riders but to all of the area so they know it is available and accessible.

Trustee Buchanan asked when we will start charging a fare? Mr. Braun stated we had initially planned September 1 but now we anticipate late winter because we have no means to collect the fare at this time.

Vice Chair Hile asked what FLEX is costing us per ride and how does that compare to Connect Mobility cost per ride? Mr. Smith stated Connect FLEX is \$18.05 per ride based on the first two months that include the first few weeks with a slow start, which impacts the cost. Pat Kuebrich, Finance Director, stated Connect Mobility is approximately \$28.00 per trip. Mr. Braun stated the Connect Mobility cost was as high as \$40 per trip when ridership was at its lowest in 2021, proving ridership impacts cost per ride.

Vice Chair Hile stated the Connect Mobility cost coming down truly reflects our ridership recovery post COVID and is pleased to see the improvement.

Chairman Whitehouse asked for clarification on our cost per ride coming down not impacting the cost we pay for the service? Vice Chair Hile said the cost per ride is coming down due to ridership, but the overall cost to provide the service is going up.

Mr. Braun stated we will be creating a Connect FLEX performance report in the future to track data and performance.

Chairman Whitehouse asked how many FLEX vans we have in service and how often are they moving? Mr. Smith stated we have two vans out at a time. Shelly Moss, Operations Director, stated there is a lull in the morning and late evening, but that the afternoon is very busy. The system is very visual and easy to see the movement and how busy it is.

Chairman Whitehouse stated his concern for the Operators being busy all the time. He also asked what would happen if we added in the third van and how that would impact our budget? Mr. Braun stated we budgeted for 36 hours per day and right now we are at approximately 27 hours per day. The service isn't van dependent but hour dependent, so we are looking to adjust the schedule for the higher demand hours.

- c. APTA Technology and Sustainability/Operations Planning and Scheduling Workshop Conference Recap – Informational.

Discussion:

Shelly Moss, Operations Director, shared that she and many staff members attended the APTA Tech and Sustainability Planning and Scheduling Workshop July 30 – August 2, 2023, in Anaheim, CA.

Ms. Moss shared a PowerPoint presentation on screen which is available as part of the General Manager's Presentation on the Connect Transit website.

- Attendees:
 - Shelly Moss, Operations Director
 - Brandon Miles, Operations Supervisor
 - Jacob Smith, Transportation Planner
 - Jon Spratt, Data Management Specialist
 - Jared Simons, Operations Supervisor
- Key Takeaways – Sustainability and Operations Planning Workshop
 - Increase Ridership Focus on Providing the Best Service for Current Ridership
 - Focus on Providing the Best Service for Current Ridership
 - Cleanliness - This includes coach exterior/interior, as well as passenger infrastructure
 - Frequency - Agencies should aim for 30 minutes or less, even if a higher frequency results in buses not being filled to capacity
 - Efficiency - Your real time service should perform as closely as possible to what your service schedule suggests.
 - Access - Are the areas that need service (well-defined markets) being served. What can we do to serve those areas (microtransit).
 - The Great Debate – Fare Free – Takeaways
 - Sacramento Regional Transit – Shared two-month trial
 - Paratransit Ridership – Increased 50%

- Fixed Route – 8%
 - Service Efficiency % – Dropped from 90% to 40% in approximately 60 days
 - Rapid Fire Discussion: Creative Thinking for Ridership Recovery, New Services, and Limited Resources
 - RTD – Improving Ridership Satisfaction
 - Started Sharing Ridership Data via social media
 - Bi-monthly public survey via social media to gain insight into to what is and what is not working, as well as allowing public comments/suggestions
- Key Takeaways – APTA Tech
 - AI
 - Chat GPT+
 - Dall-e
 - The potential for improving processes and procedures is just being explored. There are so many areas of opportunity where AI can be a tool to assist transit professionals to be more productive and creative.
 - Cybersecurity
 - Just one attack can cost \$1m and take over a year to recover from.
 - Cybercrime is the 3rd largest economy in the world.
 - We are a small target because attackers are knocking on everyone’s door and if your door is the weakest, you get attacked. 90% of attacks aren’t targeted and there are 1000’s of attempts to breach some transit agencies every day.
 - WayFinding Software
 - ConnectPoint
 - Be My Eyes
 - Waymap

Chairman Whitehouse asked why the service efficiency dropped for Sacramento? Ms. Moss explained it was because of the paratransit ridership increase, which caused all of their efficiencies to plummet. She explained Sacramento cautioned all transit systems considering zero-fare to thoroughly consider all of the ramifications before implementing zero-fare.

Trustee Buchanan asked if Sacramento shared any explanation as to why their paratransit increased so much? Ms. Moss said it was because the service was free so they could take as many trips as they wanted. Mr. Braun stated it was likely not new riders but more trips but those riders.

