



Due to the COVID-19 Pandemic, Connect Transit Trustees may remotely participate in this meeting. Connect Transit will read public comments received in writing which were received at least two (2) hours prior to the meeting. Written comments may be submitted via mail, email, or in-person. Comments sent via email should be sent to: trustees@connect-transit.com. The meeting will be limited to eight (8) individuals in the room at a time due to the pandemic and individuals attending will be required to be six (6) feet apart. Persons attending the meeting in-person will be given an opportunity to offer public comment. If you are experiencing COVID-19 symptoms, please do not attend the meeting. Persons attending in person are required to wear a face covering.

AGENDA

**Virtual Meeting of the Connect Transit Board of Trustees
May 25, 2021 – 4:30 P.M.
351 Wylie Drive – Training Room
Normal, Illinois 61761**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Public Comments
- E. Consent Agenda (Rollcall Vote)
 - 1. Approval of April 12; April 22; April 27; May 6; May 11; and May 19, 2021 Board Meeting Minutes
 - 2. Disbursements for the month of April 2021
 - 3. Monthly Statistical Report for April 2021
 - 4. Cardinal Infrastructure Federal Report (*Addendum*)
 - 5. Cornerstone – Illinois Weekly Update (*Addendum*)
- F. New Business
 - 1. Presentation Regarding “Go Safe Program” by Jennifer Sicks of the McLean County Regional Planning Committee
 - 2. Recommendation for FY 2022 Property and Casualty Insurance Renewal (Rollcall Vote)
 - 3. Recommendation for ISU Universal Access Agreement (Rollcall Vote)
 - 4. Recommendation for Heartland Community College Universal Access Agreement (Rollcall Vote)
 - 5. Recommendation for a One-Year Extension to the Current Collective Bargaining Agreement (CBA) Between Connect Transit and the ATU Local 752 (Rollcall Vote)
 - 6. Recommendation to Begin Collecting Fares on June 1, 2021 (Rollcall Vote)



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T R A N S I T

- G. Chairman's Report**
- H. General Manager's Report**
- I. Trustee Comments**
- J. Executive Session**
 - 1. 5 ILCS 120/2.06 – Mid-Year Review of Closed Session Minutes**
 - 2. (ILCS 120/2(c)(1) – Personnel Matters**
- K. Adjournment (Rollcall)**



April 2021

Financial and Statistical Reports



Connect Transit Cash Disbursement Report April 2021

Name	Check Number	Date	Amount	Description
1st Ayd Corporation	00053629	23-Apr-21	\$249.10	Cleaning Supplies
A.T.U. - C.O.P.E.	00053551	09-Apr-21	\$119.81	Payroll Deduction
ABC Bus Companies	00053526	02-Apr-21	\$1,582.35	Bus Parts
ABC Bus Companies	00053552	09-Apr-21	\$1,827.02	Bus Parts
ABC Bus Companies	00053592	16-Apr-21	\$1,205.15	Bus Parts
ABC Bus Companies	00053630	23-Apr-21	\$311.97	Bus Parts
ABC Bus Companies	00053662	30-Apr-21	\$1,681.02	Bus Parts
Advance Auto Parts	00053527	02-Apr-21	\$213.20	Maintenance Supplies
Advance Auto Parts	00053553	09-Apr-21	\$227.76	Maintenance Supplies
Advance Auto Parts	00053631	23-Apr-21	\$115.14	Maintenance Supplies
Advance Auto Parts	00053663	30-Apr-21	\$285.69	Maintenance Supplies
Airgas USA, LLC	00053632	23-Apr-21	\$193.59	Welding Supplies
Amalgamated Transit Union Local 752	00053554	09-Apr-21	\$6,670.10	Payroll Deduction
Amalgamated Transit Union Local 752	00053633	23-Apr-21	\$200.00	Payroll Deduction
Amazon Capital Service	00053528	02-Apr-21	\$353.98	Computer Hardware
Amazon Capital Service	00053555	09-Apr-21	\$165.74	Office Equipment & Shop Tools
Amazon Capital Service	00053593	16-Apr-21	\$89.10	Building Maintenance & Bus Parts
Amazon Capital Service	00053634	23-Apr-21	\$19.94	Bus Parts
Amazon Capital Service	00053664	30-Apr-21	\$236.63	Office Supplies & Support Vehicles
Ancel, Glink, Diamond, Bush, DiCianni &	00053594	16-Apr-21	\$704.83	Legal Service
Aramark Uniform Services	00053529	02-Apr-21	\$639.70	Cleaning Uniforms & Rugs
Aramark Uniform Services	00053556	09-Apr-21	\$325.85	Cleaning Uniforms & Rugs
Aramark Uniform Services	00053595	16-Apr-21	\$466.10	Cleaning Uniforms & Rugs
Arthur Lee Abrams	00053596	16-Apr-21	\$61.92	Garnishment Overpayment
Bellas Landscaping	00053530	02-Apr-21	\$2,950.00	Snow Removal
Birkey's Farm Store, Inc	00053665	30-Apr-21	\$492.00	Bus Parts
Blue Cross and Blue Shield of Illinois	00053666	30-Apr-21	\$120,850.63	Insurance
Blue Springs, Inc	00053635	23-Apr-21	\$470.00	Portable Restrooms
Brink's Incorporated	00053597	16-Apr-21	\$180.65	Armored Services
Cardinal Infrastructure	00053598	16-Apr-21	\$6,000.00	Consulting
Carlson Siding & Construction	00053599	16-Apr-21	\$325.00	Building Maintenance
Central Illinois Trucks Inc.	00053557	09-Apr-21	\$4,878.92	Bus Parts
Central Illinois Trucks Inc.	00053600	16-Apr-21	\$12,603.37	Bus Parts
Central Illinois Trucks Inc.	00053636	23-Apr-21	\$3,060.61	Bus Parts
Central Illinois Trucks Inc.	00053667	30-Apr-21	\$71.91	Bus Parts
Cintas	00053531	02-Apr-21	\$447.60	Building Maintenance
Cintas	00053668	30-Apr-21	\$447.60	Building Maintenance
CIRBN, LLC	00053637	23-Apr-21	\$147.13	Internet
City of Bloomington	00053601	16-Apr-21	\$126.63	Utilities
City of Bloomington	00053638	23-Apr-21	\$1,433.17	Utilities
Clark Baird Smith, LLP	00053602	16-Apr-21	\$850.00	Legal Service
Clean Exhaust Specialist	00053532	02-Apr-21	\$603.74	Bus Parts
Clean Exhaust Specialist	00053639	23-Apr-21	\$713.94	Bus Parts
Clean Exhaust Specialist	00053669	30-Apr-21	\$713.94	Bus Parts
Corn Belt Energy Corp.	00053603	16-Apr-21	\$3,104.45	Utilities
Cornerstone Government Affairs	00053558	09-Apr-21	\$3,333.33	Consulting
Cummins Crosspoint	00053533	02-Apr-21	\$133.25	Bus Parts
DAVID DUKE	00053559	09-Apr-21	\$64.85	Uniform Reimbursement
Dish Network	00053604	16-Apr-21	\$112.05	Television Service
Don Owen Tire Service, Inc.	00053534	02-Apr-21	\$24.60	Bus Parts
Don Owen Tire Service, Inc.	00053605	16-Apr-21	\$316.99	Bus Parts



Connect Transit Cash Disbursement Report April 2021

Name	Check Number	Date	Amount	Description
DORA KOHTZ	00053640	23-Apr-21	\$76.11	Uniform Reimbursement
East Penn Manufacturing Co., Inc.	00053606	16-Apr-21	\$2,224.56	Bus Parts
Engraving Express	00053641	23-Apr-21	\$100.00	Printed Materials
Evergreen FS	00053535	02-Apr-21	\$612.59	Fuel
Evergreen FS	00053560	09-Apr-21	\$753.61	Fuel
Evergreen FS	00053607	16-Apr-21	\$519.75	Fuel
Evergreen FS	00053670	30-Apr-21	\$585.97	Fuel
Express Services, Inc.	00053536	02-Apr-21	\$651.49	Temp Service
Express Services, Inc.	00053561	09-Apr-21	\$419.00	Temp Service
Express Services, Inc.	00053608	16-Apr-21	\$401.86	Temp Service
Express Services, Inc.	00053642	23-Apr-21	\$419.19	Temp Service
Express Services, Inc.	00053671	30-Apr-21	\$384.71	Temp Service
Farnsworth Group, Inc	00053562	09-Apr-21	\$24,838.36	Downtown Transfer Center
Fastenal Company	00053537	02-Apr-21	\$20.59	Bus Parts
Fastenal Company	00053563	09-Apr-21	\$221.20	Bus Parts
Fastenal Company	00053672	30-Apr-21	\$22.48	Bus Parts
Fasteners Etc.	00053564	09-Apr-21	\$1,134.73	Maintenance Supplies
Fasteners Etc.	00053609	16-Apr-21	\$771.47	Maintenance Supplies
Fasteners Etc.	00053643	23-Apr-21	\$735.26	Maintenance Supplies
Frontier	00053644	23-Apr-21	\$48.20	Telephone
Gatekeeper Systems, INC.	00053565	09-Apr-21	\$240.67	Bus Parts
Geiger	00053673	30-Apr-21	\$3,386.87	Uniform
Genfare	00053566	09-Apr-21	\$1,123.23	Software and Hardware
Genfare	00053610	16-Apr-21	\$277.90	Software and Hardware
Gillig LLC	00053567	09-Apr-21	\$1,478.52	Bus Parts
Gillig LLC	00053611	16-Apr-21	\$1,205.93	Bus Parts
Gillig LLC	00053645	23-Apr-21	\$296.16	Bus Parts
Gillig LLC	00053674	30-Apr-21	\$24.90	Bus Parts
Global Equipment Company	00053612	16-Apr-21	\$1,007.99	Garage Supplies
Great Plains Media	00053568	09-Apr-21	\$3,200.00	Radio Advertising
Heller Ford	00053569	09-Apr-21	\$312.08	Bus Parts
ICMA 457 Retirement Trust	ACH	08-Apr-21	\$27,626.94	Payroll Deduction
ICMA 457 Retirement Trust	ACH	22-Apr-21	\$27,023.94	Payroll Deduction
Illinois Department of Employment	ACH	26-Apr-21	\$31,227.85	Unemployment Tax
Illinois Department of Revenue	00053570	09-Apr-21	\$13,327.92	Payroll Deduction
Illinois Department of Revenue	00053646	23-Apr-21	\$12,633.26	Payroll Deduction
Illinois State Disbursement Unit	00053571	09-Apr-21	\$172.52	Payroll Deduction
Illinois State Disbursement Unit	00053647	23-Apr-21	\$75.24	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00053572	09-Apr-21	\$70.00	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00053648	23-Apr-21	\$70.00	Payroll Deduction
Jared Simons	00053538	02-Apr-21	\$368.15	Travel Reimbursement
Jill Baxter	00053613	16-Apr-21	\$41.13	Travel & Meetings
Ken's Oil Service, Inc	00053539	02-Apr-21	\$25,947.62	Fuel
Ken's Oil Service, Inc	00053573	09-Apr-21	\$13,508.79	Bus Parts & Fuel
Ken's Oil Service, Inc	00053614	16-Apr-21	\$15,816.82	Bus Parts, Fuel, Lubricants & Windshield Fluid
Ken's Oil Service, Inc	00053675	30-Apr-21	\$4,370.86	Bus Parts, Fuel & Grease
Koziol Reporting Service	00053540	02-Apr-21	\$645.00	Consulting
Kurt M. Hutson	00053649	23-Apr-21	\$163.11	Uniform Reimbursement
Leman Chevy City	00053541	02-Apr-21	\$83.36	Bus Parts
Lewis, Yockey & Brown, Inc	00053615	16-Apr-21	\$27,084.00	Bus Stops
Luminator	00053616	16-Apr-21	\$224.84	Bus Parts
Mark R. Peterson	00053542	02-Apr-21	\$1,862.25	Consulting



