

Connect Transit Board of Trustees
March 28, 2023, 10:00am – 4:00pm
351 Wylie Drive, Normal, IL 61761 – Board Room
Strategic Plan Informational Session Minutes – Approved at April 25, 2023 Meeting

Chairman Ryan Whitehouse called the meeting to order at 10:00am
Board Clerk, Janice Crago, recorded attendance via roll call.

Trustees Present: Trustee Judy Buchanan
Vice Chair Hile (10:01 – virtual)
Secretary Tim McCue (12:31pm)
Trustee Mandava Rao
Trustee Barbara Singer
Chairman Ryan Whitehouse

City Managers Present: Normal City Manager Pam Reece

Staff Present: David Braun, General Manager
Aubrey Staton, Marketing Manager
Brady Lange, Procurement Director
Charlie Busse, Maintenance Manager
Dave White, Safety and Training Director
Janice Crago, Board Clerk
Pat Kuebrich, Finance Director
Shelly Perry, Operations Manager
Stephanie Butler, HR Manager
Steve Stockton, IT Manager

Chairman Whitehouse called for a Motion to approve Vice Chair Hile to attend virtually due to reason three – family emergency, as stated in the by-laws.

Trustee Buchanan motioned; seconded by Trustee Rao.

Discussion:

There was no discussion.

Rollcall vote:

AYE: Trustee Buchanan, Trustee Rao, Trustee Singer, Chairman Whitehouse

NAY: None

Motion to approve Vice Chair Hile to attend virtually due to reason three – family emergency, as stated in the by-laws was **approved**.

Chairman Whitehouse led the Board in the Pledge of Allegiance and read the Connect Transit Mission Statement.

PUBLIC COMMENT:

None

Chairman Whitehouse thanked everyone for giving up an entire day to come together for the FY22-25 Strategic Plan Informational Session.

The Information Session began, and discussion was held as follows:

10:00 – 10:30	Update FY22-FY25 Strategic Plan: Progress to Date
10:30 – 11:15	Connect Transit – Financial Outlook

Chairman Whitehouse called for a motion to recess from 11:11 until 11:30.
Trustee Buchanan motioned; Trustee Rao seconded.

Recess was held by a consensus.

11:15 – 11:30	Break
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The Informational Session was called back to order at 11:33 with all original attendees still in attendance. Discussion was held as follows:

11:30 – 12:15	Connect Mobility – Financial Sustainability
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Chairman Whitehouse called for recess for lunch from 12:17 until 12:45.

Recess was held by a consensus.

12:15 – 12:45	Lunch
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The Informational Session was called back to order at 12:51. City Manager Reece departed and Secretary McCue joined the meeting. Discussion was held as follows:

12:45 – 1:45	Microtransit – Financial Implications, Expectations, & Discussion
1:45 – 2:45	Zero-Fare for Service Discussion

Chairman Whitehouse called for a recess from 2:51 until 3:01.

Recess was held by a consensus.

The Informational Session was called back to order at 3:01 with previous attendees still in attendance. Discussion was held as follows:

3:00 – 3:30	Transit Center Update & Timeline
3:30 – 4:00	Operations Facility Funding & Discussion

ADJOURNMENT:

Chairman Whitehouse called for a Motion to Adjourn.

Trustee Singer motioned; seconded by Trustee Buchanan.

Motion to adjourn the Board of Trustees meeting was **approved by a consensus**; meeting adjourned at 3:41p.m.


Trustee Tim McCue, Board Secretary


Janice Crago, Board Clerk

[SEAL]