Mr. Braun shared that staff will be attending an APTA Expo in October where will be able to explore many opportunities similar to the ones Ms. Moss experienced.

Trustee Singer stated she is not a fan of AI in regard to customer service and hopes that we consider how important the human touch is to customer service. Trustee Rao stated there are many positives and negatives to AI and to consider both before making any decisions. Ms. Moss explained the AI use would be for internal use only, not to replace any employees. Chairman Whitehouse said any decisions to use AI instead of employees would come before the Board.

- d. Recommendation to reimburse Vice Chair Julie Hile the \$1,366.80 for out of pocket travel expenses she incurred during the July 2023 APTA Transit Board Members and Board Administrators Seminar.

Chairman Whitehouse called for a motion to reimburse Vice Chair Julie Hile the \$1,366.80 for out of pocket travel expenses she incurred during the July 2023 APTA Transit Board Members and Board Administrators Seminar.

Trustee Foster motioned; seconded by Trustee Rao.

Discussion:

As Vice Chair of the Connect Transit Board of Trustees Ms. Hile represented Connect Transit at the APTA Transit Board Members and Board Administrators Seminar in Birmingham, Alabama July 15 – 18, 2023. Ms. Hile incurred out of pocket travel-related expenses that may be reimbursed by Connect Transit.

5/11/23	Southwest Airlines	\$702.38
7/12/23	Amtrak	\$37.00
7/15/23	Westin Hotels	\$520.66
7/15/23	Uber and tip	\$66.98
7/15/23	Uber and tip	\$39.78
	Total	\$1,366.80

The total reimbursement is \$1,366.80 and has been budgeted for in the FY24 travel expenses.

Rollcall Vote:

AYE: Trustee Buchanan, Trustee Foster, Trustee Rao, Trustee Singer, Chairman Whitehouse

NAY: None

ABSTAIN: Vice Chair Hile

The motion to reimburse Vice Chair Julie Hile the \$1,366.80 for out of pocket travel expenses she incurred during the July 2023 APTA Transit Board Members and Board Administrators Seminar was **approved**.

- e. Authorize the General Manager to provide the obligated \$50,000 in financial support for the Illinois Department of Transportation’s (IDOT) and McLean County Regional Planning Commission’s (MCRPC) RAISE Grant.

Chairman Whitehouse called for a motion to authorize the General Manager to provide the obligated \$50,000 in financial support for the Illinois Department of Transportation’s (IDOT) and McLean County Regional Planning Commission’s (MCRPC) RAISE Grant.

Trustee Buchanan motioned; seconded by Trustee Foster.

Discussion:

Mr. Braun explained that in July 2021, Interim General Manager Mark Peterson sent a letter of financial commitment (attached) to the Federal Department of Transportation in support of a planning study to reinvent/re-envision Veterans Parkway between two I-55 interchanges. This recommendation is intended to fulfill that obligation.

Currently, Connect Transit has very little access to businesses along Veterans Parkway. Pedestrians face a considerable man-made barrier to accessing transit and crossing Veterans to access transit or businesses on the other side of the road is limited and unsafe. Improving transit and pedestrian access to businesses is important to Connect Transit and our passengers, and our financial commitment

ensures we will represent Connect Transit's interests in vendor selection and during the planning study.

The \$50,000 financial support will be part of the \$675,000 total project cost sponsored by IDOT, the USDOT and other funding partners. IDOT will be managing the grant and will be requesting support.

The \$50,000 obligation was anticipated in the FY24 budget and will not have any further financial impact.

Trustee Buchanan asked when the grant will be approved? Mr. Braun stated the grant has been approved and IDOT will be managing the funding. IDOT is asking the funding partners for matching funds for planning, going out for a consultant, and then a planning study will take years.

Trustee Buchanan asked if the McLean County Regional Planning (MCRPC) is an active part or is this all state? Mr. Braun stated the MCRPC will be seeking a consultant and leading the steering committee and Connect will be part of the steering committee. We do not anticipate this will be constructed for fifteen plus years.

Trustee Foster asked if our commitment changes over the period of time? Mr. Braun stated our commitment does not change.

Chairman Whitehouse asked what our contract with MCRPC is producing? Mr. Braun stated we have held many meetings with them and we asked for an origin destination study, which has not been completed. Mr. Braun stated he is not sure what was done prior to his coming to Connect, but since he has joined Connect nothing has come of it.

Chairman Whitehouse stated his opinion is that we will honor this obligation because we made the commitment, and he hopes MCRPC will honor their obligation with the \$120,000 we committed to them for the studies.

Trustee Foster asked if the studies are because of the loss of life on Veteran's Parkway? Mr. Braun stated he believes that is the driver of the project and why they received the funds.

Vice Chair Hile stated she is glad we are going to be part of this coalition because it is a problem spot, and it is good for us to be part of the solution for this problem.