Connect Transit Cash Disbursement Report April 2021

Name	Check Number	Date	Amount	Description
Mark R. Peterson	00053617	16-Apr-21	\$2,518.50	Consulting
Mark R. Peterson	00053676	30-Apr-21	\$2,968.50	Consulting
Marsha L Combs-Skinner	00053574	09-Apr-21	\$673.85	Payroll Deduction
Marsha L Combs-Skinner	00053650	23-Apr-21	\$673.85	Payroll Deduction
McLean County PONY Baseball Inc	00053575	09-Apr-21	\$300.00	Advertising
Menards	00053576	09-Apr-21	\$112.10	Building Maintenance & Cleaning Supplies
Michelin North America, Inc	00053618	16-Apr-21	\$4,497.58	Tires
Midwest Equipment II	00053577	09-Apr-21	\$18.39	Lawn Maintenance Equipment
Miller Janitor Supply	00053543	02-Apr-21	\$72.54	Maintenance Supplies
Miller Janitor Supply	00053578	09-Apr-21	\$229.62	Maintenance Supplies
Minerva Promotions	00053579	09-Apr-21	\$1,101.50	Uniforms
Mohawk Mfg. & Supply Co.	00053677	30-Apr-21	\$72.77	Bus Parts
Morris Avenue Garage	00053619	16-Apr-21	\$140.00	Vehicle Inspection
Morris Avenue Garage	00053651	23-Apr-21	\$105.00	Vehicle Inspection
Morton Community Bank	00053580	09-Apr-21	\$400.00	Health Savings Accounts
Motion Industries, Inc.	00053544	02-Apr-21	\$24.79	Bus Parts
Mutual of Omaha	00053652	23-Apr-21	\$16,196.58	Life, AD&D, STD & LTD
Napa Auto Parts	00053581	09-Apr-21	\$1,342.09	Bus Parts
Napa Auto Parts	00053620	16-Apr-21	\$713.50	Bus Parts
Napa Auto Parts	00053678	30-Apr-21	\$11.07	Bus Parts
Neuhoff Media	00053582	09-Apr-21	\$1,650.00	Advertising
Nicor Gas	00053545	02-Apr-21	\$2,928.77	Utilities
Oberlander Alarm Systems, Inc.	00053653	23-Apr-21	\$208.00	Security Alarm Service Fee
Orkin Pest Control	00053583	09-Apr-21	\$573.00	Pest Control
OSF Occupational Health	00053621	16-Apr-21	\$571.50	Drug Testing
Payroll	ACH	08-Apr-21	\$205,856.73	
Payroll	ACH	22-Apr-21	\$201,913.18	
Personal Finance Company LLC	00053584	09-Apr-21	\$80.00	Payroll Deduction
Personal Finance Company LLC	00053654	23-Apr-21	\$80.00	Payroll Deduction
Piercy Auto Body	00053622	16-Apr-21	\$2,809.78	Outside Repair
Piercy Auto Body	00053679	30-Apr-21	\$2,867.00	Outside Repair
Pinnacle Door	00053655	23-Apr-21	\$2,448.80	Door Repair
Republic Services # 368	00053546	02-Apr-21	\$273.79	Garbage Disposal
Republic Services # 368	00053680	30-Apr-21	\$272.49	Garbage Disposal
Safety-Kleen Systems, Inc	00053623	16-Apr-21	\$25.00	Materials & Supplies
Safety-Kleen Systems, Inc	00053656	23-Apr-21	\$257.60	Materials & Supplies
Sam Leman	00053585	09-Apr-21	\$209.87	Outside Repair
Shawn Brown	00053624	16-Apr-21	\$9.24	Garnishment Overpayment
Southtown Wrecker Service, Inc.,	00053586	09-Apr-21	\$375.00	Towing
SPX	ACH	21-Apr-21	\$46.00	Pass Testing
Stratus Networks	00053587	09-Apr-21	\$2,531.87	Internet
Team Jendy, Inc.	00053625	16-Apr-21	\$2,875.20	Safety & Training & Software Licensing
TeVoert Auto Repair	00053681	30-Apr-21	\$176.33	Bus Parts
The Aftermarket Parts Company LLC	00053547	02-Apr-21	\$836.21	Bus Parts
The Aftermarket Parts Company LLC	00053626	16-Apr-21	\$4,669.81	Bus Parts
The Aftermarket Parts Company LLC	00053657	23-Apr-21	\$4,218.44	Bus Parts
The Aftermarket Parts Company LLC	00053682	30-Apr-21	\$2,088.42	Bus Parts
The Copy Shop	00053658	23-Apr-21	\$65.80	Printing
TLR Associates	00053588	09-Apr-21	\$3,360.00	Consulting
Town of Normal	00053548	02-Apr-21	\$381.80	Utilites
Town of Normal	00053683	30-Apr-21	\$381.80	Utilites
TRAVELERS	00053589	09-Apr-21	\$3,044.00	Property Damage



**Connect Transit
Cash Disbursement Report
April 2021**

Name	Check Number	Date	Amount	Description
Uline	00053659	23-Apr-21	\$5.62	Office Supplies
United States Treasury	ACH	13-Apr-21	\$73,233.69	Federal Taxes
United States Treasury	ACH	26-Apr-21	\$68,837.20	Federal Taxes
Verizon Online	00053549	02-Apr-21	\$2,447.85	Mobile Data Terminals for SS
Verizon Online	00053684	30-Apr-21	\$695.54	Mobile Data Terminals for SS
Visa - Commerce Bank	00053550	02-Apr-21	\$149.55	Legal
Visa - Commerce Bank	00053550	02-Apr-21	\$28.26	Garage Equip Repair
Visa - Commerce Bank	00053550	02-Apr-21	\$299.00	Advertising- Employment
Visa - Commerce Bank	00053550	02-Apr-21	\$740.00	Freight
Visa - Commerce Bank	00053550	02-Apr-21	\$310.00	Office Equipment
Visa - Commerce Bank	00053550	02-Apr-21	\$684.19	Office Supplies
Visa - Commerce Bank	00053550	02-Apr-21	\$814.01	Software Licensing
Visa - Commerce Bank	00053550	02-Apr-21	\$323.11	Vehicle Registration
Visa - Commerce Bank	00053550	02-Apr-21	\$694.30	Employee Recognition
Visa - Commerce Bank	00053550	02-Apr-21	\$291.35	Safety & Training
Watts Copy Systems, Inc	00053660	23-Apr-21	\$760.26	Lease
WEEK Television Inc	00053590	09-Apr-21	\$350.00	Advertising
WGLT	00053591	09-Apr-21	\$666.67	Radio Advertising
Wherry Machine and Wellding, Inc	00053627	16-Apr-21	\$90.00	Outside Repair
Wilcox Electrical	ACH	30-Apr-21	\$671,521.50	Solar Project
William Masters, Inc	00053628	16-Apr-21	\$5,338.00	HVAC
William Masters, Inc	00053661	23-Apr-21	\$350.50	HVAC
Grand Total			\$1,741,129.29	

Bloomington Normal Public Transit Balance Sheet

Division: 99 Board Reports

As of: 4/30/2021

Fiscal Year: 2021 Period: 10 Apr-2021

Assets

Current Assets

Checking and Savings	\$7,548,450.48
Accounts Receivable	\$1,484,020.96
Inventory Asset - Fuel	\$68,145.52
Inventory Asset - Parts	\$218,547.92
Inventory Asset - Tires	\$0.00
Other Current Assets	\$342,665.10

Total Current Assets **\$9,661,829.98**

Fixed Assets \$19,093,724.12

Total Assets **\$28,755,554.10**

Liabilities & Equity

Liabilities

Accounts Payable	\$95,998.30
Payroll Liabilities	\$1,634,856.92
Contracts	\$0.00
Due to Illinois Funds Account	\$0.00
Deferred Revenue	\$176,035.83
Deficit Funding Advance	\$0.00

Total Liabilities **\$1,906,891.05**

EQUITY

Fixed Asset Equity	\$12,483,532.77
Unreserved Fund Equity	\$6,750,412.62
Underground Petroleum Storage	\$20,000.00

Total Equity **\$19,253,945.39**

Retained Earnings \$7,594,717.66

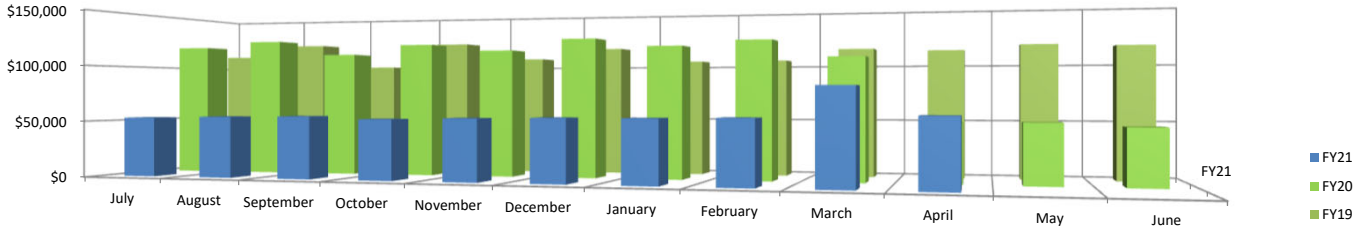
Total Liabilities & Equity **\$28,755,554.10**

Bloomington Normal Public Transit Income Statement With Approved Budget

From Fiscal Year: 2021 Thru Fiscal Year: 2021	From Period 10 Thru Period 10	Division: 98 Operating Profit/Loss	As of: 4/30/2021
	Apr-2021	Jul-2020 Apr-2021	Approved Budget
Operating Revenue			
Passenger Fares	\$0.00	\$0.00	\$782,000.00
ISU Contract Fare	\$48,178.00	\$481,780.00	\$595,000.00
Other Contract Fares	\$9,649.22	\$89,784.02	\$145,000.00
Advertising Revenue	\$6,085.00	\$67,784.18	\$150,000.00
Miscellaneous Revenue	\$163.71	\$2,937.37	\$3,000.00
Total Operating Revenue	\$64,075.93	\$642,285.57	\$1,675,000.00
Operating Expenses			
Operators Wages	\$502,591.07	\$5,172,846.28	\$6,267,000.00
Maintenance Wages	\$83,899.22	\$823,837.76	\$1,293,000.00
Administration Wages	\$53,991.32	\$679,490.57	\$1,047,000.00
Employer Payroll Tax Expense	\$50,152.81	\$534,467.32	\$702,000.00
Retirement Plan	\$24,536.86	\$260,633.29	\$417,000.00
Group Insurance	\$94,628.76	\$1,260,229.71	\$1,793,000.00
Uniform Expense	\$5,908.68	\$21,999.02	\$38,000.00
Professional Services	\$16,445.68	\$268,304.56	\$312,000.00
Outside Repair-Labor	\$6,848.71	\$79,862.00	\$69,000.00
Contract Maintenance Services	\$7,811.84	\$119,851.86	\$110,000.00
Custodial Services	\$1,053.49	\$13,691.58	\$16,000.00
Employee Recruiting/Testing/Temp Help	\$2,860.26	\$22,043.65	\$16,000.00
Fuel	\$50,548.80	\$537,049.16	\$886,000.00
Lubricants	\$3,300.50	\$25,880.31	\$45,000.00
Tires	\$4,497.58	\$42,756.31	\$90,000.00
Bus Repair Parts	\$29,582.97	\$323,035.74	\$195,000.00
Other Materials & Supplies	\$5,558.89	\$51,555.39	\$50,000.00
Shelters/Signs/Shop Tools	\$94.67	\$14,548.77	\$17,000.00
Computer and Office Supplies	\$3,044.14	\$119,186.95	\$239,000.00
Utilities	\$12,211.72	\$127,588.17	\$152,000.00
Corporate Insurance	\$30,764.56	\$307,305.70	\$413,000.00
Dues/Subscriptions/Fees	\$464.89	\$16,692.46	\$52,000.00
Printing/Marketing/Training	\$12,129.62	\$105,580.67	\$281,000.00
Total Operating Expenses	\$1,002,927.04	\$10,928,437.23	\$14,500,000.00
Operating Assistance			
Operating Deficit Before Subsidies and Grants	(\$938,851.11)	(\$10,286,151.66)	(\$12,825,000.00)
City of Bloomington Operating Assistance	\$63,333.33	\$633,333.30	\$760,000.00
Town of Normal Operating Assistance	\$32,500.00	\$325,000.00	\$490,000.00
Illinois Downstate Operating Assistance	\$643,651.00	\$7,023,711.00	\$9,339,000.00
FTA 5307 Operating Assistance	\$192,367.00	\$2,170,726.00	\$2,104,000.00
Total Operating Assistance	\$931,851.33	\$10,152,770.30	\$12,693,000.00
	6.92%	75.37%	79.99%
	7.32%	80.20%	83.33%
	8.33%	83.33%	66.33%
	6.63%	75.21%	103.17%
	6.89%	79.99%	79.99%
	9.14%	79.99%	79.99%
	7.34%	79.99%	79.99%

Financial Reports

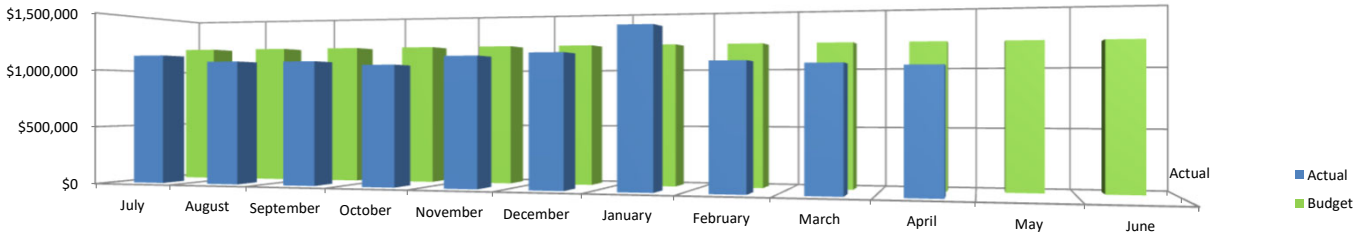
Transit Fare



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	\$52,762	\$53,950	\$54,657	\$52,597	\$53,767	\$54,573	\$54,677	\$55,357	\$81,397	\$57,827		
FY20	\$118,530	\$123,667	\$110,792	\$119,271	\$113,433	\$123,220	\$116,193	\$120,728	\$105,840	\$50,726	\$51,334	\$48,055
FY19	\$111,416	\$122,580	\$100,493	\$122,655	\$107,501	\$116,816	\$104,334	\$104,767	\$114,752	\$112,897	\$117,447	\$116,011

Notes: Other Contract Fares revenue increased \$7,101 in April 2021 from April 2020 due to Heartland Community College and Medicaid billing. Total Cash Fares stayed even in April 2021 from April 2020. Total Pass Fares stayed even in April 2021 from April 2020.

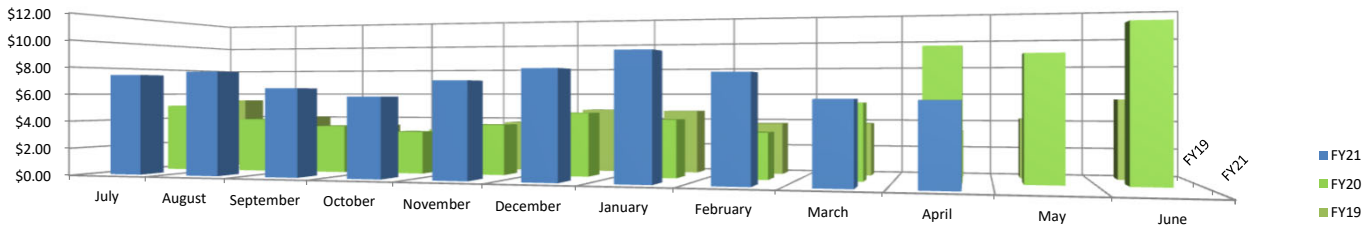
Operating Expenses



	July	August	September	October	November	December	January	February	March	April	May	June
Actual	\$1,129,094	\$1,069,557	\$1,066,095	\$1,031,922	\$1,101,296	\$1,122,571	\$1,337,564	\$1,045,239	\$1,022,172	\$1,002,927		
Budget	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333	\$1,208,333

Notes:

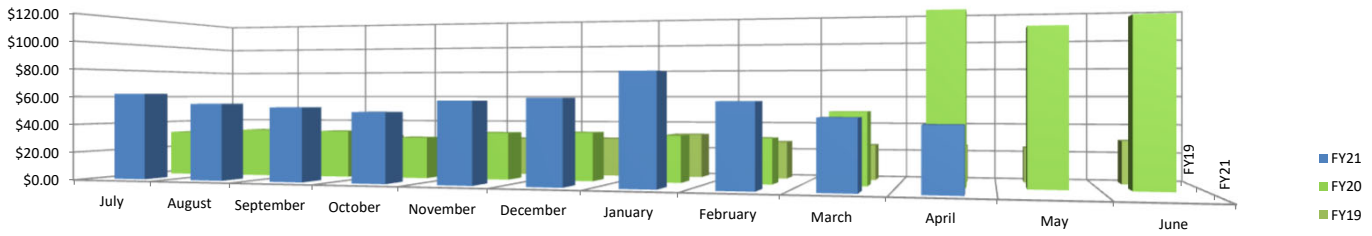
Fixed Route Cost Per Unlinked Passenger Trip



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	\$7.43	\$7.65	\$6.42	\$5.82	\$6.95	\$7.76	\$8.95	\$7.45	\$5.69	\$5.63		
FY20	\$5.06	\$4.01	\$3.52	\$3.13	\$3.70	\$4.61	\$4.16	\$3.30	\$5.40	\$9.26	\$8.72	\$10.77
FY19	\$5.46	\$4.07	\$3.42	\$3.13	\$3.74	\$4.76	\$4.69	\$3.77	\$3.81	\$3.30	\$4.21	\$5.62

Notes: Expenses decreased \$32,787 in April 2021 from April 2020. Trips increased 50,637 in April 2021 from April 2020.

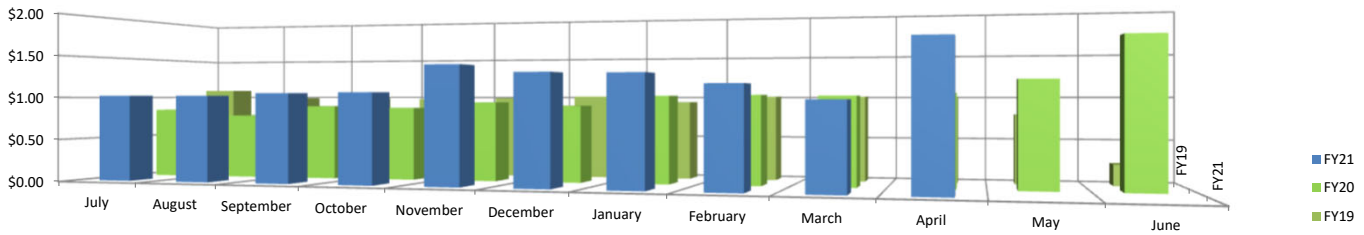
Connect Mobility Cost Per Unlinked Passenger Trip



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	\$62.07	\$54.77	\$52.37	\$49.28	\$57.19	\$59.16	\$76.77	\$57.05	\$46.93	\$42.77		
FY20	\$32.40	\$34.54	\$33.89	\$29.62	\$33.62	\$34.28	\$32.65	\$31.43	\$49.93	\$117.13	\$105.79	\$112.19
FY19	\$27.37	\$28.11	\$28.31	\$24.12	\$27.38	\$27.98	\$31.52	\$26.64	\$24.98	\$25.21	\$24.29	\$29.64

Notes: Expenses decreased \$7,713 in April 2021 from April 2020. Trips increased by 3,266 in April 2021 from April 2020.

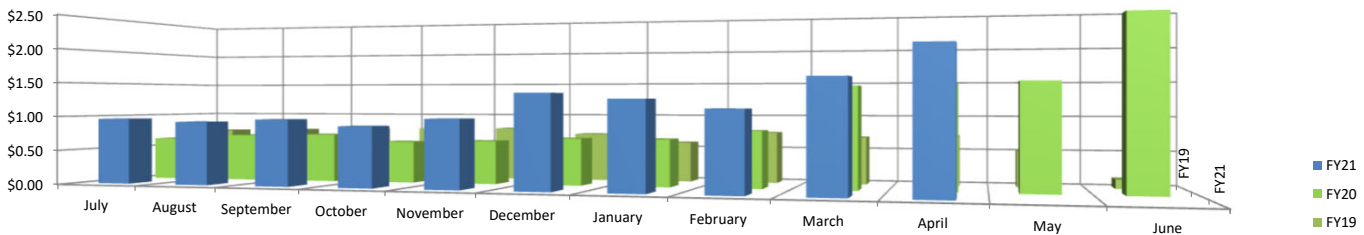
Fixed Route Cost Per Maintenance Mile (Excluding Fuel) Unaudited



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	\$1.02	\$1.02	\$1.05	\$1.06	\$1.37	\$1.28	\$1.27	\$1.15	\$0.98	\$1.63		
FY20	\$0.84	\$0.77	\$0.89	\$0.87	\$0.94	\$0.90	\$1.02	\$1.03	\$1.02	\$1.05	\$1.20	\$1.67
FY19	\$1.09	\$0.99	\$0.99	\$0.98	\$0.99	\$1.01	\$0.94	\$1.01	\$1.01	\$1.01	\$0.80	\$0.24

Notes: Fixed Route maintenance expense increased \$72,493 in April 2021 from April 2020. Fixed Route miles increased 7,059 in April 2021 from April 2020.

Connect Mobility Cost Per Maintenance Mile (Excluding Fuel) Unaudited

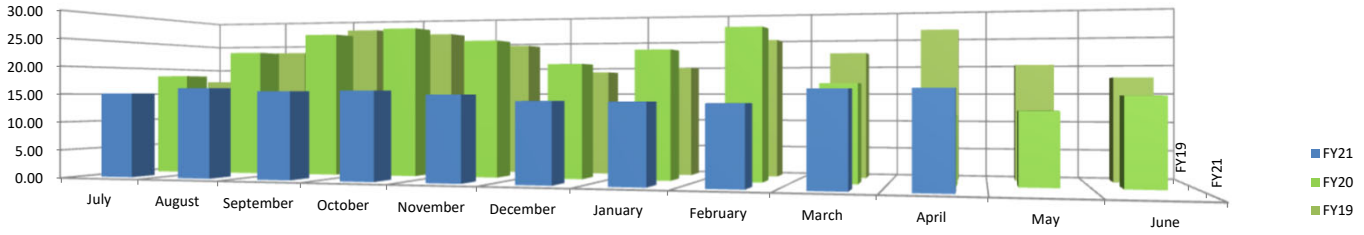


	July	August	September	October	November	December	January	February	March	April	May	June
FY21	\$0.96	\$0.92	\$0.96	\$0.87	\$0.98	\$1.34	\$1.26	\$1.13	\$1.55	\$1.97		
FY20	\$0.63	\$0.69	\$0.71	\$0.61	\$0.63	\$0.68	\$0.68	\$0.81	\$1.44	\$1.47	\$1.50	\$2.40
FY19	\$0.73	\$0.75	\$0.77	\$0.78	\$0.79	\$0.71	\$0.59	\$0.75	\$0.69	\$0.72	\$0.52	\$0.13

Notes: Connect Mobility maintenance expense increased \$23,735 in April 2021 from April 2020. Mobility miles increased 8,135 in April 2021 from April 2020.

Operations Reports

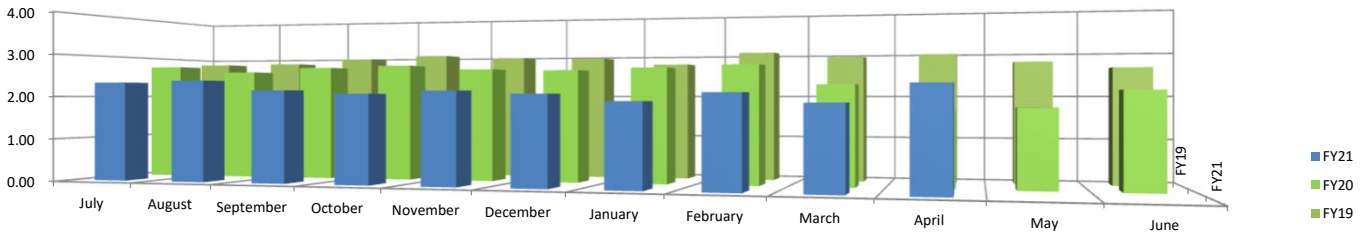
Fixed Route Passengers Per Hour



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	15.09	16.05	15.48	15.59	14.92	13.83	13.76	13.54	15.88	15.95	12.27	14.76
FY20	18.44	22.81	26.04	27.00	24.60	20.31	22.71	26.43	16.81	11.42	20.01	17.80
FY19	17.44	23.27	27.68	26.69	24.25	19.08	19.83	24.83	22.30	26.31	20.01	17.80

Notes:

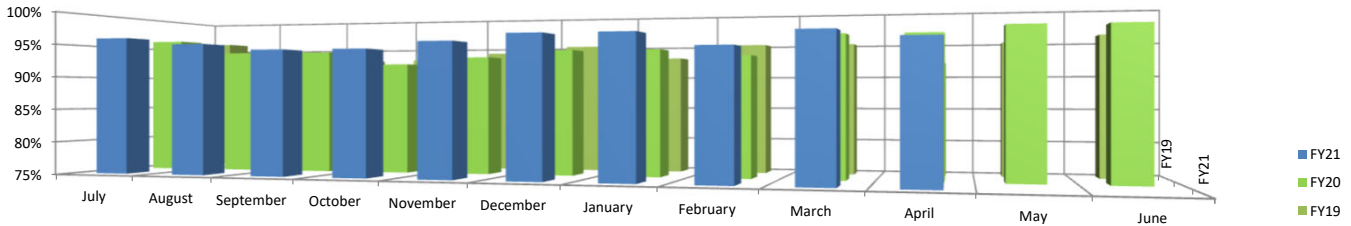
Connect Mobility Passengers Per Hour



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	2.33	2.37	2.14	2.06	2.13	2.06	1.90	2.09	1.87	2.28	1.76	2.14
FY20	2.74	2.60	2.70	2.74	2.64	2.61	2.66	2.72	2.27	1.67	2.79	2.14
FY19	2.84	2.85	2.97	3.04	2.96	2.94	2.78	3.05	2.93	2.98	2.79	2.65

Notes:

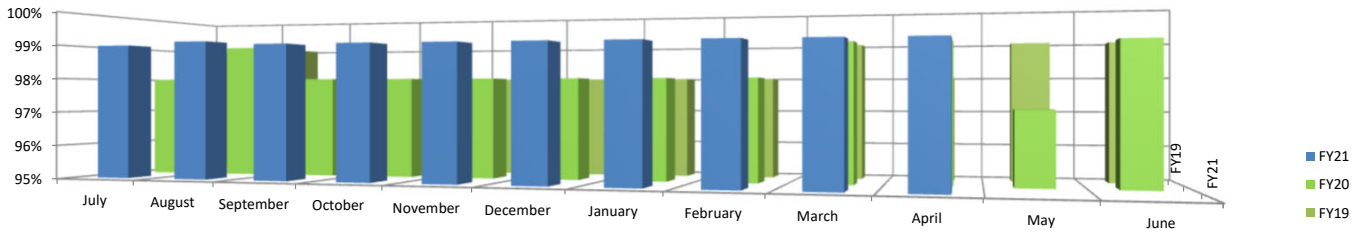
Fixed Route On Time Performance



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	96%	95%	94%	94%	95%	96%	96%	94%	96%	95%		
FY20	96%	94%	94%	92%	93%	94%	94%	93%	96%	96%	97%	97%
FY19	96%	94%	93%	93%	94%	95%	93%	95%	95%	92%	95%	96%

Notes:

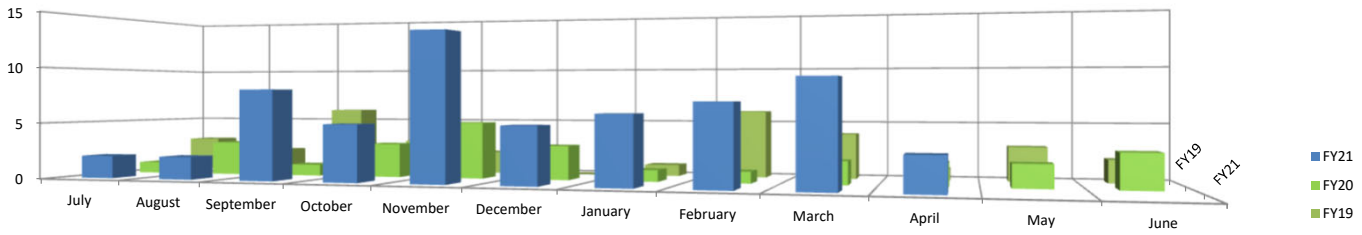
Connect Mobility On Time Performance



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%		
FY20	98%	99%	98%	98%	98%	98%	98%	98%	99%	99%	97%	99%
FY19	99%	99%	97%	98%	98%	98%	98%	98%	99%	98%	99%	99%

Notes:

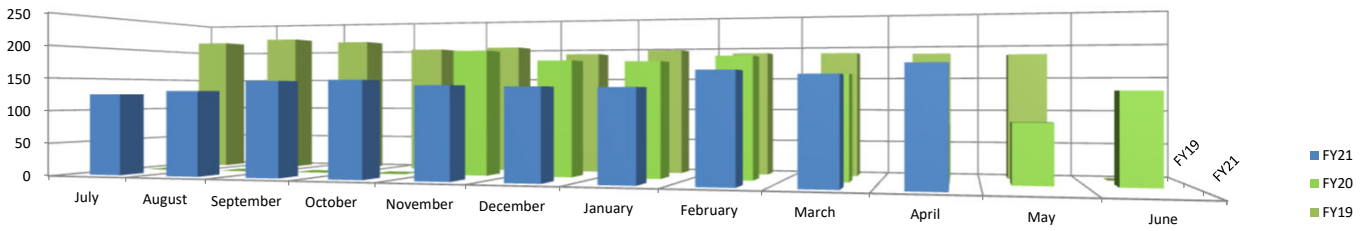
Validated Complaints Per 100,000 Miles



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	2	2	8	5	13	5	6	7	9	3		
FY20	1	3	1	3	5	3	1	1	2	2	2	3
FY19	3	2	6	3	2	0	1	6	4	1	3	2

Notes:

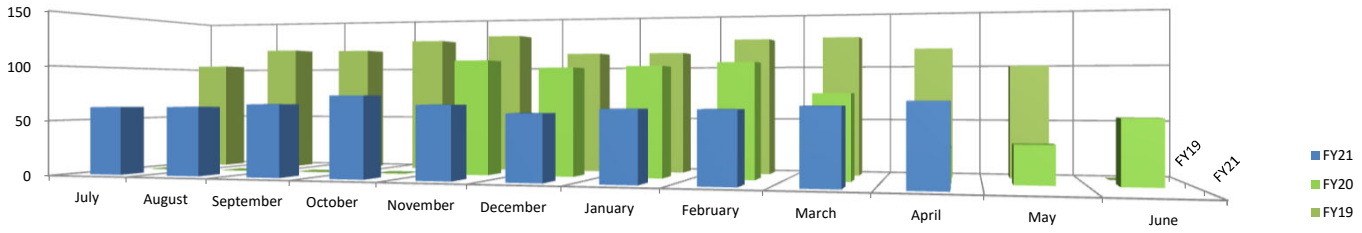
Fixed Route Average Daily Phone Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	125	130	145	146	138	136	135	158	152	166		
FY20	0	0	0	0	192	176	174	181	154	81	86	130
FY19	215	220	214	200	202	190	195	189	188	186	184	0

Notes:

Connect Mobility Average Daily Phone Calls

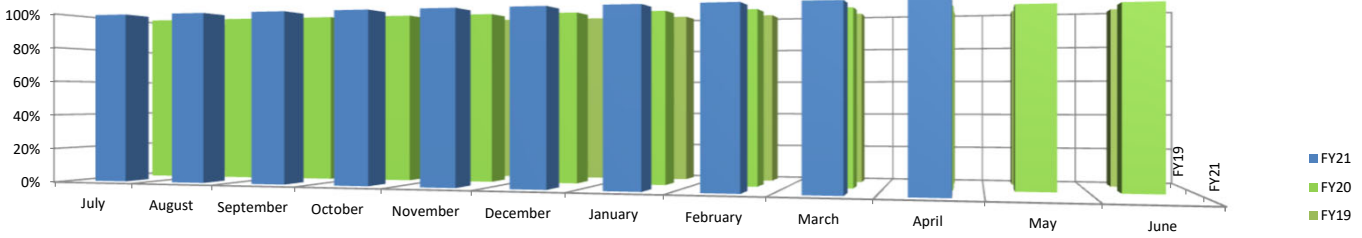


	July	August	September	October	November	December	January	February	March	April	May	June
FY21	62	62	65	73	65	58	62	62	65	69		
FY20	0	0	0	0	105	98	99	102	75	30	33	55
FY19	103	119	118	127	131	113	113	125	126	115	99	0

Notes:

Maintenance Reports

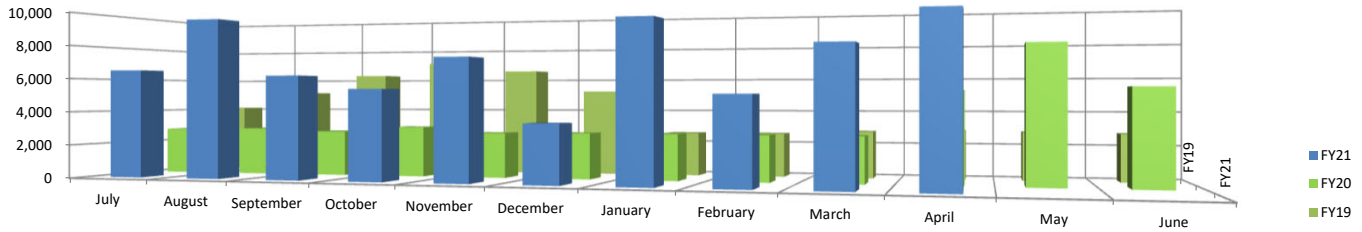
Percent Preventative Maintenance Performed On Time



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
FY20	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
FY19	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Notes:

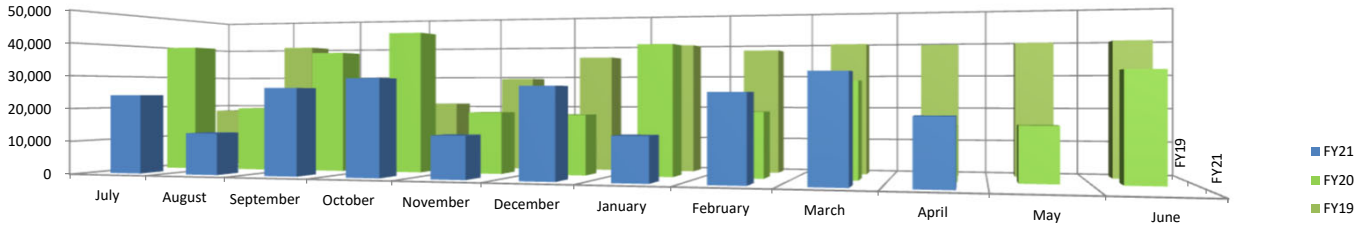
Fixed Route Vehicle Miles Between Trouble Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	6,511	9,531	6,149	5,367	7,167	3,430	9,269	5,078	7,776	9,504		
FY20	2,802	2,862	2,715	3,016	2,693	2,724	2,729	2,711	2,698	5,290	7,867	5,470
FY19	4,098	5,139	6,281	7,067	6,541	5,238	2,623	2,625	2,796	2,905	2,827	2,772

Notes:

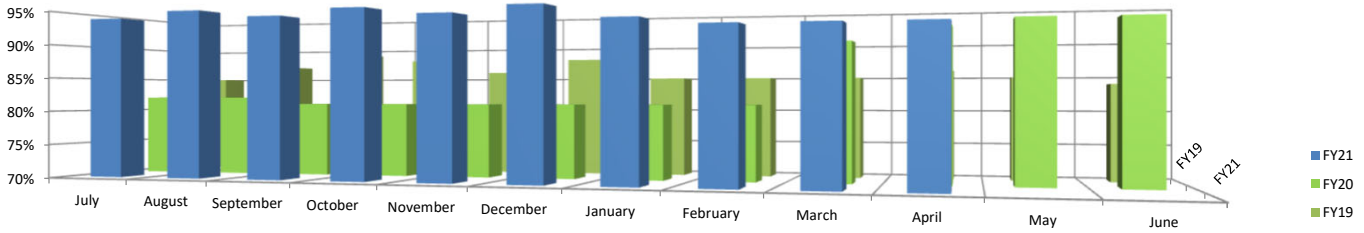
Connect Mobility Vehicle Miles Between Trouble Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	24,009	12,486	26,194	29,049	12,571	26,763	13,003	25,034	30,571	18,808		
FY20	39,585	19,673	37,424	43,445	18,693	18,113	39,143	19,257	28,302	15,454	15,822	31,135
FY19	18,403	40,270	20,135	21,038	29,299	36,081	39,760	37,900	39,591	39,116	39,412	39,879

Notes:

Average Interior Cleanliness Inspection Score

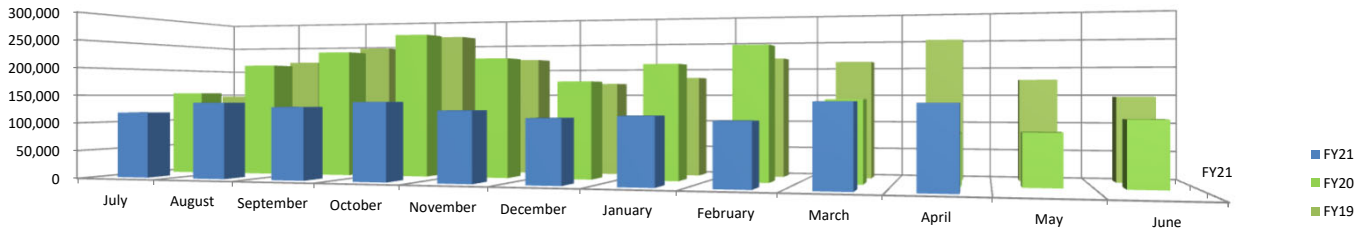


	July	August	September	October	November	December	January	February	March	April	May	June
FY21	94%	95%	94%	95%	94%	95%	93%	92%	92%	92%		
FY20	82%	82%	81%	81%	81%	81%	81%	81%	90%	92%	93%	93%
FY19	85%	87%	89%	88%	86%	88%	85%	85%	85%	86%	85%	84%

Notes:

Ridership Reports

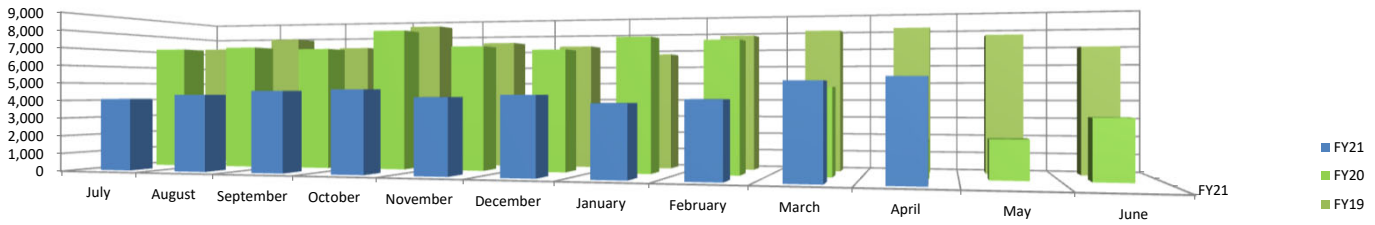
Fixed Route Monthly Ridership



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	117,844	136,234	128,953	138,053	123,863	111,608	115,985	108,736	140,266	138,205		
FY20	153,754	206,663	230,572	261,519	216,824	174,428	204,683	236,504	143,069	87,568	89,360	111,182
FY19	147,044	216,235	243,494	264,670	218,148	171,450	182,241	217,324	210,221	248,258	176,834	147,035