Rollcall Vote:

AYE: Trustee Buchanan, Trustee Foster, Vice Chair Hile, Trustee Rao, Trustee Singer, Chairman Whitehouse

NAY: None

The motion to authorize the General Manager to provide the obligated \$50,000 in financial support for the Illinois Department of Transportation's (IDOT) and McLean County Regional Planning Commission's (MCRPC) RAISE Grant was **approved**.

CHAIRMAN'S REPORT:

No Chairman's Report.

GENERAL MANAGER'S REPORT:

Mr. Braun shared his monthly General Manager report.

Congratulations:

- Shelly Moss was promoted to Operations Director, effective July 1, 2023.
- Aubrey Staton was named to the Twenty Under Forty Class of 2023.

Government:

- IPTA raised Mandatory Paid Leave Act concerns
 - Collective Bargaining Agreement trumps the act, but...
 - Transit employees are unlike most other employees
 - Flexibility and inability to manage absenteeism
- Working with Cornerstone to address concerns
- Act goes into effect January 1, 2024, and we are trying to obtain a transit exemption because if we don't have drivers, we can't provide service

Community:

Outreach

- McLean County Fair
- Back2School Alliance Shuttle
- Senior Care Network
- Town of Normal Appreciation Reception
- West Bloomington Wellness Fair
- Cultural Fest
- Cedar Ridge Elementary Family Night
- Destination Uptown
- West Fest
- Normal Sweet Corn Circus
- HCC Week of Welcome
- IWU Involvement Fair
- Union Labor Day Parade
- Day of the Dozer
- IPTA Conference
- Eugene Field Facility Tour
- St. Jude Run Event Shuttle

IPTA Annual Fall Conference:

- **Sessions:**
 - Launching a Successful Microtransit Service
 - Making Your Public Involvement Process Accessible and Equitable for All
 - Cybersecurity: Protect Your Organization from Cyber Threats & Attacks
 - Leadership Lessons Learned Through the FBI
 - Mental Health Stressors in Public Transit
 - Safety: New Resources for Human Trafficking Awareness Training
 - Is Your Drug and Alcohol Testing Program in Compliance with DOT Regulations
 - Budget and Financial Planning
 - Communications: Telling the Stories That Sell Transit

- The State of the Industry with APTA, IPTA, and CTAA
- Roundtable Discussions
- **Social:**
 - Welcome Dinner @ Destihl Barrel Room with live music by Sidewinder Serenades
 - Evening Social @ BloNo Pizza Co.

Recruiting:

- **Positions Filled**
 - Microtransit Operator (3)
 - Lucinda McCluskey
 - Camron Matlock
 - Quianna Mason
 - Service Technician (2)
 - Shamier Austin
 - Wendell Letcher
- **Positions Open**
 - Bus Operator (5)
 - Dispatcher (2)
 - Mechanic (3)
 - Microtransit Operator (1)
 - Service Technician (1)
- **Offers Extended and Accepted**
 - n/a
- Class of three Bus Operators starting October 2, 2023

Vice Chair Hile thanked Connect for sponsoring a table at the NAACP event.

EXECUTIVE SESSION:

- a. (ILCS 120/2(c)(1) – Personnel Matters

Chairman Whitehouse called for a motion to adjourn Regular Session and move into an Executive Session.

Trustee Foster motioned; seconded by Trustee Buchanan.

Rollcall vote:

AYE: Trustee Buchanan, Trustee Foster, Vice Chair Hile, Trustee Rao, Trustee Singer, Chairman Whitehouse

NAY: None

Motion carried, and the Board of Trustees adjourned Regular Session and moved into Executive Session at 6:06 p.m.

REGULAR SESSION RE-OPENED:

Chairman Whitehouse called Regular Session back to order at 6:19 p.m. and Board Clerk, Janice Crago took attendance via roll call.

Trustees Present: Trustee Judy Buchanan
Trustee Linda Foster

Vice Chair Julie Hile
Trustee Mandava Rao
Trustee Barbara Singer
Chairman Ryan Whitehouse

Trustees Absent: Secretary Tim McCue

City Managers Present: None

Staff Present: David Braun, General Manager
Brady Lange, Procurement Director
Charlie Busse, Maintenance Manager
Jacob Smith, Transportation Planner
Janice Crago, Board Clerk
Pat Kuebrich, Finance Director
Shelly Moss, Operations Director
Steve Stockton, IT Manager

TRUSTEE COMMENTS:

Chairman Whitehouse thanked Connect Transit for their support of the St. Jude event over the weekend. The event raised \$286,000.00.

ADJOURNMENT:

Chairman Whitehouse called for a Motion to Adjourn.

Trustee Foster motioned; seconded by Trustee Rao.

Meeting adjourned by consensus at 6:20 p.m.



Trustee Tim McCue, Board Secretary



Janice Crago, Board Clerk

[SEAL]