Notes:

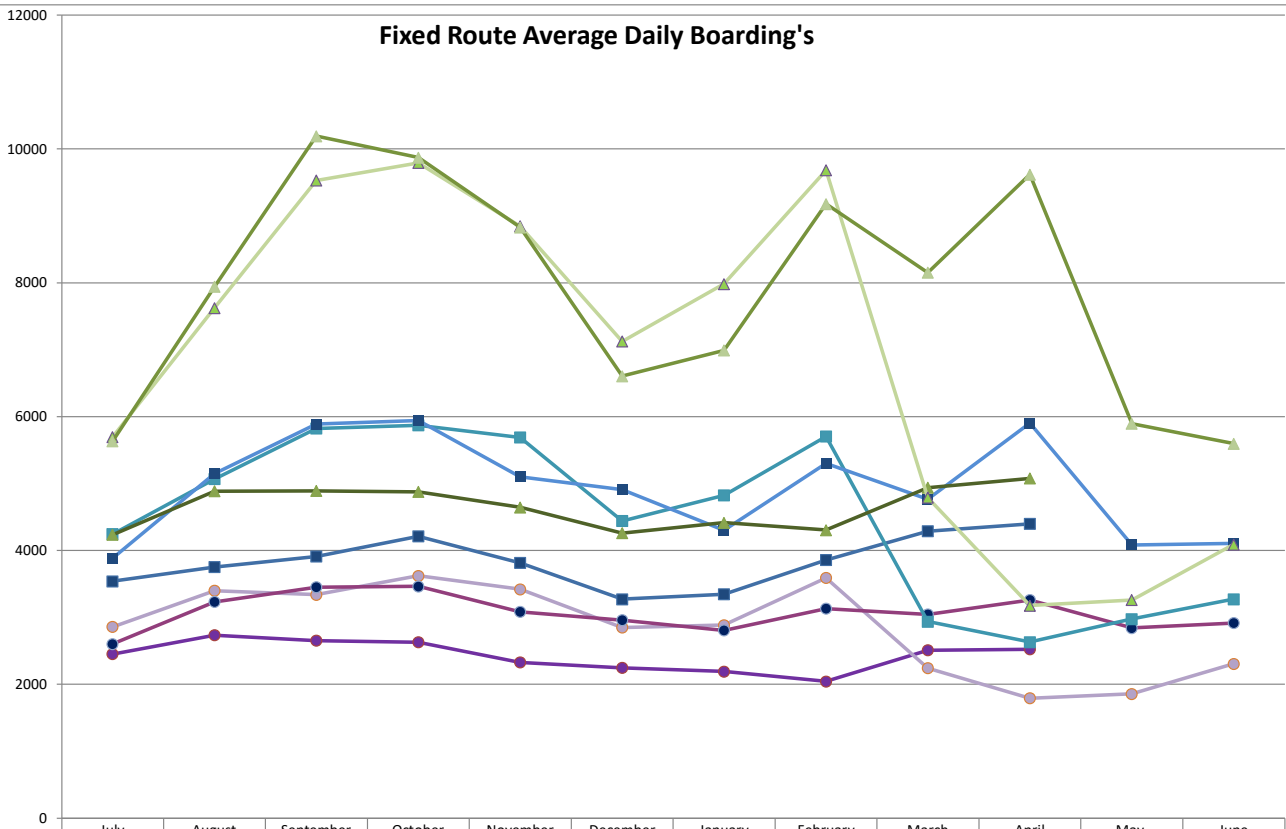
Connect Mobility Monthly Ridership



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	4,076	4,323	4,542	4,630	4,205	4,334	3,906	4,119	5,049	5,248		
FY20	7,078	7,154	7,022	8,041	7,084	6,857	7,511	7,298	4,754	1,982	2,083	3,202
FY19	7,253	7,842	7,253	8,540	7,465	7,203	6,688	7,733	7,958	8,054	7,609	6,917

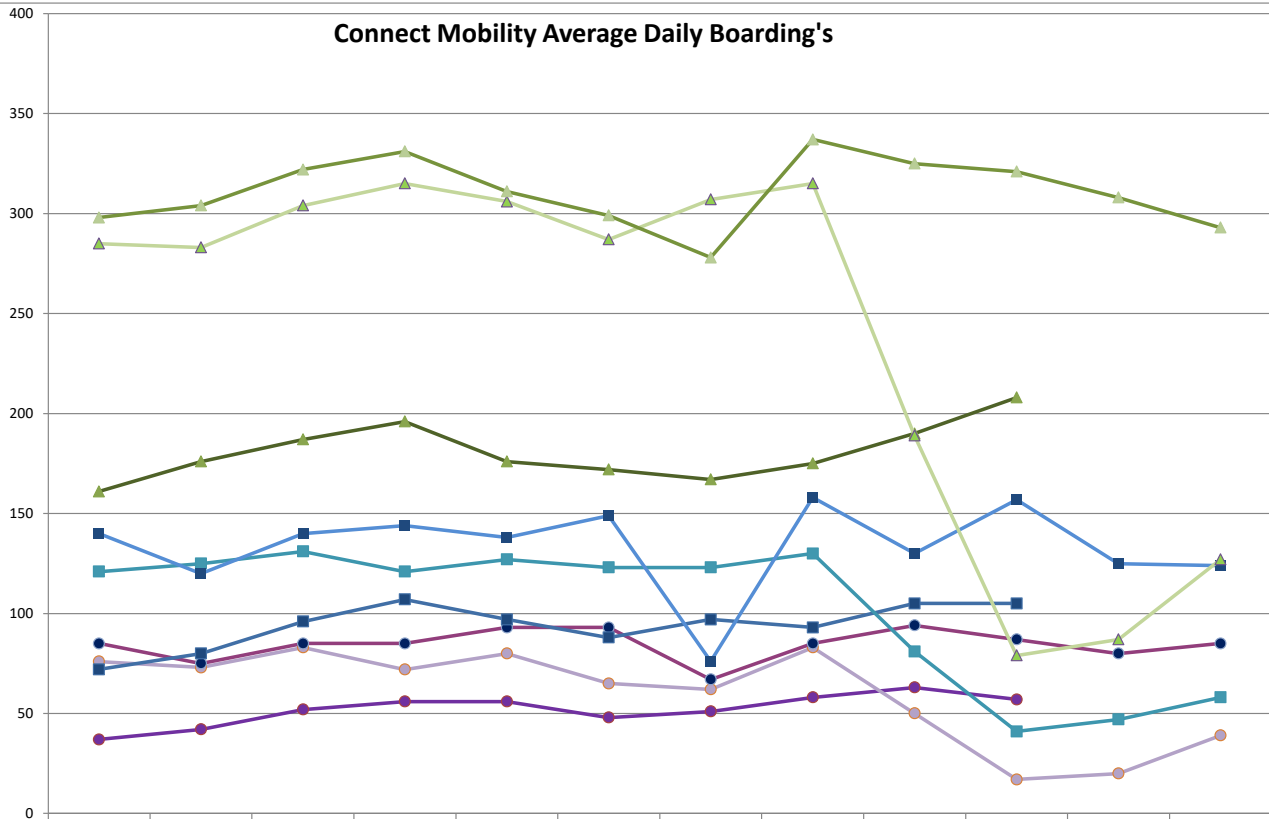
Notes:

Fixed Route Average Daily Boarding's



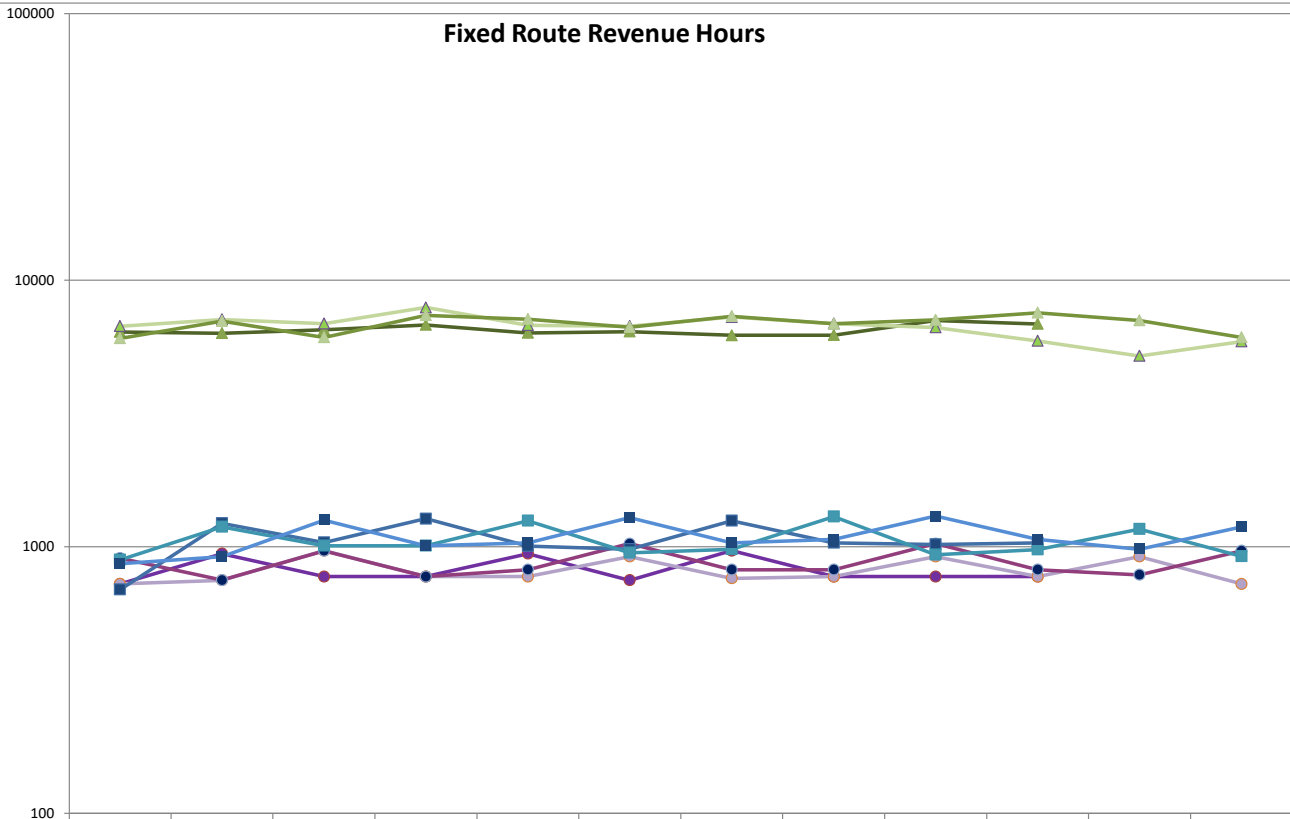
	July	August	September	October	November	December	January	February	March	April	May	June
Sunday FY21	2454	2734	2653	2630	2327	2248	2191	2044	2509	2524		
Sunday FY20	2858	3399	3340	3622	3421	2851	2886	3590	2241	1792	1857	2306
Sunday FY19	2603	3231	3452	3463	3084	2958	2807	3132	3044	3261	2843	2916
Saturday FY21	3541	3754	3911	4211	3816	3273	3347	3858	4288	4398		
Saturday FY20	4247	5067	5825	5870	5691	4442	4825	5704	2938	2632	2977	3272
Saturday FY19	3885	5147	5889	5943	5102	4912	4304	5303	4765	5905	4084	4107
Weekday FY21	4235	4886	4890	4876	4644	4262	4415	4306	4940	5077		
Weekday FY20	5697	7624	9529	9793	8847	7124	7982	9681	4792	3176	3260	4090
Weekday FY19	5635	7943	10191	9872	8829	6605	6991	9179	8151	9618	5896	5596

Connect Mobility Average Daily Boarding's



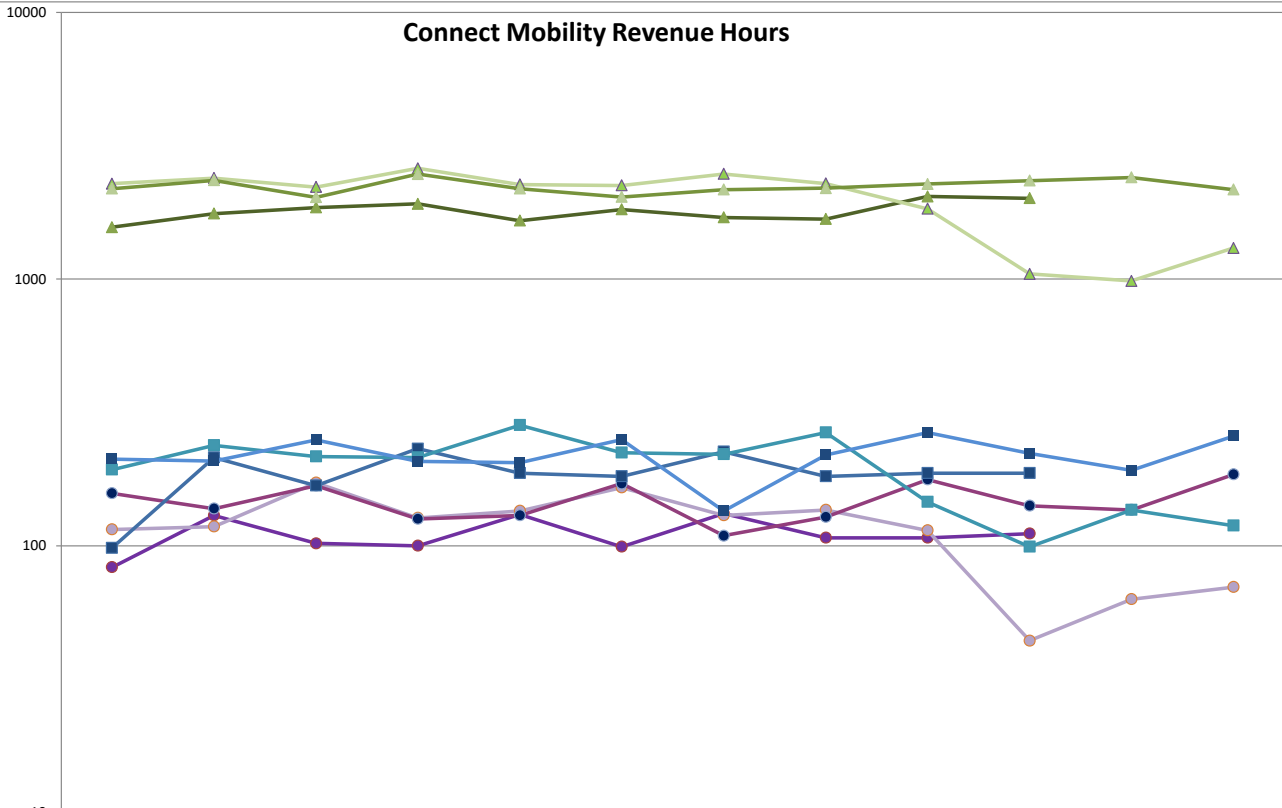
	July	August	September	October	November	December	January	February	March	April	May	June
● Sunday FY21	37	42	52	56	56	48	51	58	63	57		
○ Sunday FY20	76	73	83	72	80	65	62	83	50	17	20	39
● Sunday FY19	85	75	85	85	93	93	67	85	94	87	80	85
■ Saturday FY21	72	80	96	107	97	88	97	93	105	105		
■ Saturday FY20	121	125	131	121	127	123	123	130	81	41	47	58
■ Saturday FY19	140	120	140	144	138	149	76	158	130	157	125	124
▲ Weekday FY21	161	176	187	196	176	172	167	175	190	208		
▲ Weekday FY20	285	283	304	315	306	287	307	315	189	79	87	127
▲ Weekday FY19	298	304	322	331	311	299	278	337	325	321	308	293

Fixed Route Revenue Hours



	July	August	September	October	November	December	January	February	March	April	May	June
● Sunday FY21	726	943	774	774	943	750	967	774	774	774		
● Sunday FY20	726	750	967	774	774	919	762	774	919	774	919	726
● Sunday FY19	907	750	967	774	822	1027	822	822	1027	822	786	967
■ Saturday FY21	691	1225	1039	1276	1006	980	1254	1035	1020	1035		
■ Saturday FY20	894	1190	1011	1011	1253	951	980	1298	936	978	1166	922
■ Saturday FY19	864	920	1261	1009	1036	1288	1036	1067	1303	1067	979	1187
▲ Weekday FY21	6394	6321	6516	6805	6350	6411	6208	6224	7053	6855		
▲ Weekday FY20	6717	7121	6876	7902	6786	6720	7273	6876	6655	5918	5198	5886
▲ Weekday FY19	6050	7034	6108	7380	7139	6673	7332	6866	7098	7546	7074	6107

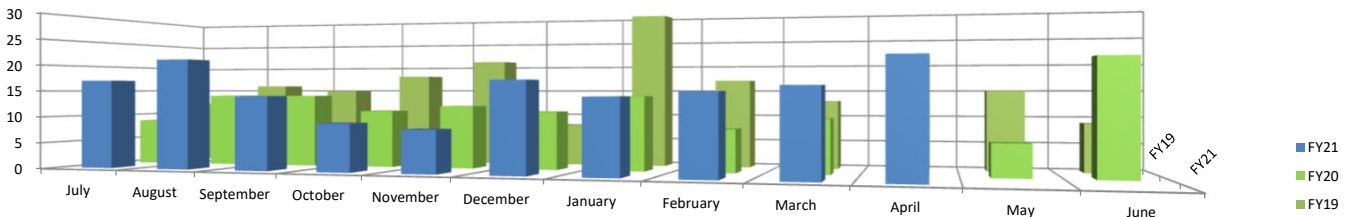
Connect Mobility Revenue Hours



	July	August	September	October	November	December	January	February	March	April	May	June
Sunday FY21	83	130	102	100	131	99	132	107	107	111		
Sunday FY20	115	118	172	127	135	165	130	136	114	44	63	70
Sunday FY19	157	138	168	126	130	171	109	128	177	141	136	185
Saturday FY21	98	214	168	231	187	182	225	182	187	187		
Saturday FY20	193	238	216	214	283	223	220	266	146	99	136	119
Saturday FY19	211	208	249	207	205	250	135	219	265	222	192	258
Weekday FY21	1564	1759	1856	1914	1656	1823	1702	1679	2037	2007		
Weekday FY20	2278	2391	2213	2599	2263	2243	2478	2280	1835	1045	983	1307
Weekday FY19	2181	2346	2024	2473	2184	2029	2165	2191	2271	2340	2402	2162

Safety Reports

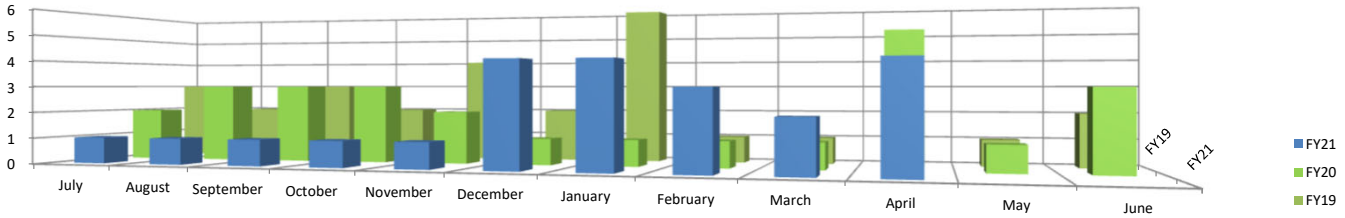
Safety Related Incidents Per 100,000 Miles



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	17	21	14	9	8	17	14	15	16	21		
FY20	9	14	14	11	12	11	14	8	10	16	6	21
FY19	12	16	15	18	21	8	30	17	13	22	15	9

Notes: The numbers in this category show the total number of reports received for the calendar month. This number does not indicate whether an incident or accident was determined to be "Preventable". All submitted reports are reviewed and categorized by the Safety and Training Director.

Preventable Accidents Per 100,000 Miles

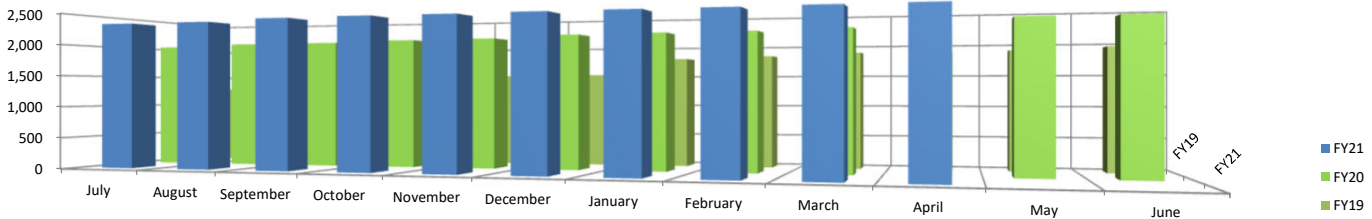


	July	August	September	October	November	December	January	February	March	April	May	June
FY21	1	1	1	1	1	4	4	3	2	4	1	3
FY20	2	3	3	3	2	1	1	1	1	5	1	3
FY19	3	2	3	2	4	2	6	1	1	2	1	2

Notes: **Accident:** An unplanned event that may or may not have resulted in personal injury or property damage, but in which the employee failed to exercise reasonable precautions to prevent the event. This consists of events such as a collision with another vehicle, a collision with a fixed object, closing a vehicle entry/exit door on a customer, etc.

Social Media Reports

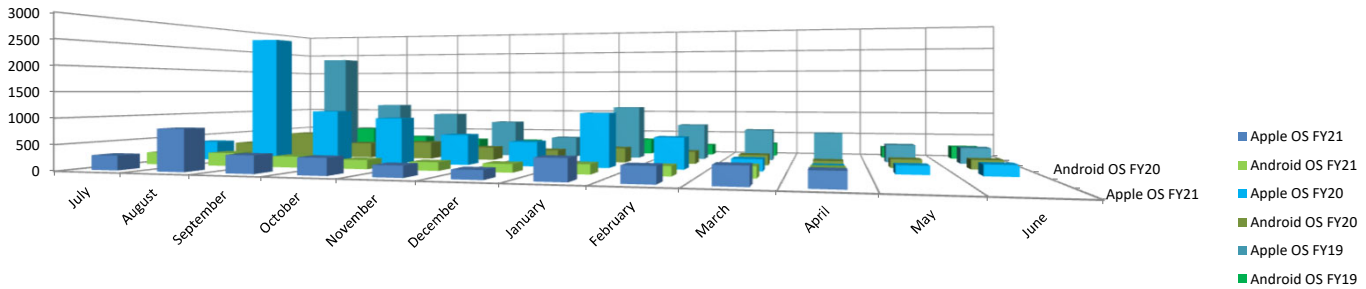
Facebook



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	2,346	2,353	2,393	2,405	2,408	2,419	2,426	2,429	2,439	2,446	2,322	2,330
FY20	2,015	2,054	2,060	2,089	2,101	2,145	2,159	2,167	2,200	2,215	2,322	2,330
FY19	1,282	1,382	1,416	1,431	1,509	1,524	1,785	1,821	1,869	1,873	1,886	1,933

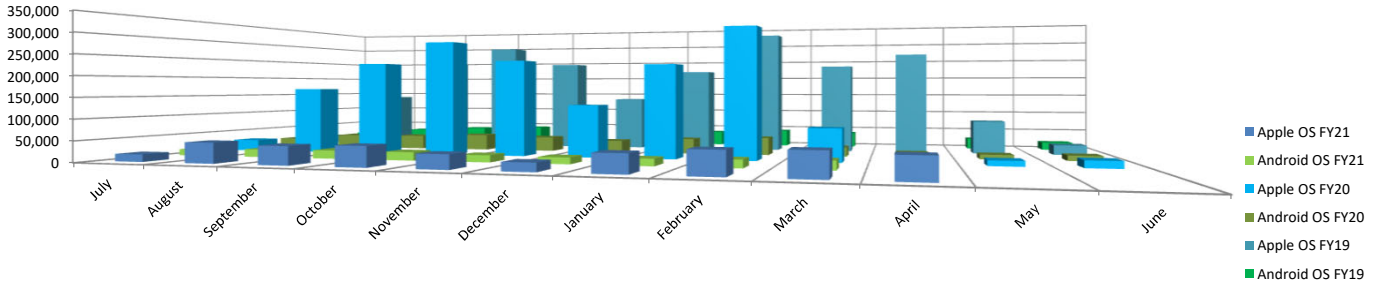
Notes:

App Downloads



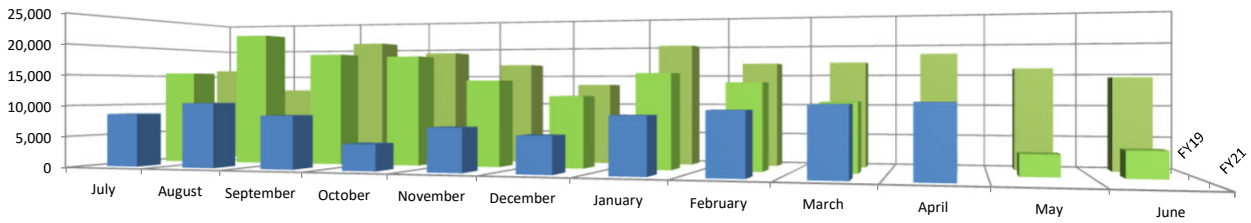
	July	August	September	October	November	December	January	February	March	April	May	June
Apple OS FY21	283	806	340	322	217	172	402	302	339	288		
Android OS FY21	242	259	216	177	163	161	187	184	215	210		
Apple OS FY20	387	2,624	1,074	938	609	487	1,073	614	227	128	167	211
Android OS FY20	282	522	316	358	267	232	297	250	204	112	169	186
Apple OS FY19	267	2,281	1,167	954	776	425	1,137	747	650	595	365	326
Android OS FY19	222	517	325	271	265	233	332	220	276	237	229	262

App Sessions



	July	August	September	October	November	December	January	February	March	April	May	June
Apple OS FY21	17,357	47,642	43,384	46,993	33,020	19,795	42,573	52,986	55,563	49,828		
Android OS FY21	15,000	18,740	19,880	19,722	16,273	15,250	16,433	18,766	20,961	19,351		
Apple OS FY20	27,919	167,758	234,074	288,658	239,500	128,398	228,644	317,706	78,658	14,825	12,841	16,921
Android OS FY20	21,407	33,940	34,860	39,743	35,874	29,764	37,059	43,130	22,541	11,868	11,060	12,451
Apple OS FY19	18,444	141,402	242,104	285,400	237,834	137,368	215,292	315,378	228,913	259,562	83,283	24,503
Android OS FY19	18,293	31,203	38,928	43,518	37,134	29,309	36,785	42,730	38,655	39,564	26,926	19,577

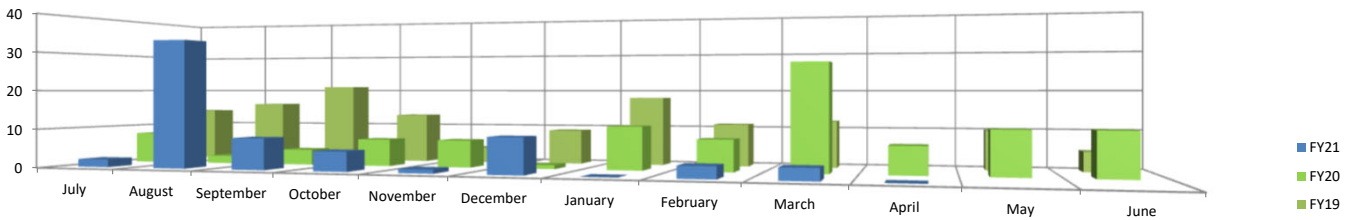
Website Traffic



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	8,559	10,385	8,461	4,155	6,828	5,760	8,828	9,642	10,542	10,871		
FY20	15,429	21,879	18,495	18,081	14,065	11,533	15,183	13,688	10,725	3,248	3,285	4,004
FY19	16,048	12,457	20,916	19,059	16,859	13,387	19,993	16,867	16,962	18,275	15,879	14,462

Notes:

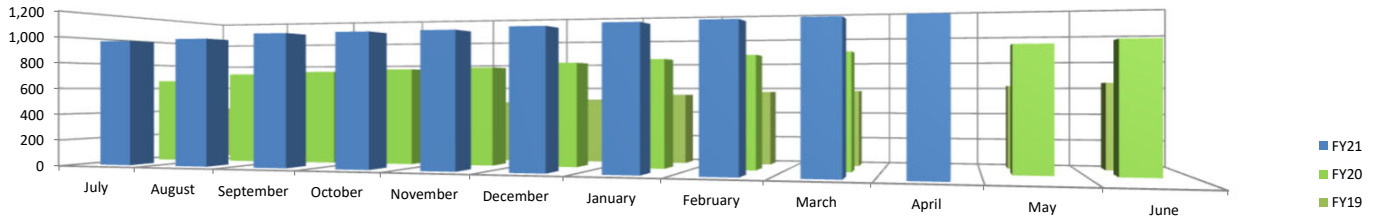
Twitter



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	2	33	8	5	1	9	0	3	3	0		
FY20	8	2	4	7	7	1	11	8	27	7	11	11
FY19	14	16	21	13	4	9	18	11	12	6	10	5

Notes:

Instagram



	July	August	September	October	November	December	January	February	March	April	May	June
FY21	971	981	1,015	1,018	1,022	1,040	1,058	1,067	1,074	1,083		
FY20	661	715	734	751	762	795	819	845	864	880	907	936
FY19	407	430	441	454	478	505	546	571	578	598	618	641

Notes:



Statistics	Apr 21				Apr 20				% Change			
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
Connect Transit												
Green	21,100	8,357	851	24.79	11,550	4517	460	25.11	82.7%	85.0%	85.0%	-1.3%
Red	23,162	14,819	1,380	16.78	14,488	14812	1380	10.50	59.9%	0.0%	0.0%	59.9%
Lime	24,420	17,398	1,420	17.19	21,014	17398	1420	14.80	16.2%	0.0%	0.0%	16.2%
Aqua	5,488	2,129	151	36.34	3,998	2,112	151	26.48	37.3%	0.8%	0.0%	37.3%
Orange	3,134	3,819	292	10.73	2,076	3,819	292	7.11	51.0%	0.0%	0.0%	51.0%
Gold	4,354	5,244	434	10.03	3,844	5,277	434	8.86	13.3%	-0.6%	0.0%	13.3%
Purple	8,436	8,238	564	14.96	5,768	8,223	564	10.23	46.3%	0.2%	0.0%	46.3%
Blue	3,642	3,337	292	12.47	2,862	3,337	292	9.80	27.3%	0.0%	0.0%	27.3%
Brown	3,482	4,054	362	9.63	2,570	4,149	362	7.11	35.5%	-2.3%	0.0%	35.5%
Tan	3,918	6,016	492	7.96	2,612	5,853	492	5.31	50.0%	2.8%	0.0%	50.0%
Pink	7,284	4,836	388	18.77	5,508	5,341	388	14.20	32.2%	-9.4%	0.0%	32.2%
Yellow	7,190	7,311	511	14.08	4,572	5,879	410	11.15	57.3%	24.4%	24.5%	26.3%
Redbird	11,821	8,316	761	15.54	784	3,943	412	1.90	1407.8%	110.9%	84.6%	716.6%
Silver	5,538	5,535	436	12.70	4,470	5,531	436	10.25	23.9%	0.1%	0.0%	23.9%
Red Express	2,530	2,256	176	14.38	1,452	2,256	176	8.25	74.2%	0.0%	0.0%	74.2%
Lime Express	2,706	2,162	154	17.57								
Total Fixed Route	138,205	103,827	8,664	15.95	87,568	92,447	7,669	11.42	57.8%	12.3%	13.0%	39.7%
Demand Response												
Connect Mobility	4,432	24,948	2,304	2.28	1,768	11,853	1,188	1.49	150.7%	110.5%	93.9%	53.1%
Medicaid	816				214							
Total Demand Response	5,248	24,948	2,304	2.28	1,982	11,853	1,188	1.67	164.8%	110.5%	93.9%	36.5%
SYSTEM TOTALS	143,453	128,775	10,968	13.08	89,550	104,300	8,857	10.11	60.2%	23.5%	23.8%	29.4%



Statistics	YTD 21				YTD 20				% Change			
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
Connect Transit												
Green	190,748	81,521	8,302	22.98	236,589	76,554	7,795	30.35	-19.4%	6.5%	6.5%	-24.3%
Red	214,160	148,229	13,758	15.57	270,721	148,128	13,743	19.70	-20.9%	0.1%	0.1%	-21.0%
Lime	235,829	175,375	14,158	16.66	262,837	174,633	14,142	18.58	-10.3%	0.4%	0.1%	-10.4%
Aqua	48,870	21,101	1,507	32.43	67,450	27,320	1,937	34.83	-27.5%	-22.8%	-22.2%	-6.9%
Orange	28,465	38,931	2,914	9.77	40,980	48,240	3,651	11.23	-30.5%	-19.3%	-20.2%	-13.0%
Gold	41,048	53,144	4,329	9.48	51,933	52,042	4,324	12.01	-21.0%	2.1%	0.1%	-21.0%
Purple	82,108	82,333	5,629	14.59	110,829	107,638	7,348	15.08	-25.9%	-23.5%	-23.4%	-3.3%
Blue	34,705	33,308	2,914	11.91	47,732	43,161	3,774	12.65	-27.3%	-22.8%	-22.8%	-5.9%
Brown	30,768	41,291	3,608	8.53	45,008	41,337	3,604	12.49	-31.6%	-0.1%	0.1%	-31.7%
Tan	35,592	59,951	4,904	7.26	48,305	60,123	4,894	9.87	-26.3%	-0.3%	0.2%	-26.5%
Pink	74,359	53,591	3,856	19.28	97,506	51,732	3,853	25.31	-23.7%	3.6%	0.1%	-23.8%
Yellow	66,624	68,049	4,749	14.03	131,981	75,492	5,267	25.06	-49.5%	-9.9%	-9.8%	-44.0%
Redbird	82,841	61,870	5,705	14.52	393,364	51,104	4,768	82.51	-78.9%	21.1%	19.7%	-82.4%
Silver	51,353	55,168	4,350	11.81	67,934	71,078	5,639	12.05	-24.4%	-22.4%	-22.9%	-2.0%
Red Express	22,121	22,057	1,720	12.86	23,146	21,927	1,710	13.54	-4.4%	0.6%	0.6%	-5.0%
Lime Express	23,617	21,130	1,505	15.69	21,255	18,157	1,293	16.44	11.1%	16.4%	16.4%	-4.5%
Total Fixed Route	1,263,206	1,017,049	83,906	15.05	1,917,568	1,068,668	87,741	21.85	-34.1%	-4.8%	-4.4%	-31.1%
Demand Response												
Connect Mobility	38,082	222,851	21,052	2.11	59,509	292,450	24,976	2.59	-36.0%	-23.8%	-15.7%	-18.6%
Medicaid	6,350	-	-		5,272	-	-					
Total Demand Response	44,432	222,851	21,052	2.11	64,781	292,450	24,976	2.59	-31.4%	-23.8%	-15.7%	-18.6%
SYSTEM TOTALS	1,307,638	1,239,900	104,958	12.46	1,982,349	1,361,118	112,717	17.59	-34.0%	-8.9%	-6.9%	-29.2%



MEMO

DATE: May 25, 2021
TO: Board of Trustees
FROM: Patrick Kuebrich, Finance Director
SUBJECT: Recommendation for FY 2022 Property and Casualty Insurance Renewal

RECOMMENDATION: Authorize the General Manager to renew property and casualty insurance effective July 1, 2021 through June 30, 2022.

BACKGROUND: Connect is renewing the property and casualty insurance from July 1, 2021 through June 30, 2022. This renewal covers the following insurance coverage: workers' compensation, property, crime, general liability, automotive liability, automotive comprehensive, umbrella, directors and officers liability and employment practices, employee benefits liability coverage, and cyber liability insurance.

DISCUSSION: Connect will receive a \$35,541.00 increase (from \$205,228 FY 2021 to \$240,769 FY 2022) in premium for workers' compensation insurance renewal. The increase is due to an increased loss experience, increase in Experience Mod and an increase in rates by United Heartland.

Connect will also receive an increase in the Property and Casualty Insurance renewal. The total increase is \$51,244 (from \$322,213 FY 2021 to \$373,457 FY 2022). The majority of this premium increase (\$42,704) is from the automotive liability and comprehensive coverage. This increase is due to the new electric buses we will purchase next fiscal year and an overall increase in rates in the industry.

Even though this is a significant increase due to recent experience and market conditions, we feel this is a reasonable renewal. We will be working with Assurance and United Heartland to help with programs to mitigate our claims in the future.

FINANCIAL IMPACT: The total cost for this renewal \$614,226, a \$86,785 (16.5%) increase over FY 2021, will come from the FY 2022 Operating Budget.

Premium Summary



<i>Carrier/AM Best Rating Coverage</i>	<i>2020-2021 Expiring Premium</i>	<i>2021-2022 Renewal Premium</i>
United Heartland – A- X Workers’ Compensation*	\$205,228	\$240,769
Travelers – A++ XV Property, Equipment Breakdown, Inland Marine	\$16,846	\$17,875
Travelers – A++ XV General Liability	\$5,686	\$6,034
Travelers – A++ XV Automobile Liability	\$187,959	\$245,811
Travelers – A++ XV Automobile Comprehensive	\$15,148	Included above
Travelers – A++ XV Umbrella Liability	\$68,299	\$73,476
Travelers – A++ XV D&O, EPL	\$19,964	\$20,992
Chubb/Travelers Renewal – A++ XV Fiduciary	\$2,901	\$3,008
Hanover Insurance Company – A XV Crime	\$2,520	\$2,520
Underwriters at Lloyd’s of London – A XV Cyber Liability	\$2,890	\$3,741
Total Carrier Premium	\$527,441	\$614,226

* Subject to annual audit



MEMO

DATE: May 25, 2021

TO: Board of Trustees

FROM: Patrick Kuebrich, Finance Director

SUBJECT: Universal Access Agreement with Illinois State University

RECOMMENDATION: The Illinois State University Universal Access Agreement for a six-month extension from July 1, 2021 to December 31, 2021.

BACKGROUND: The Universal Access Agreement allows students, faculty, and staff of Illinois State University to ride Connect Transit fixed route buses free of charge upon swiping their valid identification card. Connect has been providing universal access to ISU since 2006. The goal over the next six months is to agree on a funding model that clearly defines the distributed cost among dedicated service, capital costs, and universal access. This would allow us to more easily adjust service levels and access without the need for additional negotiations.

FINANCIAL IMPACT: From July 1, 2021 through December 31, 2021 the contract amount will be \$289,068. Connect and ISU will continue to meet over the next few months to discuss the cost structure of future contracts.



MEMO

DATE: May 25, 2021
TO: Board of Trustees
FROM: Patrick Kuebrich, Finance Director
SUBJECT: Universal Access - Heartland Community College

RECOMMENDATION: That the Universal Access Agreement with Heartland Community College be renewed for the six-month period of July 1, 2021 to December 31, 2021 in the amount of \$48,000.00.

BACKGROUND: The Universal Access Agreement allows students and employees of Heartland Community College to ride Connect Transit fixed route buses free of charge upon displaying their valid school ID. Connect Transit will provide established and regularly publicized public transportation service to the Bloomington-Normal community.

FINANCIAL IMPACT: Heartland Community College will pay \$48,000.00 to Connect Transit based on an estimate of 400 unique riders at \$20 per month in six-month period of July 1, 2021 to December 31, 2021.



MEMO

TO: Board of Trustees

FROM: Mark R. Peterson, Interim General Manager
Shelly Perry, Operations Manager

SUBJECT: Recommendation for a One-Year Extension to the Current Collective Bargaining Agreement (CBA) Between Connect Transit and the ATU Local 752

DATE: May 25, 2021

RECOMMENDATION: Authorize the General Manager to execute the proposed CBA extension agreement for the period of July 1, 2021 through June 30, 2022.

BACKGROUND: Approximately 80% of the Connect Transit work force is represented by Local 752 of the Amalgamated Transit Union (ATU). These represented employees consist of drivers, dispatchers, mechanics, custodians, customer service staff, and bus cleaners. The current Collective Bargaining Agreement with the ATU Local 752 was originally ratified by the union and approved by the Board of Trustees in 2017. It was a three-year agreement that expired on June 30, 2020. However, a one-year extension of that agreement was negotiated and approved by both parties at this time last year.

In January of this year, the staff asked the leadership of Local 752 if the union would be interested in negotiating another one-year extension to the Agreement. In April, the union responded in the affirmative and presented the staff with an extension proposal. The staff, on behalf of the transit system, responded with a counterproposal. This led to a meeting of the parties in late April in which a tentative agreement was reached on the extension of the CBA for an additional year to June 30, 2022. Representing the transit system in those negotiations were Operations Manager Shelly Perry, Maintenance Manager Brady Lange, and Interim General Manager Mark Peterson. The transit system's labor relations counsel, Mr. Benjamin Gehrt of Clark Baird Smith, LLC, was also consulted throughout the process but did not personally attend or participate in any negotiating sessions.

The CBA extension agreement, the major components of which are summarized in the following section of this memo, was ratified by the members of Local 752 on May 4, 2021. It would now be in order for the Board of Trustees to approve the Extension Agreement. If approved by the Board, the new agreement will become effective on July 1, 2021 and will run through June 30, 2022.



DISCUSSION: Attached to this memorandum is the actual Extension Agreement that was agreed to by the negotiating parties and was ratified by the union membership earlier this month. The following is a summary of the major terms included in the CBA Extension Agreement.

WAGES: The most significant change to the new CBA pertains to a general wage adjustment. As proposed in the Agreement, all bargaining unit employees will receive a 3.0% wage rate adjustment on July 1, 2021. This adjustment is consistent with many other recent transit system compensation settlements throughout the state. It also acknowledges that the wage adjustment given to ATU employees last year was a very modest 1.5%. Clearly, the COVID-19 situation has created additional complexities and issues that the bus operators and other transit system employees have been forced to navigate over the past 12 months. From staff's perspective, the employees of Connect Transit have risen to the occasion and demonstrated extraordinary flexibility and adaptability to continue to provide our essential transportation services to the community under difficult and often stressful circumstances.

The cost of the wage increase will result in additional salary expenses to the transit system of approximately \$15,520 per month. In addition to the 3.0% increase in the hourly wage rate, custodial employees (2) received an additional increase to address an internal compensation equity issue that both management and the union agreed needed to be addressed. As a result, the two full-time custodians will receive an increase of 5.8% if the proposed Agreement is approved.

BUS CLEANER CLASSIFICATION CHANGE: In the past, there was a position classification entitled "Maintenance Technician". Employees in this position classification performed a variety of bus maintenance duties including fueling, cleaning, minor maintenance activities, along with some custodial and lawn care duties. All of these employees were required to secure and maintain a commercial driver's license (CDL) . Due to a variety of issues at the time, this position classification was eliminated in the 2017 CBA by agreement between both union and management. In lieu of the Maintenance Technician position, a new Bus Cleaner position was created. Employees in this position had a much more limited role than did the Maintenance Techs. The only primary responsibility of the Bus Cleaners was simply cleaning the buses.

This new Bus Cleaner position became very important during the COVID-19 pandemic in which all interior surfaces of every bus is still being cleaned and sanitized every four hours.

After four years of experience with this new position classification, the union leadership and the management team have concluded that there would be significant value to the organization in reimplementing the Maintenance Technician position. Therefore, the proposed Extension Agreement includes language to discontinue the current Bus Cleaner



classification and replace it with a Maintenance Technician position. Bus cleaning will remain one of the core duties of the Maintenance Tech positions. However, those in that position will be called upon to perform other duties that will benefit the operation. As was the case in the past, all Maintenance Technicians will be required to secure and maintain a CDL.

It should be noted that the union agreed to an hourly wage rate for the Maintenance Tech position which is significantly less than what those employees were being paid in the past. It does, however, reflect a higher wage rate than is currently paid to the Bus Cleaners.

It is staff's intent to offer Maintenance Technician positions to each of the current four Bus Cleaners if they are willing to take on the additional responsibilities and if they are able and willing to secure a CDL.

TIME OFF PROTOCOLS: One other change that is included in the proposed CBA extension agreement has to do with scheduling of days off during the week for all Extra-Board Drivers. Extra-Board drivers are typically newer drivers who are not yet able to bid a regular route due to low seniority. These drivers are essentially fill-in drivers. They provide coverage for lunch breaks, illnesses, vacations, etc. They are deployed based upon the needs of the operation on any particular day.

Under the current CBA, Extra-Board Drivers are guaranteed one day off per week. As a matter of practice, management attempts to provide a second day off each week when the schedule permits. However, given the flex nature of these positions, days off are granted based upon the needs of the service. In other words, their days off each week (only one is guaranteed) tend to float so that they do not necessarily know which day(s) off each week that they will be awarded. All other drivers are able to bid their days off (two in every seven-day period) so that they know each week what days they will not be required to work so that they can plan accordingly.

The lack of a consistent day off for the Extra-Board Drivers has been a long-standing concern of the union. Management has resisted past proposals to provide these drivers with one or more fixed days off each week as it diminishes the needed flexibility of those drivers and it would likely force the system to hire additional Extra Board Drivers to ensure that all operational needs of the system are met.

With this CBA Extension Agreement, the staff agreed to meet the union half-way with respect to days off for Extra-Board Drivers. Consequently, we have negotiated language that will allow Extra-Board Drivers to bid one day off each week. As was stated above, these drivers are only guaranteed one day off per week, but staff attempts to schedule each of those drivers for a second day off during most weeks. That still provides the transit system



with some much-needed flexibility for those driver positions, but it also attempts to accommodate the understandable desire of those drivers to have certainty with at least one day off per week.

Staff believes that we can accommodate this change without causing significant disruption to the operation of the system and without having to create a number of new driver positions. The contract allows the staff to implement this change gradually so as to allow the operations staff to adjust its scheduling protocols to make sure that all system needs are being met. However, the time-off protocol change will have to be implemented by November 1, 2021.

CONCLUSION: The changes outlined above are the only substantive modifications being proposed in the extended CBA. Staff is comfortable with the agreement as presented and we stand ready to answer any questions to you might have. We believe that the ATU Local 752 is very pleased with the terms included in this Extension Agreement. We also feel that the recent working relationship between the union leadership and the administrative staff is harmonious and productive. Staff would like to extend its appreciation to ATU Local 752 President Thalia Klunick, Vice President Cal Boddie, and Secretary Mark Hodel for their good faith efforts in reaching a fair and reasonable CBA Extension Agreement. Special thanks should also be extended to Connect Transit Administration staff members Shelly Perry, Brady Lange, Pat Kuebrich, and Dave White for their important contributions to the negotiation of this CBA extension. Also, the system's labor attorney, Ben Gehrt, was extraordinarily helpful to staff during this entire process.

**ATU LOCAL 752 AND CONNECT TRANSIT
1 YEAR CONTRACT EXTENSION**

April 22, 2021

5-3-21
JA
JK [Signature] 5-4-21

Amalgamated Transit Union Local 752 and Connect Transit enter into this Agreement in order to extend our contract which is set to expire on June 30th, 2021.

1. Current contract which is set to expire on June 30th, 2021 will be extended till June 30th, 2022.
2. Per Article 24, Section 4 will now read as follows:

All regular motor coach operators shall be entitled to (2) two days off each week. Regular board operators will select these days separately from there run bid at the same time they select their run in Article 24, Section 1.

Beginning as soon as possible, but no later than November 1, 2021, any extra-board operators who have been employed for at least one (1) year will be allowed to bid one (1) day off from an extra board day off bid sheet. Extra-Board operators will bid their (1) day off during the regular bid process. If extra-board operators have not reached their (1) year anniversary but it will fall during the bid process they will bid their (1) day off during the bid process and they will start being scheduled for their (1) day off after their anniversary date. For the purpose of this section, the workweek shall be defined to begin at 12:00 a.m. on Sunday and end at 11:59 p.m. the following Saturday. Extra-board operators can voluntarily choose to pass on the selection of a day off, in which case the operator may be assigned to work all seven days in the workweek.

If an extra-board operator is assigned a Vacation run or pass run their bid (1) day off will be Void for that week and the extra-board operators will follow the Vacation or Pass schedule.

3. Section 3, Per Article 29 pertaining to wages:

5-3-21 [Signature]
[Signature] 5-4-21

The straight time hourly rates for all employees who have progressed to 100% of wage will be a 3.0% increase as follows. Cleaners who become Cleaner / Service Technicians shall have six (6) months to obtain their CDL license:

	7/1/2021
Motor Coach Operators	\$ 30.34
Class A Mechanic	\$ 32.06
Class B Mechanic	\$ 31.54
Class C Mechanic	\$ 30.86
*FT Cleaner/Service Technician	\$ 24.50
*PT Cleaner/Service Technician	\$ 24.50
Custodian	\$ 20.50
Cleaner	
Dispatcher	\$ 22.98
Receptionist	\$ 16.93
Administrative Assistant	\$ 28.59
Customer Service Representatives	\$ 19.19

4. Section 4, Pertaining to Article 41 Insurance. There shall be no change to the premiums set forth in the 2020-2021 extension agreement.
5. Effective with the signing of this (1) one-year extension, all provisions within the contract including all Memorandums of Understanding that were dated to expire June 30th, 2020 will remain in effect until June 30th, 2022.

JA
5-3-21
JK
WR
5-4-21

5-3-21
WR
5-4-21



MEMO

DATE: May 25, 2021
TO: Board of Trustees
FROM: Mark Peterson, Interim General Manager
SUBJECT: Recommendation to Resume Collection of Fares on June 1, 2021

RECOMMENDATION: That the Board of Trustees approve the Recommendation to resume the collection of fares on June 1, 2021.

BACKGROUND: In March of 2020, the Board of Trustees unanimously approved a motion to suspend all system passenger fares, including for both fixed route and Connect Mobility services until further notice. This unprecedented action was taken in response to the COVID-19 pandemic. As a result, the transit system has lost revenue of approximately \$85,000 per month. Fortunately, funds from the federal government (CARES Program) have provided sufficient funding to off-set that revenue loss.

At its regular April 2021 meeting, the Board directed staff to prepare for the implementation of Fare collections on June 1, 2021. Staff will be ready to restart FARE collections on June 1 as well as the implementation of the new *One Fare For All* program that was recommended in the *Connect to the Future* report.

It would be in order for the Board of Trustees to consider a motion to formally authorize the collection of fares beginning June 1, 2021. The motion could read as follows: *Motion to authorize the return to fare collections, on both fixed route and mobility services, on June 1, 2021 and to implement on that date the new "One Fare For All".*